



# SEASIDE CALIFORNIA

## Parks and Picnics Facility Use Request Form

Parks and Recreation Division  
440 Harcourt Avenue, Seaside CA 93955  
831-899-6800

### CONTACT INFORMATION:

Organization: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

- Resident
- Non-Resident

### FACILITY RESERVATION:

Intended Use/Activity: \_\_\_\_\_

Reservation Date(s): \_\_\_\_\_ Times: (Available 8 AM-Dusk) \_\_\_\_\_ - \_\_\_\_\_

Location Requested: (All fees per current adopted fee schedule)

#### Soper

- BBQ Area 1
- BBQ Area 2
- BBQ Area 3
- Large BBQ Area
- Entire BBQ Areas

#### Laguna Grande Park

- Lakeside BBQ Area 1
- Lakeside BBQ Area 2
- Entire Lakeside BBQ Areas
- Eucalyptus BBQ Area
- Hillside BBQ Area 1
- Hillside BBQ Area 2
- Hillside BBQ Area 3
- Hillside BBQ Area 4
- Hillside BBQ Area 5
- Hillside BBQ Area 6

#### Other

- Metz BBQ Area
- Ellis Park BBQ Area
- Robert's Lake

Do you intend to play music? (No amplified, live music, or bands allowed)  Yes  No

Do you intend to use the BBQ pits?  Yes  No

- Bounce House (additional fee)
- Cleaning Deposit\*

Estimated Attendance: \_\_\_\_\_

**Total Rental Fee Due:** \$ \_\_\_\_\_

**Total Deposit Due:** \$ \_\_\_\_\_



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Parks and Recreation Division  
986 Hilby Avenue, Seaside CA 93955  
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation** other than a reservation made for a City Function/Event.

*For rentals on Nights/Weekends or Holidays please call 831-394-6811 for police matters. For rental concerns or restroom issues, please call 831-760-2236. If no one responds within 15 minutes, then call 831-860-2336. It is also recommend that you have a copy of your receipt on hand during your rental.*

**Initials:** \_\_\_\_\_

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

**NOTE: All Park Rental Fees Are Non-Refundable**  
**75% of cleaning deposits will be refunded within 14 –21 working days after use of facility.**  
**The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.**

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

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**(For Office Use Only)**

Permit Fee: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** - Original to Resource Management/Recreation Department  
- Copy to Police Department - Copy to Parks Division