

City of Seaside



Adopted Budget 2004-2005



Incorporated
October 13, 1954



Mission Statement

The City of Seaside is dedicated to providing excellent municipal services that enhance the quality of life for our diverse community



City Officials

CITY COUNCIL

Jerry Smith, Mayor
Steve Bloomer, Mayor Pro Tem
Darryl Choates
Ralph Rubio
Thomas Mancini

Interim City Manager

Les White

Former City Manager

Daniel E. Keen

City Attorney

Don Freeman

Assistant to the City Manager.....Jill Anderson
Personnel Officer..... Pat Thomas
City Clerk..... Joyce Newsome
Director of Finance and Risk Management Daphne Hodgson
Chief of Police Tony Sollecito
Fire Chief..... Jerry Wombacher
Director of Community Development..... Lou Dell'Angela
Director of Public Works Diana Ingersoll
Director of Recreation and Community Activities Nancy Towne



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Overview



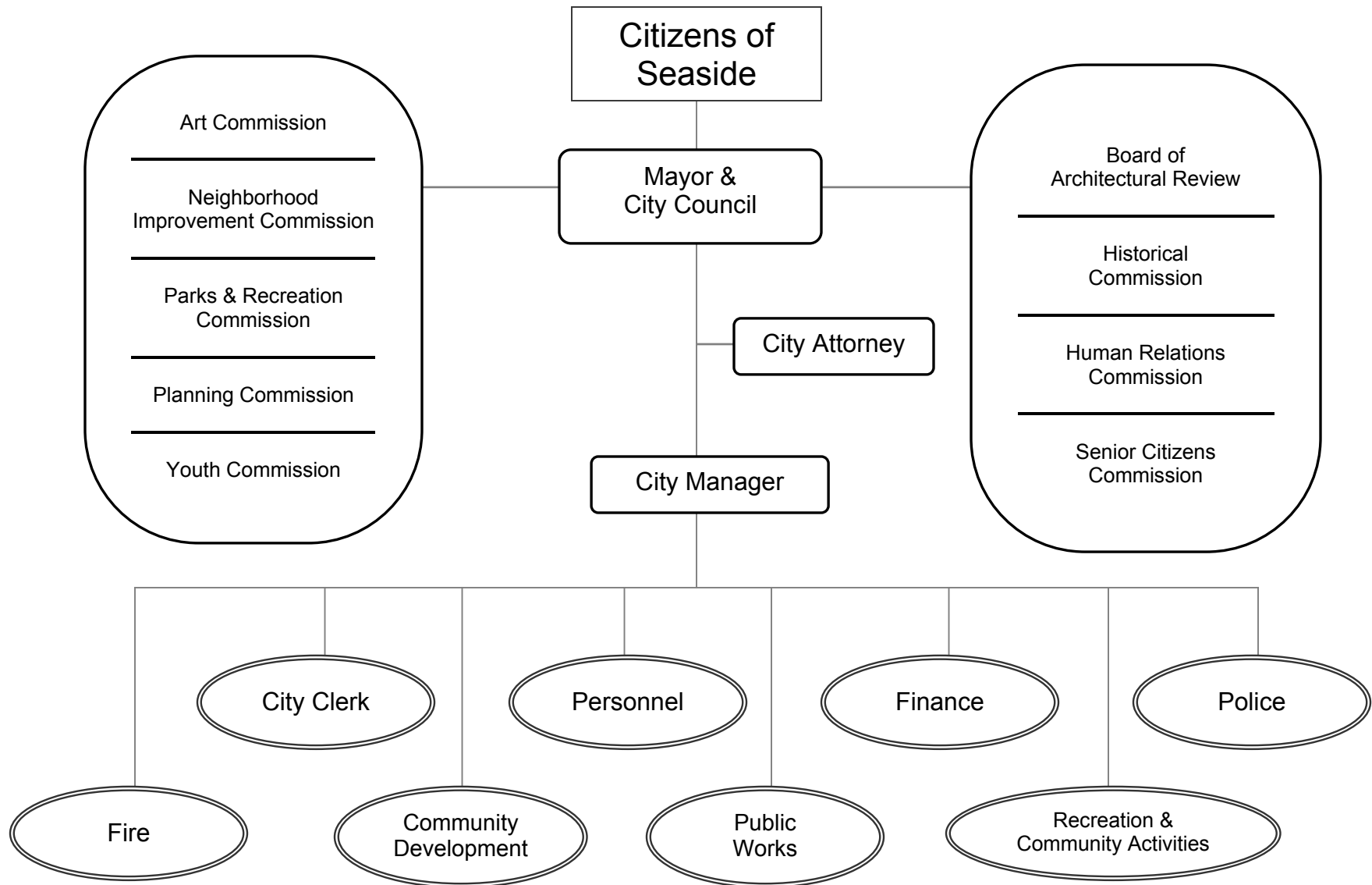


Vision Statement

By 2010, the City of Seaside will be a prosperous and fiscally sound, family-oriented community with a full range of housing, business, cultural and recreational opportunities in a safe and attractive environment.



City of Seaside Organizational Chart





MEMORANDUM

City of Seaside
City Manager

TO: Honorable Mayor/Chairperson of the Agency Board
Members of the City Council and the Agency Board

FROM: Daniel E. Keen, City Manager/Executive Director

SUBJECT: Fiscal Year 2004-2005 Budget for the City of Seaside and the Redevelopment Agency of the City of Seaside

DATE: June 17, 2004

INTRODUCTION

The Budget for fiscal year 2004-2005 for the City of Seaside and the Redevelopment Agency of the City of Seaside sets forth a spending plan that directs limited resources to the quality delivery of key municipal services to Seaside residents and businesses in alignment with the Strategic Plan developed by the City Council.

The purpose of this memorandum is to summarize the major assumptions that underlay the budget, identify fiscal and economic constraints that have had and will have an impact on this year's and future budgets, and discuss the Strategic Plan that is reflected in the document.

BUDGET DEVELOPMENT

This year, the budget process was particularly challenging due to a General Fund structural deficit of approximately \$2,400,000. There are a number of reasons for the deficit: limited growth in revenues due to the slow local economy, increasing costs for retirement and health benefits, and contractually scheduled cost-of-living increases in accordance with previously adopted Memoranda of Understanding. The significance of these issues is demonstrated by the following projections:

- Staff has conservatively projected the 2004-2005 General Fund revenue to be \$14,266,000, approximately \$350,000 less than 2003-2004.
- The existing employee memoranda of understanding, which were negotiated four years ago, include a 5% cost of living increase, at a cost of approximately \$400,000. Projected increases in health insurance costs are approximately \$60,000. Increases in the PERS contribution rates, largely for public safety employees, are \$550,000.

The City Council/Agency Board conducted four study sessions beginning in January to study the budget and develop alternatives to address the deficit. Several alternatives to balance the 2004-2005 Budget were considered by the City Council and the Agency Board, including:

- Reduce expenditures across a range of city programs and services. 5% and 10% across the board expenditure reductions were studied.
- Consider new revenues such as increases in fees for service, an increase in the utility users tax rate or an increase in transient occupancy tax rate.
- Repay all or a portion of the loan between the Redevelopment Agency and the City.
- Seek concessions from the employee bargaining units to reduce the City's costs, subject to the collective bargaining process.
- Modify city operations (such as hours of operation) to reduce City costs.
- Utilize existing fund balances, including the reserve for contingencies, to continue operations during the 2004-2005 fiscal year.

The City Council and the Agency Board considered the various alternatives, evaluating their potential impact on the City's ability to maintain fiscal stability and provide municipal services. In order to maintain an adequate financial reserve and prevent severe reductions in services, the City Council and the Agency Board decided to balance the 2004-2005 Budget as follows: 1) Expenditure reductions of approximately \$1,000,000, 2) 50% of the remaining deficit to be funded with a repayment of the loan between the Redevelopment Agency and the City of Seaside, and 3) the balance of the deficit to be funded from the General Fund Operating Fund Balance.

ASSUMPTIONS

Revenues

The City Council adopted the 2003-2004 Budget using conservative revenue estimates accurately predicting a slow economy. In consideration of actual revenues received in 2003-2004 and in anticipation of a slowly recovering economy, we have again conservatively estimated revenues for fiscal year 2004-2005. The total General Fund revenue estimates have decreased approximately \$350,000, or 2% to \$14,266,000. This decrease is largely due to the one-time use of \$198,000 in 2003-2004 of PERS Superfunding and a 2004-2005 property tax shift by the State of \$125,000.

The General Fund is the City's primary source of funds for most City operations, responsible for financing approximately 69% of overall spending.¹ As such, a closer examination of the most important revenues that make up the General Fund is important to gain a better understanding of the City's fiscal condition. These key sources are Sales Tax, Transient Occupancy Tax (TOT), Motor Vehicle In-Lieu fees (VLF), Property Tax, and Utility User Tax (UUT).

The largest revenue source in the General Fund is the **Sales tax**, derived from the 1% tax (of a total 7.25% tax) applied to all taxable goods sold within the City. In Seaside, the overwhelming majority of taxable goods continue to be motor vehicles sold within the City's Auto Center. During the last quarter, nearly 61% of the City's total sales tax revenue was derived from the 14 businesses selling automobiles in Seaside. A high dependence on motor vehicle sales for sales tax revenues makes this revenue source vulnerable to changes in the economy. Beginning in the

¹ Excludes Redevelopment Agency

second quarter of 2003, the City of Seaside has experienced a downturn in automobile sales. With the expected improvement in the economy in 2004-2005, the expected opening of two new restaurants and based on our sales tax revenue collections in fiscal 2003-2004, we have adjusted our estimate for 2004-2005 up by 2% to \$5,295,000.

Another key General Fund revenue is the **Transient Occupancy Tax**, which is a 12% tax applied to all hotel/motel room rentals in the City. This revenue is subject to the whims of the economy, and there have been significant decreases in collections since late 2001. It is expected that this revenue will continue to reflect a weakness in the tourism market. However, with a slowly recovering economy, we anticipate an improvement in collection and have adjusted the revenue estimates up by 2% to \$1,836,000.

The original estimates of the **Vehicle License fees (VLF)** were approximately 12%, or \$1,700,000, of the General Fund. It was originally assumed that there would be no take away of VLF by the State. This revenue is derived from a portion of the registration fees on motor vehicles, and is distributed by the State to cities and counties on a per capita basis. VLF is revenue that is controlled by the State. Recent actions by the Governor have changed our estimates. The expected State budget will permanently reduce VLF from 2% of the value of the vehicle to 0.65%. This will permanently reduce the City's VLF revenue and there will no longer be a State backfill of VLF revenue to the cities and counties. The estimated 2004-2005 VLF revenue is now \$240,000.

Property tax revenues were estimated to be \$950,000 of the General Fund in 2003-2004. Although Seaside has recently seen large increases in the cost of houses and property in the City, the impact on property tax revenues has been minimal, for several reasons: 1) the City receives a relatively small portion of the property tax bill – just 10-20% of the 1% levy on assessed value established by Proposition 13; 2) there are a number of exemptions available which exempt reassessment of properties at the full sales price, thereby maintaining low assessed valuations; 3) the effects of the “ERAF” shift of the early 1990's continue to be felt, without offsetting compensation to cities by the State legislature; and 4) some of the increased assessed valuation is received by the City's Redevelopment Agency. Therefore, we originally estimated 2004-2005 property tax revenue to be \$1,000,000, or 7% of General Fund revenues.

Due to the significant permanent reduction in VLF revenue, the State proposes a permanent supplemental property tax in-lieu to replace the former VLF backfill. The State estimate of the supplemental property tax for 2004-2005 is \$1,600,000. However, the State is asking cities and counties to “contribute to solving the State's budget deficit” during 2004-2005 and 2005-2006. The City of Seaside's contribution is \$300,000, thus reducing the supplemental property tax to \$1,300,000. Therefore the estimated property tax for 2004-2005 is now \$2,300,000.

The **Utility User Tax**, a 6% tax on Electric, Gas, Telephone, Water and Cable bills, is another important General Fund revenue, constituting approximately \$1,790,000, or 12%, of total General Fund revenues. The UUT is one of the City's most stable revenues, in that it tends not to fluctuate dramatically from year-to-year. The UUT continues to be a very important source of funds, and its collection is essential to maintaining current service levels. In the upcoming

budget year, a small increase in this revenue source is expected, due primarily to rising utility rates.

Other important General Fund revenues, such as fees for development applications and new construction, are also affected by the health of the economy. During periods of economic growth, the City will typically experience rising revenues for new building activity; during slow growth periods, such revenues will decrease. However, there has been an increase in these revenues, despite the slowing economy, due primarily to the rise in property values, resale of property, accelerated remodeling activity and new construction of the Seaside Highlands residential subdivision and the Cost Plus Retail development. We continue to expect an increase in this revenue source and the estimates have been increased accordingly.

In summary, the General Fund revenues for the upcoming fiscal year are projected to be slightly lower than last year's estimate (a decrease of \$350,000 or 2%), and there continues to be a number of potential threats to the City's long-term fiscal stability: the uncertainty of the State budget crisis and the related actions of the State legislature, and a slow economy. For these reasons, staff adopted a conservative approach to estimating General Fund revenues for the 2004-2005 fiscal year.

While the City's General Fund is currently stable, it is reliant on revenues that are directly related to the health of the State's economy and the actions of the California State Legislature. The State of California is currently dealing with a \$15 billion structural deficit that is certain to reduce the availability of state funding opportunities now, and in years to come.

In order to reduce the reliance on State revenues, the City, through the Redevelopment Agency, is working on projects that will increase sales and property tax revenues. These projects, which have been identified in the City Council's Economic Development Strategic Plan, include the development of properties that are currently underutilized, blighted, or in need of substantial rehabilitation or redevelopment. These projects, when successfully implemented, will have a positive impact on future General Fund revenues. The highest priority projects are: completion of Broadway/Fremont; revitalization of the Auto Mall; construction of a hotel at 1350 Del Monte Boulevard; construction of the Main Gate shopping area; and construction of a golf resort hotel.

Expenditures

The Budget for fiscal year 2004-2005 has anticipated the costs of all employee salaries and benefits, in accordance with the negotiated employee contracts. The Budget also reflects expenditure reductions of approximately \$1,000,000, which have been made throughout the budget as a result of numerous reviews and adjustments. Significant cost savings will be realized by leaving a number of vacant positions unfunded in the 2004-2005 fiscal year. The budget also reflects discretionary expenditure reductions in every department. While the cuts are significant, in most cases the changes will not be apparent to the general public. Therefore, service levels will be maintained at approximately the same level as in fiscal year 2003-2004.

STRATEGIC PLAN

During the 2003-2004 fiscal year, the City Council held three strategic planning sessions, one of which was dedicated to the development of a specific strategic plan for economic development. These sessions built upon the strategic planning work done since April 2002, which included the development of the City's mission and vision, which are:

Mission

“The City of Seaside is dedicated to providing excellent municipal services that enhance the quality of life for our diverse community.”

Vision

“By 2010, the City of Seaside will be a prosperous and fiscally sound, family-oriented community with a full range of housing, business, cultural and recreational opportunities in a safe and attractive environment.”

Four three-year goals have been developed to address the goals expressed in the vision statement. While there are many worthy projects that the City could pursue, the Strategic Plan identifies the following four as being most critical to the City's vitality. The four goals for fiscal years 02-03, 03-04, and 04-05 are:

- *Develop and implement an Economic Development Strategic Plan*
- *Complete the update of the General Plan and zoning ordinances*
- *Enhance public safety to meet increased service levels*
- *Improve cultural and recreational activities and facilities for youth and adults*

The City Council's engagement in the strategic planning process provided an opportunity to identify some of the fiscal constraints that continue to impact the City and take steps to strengthen the City's long-term financial position. A key part of this process was establishing the goal of developing and implementing an economic development strategic plan. The City's Economic Development Strategic Plan was developed in November 2003 with the express purpose of developing additional revenue sources required to accomplish the City's mission and fulfill its vision.

The five economic development goals for the fiscal years 03-04, 04-05, 05-06 and 06-07 are:

- *Complete Broadway-Fremont and develop a plan for a robust downtown*
- *Complete the Auto Center*
- *Complete Construction of a hotel at 1350 Del Monte Boulevard*
- *Break ground on a regional shopping center*
- *Break ground on a hotel at the golf course*

These projects have been designated as economic development priorities by the City Council because they have the greatest potential to solidify the City's existing financial base or generate significant additional revenue in the next three years. The additional revenue is needed to correct the structural budget deficit and accommodate increasing costs while maintaining quality service

levels. Therefore, it is important that we remain focused on moving the economic development projects forward in 2004-2005 in order to accomplish the City's long-term strategic goals.

CONCLUSION

The 2004-2005 Budget has been developed to focus limited resources on the accomplishment of the City's strategic goals, demonstrating the City's commitment to reducing costs while maintaining service levels for the residents and businesses of the City of Seaside. In consideration of City's current fiscal constraints, the uncertain economic climate, and the ongoing State budget crisis, the City will have to generate significant sources of additional revenue to continue to provide quality municipal services required in a growing community. Consistent with the City's mission and vision, the 2004-2005 Budget reflects the City Council's direction to maintain the current level of service while actively pursuing projects that will ultimately strengthen the City's fiscal position in order to enhance service levels in the future.

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City of Seaside Community Profile

General

Seaside is located near Monterey on Monterey Bay, south of the San Francisco Bay area. Situated on rolling hills with an elevation from four to 400 feet, Seaside is best known as the “sunny spot” on the Peninsula, and, due to its hilly and unforested terrain, offers striking views of Monterey Bay and the Peninsula skyline.

The City of Seaside, the largest city on the Monterey Peninsula is situated immediately north of the City of Monterey, approximately 100 miles south of San Francisco. Seaside’s population is approximately 33,300 and included within its boundaries is part of the huge Fort Ord reservation. Seaside enjoys a marine climate with mild temperatures all year long; rarely going beyond the 70’s in summer or below 35 degrees in the winter. Annual rainfall average 16 inches. Some of the world’s most beautiful and exciting scenery is in the Seaside area, such as the spectacular seashore of Pebble Beach, Carmel-By-The-Sea, Pacific Grove, and Point Lobos State Park. Recreation activities include boating, fishing, swimming, surfing, and skin diving, hiking and horseback riding. The Monterey Peninsula is truly a fine place to live.

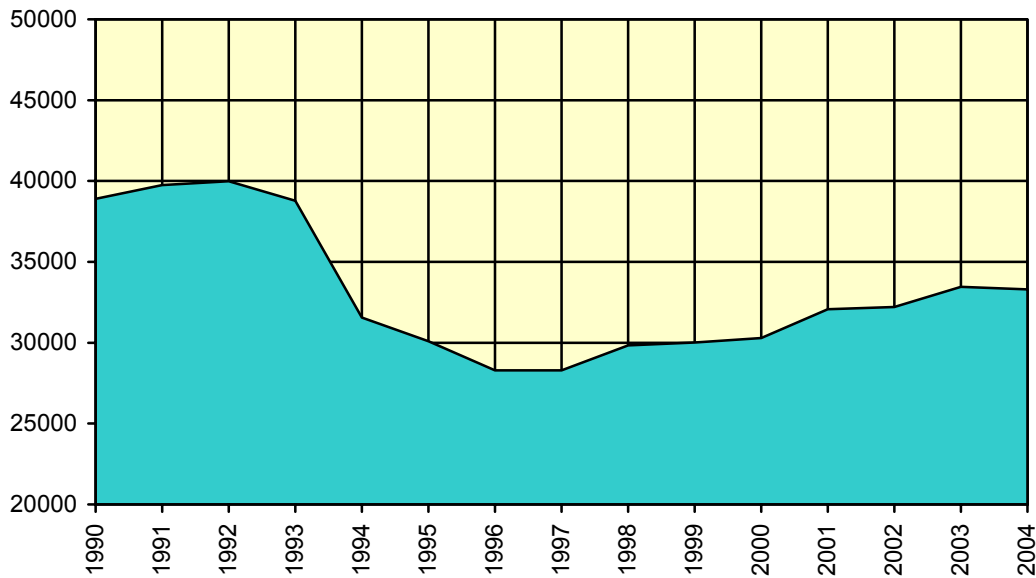
Municipal Government

The City was incorporated in 1954 as a general law city. The City operates under the Council/Manager form of government, which consists of a five-member city council and appointed city manager. The City Manager serves as Chief Executive Officer of the City.

Population

The following are the City's population estimates as of January 1 for the years 1990 to 2004.

<u>Year</u>	<u>City of Seaside</u>
1990	38,901
1991	39,757
1992	39,979
1993	38,785
1994	31,558
1995	30,102
1996	28,300
1997	28,297
1998	29,829
1999	30,015
2000	30,290
2001	32,079
2002	32,204
2003	33,461
2004	33,304



Source: California State Department of Finance

Taxable Sales

A summary of the historic taxable sales within the City is shown below.

	<u>1998-1999</u>	<u>1999-2000</u>	<u>2000-2001</u>	<u>2001-2002</u>	<u>2002-2003</u>	<u>2003-2004</u>
Autos & Transportation	30,351,214	37,604,703	39,744,331	48,245,766	44,280,979	44,985,131
Building & Construction	2,542,731	2,378,041	3,090,841	3,593,021	3,821,297	3,528,772
Business & Industry	2,236,993	2,434,524	2,352,634	2,438,883	2,507,172	2,546,359
Food & Drugs	1,336,662	1,563,517	1,754,497	1,824,193	1,905,283	1,931,352
Fuel & Service Stations	1,417,145	1,695,724	1,879,793	1,642,193	1,648,441	2,417,310
General Consumer Goods	4,161,159	4,980,621	5,267,421	5,328,690	5,225,103	5,623,697
Restaurants & Hotels	<u>3,365,297</u>	<u>3,474,607</u>	<u>3,841,283</u>	<u>3,831,752</u>	<u>3,810,607</u>	<u>3,923,090</u>
Total	<u>45,411,200</u>	<u>54,131,738</u>	<u>57,930,800</u>	<u>66,904,497</u>	<u>63,198,883</u>	<u>64,955,710</u>

Top 25 Sales Tax Producers

Listed Alphabetically

Built In Distributors	Larry Menke Volvo Buick
Butts Acura	Love Chevrolet
Butts Pontiac Cadillac	Monterey Jaguar Range Rover
Cardinal Olds GMC Trucks	My BMW Porsche Audi
Cardinale Nissan	My Infiniti
Cost Plus	Seaside Shell
Cypress Coast Mazda Subaru	Staples
Del Rey Supply	Val Strough Ford Lincoln Mercury
Financial Services Vehicle Trust	Val Strough Honda Mazda
Golf Mart	Victory Toyota Peninsula Lexus
Granite Rock	Walgreens
Kmart	Wester Volkswagen
Kelly Moore Paint	

Source: HdL Companies

City of Seaside
Principal Property Taxpayers 2003/2004
Listed Alphabetically

Bank of New York Trust, Et. Al.	Commercial Property
BSL Golf of California	Recreation Facilities
California American Water Company	Utility Services
Hannon Limited Partnership	Residential
K & B Bakewell Seaside Venture LLC	Residential
P & S Real Estate Company	Commercial Property
Pilot House 60	Lodging/Visitor Services
Seaside Laguna Limited	Lodging/Visitor Services
Sunbay Resorts Associates	Residential/Lodging
Thomas C Maher	Commercial Property

Source: HdL Companies

City of Seaside
Principal Transient Occupancy Taxpayers
Listed Alphabetically

Bay Breeze

Embassy Suites

Gateway Lodge

Holiday Inn Express

Howard Johnson

Magic Carpet

Pacific Best Inn

Sand Castle Inn

Seaside Inn

Thunderbird

Source: City of Seaside



RESOLUTION NO. 04-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE AND THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE ADOPTING THE ANNUAL BUDGET AND THE ANNUAL APPROPRIATIONS LIMIT OF THE CITY OF SEASIDE AND THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE FOR THE FISCAL YEAR 2004-2005

WHEREAS, the City Council of the City of Seaside and the Redevelopment Agency Board of the Redevelopment Agency of the City of Seaside have considered the Fiscal Year 2004-2005 Annual Budget; and

WHEREAS, the City Council and the Agency Board have reviewed the Fiscal Year 2004-2005 Operating Budget contained in the aforementioned document and made desired modifications; and

WHEREAS, the City Council and the Agency Board are required to adopt a balanced budget in which total appropriations do not exceed estimated revenues; and

WHEREAS, the City Council is required to adopt an annual appropriations limit.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside and the Redevelopment Agency Board of the Redevelopment Agency of the City of Seaside adopts the following:

1. The Fiscal Year 2003-2004 Annual Operating Budget, as may be modified.
2. Personnel costs are appropriated with the following restrictions: a) Authorized positions are limited to the positions approved and the funds appropriated for the approved positions; b) The City Manager/Executive Director may authorize filling vacant, approved positions, as necessary, restricted to the funds available.
3. The City Manager/Executive Director may approve appropriation transfers of \$10,000 or less. Transfers in excess of \$10,000 must be authorized by the City Council or the Agency Board, as appropriate. Transfers may not exceed the amount appropriated to each Department.
4. The Director of Finance shall make any modifications authorized by the City Council or the Agency Board to the Fiscal Year 2004-2005 Annual Budget prior to publication. The Fiscal Year 2004-2005 Adopted Annual Budget will be published as required by the Municipal Code and City Ordinance.
5. The appropriations limit for the Fiscal Year 2004-2005, in accordance with Article XIII B of the California State Constitution, calculated as follows:

2003-2004 Appropriations Limit	\$16,655,880
2003-2004 Appropriations Subject to the Limit	\$11,220,800
2003-2004 Limit in Excess of Appropriations	\$ 5,435,080

2004-2005 Appropriations Limit Adjustment Factors:

Increase in non-residential new construction	1.0377
Population Change (County factor)	1.0156

Resolution No. 04-42

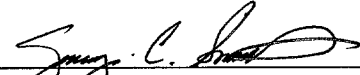
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2004-2005 Appropriations Limit	\$17,553,430
2004-2005 Appropriations Subject to the Limit	\$11,842,000
2004-2005 Limit in Excess of Appropriations	\$ 5,711,430

6. In accordance with Section 3.12.110 of the City of Seaside Municipal Code, the requirements for General Fund contributions to the Capital Outlay Fund and the Capital Improvement Fund are waived.

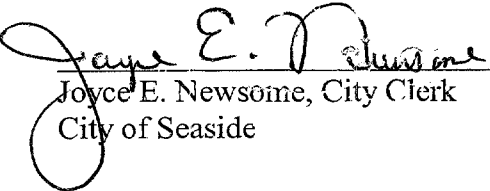
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside and the Redevelopment Agency Board of the Redevelopment Agency of the City of Seaside duly held on the 17th day of June 2004 by the following vote:

AYES: COUNCILMEMBERS/BOARDMEMBERS: Choates, Mancini, Rubio, Bloomer, Smith
NOES: COUNCILMEMBERS/BOARDMEMBERS: None
ABSENT: COUNCILMEMBERS/BOARDMEMBERS: None
ABSTAIN: COUNCILMEMBERS/BOARDMEMBERS: None

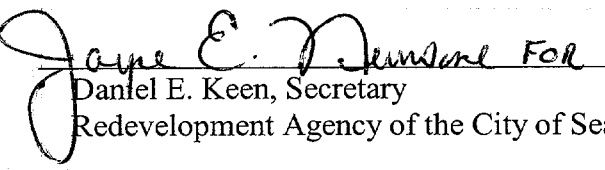


Jerry C. Smith, Mayor/Chairperson
City of Seaside/Redevelopment Agency of the
City of Seaside

ATTEST:



Joyce E. Newsome, City Clerk
City of Seaside



Daniel E. Keen, Secretary
Redevelopment Agency of the City of Seaside

**CITY OF SEASIDE AND SEASIDE REDEVELOPMENT AGENCY
STAFF REPORT**

TO: Honorable Mayor/Chair and City Council/Board Members
FROM: Daniel E. Keen, City Manager/Executive Director
BY: Daphne H. Hodgson, Finance Director
DATE: June 17, 2004
SUBJECT: THE PROPOSED BUDGET, THE PROPOSED FEE SCHEDULE AND THE RELATED ANNUAL APPROPRIATIONS LIMIT FOR THE 2004-2005 FISCAL YEAR FOR THE CITY OF SEASIDE AND THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE

PURPOSE

The purpose of this item is to give the public an opportunity to comment on the Proposed 2004-2005 Budget and the Proposed 2004-2005 Fee Schedule. After hearing public comment, the City Council and the Agency Board will have an opportunity to discuss and adopt the Proposed 2004-2005 Budget, the Proposed 2004-2005 Fee Schedule and the related Appropriations Limit for the 2004-2005 Fiscal Year for the City of Seaside and the Redevelopment Agency of the City of Seaside.

RECOMMENDATION

It is recommended that the City Council and the Agency Board review the Proposed 2004-2005 Budget and Proposed 2004-2005 Fee Schedule and:

1. Receive public comment;
2. Adopt the attached resolution adopting the Fiscal Year 2004-2005 Annual Budget of the City of Seaside and the Redevelopment Agency of the City of Seaside and adopting the Annual Appropriations Limit for Fiscal Year 2004-2005 for the City of Seaside; and
3. Adopt the attached resolution approving the 2004-2005 Fee Schedule.

BACKGROUND

The Proposed Budget and the Proposed Fee Schedule for the 2004-2005 Fiscal Year for the City of Seaside and the Redevelopment Agency of the City of Seaside was presented on May 20, 2004 and reviewed at the regularly scheduled City Council/Agency Board meeting of June 3, 2004. This Budget is a culmination of three Budget Study Sessions that the City Council and the Agency Board conducted on January 29, February 26 and April 8, 2004.

The City's General Fund was initially faced with a deficit of approximately \$2,400,000. This deficit was due to a combination of the continuing slow economy, existing employee memorandums of understanding, increases in the PERS contribution rates, and increases in health insurance costs.

Based on the weak trends in our sales tax revenues and our transient occupancy tax revenues, staff conservatively projected General Fund revenues for the 2004-2005 fiscal year approximately \$375,000 less than the previous year. In addition, new projections from the State show a "contribution to solving the State's budget deficit" of \$300,657 in 2004-2005 and 2005-2006. Therefore the revenue projections were reduced by an additional \$300,000.

The existing employee memorandums of understanding, which were negotiated four years ago, include cost of living increases of approximately \$430,000. The increases in the health insurance costs are approximately \$70,000 and the increases in the PERS contribution rates, largely for the public safety employees, are \$600,000.

The City Council/Agency Board examined various alternatives to close the budget gap:

- Revenue enhancements, including an increase in TOT, Utility Users Tax, Business License Taxes, implementation of a parcel tax for public safety and/or lighting and landscaping, contracting city services to other agencies, increasing fees and eliminating fee waivers and selling surplus properties
- Expenditure reductions, including 5% and 10% across the board cuts, decreasing hours of operation, seeking salary concessions from City staff
- Use of General Fund reserves
- Use of Redevelopment Agency loan paybacks

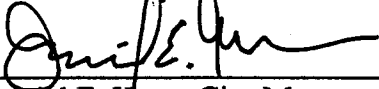
The City Council/Agency Board directed the Staff to cut \$1,000,000 from the General Fund budget and then balance the remaining deficit with General Fund reserves and a Redevelopment Agency loan repayment.

The management team cut approximately \$1,000,000 from the budget by not funding vacant positions and reducing spending across the board. The Proposed Budget does not anticipate layoffs of personnel and maintains adequate service levels. With the additional State take-aways, the deficit is approximately \$1,500,000. To balance the General Fund budget, \$900,000 of General Fund Reserves and \$600,000 of Redevelopment Agency Loan payback will be used. The use of the General Fund reserves to balance the 2004-2005 budget still leaves the City with sufficient reserves of approximately 35%.

ATTACHMENTS

- Exhibit A Resolution Adopting the 2004-2005 Budget and the Annual Appropriations Limit
Exhibit B Resolution Adopting the 2004-2005 Fee Schedule

Reviewed for Submission to the City Council and the Agency Board by:



Daniel E. Keen, City Manager/Executive Director



RESOLUTION NO. 04-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADOPTING THE 2004-2005 FEE SCHEDULE OF THE CITY OF SEASIDE

WHEREAS, the City Council of the City of Seaside has considered the Proposed 2004-2005 Fee Schedule; and

WHEREAS, the City Council has reviewed the Proposed 2004-2005 Fee Schedule and made desired modifications.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside adopts the 2004-2005 Fee Schedule.

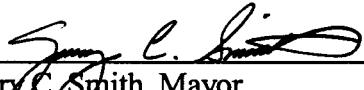
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 17th day of June 2004 by the following vote:

AYES: COUNCILMEMBERS: Choates, Mancini, Rubio, Bloomer, Smith

NOES: COUNCILMEMBERS: None

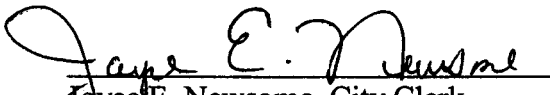
ABSENT: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None



Jerry C. Smith, Mayor
City of Seaside

ATTEST:



Joyce E. Newsome, City Clerk
City of Seaside



RESOLUTION NO. 04-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE APPROVING FEES AND CHARGES FOR THE NEW COMMUNITY CENTER LOCATED AT SOPER FIELD

WHEREAS, fees and charges will need to be approved for the new Community Center located at Soper Field; and

WHEREAS, the City of Council of the City of Seaside has considered the proposed fee schedule; and

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside adopt the proposed Fee Schedule for the Community Center at Soper Field:

1. Large Meeting Room

Resident/Non-Profit Rate	Non-Resident or Rate
\$40.00 hr. – Three hour minimum	\$60.00 hr. – Three hour minimum
Deposit: \$250.00	\$325.00

Notes: Deposit due upon receipt of application. There is an additional \$500 deposit if alcohol is served. Five Percent (5%) of the Deposit is Non Refundable and deposited into the Building Maintenance and Janitorial Fund. If Police are called or if renter breaches contract renter loses entire deposit. Alcohol Policy: Alcohol can only be served at adult events and not at any event that is youth oriented.

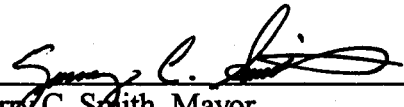
2. Small Meeting Rooms

Room	Non-Profit Rate	Resident Rate	Non-Resident Rate
Activity Room	\$20.00	\$35.00 hr.	\$44.00 hr.
Conference Room	\$20.00	\$35.00 hr.	\$44.00 hr.

Notes: Fees are for each four (4) hour period. Twenty-five 25% of rental fees will be deposited into Building Maintenance and Janitorial Fund.

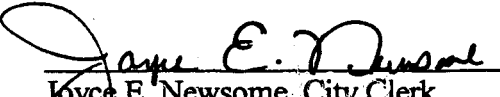
PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Seaside duly held on the 1st day of July 2004 by the following vote:

AYES: COUNCILMEMBERS: *Choates, Mancini, Rubio, Bloomer, Smith*
NOES: COUNCILMEMBERS: *None*
ABSENT: COUNCILMEMBERS: *None*
ABSTAIN: COUNCILMEMBERS: *None*



Jerry C. Smith, Mayor
City of Seaside

ATTEST:



Joyce E. Newsome, City Clerk
City of Seaside

CITY OF SEASIDE 2004-2005 BUDGET PROCESS

The City of Seaside's 2004-2005 budget process began with the City Council's commitment to strategic planning and goal setting. The City Council conducted three strategic planning sessions in 2003-2004, one in July, one in January and an economic development strategic planning session in November. The goals that were developed in these sessions formed the basis for the development of the budget.

Generally in February of each year, a Mid-Year Review of the current year budget is conducted. After this review is complete and adjustments are made to the current year budget, as needed, the process begins for the development of the next year's budget. However, because of the critical budget situation that was facing the City of Seaside and cities throughout the State, we began the budget process early.

At the November 2003 economic development strategic planning session, the City Council reviewed the possible budget problems that the City would be facing for 2004-2005. The Mid-Year review was completed in early January and on January 29th the City Council and the management staff conducted the first of three budget study sessions. During the study sessions the budget problem was examined and possible solutions were considered.

Each department reviewed their prior years expenditures, their current year goals and their goals for the upcoming year. From this information, the departments prepared their proposed budget. The departments' proposed appropriations were submitted to the Finance Department for compilation. In addition, each department prepared reduction scenarios that would be used in whole or in part to balance the 2004-2005 budget.

The Finance Department prepared revenues estimates using a variety of projections techniques, i.e. prior year collections, economic trends analysis, knowledge of program changes, etc. The revenues estimates and the departments' proposed appropriations, including proposed reductions, were compiled into the draft of the proposed budget.

On April 8th, the City Council conducted a final budget study session and provided direction to the staff regarding the reductions to be made to the 2004-2005 budget.

The Proposed Budget was presented to the City Council for their review on May 20, 2004. Two public meetings to discuss the budget and hear community input were held. The Budget was formally adopted on June 17, 2004.

Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and a five-year capital improvement budget.
- Current annual operating revenues will be equal to or greater than current operating expenditures.
- The City will set fees and user charges for enterprise fund activities at a level that fully supports the total direct and indirect program costs.
- The City will establish fees for service based upon an awareness of the total direct and indirect costs of offering the service. It is recognized that certain services may be subsidized by general taxes as determined by the City Council.
- The identification of funding sources will be required for new or expanded programs.
- The City will provide for maintenance and replacement of fixed assets and equipment, as appropriate.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).
- The Adopted Budget may be adjusted from time to time during the fiscal year as needed to accomplish the goals of the City Council. An Adjustment of less than \$10,000 within a department may be proposed by the department head and approved by the Finance Director and the City Manager. Budget adjustments of more than \$10,000 require City Council Approval.
- The City's General, Special Revenue, Capital Project and Trust Funds are budgeted and accounting for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are accrued when collected within 60 days following year-end. Other revenues that are accrued include sales, utility

users and transient occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenue. Expenditures are generally recognized when the liability is incurred, except that interest and principal on general long-term obligations are recognized when due. Enterprise and Internal Service Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when incurred.



Fund Balance





**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
100	General	5,210,698	14,100,000	15,703,830	202,200	3,809,068
101	Contingency	1,464,200	21,000	-	(54,200)	1,431,000
102	Capital Outlay	41	-	236,920	240,000	3,121
103	Laguna Grande	(182,699)	125,000	351,700	-	(409,399)
106	OES/FEMA	(5,851)	-	-	-	(5,851)
113	POMA	366,107	800,000	1,075,030	-	91,077
200	CDBG	93,464	805,000	533,700	-	364,764
203	BJA Grant	43,207	2,800	-	-	46,007
205	COPS in Schools Grant	(6,724)	81,214	105,300	6,486	(24,324)
206	School CPP Grant	4,402	-	-	(4,402)	-

**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
208	CLEEP	2,084	-	-	(2,084)	-
209	MPC Training - Police	7,336	1,000	-	-	8,336
210	Highway User Tax (2105)	14,123	220,000	1,139,590	907,000	1,533
212	Highway User Tax (2107)	-	290,000	-	(290,000)	-
214	Gas Tax-Engineering (2107.5)	32,302	6,000	-	-	38,302
215	Highway User Tax (2106)	-	105,000	-	(105,000)	-
218	MPC Training - Fire	7,985	1,500	-	-	9,485
219	PAL Grant	(2,191)	7,500	-	-	5,309
220	Proposition 172	(26,300)	85,000	85,300	-	(26,600)
221	Ca Supplemental Law Enforce	54,690	100,000	103,900	-	50,790

**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
240	Underage Drinking	(1,208)	-	-	-	(1,208)
241	Drug Programs	5,898	2,000	-	-	7,898
242	Homeland Security Grant	9,298	6,325	-	-	15,623
244	Found Property	4,741	1,000	-	-	5,741
251	Senior Programs	308,794	10,000	-	-	318,794
252	Oldemeyer Maintenance	4,627	5,000	-	-	9,627
253	Youth Center Maintenance	55,147	25,000	-	-	80,147
254	Employee Events	413	1,500	300	-	1,613
255	Soper Field Community Center	13,705	30,000	-	-	43,705
261	Impact Fees	943,573	-	-	-	943,573

**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
271	Stormwater	(44,927)	-	260,000	-	(304,927)
300	Capital Projects	(31,924)	-	-	-	(31,924)
303	Capital Project - Ft. Ord	(63,567)	-	-	-	(63,567)
304	Pattullo Swim Center	685,003	1,000	-	-	686,003
308	Seaside Library	173,402	-	-	-	173,402
310	Fremont Blvd. Improvements	(534,695)	-	-	-	(534,695)
313	ADA Improvements	(122,486)	-	-	-	(122,486)
328	Commuter Bike/Pedestrian Path	(1,273)	-	-	-	(1,273)
333	City Hall Generator	105,530	-	-	-	105,530
351	Kenneth Street Assessment	5,473	-	-	-	5,473

**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
352	City-Wide Curb and Gutter	28,510	65,000	66,040	-	27,470
401	Water Fund	1,336,058	380,000	534,590	-	1,181,468
501	Equipment Maintenance	199,342	437,100	636,210		232
502	Insurance	110,888	735,200	735,000		111,088
503	Management Information	11,332	412,000	468,500		(45,168)
951	Sanitation District Operating	123,352	446,500	550,460	77,451	96,843
952	Sanitation Dist. Capital Outlay	(186,311)	-	17,100	-	(203,411)
953	Sanitation Dist. Capital Imp.	213,210	10,000	-	-	223,210
954	Sanitation Dist. Insurance	97,451	-	5,000	(77,451)	15,000
981	Ft. Ord RDA Operating & Capital	(535,195)	451,000	463,060		(547,255)

**CITY OF SEASIDE
FUND BALANCE FORWARD ESTIMATE
2004-2005**

<u>Fund #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2004 Fund Balance for Budget</u>	<u>2004/2005 Estimated Revenues</u>	<u>2004/2005 Estimated Expenditures</u>	<u>2004/2005 Transfers In (Out)</u>	<u>Estimated June 30, 2005 Fund Balance</u>
983	Ft. Ord RDA Housing	(20,018)	100,000	15,000		64,982
991	RDA Operating & Capital	6,958,187	4,970,000	2,554,808	(900,000)	8,473,379
992	Redevelopment Debt Service	2,890,989	-	2,055,450	-	835,539
993	Redevelopment Housing	5,910,648	1,500,000	1,639,500	-	5,771,148
996	Redevelopment Bond Proceeds	<u>20,582,976</u>	<u>-</u>	<u>500,000</u>	<u>-</u>	<u>20,082,976</u>
	Total	<u>46,313,817</u>	<u>26,339,639</u>	<u>29,836,288</u>	<u>-</u>	<u>42,817,168</u>

Revenue



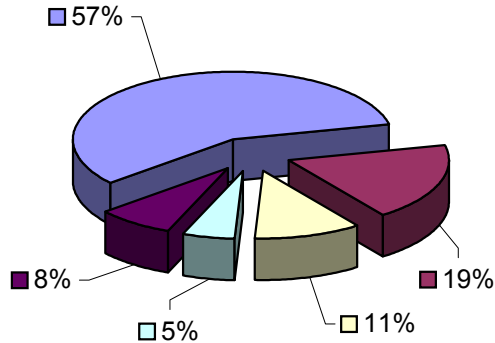




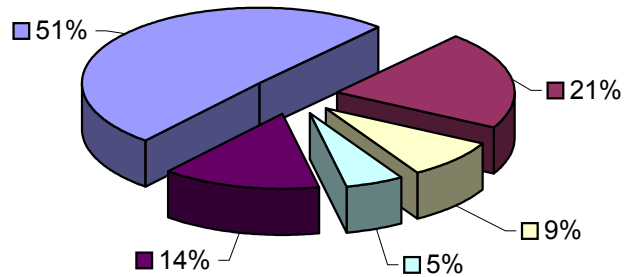
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Total Revenues - all funds

Actual 02-03



Adjusted Budget 03-04

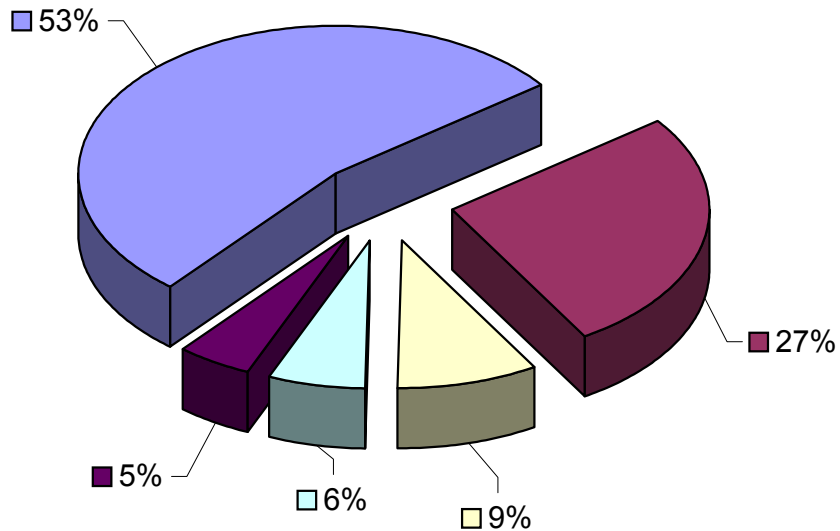


- General Funds
- Redevelopment Agency Funds
- Public Works Funds
- Internal Service Funds
- Other Special Revenue Funds

	<u>Actual</u> <u>99-00</u>	<u>Actual</u> <u>00-01</u>	<u>Actual</u> <u>01-02</u>
General Funds	13,892,798	14,854,413	14,979,252
Redevelopment Agency Funds	4,473,274	5,387,636	4,831,847
Public Works Funds	1,764,528	1,715,414	2,280,378
Internal Service Funds	2,244,700	1,736,193	1,248,520
Other Special Revenue Funds	770,843	1,346,418	1,767,151
	23,146,143	25,040,074	25,107,148

- General Funds
- Redevelopment Agency Funds
- Public Works Funds
- Internal Service Funds
- Other Special Revenue Funds

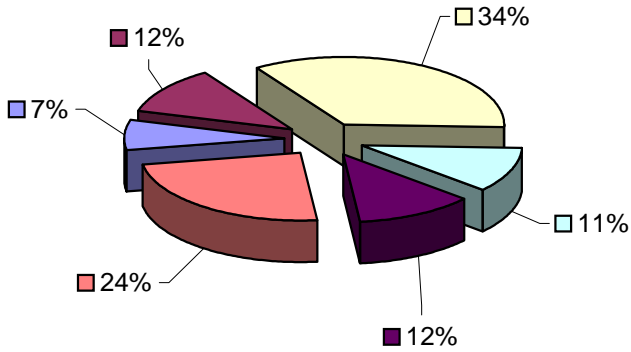
Adopted Budget 04-05



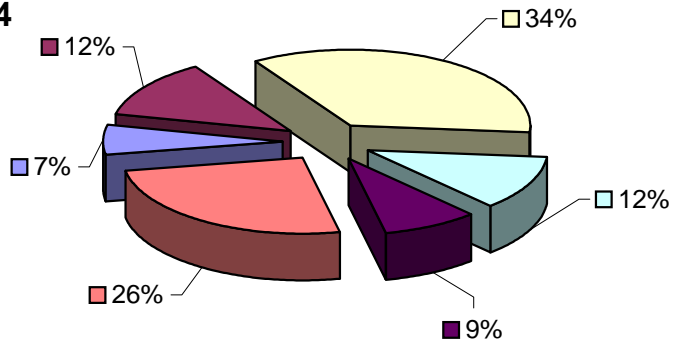
<u>Actual</u>	<u>Adjusted Budget</u>	<u>Adopted Budget</u>	
<u>02-03</u>	<u>03-04</u>	<u>04-05</u>	
15,525,885	14,641,928	14,100,000	General Funds
5,039,018	6,084,800	7,021,000	Redevelopment Agency Funds
2,989,543	2,481,800	2,382,500	Public Works Funds
1,372,238	1,529,800	1,584,300	Internal Service Funds
2,127,842	4,160,914	1,251,839	Other Special Revenue Funds
27,054,526	28,899,242	26,339,639	

General Fund Revenues

Actual 02-03



Adjusted Budget 03-04

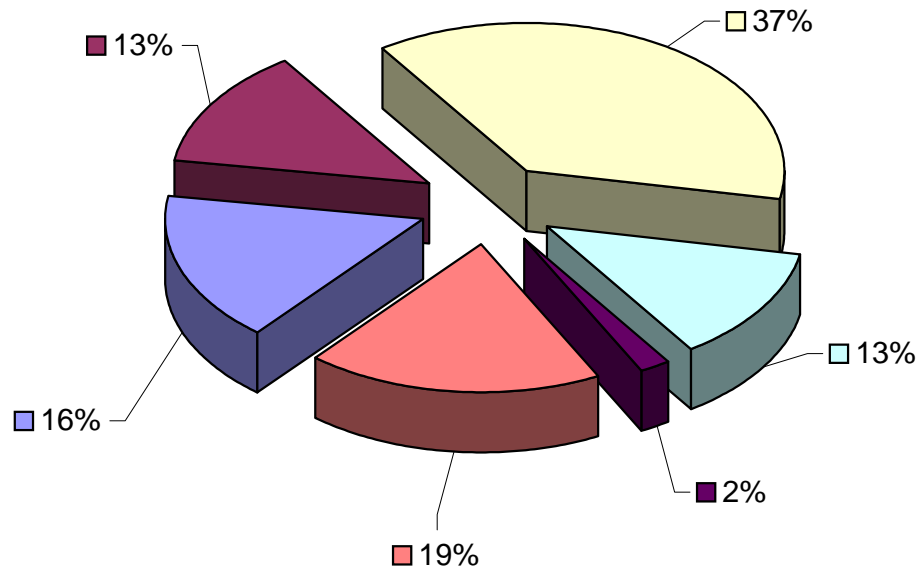


- Property Tax
- Transient Occupancy Tax
- Sales Tax
- Utility Users Tax
- Motor Vehicle In-Lieu

	<u>Actual</u> <u>99-00</u>	<u>Actual</u> <u>00-01</u>	<u>Actual</u> <u>01-02</u>
<u>Property Tax</u>	798,230	944,070	993,812
<u>Transient Occupancy Tax</u>	2,043,774	2,113,672	1,865,414
<u>Sales Tax</u>	4,887,865	5,349,134	5,933,687
<u>Utility Users Tax</u>	1,410,285	1,662,879	1,604,020
<u>Motor Vehicle In-Lieu</u>	2,103,509	1,840,914	1,810,207
<u>Other General Fund Revenues</u>	2,649,135	2,943,744	2,772,112
	13,892,798	14,854,413	14,979,252

- Property Tax
- Transient Occupancy Tax
- Sales Tax
- Utility Users Tax
- Motor Vehicle In-Lieu
- Other General Fund Revenues

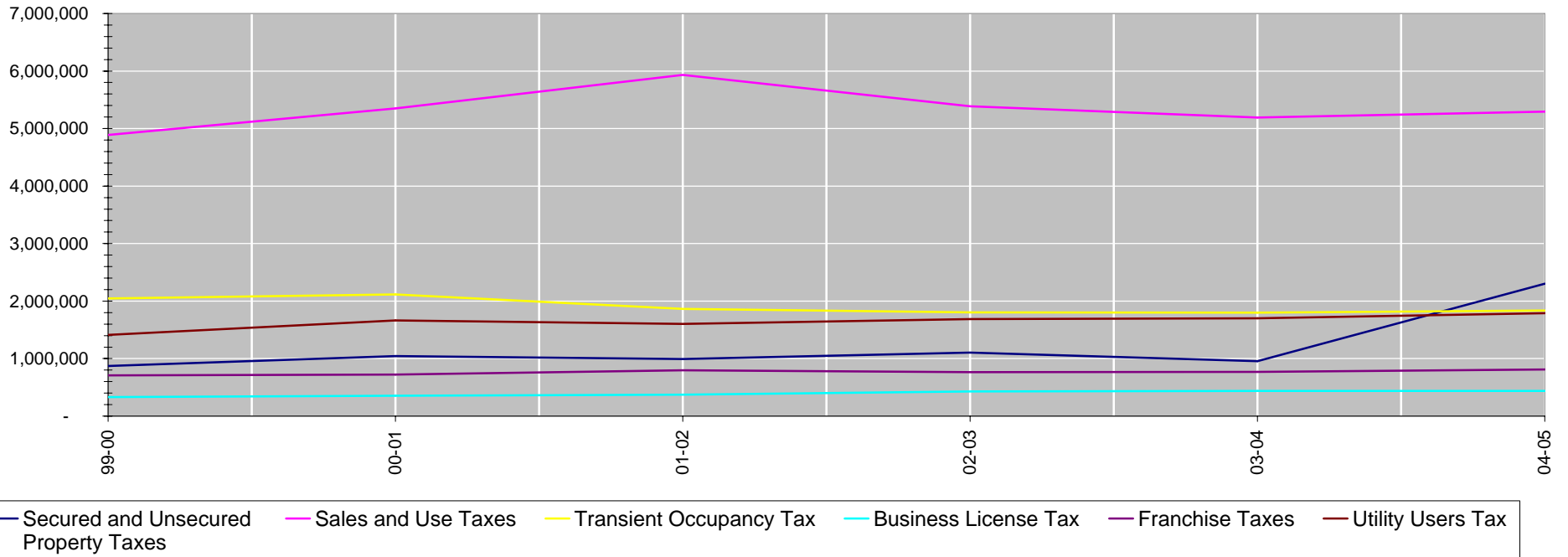
Adopted Budget
04-05



Actual	Adjusted Budget	Adopted Budget	
<u>02-03</u>	<u>03-04</u>	<u>04-05</u>	
1,103,484	955,000	2,300,000	<u>Property Tax</u>
1,801,890	1,800,000	1,836,000	<u>Transient Occupancy Tax</u>
5,387,851	5,190,000	5,295,000	<u>Sales Tax</u>
1,688,840	1,700,000	1,790,000	<u>Utility Users Tax</u>
1,836,002	1,250,000	240,000	<u>Motor Vehicle In-Lieu</u>
3,707,818	3,746,928	2,639,000	<u>Other General Fund Revenues</u>
15,525,885	14,641,928	14,100,000	



Taxes



43

	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Secured and Unsecured Property Taxes	872,546	1,042,553	993,812	1,103,484	955,000	2,300,000
Sales and Use Taxes	4,887,865	5,349,134	5,933,687	5,387,851	5,190,000	5,295,000
Transient Occupancy Tax	2,043,774	2,113,672	1,865,414	1,801,890	1,800,000	1,836,000
Business License Tax	332,381	356,443	371,151	429,565	440,000	440,000
Franchise Taxes	706,294	723,345	798,749	764,524	770,000	810,000
Utility Users Tax	1,410,285	1,662,879	1,604,020	1,688,840	1,700,000	1,790,000
	10,253,145	11,248,026	11,566,833	11,176,154	10,855,000	12,471,000



**City of Seaside
Revenue Detail**

Revenues

Fund: General Fund

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
3101	Secured Property Tax	682,505	799,165	850,222	928,843	800,000	2,130,000
3103	Unsecured Property Tax	35,415	39,186	40,732	47,008	45,000	50,000
3104	Property Tax Transfer	53,302	64,943	61,019	77,485	65,000	70,000
3108	Supplemental Assessment Roll	27,008	40,776	41,839	50,148	45,000	50,000
	<i>Total Property Taxes</i>	<i>798,230</i>	<i>944,070</i>	<i>993,812</i>	<i>1,103,484</i>	<i>955,000</i>	<i>2,300,000</i>
3110	ERAF Reimbursement AB1661	74,316	98,483	0	0	0	0
3121	Sales & Use Tax	4,887,865	5,349,134	5,933,687	5,387,851	5,190,000	5,295,000
3122	Transient Occupancy Tax	2,043,774	2,113,672	1,865,414	1,801,890	1,800,000	1,836,000
3123	Franchise-PG&E	161,814	154,081	206,970	178,034	180,000	190,000
3124	Franchise-Television	212,301	184,302	169,582	160,232	170,000	175,000
3125	Franchise-Trash Collection	275,982	322,231	357,933	362,664	360,000	375,000
3126	Franchise-Water	26,222	30,962	33,144	33,594	30,000	40,000
3127	Franchise-Sanitation	29,975	31,769	31,120	30,000	30,000	30,000
	<i>Total Franchise Fees</i>	<i>706,294</i>	<i>723,345</i>	<i>798,749</i>	<i>764,524</i>	<i>770,000</i>	<i>810,000</i>
3128	Business License Tax	332,381	356,443	371,151	429,565	440,000	440,000
3131	Utility User PG&E	623,997	850,266	703,028	767,323	780,000	790,000
3132	Utility User Telephone	442,282	521,471	601,672	535,307	545,000	560,000
3133	Utility User Cal AM Water	167,359	146,893	116,743	182,147	170,000	205,000
3134	Utility User-City Water	13,810	14,667	15,185	14,701	15,000	20,000
3135	Utility User-Cable	162,837	129,582	167,392	189,362	190,000	215,000
	<i>Total Utility User Tax</i>	<i>1,410,285</i>	<i>1,662,879</i>	<i>1,604,020</i>	<i>1,688,840</i>	<i>1,700,000</i>	<i>1,790,000</i>
	Taxes	10,253,145	11,248,026	11,566,833	11,176,154	10,855,000	12,471,000

**City of Seaside
Revenue Detail**

Revenues

Fund: General Fund

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
3201	Bingo Permit	1,161	100	0	117	100	100
3202	Animal License	3,207	4,436	4,521	5,660	3,000	4,800
3205	Parade Permit	0	50	0	35	100	100
3210	Plan Check Fees	0	0	35,009	176,552	50,000	50,000
3211	Building Permit	72,620	73,633	86,914	335,557	500,000	300,000
3212	Electrical Permit	7,073	8,379	8,310	8,304	8,000	10,000
3213	Plumbing Permit	9,627	8,917	10,988	9,075	10,000	10,000
3214	Certificate of Occupancy	6,787	9,649	10,418	23,636	10,000	20,000
3215	Sewer Permits	0	0	406	361	200	200
3221	Sign Permit	1,292	20	0	1,715	500	1,500
3223	Home Occupation/Garage Sales	3,149	3,750	4,024	4,367	4,000	4,000
3224	Zoning permit 0 Residential	1,516	1,718	3,522	1,644	2,000	2,000
3225	Use Permit	5,477	13,125	15,119	17,475	15,000	18,000
3231	Street Opening Permit	1,280	4,297	3,702	4,709	4,000	4,000
3232	Tree Permits	0	0	0	5	100	100
3242	Other Licenses & Permits	580	255	0	275	200	200
	Licenses and Permits	113,769	128,329	182,933	589,487	607,200	425,000
3302	Parking Fines	23,699	27,051	28,671	41,300	30,000	30,000
3303	Other Court Fines	117,615	84,377	60,642	46,669	60,000	40,000
3304	Property Maintenance Fines	2,725	3,021	5,168	5,388	4,000	5,000
3305	Building fines	0	776	4,040	1,270	2,000	2,000
3509	Traffic Safety Fines	38,858	85,828	68,808	76,987	65,000	70,000
	Fines	182,897	201,053	167,329	171,614	161,000	147,000

**City of Seaside
Revenue Detail**

Revenues

Fund: General Fund

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
3401	Interest Income	564,003	965,621	476,323	113,496	150,000	100,000
3405	Land/Cell Sites Rentals	6,857	6,732	19,799	65,383	30,000	40,000
3406	Wheeler Property Rent	5,500	6,000	5,500	6,250	5,500	6,500
3480	Golf Course rental	0	0	50,000	100,030	100,000	100,000
	Income From Investments	576,360	978,353	551,622	285,159	285,500	246,500
3501	Motor Vehicle in Lieu	2,103,509	1,840,914	1,810,207	1,836,002	1,250,000	240,000
3502	Homeowner Property Relief	9,805	10,591	9,987	971	10,000	10,000
3504	Police Officer Training Stds.	18,828	11,255	10,056	31,120	0	10,000
3505	Off Highway Motor Vehicle	1,208	1,455	313	851	1,000	1,000
3506	SB90 Reimbursement	91,156	26,618	162,242	10,397	1,000	0
3508	Booking Fees	0	0	0	22,643	0	22,600
3543	CDBG Grant - General Plan	0	0	0	0	100,000	0
3544	Dept of Commerce Grant - General Plan	0	0	0	73,772	126,228	0
	Revenue From Other Agencies	2,224,506	1,890,833	1,992,805	1,975,756	1,488,228	283,600
3601	Police - DUI/Drug	0	0	8,000	0	1,000	1,000
3602	Vehicle Abatement Fee	67,536	71,019	55,906	78,694	60,000	60,000
3603	Fixit Ticket Fee	1,965	1,974	2,171	3,537	3,000	4,000
3604	Police Contract Revenues	0	0	0	0	30,000	10,000
3605	Fingerprint Fee	0	2,820	11,860	4,629	5,000	5,000
3606	Animal Shelter Fee	460	230	1,680	2,490	2,300	2,500
3608	Police False Alarm	1,860	1,980	1,320	2,961	3,000	3,000
3609	Haz Mat Cleanup Police	135	1,247	0	0	100	100
3610	Haz Mat Clean-up P.W.	0	2,072	(1,263)	0	100	100
3611	Fire Public Safety Service Charge	246	443	875	282	400	400
3612	Fire - Vehicle & Overtime Reimbursements	0	0	5,338	1,048	1,600	1,600

**City of Seaside
Revenue Detail**

Revenues

Fund: General Fund

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
3613	Fire - Administration Charge	0	0	8,789	684	100	500
3614	Fire Contract Revenues	0	0	0	0	150,000	120,000
3621	Haz Mat Inspection (Fire)	15	2,818	6,049	1,183	1,500	1,500
3623	Fire Inspection0Business	6,295	0	4,600	1,140	100	1,000
3627	Fireworks Inspection Booth	1,560	0	780	520	700	700
3628	Plan Check Fire Ext/Sprinkler	0	40	80	240	100	500
3641	Building Permits & Inspection - Fire	30,330	626	(132)	225	100	200
3651	Use Dev/Precise Plan	1,738	0	0	1,338	1,000	1,000
3652	Real Property Certification	16,182	13,263	13,016	16,400	15,000	17,800
3653	BAR Review / Sign Permit	11,884	11,442	8,613	19,192	15,000	20,000
3654	Sale of Maps, Pubs, Reports	961	3,293	1,631	1,927	2,000	2,000
3656	Planning Fees for Pass-thru Developer Costs	0	0	0	3,925	65,000	22,800
3657	Variance Appli. Filing Fee	1,119	6,136	3,387	6,087	5,000	6,000
3658	Environmental Review Fee	4,493	608	1,190	1,028	1,000	1,000
3659	Plan Check Inspection	377	413	0	0	100	100
3660	Appeals / Planning / BAR	1,582	512	1,082	0	1,000	1,000
3661	Subdivision Map Fee	2,262	2,980	2,090	4,072	1,100	3,000
3666	Engineering Plan Check	628	420	4,435	12	500	500
3667	Site Plan Review	1,900	1,016	1,349	488	1,000	2,000
3668	Zoning/Plan Amendments	0	0	2,670	3,916	1,500	3,500
3670	Jazz Art Show	0	0	5,904	4,332	4,500	4,500
3671	Recreation Income	5,498	4,166	4,280	12,581	6,000	10,000
3672	Center Rental	35,235	41,640	43,623	43,600	45,000	40,000
3673	Pre-School Fee	13,973	15,504	11,489	14,546	14,000	12,000
3674	Other Community Classes	6,218	14,721	14,343	18,337	15,000	15,000
3675	Art Commission	0	0	2,491	1,650	2,000	2,000
3676	Swimming Pool Revenue	21,007	20,043	16,626	8,350	10,000	15,000
3677	Swimming Pool Rent	10,566	11,903	14,057	9,040	10,000	14,000
3678	Swimming Pool Class Fees	26,302	26,108	28,610	14,067	15,000	20,000

**City of Seaside
Revenue Detail**

Revenues

Fund: General Fund

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
3679	Recreation Day Camp	1,660	29,533	35,399	44,725	30,000	30,000
3681	Senior Taxi Scrip Program	0	0	8,680	5,055	1,600	5,000
3682	Black History	0	0	299	0	100	100
3683	Summer Concerts	0	0	(1,868)	4,510	5,000	5,000
3684	Junior Golf Program	0	0	773	0	100	100
3693	Sanitation District Overhead	95,928	92,176	81,593	33,990	35,000	0
3691	Park Rental Fees	0	0	0	0	100	100
3699	Police Service Charges	3,097	1,223	1,875	4,613	3,900	3,900
	Fees & Charges	373,012	382,369	413,690	375,414	715,600	469,500
3563	Other Revenues- Reimbursements	128,295	25,450	1,504	37,937	0	0
3709	Sale of Real / Personal Property	2,764	0	0	0	140,000	0
3720	Misc Revenue	38,050	0	59,122	0	5,000	1,000
3750	Seaside Highlands-K&B Bakewell	0	0	0	850,000	0	0
3765	Reimbursements-Police	0	0	939	14,628	15,000	15,000
3766	Reimbursements-Fire	0	0	939	48,950	10,000	40,000
3767	Reimbursements-Public Works	0	0	634	651	1,000	1,000
3768	Reimbursements- Recreation	0	0	2	4	100	100
3790	Donations	0	0	0	409	100	100
3791	Clearing-Suspense	0	0	40,750	136	100	100
3799	Cash Over (Short)	0	0	150	-414	100	100
	Miscellaneous - Other Revenue	169,109	25,450	104,040	952,301	171,400	57,400
	Use of PERS Superfunded Status					198,000	0
	General Fund Revenue	13,892,798	14,854,413	14,979,252	15,525,885	14,641,928	14,100,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 101 Contingency Fund							
3401	Interest	0	0	28,394	25,542	23,000	21,000
	Total Revenue	0	0	28,394	25,542	23,000	21,000
Fund 103 Laguna Grande Parking							
3712	Laguna Grande Parking Authority	98,862	67,075	60,674	418,575	260,500	125,000
	Use of PERS Superfunded Status					6,000	0
	Total Revenue	98,862	67,075	60,674	418,575	266,500	125,000
Fund 106 FEMA/OES							
3562	FEMA/OES	0	15,304	22,348	42,891	0	0
	Total Revenue	0	15,304	22,348	42,891	0	0
Fund 113 POMA							
3715	POMA	307,636	62,596	757,537	987,760	800,000	800,000
	Use of PERS Superfunded Status					15,900	
	Total Revenue	307,636	62,596	757,537	987,760	815,900	800,000
Fund 200 Community Development Block Grant							
3407	Rent - Embassy Suites	0	0	84,795	101,300	102,800	103,000
3541	CDBG Grant Revenue	57,633	515,262	592,697	778,815	954,571	492,000
3551	Misc. Revenue	52,847	26,659	24,575	35,898	22,800	10,000
3552/3554	CDBG Program Income	185,619	265,212	243,460	412,111	175,961	200,000
	Use of PERS Superfunded Status					7,900	
	Total Revenue	296,099	807,133	945,527	1,328,124	1,264,032	805,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 101 Contingency Fund							
3401	Interest	0	0	28,394	25,542	23,000	21,000
	Total Revenue	0	0	28,394	25,542	23,000	21,000
Fund 103 Laguna Grande Parking							
3712	Laguna Grande Parking Authority	98,862	67,075	60,674	418,575	260,500	125,000
	Use of PERS Superfunded Status					6,000	0
	Total Revenue	98,862	67,075	60,674	418,575	266,500	125,000
Fund 106 FEMA/OES							
3562	FEMA/OES	0	15,304	22,348	42,891	0	0
	Total Revenue	0	15,304	22,348	42,891	0	0
Fund 113 POMA							
3715	POMA	307,636	62,596	757,537	987,760	800,000	800,000
	Use of PERS Superfunded Status					15,900	
	Total Revenue	307,636	62,596	757,537	987,760	815,900	800,000
Fund 200 Community Development Block Grant							
3407	Rent - Embassy Suites	0	0	84,795	101,300	102,800	103,000
3541	CDBG Grant Revenue	57,633	515,262	592,697	778,815	954,571	492,000
3551	Misc. Revenue	52,847	26,659	24,575	35,898	22,800	10,000
3552/3554	CDBG Program Income	185,619	265,212	243,460	412,111	175,961	200,000
	Use of PERS Superfunded Status					7,900	
	Total Revenue	296,099	807,133	945,527	1,328,124	1,264,032	805,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 203	BJA Grant						
3561	Bureau of Justice Assistance	168,080	154,014	61,021	52,772	45,432	0
3562	BJA – Bullet Proof Vests	0	0	0	4,875	8,700	2,800
	Total Revenue	168,080	154,014	61,021	57,647	54,132	2,800
Fund 204	BJA Grant						
3509	Office of Traffic Safety	32,210	0	2,346	2,903	0	0
	Total Revenue	32,210	0	2,346	2,903	0	0
Fund 205	COPS in Schools Grant						
3509	COPS in Schools Grant	0	0	0	0	0	81,214
	Total Revenue	0	0	0	0	0	81,214
Fund 206	CPP Grant						
3566	CPP Grant	61,254	6,008	9,441	14,037	0	0
	Total Revenue	61,254	6,008	9,441	14,037	0	0
Fund 208	California Law Enforcement Grant						
568	CLEEP Grant	0	110,474	41,668	21,777	0	0
	Total Revenue	0	110,474	41,668	21,777	0	0
Fund 209	MPC Training - Police						
3765	MPC Reimbursements	0	0	6,311	81	1,000	1,000
	Total Revenue	0	0	6,311	81	1,000	1,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 210	Gas Tax (2105)						
3503	Gas Tax (2105)	243,626	232,827	186,131	205,000	215,000	220,000
3755	Lease Proceeds	0	0	134,007	122,639	0	0
	Use of PERS Superfunded Status					28,500	
	Total Revenue	243,626	232,827	320,138	327,639	243,500	220,000
Fund 212	Gas Tax (2107)						
3503	Gas Tax (2107)	324,345	307,914	242,330	292,992	280,000	290,000
	Total Revenue	324,345	307,914	242,330	292,992	280,000	290,000
Fund 214	Gas Tax (2107.5)						
	Gas Tax (2107.5)	6,000	6,000	6,000	6,000	6,000	6,000
	Total Revenue	6,000	6,000	6,000	6,000	6,000	6,000
Fund 215	Gas Tax (2106)						
3503	Gas Tax (2106)	114,469	108,949	80,323	97,974	100,000	105,000
	Total Revenue	114,469	108,949	80,323	97,974	100,000	105,000
Fund 216	Traffic Congestion						
3514	Traffic Congestion Relief	0	215,901	79,440	91,176	0	0
	Total Revenue	0	215,901	79,440	91,176	0	0
Fund 218	MPC Training - Fire						
3765	MPC Reimbursements	0	0	12,109	3,992	1,500	1,500
	Total Revenue	0	0	12,109	3,992	1,500	1,500

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 219	PAL Grant						
3541	Grant Revenue	0	0	0	0	5,000	7,500
	Total Revenue	0	0	0	0	5,000	7,500
Fund 220	Public Safety ½ Cent Sales Tax						
3507	Public Safety ½ Cent Sales Tax	69,422	81,499	80,906	84,680	85,000	85,000
	Use of PERS Superfunded Status					2,200	
	Total Revenue	69,422	81,499	80,906	84,680	87,200	85,000
Fund 221	Cal Supp Grant						
3510	Ca. Supplemental Law Enforcement	143,357	110,573	111,440	101,950	100,000	100,000
	Total Revenue	143,357	110,573	111,440	101,950	100,000	100,000
Fund 224	RSTP Grant						
3567	RSTP Grant	0	0	0	322,104	500,000	0
	Total Revenue	0	0	0	322,104	500,000	0
Fund 240	ABC/CSU Inderage Drinking Grant						
3541	Grant Revenue	0	0	0	5,195	40,000	0
	Total Revenue	0	0	0	5,195	40,000	0
Fund 241	Narcotics Enforcement Fund						
3306	Asset Seizure funds	0	0	28,653	3,938	8,000	2,000
	Total Revenue	0	0	28,653	3,938	8,000	2,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 242	Homeland Security						
3563	Other revenue	0	0	0	0	42,830	6,325
	Total Revenue	0	0	0	0	42,830	6,325
Fund 244	Found Property						
3563	Other revenue	0	0	1,250	2,668	800	1,000
	Total Revenue	0	0	1,250	2,668	800	1,000
Fund 251	Senior Programs						
3690	Senior Programs	0	0	300,848	14,465	15,000	10,000
	Total Revenue	0	0	300,848	14,465	15,000	10,000
Fund 252	Oldemeyer Center Fund						
3672	Center Rentals	0	0	5,602	3,749	15,000	5,000
	Total Revenue	0	0	5,602	3,749	15,000	5,000
Fund 253	Youth Center Fund						
3672	Center Rentals	0	0	30,559	22,860	25,000	25,000
	Total Revenue	0	0	30,559	22,860	25,000	25,000
Fund 254	Employee Events						
3720	Miscellaneous revenue	0	0	0	3,139	3,000	1,500
	Total Revenue	0	0	0	3,139	3,000	1,500

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 255	Soper Field Community Center Fund						
3672	Center Rentals	0	0	0	0	0	15,000
3790	Donations	0	0	0	0	50,000	15,000
	Total Revenue	0	0	0	0	50,000	30,000
Fund 261	Impact Fees						
3740	Public Works Yard	0	0	0	0	54,500	0
3741	Vactor Truck	0	0	0	0	35,000	0
3742	Military/COE Access	0	0	0	0	588,300	0
3745	Fire Substation	0	0	0	0	130,380	0
3746	Fire Apparatus	0	0	0	0	87,800	0
3748	Police Equipment & Staffing	0	0	0	0	24,830	0
3749	Police Dept Expansion	0	0	0	0	45,560	0
	Total Revenue	0	0	0	0	966,370	0
Fund 304	Pattulo Swim Center Capital Project						
3741	Grant Revenue	0	0	0	0	840,000	0
3790	Donations	0	0	0	0	3,550	1,000
	Total Revenue	0	0	0	0	843,550	1,000
Fund 328	Commuter Bike & Pedestrian Path Project						
3741	Grant Revenue	0	0	0	0	40,000	0
	Total Revenue	0	0	0	0	40,000	0

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 351	Kenneth Street Assessment District						
3752	Assessments	0	0	8,833	2,000	6,800	0
	Total Revenue	0	0	8,833	2,000	6,800	0
Fund 352	Citywide Curbs, Gutters & Sidewalks						
3752	Assessments	421	61,413	69,895	64,100	68,700	65,000
	Total Revenue	421	61,413	69,895	64,100	68,700	65,000
Fund 401	Water Fund						
3696	Service Charges	310,677	330,184	330,033	360,000	380,000	380,000
	Use of PERS Superfunded Status					16,800	
	Total Revenue	310,677	330,184	330,033	360,000	396,800	380,000
Fund 501	Equipment Maintenance						
3701	Internal Service Charges	508,610	508,610	433,600	522,404	460,000	437,100
	Use of PERS Superfunded Status					11,600	
	Total Revenue	508,610	508,610	433,600	522,404	471,600	437,100
Fund 502	Property / Casualty						
3710	Internal Service Charges	1,191,867	683,282	425,420	599,834	530,100	735,200
	Use of PERS Superfunded Status					400	
	Total Revenue	1,191,867	683,282	425,420	599,834	530,500	735,200

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 503	Management Information Systems						
3703	Internal Service Charges	544,223	544,301	389,500	250,000	527,700	412,000
	Total Revenue	544,223	544,301	389,500	250,000	527,700	412,000
Fund 951-954	Sanitation District Funds						
3101	Property Taxes	119,858	132,083	136,761	150,453	130,000	175,000
3401	Interest	57,687	53,944	24,127	46,029	10,000	5,000
3692	User Fees	176,555	176,933	239,381	170,299	210,000	265,000
	Other	4,813	21,008	3,634	40,646	10,000	11,500
	Use of PERS Superfunded Status					13,100	
	Total Revenue	358,913	383,968	403,903	407,427	373,100	456,500
Fund 981	Ft Ord RDA Cap Projects						
3761	Reimbursements	0	0	0	0	45,000	1,000
	Total Revenue	0	0	0	0	45,000	1,000
Fund 982	Ft Ord RDA Debt Service						
3105	Tax Increment RDA-Ft Ord	0	0	0	0	400,000	450,000
	Total Revenue	0	0	0	0	400,000	450,000
Fund 983	Ft Ord RDA Set Aside Fund						
3105	Tax Increment RDA-Ft Ord	0	0	0	0	44,000	100,000
	Total Revenue	0	0	0	0	44,000	100,000

**City of Seaside
Revenue Detail**

Revenues

Fund: All Other Funds

Code	Code Description	Actual 99-00	Actual 00-01	Actual 01-02	Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05
Fund 991	Redevelopment Agency Project Fund						
3105	Property Taxes	3,106,457	3,155,428	3,283,786	3,351,330	3,900,000	4,500,000
3401	Interest	457,365	634,977	331,483	270,371	400,000	400,000
	Other	10	474,063	76,186	78,030	70,000	70,000
	Use of PERS Superfunded Status					24,300	0
	Total Revenue	3,563,832	4,264,468	3,691,455	3,699,731	4,394,300	4,970,000
Fund 993	Redevelopment Agency Housing Set-Aside Fund						
3105	Property Taxes	776,614	788,856	820,946	837,833	900,000	1,200,000
3401	Interest	126,659	182,957	82,871	103,337	100,000	100,000
3554	Program Income	6,169	151,355	236,575	398,117	200,000	200,000
	Use of PERS Superfunded Status					1,500	
	Total Revenue	909,442	1,123,168	1,140,392	1,339,287	1,201,500	1,500,000
	Total All Other Funds Revenue	9,253,345	10,185,661	10,127,896	11,528,641	14,257,314	12,239,639
	GRAND TOTAL REVENUES:	23,146,143	25,040,074	25,107,148	27,054,526	28,899,242	26,339,639



Expenditures

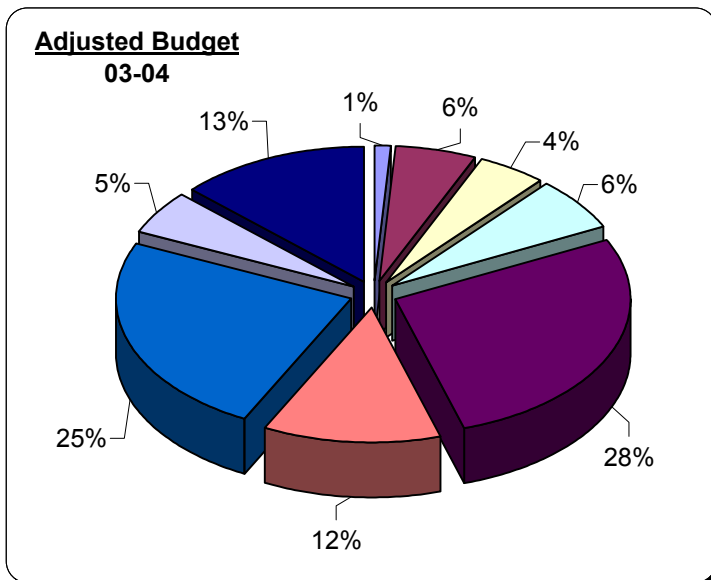
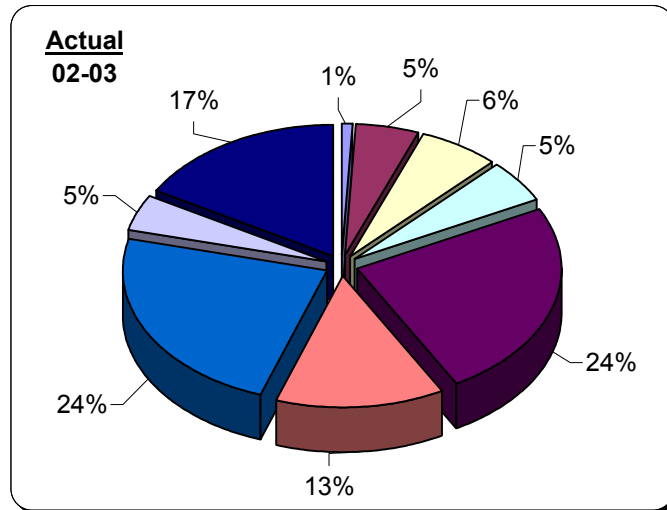






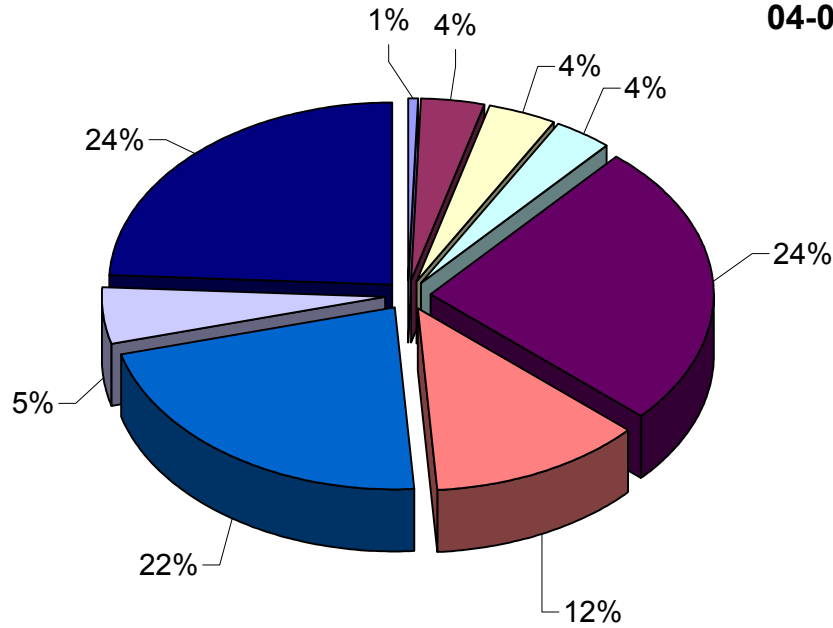
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Total Expenditures by function-all funds



	Actual 99-00	Actual 00-01	Actual 01-02
Legislative Body	214,504	192,982	204,784
City Manager / City Admin	832,521	982,196	1,135,304
Finance Department	1,009,883	1,050,884	1,500,657
Community Development Dept	1,127,166	1,193,910	1,213,811
Police Department	4,945,346	5,327,417	5,737,456
Fire Department	2,535,460	2,580,350	3,135,393
Public Works Department	3,897,536	4,838,721	5,493,455
Recreation & Community Actv.	910,588	1,064,251	1,056,280
Redevelopment Agency City Seaside	2,110,270	5,200,593	3,857,869
Total	17,583,274	22,431,304	23,335,009

**Adopted Budget
04-05**

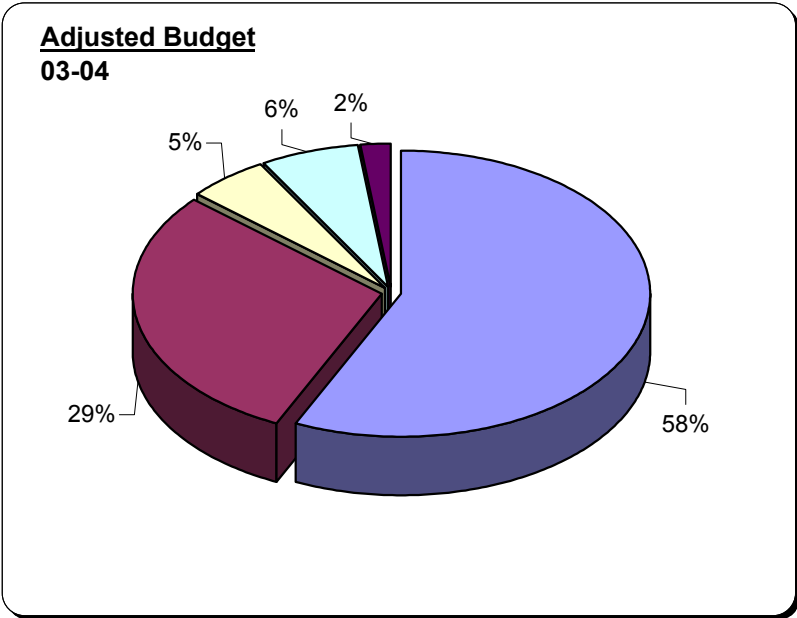
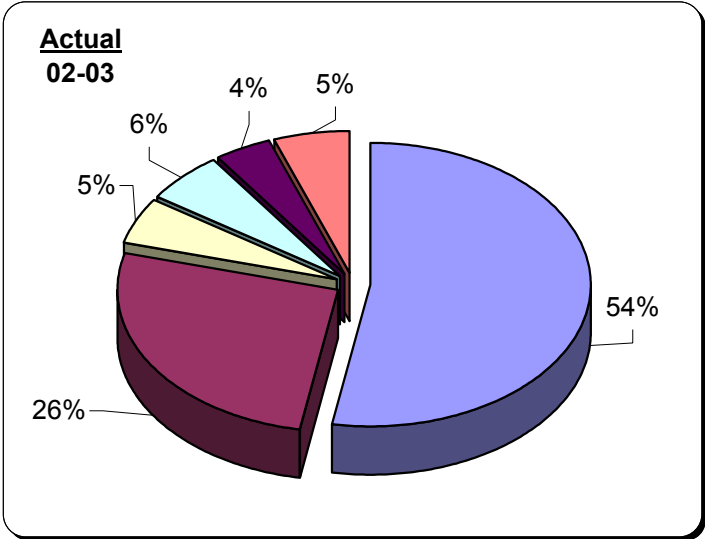


- Legislative Body
- City Manager / City Admin
- Finance Department
- Community Development Dept
- Police Department
- Fire Department
- Public Works Department
- Recreation & Community Actv.
- Redevelopment Agency City Seaside

Actual 02-03	Adjusted Budget 03-04	Adopted Budget 04-05	
250,966	261,520	152,770	Legislative Body
1,350,035	1,504,000	1,074,970	City Manager / City Admin
1,129,591	1,159,100	1,152,710	Finance Department
1,315,801	1,678,440	1,048,370	Community Development Dept
6,026,312	7,126,735	7,523,100	Police Department
3,236,049	3,199,390	3,605,200	Fire Department
5,954,199	6,246,712	6,573,400	Public Works Department
1,218,225	1,426,300	1,477,950	Recreation & Community Actv.
3,483,226	3,367,067	7,227,818	Redevelopment Agency City Seaside
23,964,404	25,969,264	29,836,288	Total

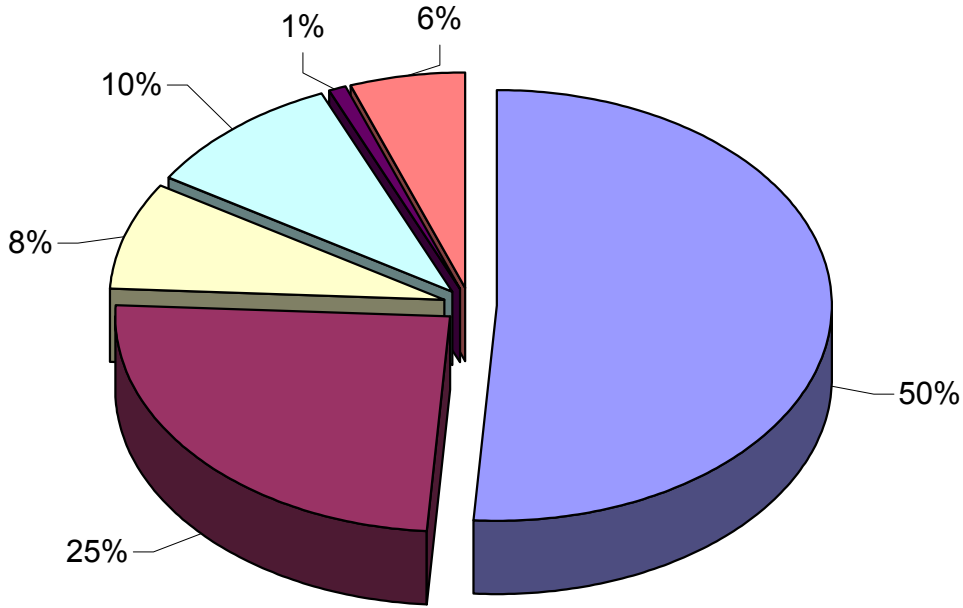
Total Expenditures

by type - all funds



	Actual 99-00	Actual 00-01	Actual 01-02
Personnel	9,444,440	10,022,205	10,942,560
Maintenance & Operation	4,382,218	5,504,797	6,708,922
Debt Service	854,383	3,637,530	1,891,328
Internal Service	2,075,285	1,967,945	1,965,940
Capital Outlay	554,616	792,913	1,353,742
Capital Projects	272,332	505,914	472,517
Administrative Allocation	-	-	-
Total	17,583,274	22,431,304	23,335,009

**Adopted Budget
04-05**

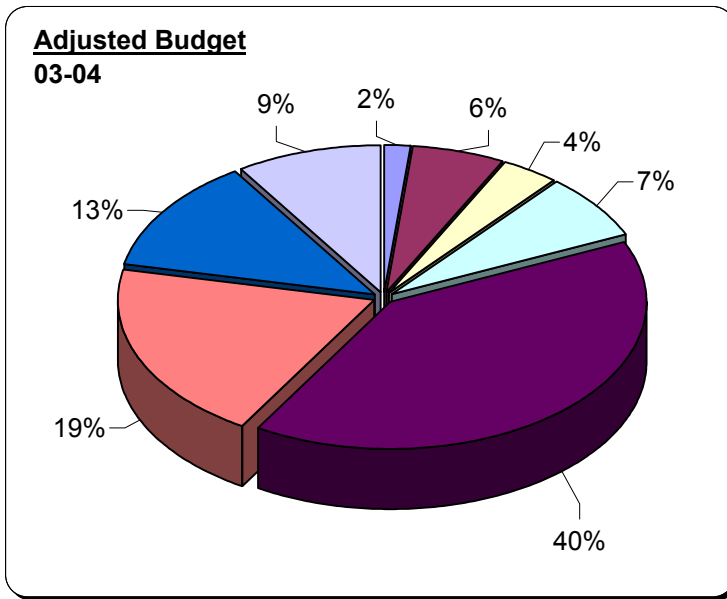
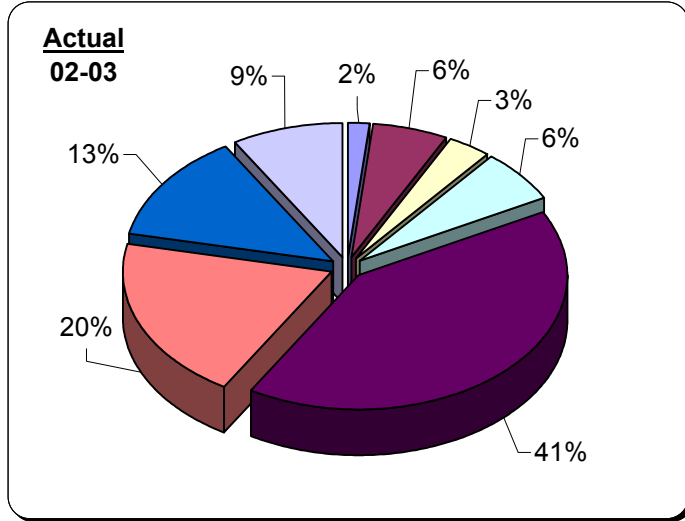


- Personnel
- Maintenance & Operation
- Debt Service
- Internal Service
- Capital Outlay
- Capital Projects

Actual	Adjusted Budget	Adopted Budget	
02-03	03-04	04-05	
12,646,937	14,815,559	15,929,100	Personnel
6,321,426	7,618,812	7,677,630	Maintenance & Operation
1,240,951	1,372,024	2,532,710	Debt Service
1,456,354	1,662,803	3,017,638	Internal Service
984,975	500,066	223,200	Capital Outlay
1,313,761	-	1,750,000	Capital Projects
-	-	(1,293,990)	Administrative Allocation
23,964,404	25,969,264	29,836,288	Total

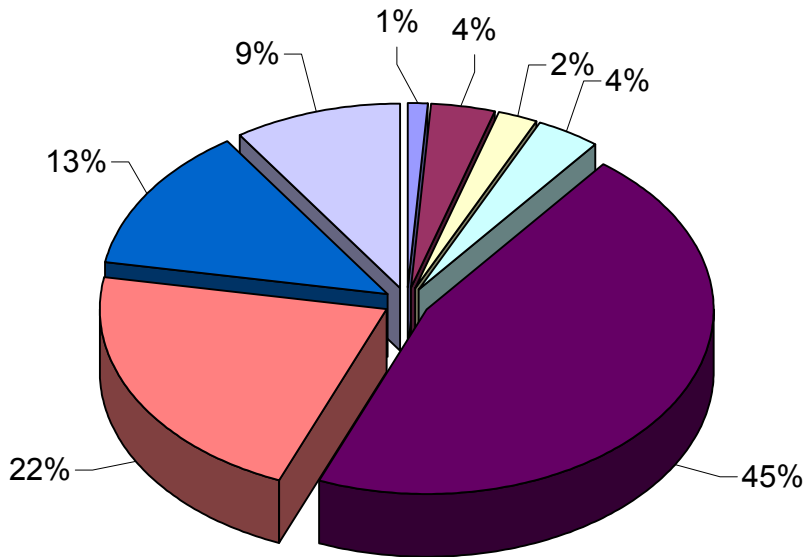
* Administrative Allocation distributed for the purposes of this graph

Total Expenditures by function-general fund



	Actual 99-00	Actual 00-01	Actual 01-02
Legislative Body	214,504	192,982	204,784
City Manager / City Admin	553,200	645,783	661,720
Finance Department	508,965	487,101	510,728
Community Development Dept	670,522	628,720	693,150
Police Department	4,579,718	4,607,351	5,073,923
Fire Department	2,496,819	2,516,785	2,594,493
Public Works Department	1,142,828	1,422,482	1,582,594
Recreation & Community Actv.	910,588	1,048,570	1,054,550
Total	11,077,144	11,549,774	12,375,942

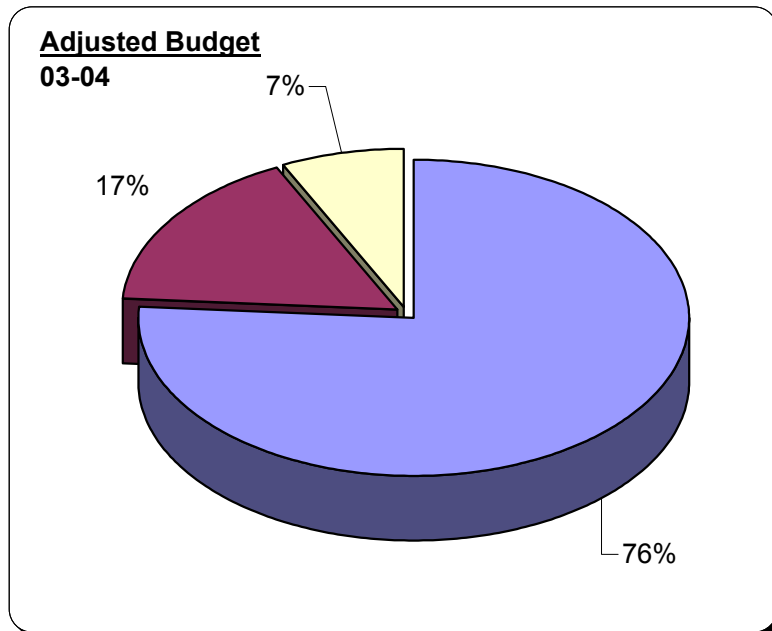
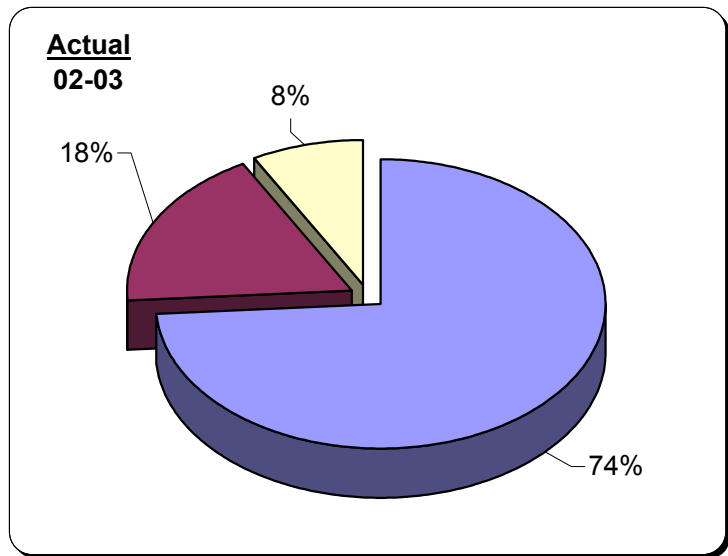
**Adopted Budget
04-05**



- Legislative Body
- City Manager / City Admin
- Finance Department
- Community Development Dept
- Police Department
- Fire Department
- Public Works Department
- Recreation & Community Actv.

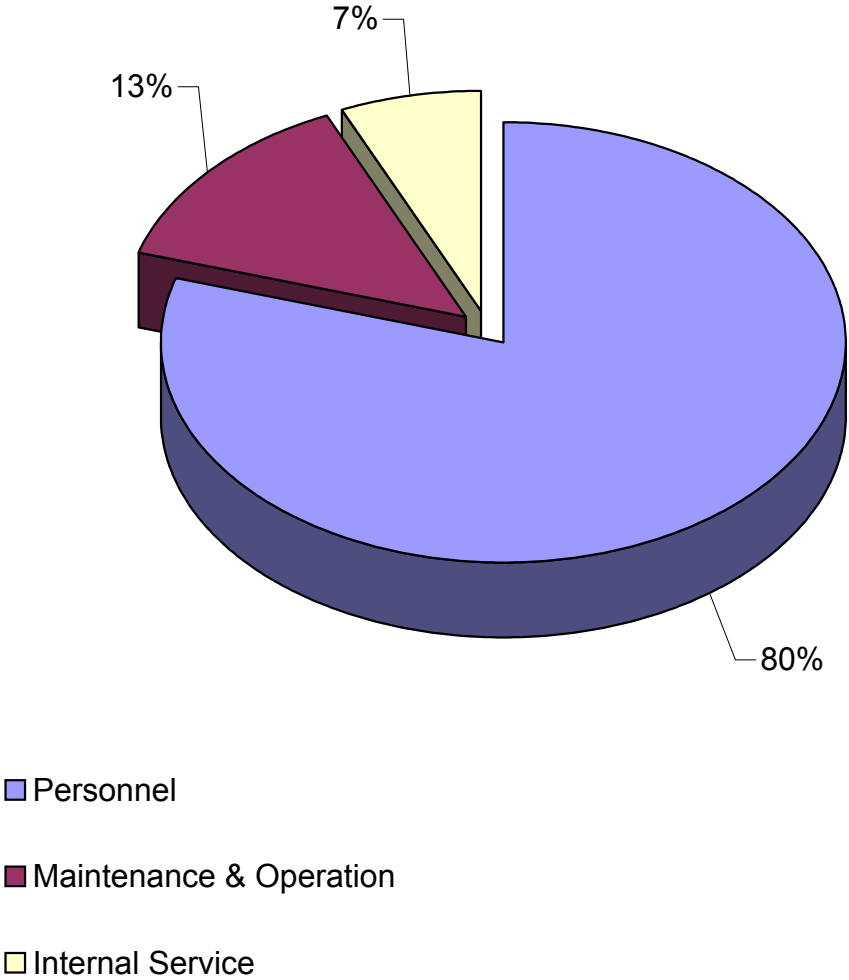
Actual	Adjusted Budget	Adopted Budget	
02-03	03-04	04-05	
250,966	251,320	152,770	Legislative Body
804,546	900,700	606,470	City Manager / City Admin
461,796	560,200	348,970	Finance Department
892,318	1,145,140	554,270	Community Development Dept
5,742,907	6,303,770	7,161,000	Police Department
2,762,053	3,037,400	3,408,500	Fire Department
1,804,469	1,974,400	1,994,200	Public Works Department
1,206,745	1,426,300	1,477,650	Recreation & Community Actv.
13,925,800	15,599,230	15,703,830	Total

Total Expenditures by type - general fund



	Actual 99-00	Actual 00-01	Actual 01-02
Personnel	7,997,821	8,216,181	9,144,818
Maintenance & Operation	1,464,329	1,831,831	2,229,424
Internal Service	1,614,994	1,501,762	1,001,700
Administrative Allocation	-	-	-
Total	11,077,144	11,549,774	12,375,942

Adopted Budget
04-05



Actual	Adjusted Budget	Adopted Budget	
02-03	03-04	04-05	
10,513,259	11,861,600	13,551,250	Personnel
2,489,843	2,628,530	2,290,170	Maintenance & Operation
922,698	1,109,100	1,156,400	Internal Service
-	-	(1,293,990)	Administrative Allocation
13,925,800	15,599,230	15,703,830	Total

* Administrative Allocation distributed for the purposes of this graph

**CITY OF SEASIDE
EXPENDITURE SUMMARY
1999/2000 THROUGH 2004/2005**

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
GENERAL FUND						
General Government:						
Legislative Body	208,332	187,981	194,826	240,080	238,920	141,570
Commissions	6,172	5,001	9,958	10,886	12,400	11,200
City Manager	156,257	182,244	168,973	263,347	331,500	281,430
City Clerk	106,569	148,573	143,861	154,221	200,800	116,270
Elections	28,691	7,340	-	15,832	-	10,170
Personnel	147,715	207,404	261,820	227,325	243,400	124,960
City Attorney	113,968	100,222	87,066	143,821	125,000	73,640
Finance	508,965	487,101	510,728	461,796	560,200	348,970
General Government Total	<u>1,276,669</u>	<u>1,325,866</u>	<u>1,377,232</u>	<u>1,517,308</u>	<u>1,712,220</u>	<u>1,108,210</u>
Police:						
Administrative Services	1,304,572	1,326,847	1,445,149	1,572,735	1,675,070	1,908,800
Patrol	2,649,364	2,522,032	2,835,336	3,190,546	3,459,300	3,974,100
Investigations	337,208	502,095	525,481	700,747	864,400	783,200
Vehicle Abatement	40,141	37,880	43,367	45,630	55,800	55,800
Animal Control	114,778	81,769	165,857	127,319	141,900	148,200
Police Reserves	45,303	47,827	57,478	68,840	53,500	39,000
Community Services	88,352	88,901	1,255	37,090	53,800	251,900
Police Total	<u>4,579,718</u>	<u>4,607,351</u>	<u>5,073,923</u>	<u>5,742,907</u>	<u>6,303,770</u>	<u>7,161,000</u>

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
Fire:						
Administration	301,754	363,220	341,568	432,623	424,800	477,800
Prevention	136,835	126,607	2,849	4,282	6,300	3,800
Training	105,081	112,405	22,894	13,778	15,500	10,500
Operations	1,732,186	1,693,834	2,186,831	2,290,803	2,545,600	2,901,300
Public Education & Relations	98,386	82,137	774	2,438	3,000	1,000
Fire Reserves	38,965	53,939	36,482	5,072	29,100	7,500
Hazardous Materials	66,370	69,256	1,667	7,364	6,500	-
Emergency Services	17,242	15,387	1,428	5,693	6,600	6,600
Fire Total	2,496,819	2,516,785	2,594,493	2,762,053	3,037,400	3,408,500
Community Development:						
Administration	308,333	290,900	249,214	276,719	271,400	132,920
Code Enforcement	70,034	64,733	81,435	-	-	-
Building	109,953	95,423	101,392	157,752	190,600	220,710
Planning & Code Enforcement	101,562	95,656	176,532	457,847	683,140	200,640
Planning & Zoning	80,640	82,008	84,577	-	-	-
Community Development Total	670,522	628,720	693,150	892,318	1,145,140	554,270
Public Works:						
Government Buildings	347,297	431,160	430,196	429,537	410,900	457,500
Parks Administration	175,376	187,393	152,515	256,983	256,500	269,000
Parks Facilities	295,350	437,922	390,869	422,634	358,600	453,200
Community Projects	89,554	81,941	100,134	110,125	144,700	105,500

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
Irrigation	96,331	114,496	171,370	175,517	173,400	178,800
Trees	21,164	37,591	45,184	97,240	127,200	105,900
Engineering	117,756	131,979	292,326	312,433	503,100	424,300
Public Works Total	<u>1,142,828</u>	<u>1,422,482</u>	<u>1,582,594</u>	<u>1,804,469</u>	<u>1,974,400</u>	<u>1,994,200</u>
Recreation:						
Administration	215,326	195,035	184,155	501,800	563,400	590,400
Community Center	365,354	490,984	488,794	312,713	316,500	321,700
Soper Field Community Center	-	-	-	-	12,500	54,400
Youth & Education Center	99,390	81,231	57,314	70,262	82,400	82,150
After School Recreation Services	41,865	47,743	32,120	29,918	42,700	42,000
School Intersessional Services	21,145	25,396	45,201	58,600	55,700	54,700
Athletic Services	1,506	2,455	5,197	17,899	29,100	31,900
Pre-School Services	12,480	19,089	31,391	31,452	48,600	45,600
Swim Center	103,193	135,689	163,624	128,490	213,200	191,600
Senior and Human Services	31,464	32,225	37,549	45,451	48,200	49,200
Contract Instructional Classes	18,865	18,723	9,205	10,160	14,000	14,000
Recreation Total	<u>910,588</u>	<u>1,048,570</u>	<u>1,054,550</u>	<u>1,206,745</u>	<u>1,426,300</u>	<u>1,477,650</u>
TOTAL GENERAL FUND	<u>11,077,144</u>	<u>11,549,774</u>	<u>12,375,942</u>	<u>13,925,800</u>	<u>15,599,230</u>	<u>15,703,830</u>

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
SPECIAL FUNDS						
General Government:						
Legislative Body -						
Mayor's Youth Fund	-	-	-	-	10,200	-
City Manager -						
Capital Outlay Fund	-	-	1,878	649	-	-
MIS Internal Services Fund	279,321	336,413	471,706	544,840	603,300	468,500
Finance -						
Capital Outlay Fund	-	-	-	-	2,500	2,700
Special Assessment Fund	70,512	76,950	67,190	66,271	68,700	66,040
Insurance Internal Services Fund	430,406	486,833	922,739	601,524	527,700	735,000
General Government Total	780,239	900,196	1,463,513	1,213,284	1,212,400	1,272,240
Police:						
Administrative Services						
Capital Outlay Fund	-	-	37,771	59,024	273,674	26,400
BJA Grant Fund	203,392	365,240	130,051	6,126	-	-
COPS More Grant Fund	102,340	134,929	108,001	-	-	-
Proposition 172 Fund	-	171,034	43,643	37,353	86,900	78,800
Narcotic Enforcement Fund	-	-	9,293	21,044	4,200	-
Patrol						
School District Grant Fund	4,984	26,488	4,701	-	-	-
BJA Grant Fund	-	-	-	50,015	48,402	-
Office of Traffic Safety Fund	-	-	3,709	6,872	4,000	-
CLEEP Fund	-	-	22,721	9,637	130,000	-
Ca. Suppl. Law Enforc. Fund	-	-	183,322	-	32,721	-

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
Investigations						
Capital Outlay Fund	-	-	-	-	500	-
Comm. Dev. Block Grant Fund	-	-	28,783	37,417	42,300	47,700
Narcotic Enforcement Fund	-	-	17,110	1,500	-	-
Vehicle Abatement						
Capital Outlay Fund	-	-	18,013	-	-	-
Animal Control						
Capital Outlay Fund	-	-	-	-	32,000	-
Community Services						
COPS FAST Grant Fund	26,015	22,206	24,158	-	-	-
COPS in Schools Grant Fund	-	-	-	-	-	105,300
CPP Grant Fund	28,897	169	14,676	8,303	-	-
Ca. Suppl. Law Enforc. Fund	-	-	17,581	34,982	129,400	103,900
ABC/CSUMB Grant Fund	-	-	-	11,132	38,868	-
Police Total	<u>365,628</u>	<u>720,066</u>	<u>663,533</u>	<u>283,405</u>	<u>822,965</u>	<u>362,100</u>
Fire:						
Administration						
Capital Outlay Fund	-	29,987	33,168	66,426	8,100	8,100
Training						
MPC Training Fund	-	-	-	4,241	-	-
Operations						
Capital Outlay Fund	34,510	33,578	305,418	397,207	147,890	177,100
Comm. Dev. Block Grant Fund	-	-	99,487	(456)	-	-
Proposition 172 Fund	4,131	-	79,917	2,498	6,000	6,500
Hazardous Materials						
OES/FEMA Fund	-	-	22,910	-	-	-

<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
Emergency Services Capital Outlay Fund	-	-	-	4,080	-	5,000
Fire Total	38,641	63,565	540,900	473,996	161,990	196,700
Community Development: Administration						
Capital Outlay Fund	-	-	-	-	7,500	8,100
Comm. Dev. Block Grant Fund	456,644	565,190	520,661	423,483	525,800	486,000
Redevelopment - Ft. Ord Area Funds	-	-	-	-	12,500	478,060
Redevelopment - Merged Area Funds	2,110,270	5,200,593	3,857,869	3,483,226	3,010,427	6,249,758
Redevelopment - Bond Fund	-	-	-	-	344,140	500,000
Community Development Total	2,566,914	5,765,783	4,378,530	3,906,709	3,900,367	7,721,918
Public Works:						
Streets - Gas Tax Funds	696,971	823,163	1,020,289	1,341,026	1,129,800	985,440
Storm Drain Fund	-	-	-	-	-	260,000
Government Buildings Capital Outlay Fund	-	-	7,309	28,213	100	100
Parks Administration Capital Outlay Fund	-	-	24,790	32,154	64,350	-
Parks Facilities Capital Outlay Fund	-	-	163,825	84,967	6,700	6,700
Gas Tax Funds	68,971	67,052	92,045	135,202	149,400	154,150
Community Projects Capital Outlay Fund	-	-	-	2,744	300	300

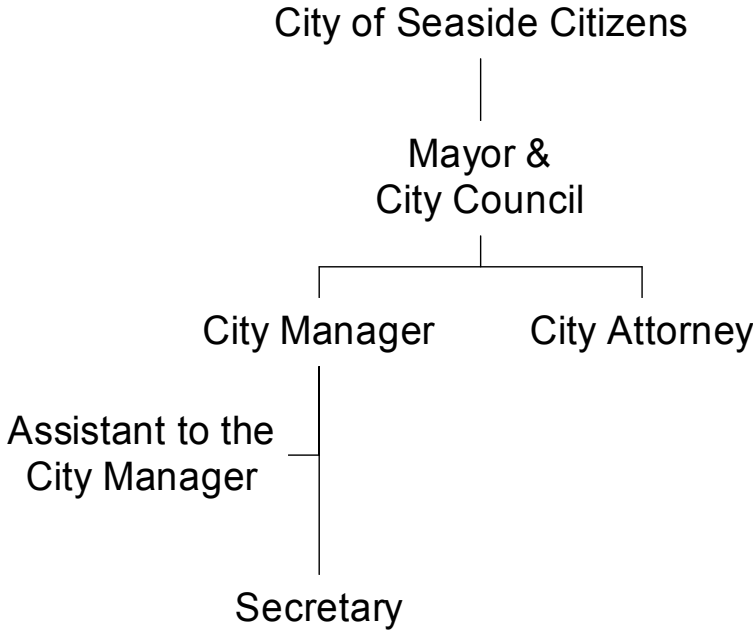
<u>FUND AND PROGRAM</u>	<u>ACTUAL 1999/2000</u>	<u>ACTUAL 2000/2001</u>	<u>ACTUAL 2001/2002</u>	<u>ACTUAL 2002/2003</u>	<u>ADJUSTED BUDGET 2003/2004</u>	<u>ADOPTED BUDGET 2004/2005</u>
Trees						
Capital Outlay Fund	-	-	-	3,842	4,500	420
Equipment Internal Services Fund	431,950	466,775	488,576	509,645	542,300	636,210
Water Fund	298,816	344,865	396,556	437,980	591,300	534,590
Parking Fund	80,503	85,571	200,978	318,793	257,900	351,700
Presidio Maintenance Contract Fund	441,377	1,023,185	894,226	722,940	889,000	1,075,030
CSUMB Maintenance Contract Fund	21,730	48,410	726	-	-	-
Sanitation District Funds	714,390	557,218	621,541	525,893	634,662	572,560
Engineering						
Capital Outlay Fund	-	-	-	6,331	2,000	2,000
Public Works Total	<u>2,754,708</u>	<u>3,416,239</u>	<u>3,910,861</u>	<u>4,149,730</u>	<u>4,272,312</u>	<u>4,579,200</u>
Recreation:						
Community Center						
Capital Outlay Fund	-	15,681	1,730	-	-	-
Employee Events Fund	-	-	-	2,760	-	300
Youth & Education Center						
Youth Center Maintenance Fund	-	-	-	7,731	-	-
Swim Center						
Capital Outlay Fund	-	-	-	989	-	-
Recreation Total	<u>-</u>	<u>15,681</u>	<u>1,730</u>	<u>11,480</u>	<u>-</u>	<u>300</u>
TOTAL SPECIAL FUNDS	<u>6,506,130</u>	<u>10,881,530</u>	<u>10,959,067</u>	<u>10,038,604</u>	<u>10,370,034</u>	<u>14,132,458</u>
TOTAL ALL FUNDS	<u>17,583,274</u>	<u>22,431,304</u>	<u>23,335,009</u>	<u>23,964,404</u>	<u>25,969,264</u>	<u>29,836,288</u>

Legislative Body





City of Seaside
Legislative Body



**CITY OF SEASIDE
MAYOR AND CITY COUNCIL
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The City Council is a legislative and policy-making body that is elected on a nonpartisan basis to represent the residents of Seaside. The Mayor is elected every two years in a general election. Serving with the Mayor are four members of the City Council who are elected at-large for terms of four years each. The terms of the four Councilmembers overlap, so every two years, two members of the City Council are selected by the voters through a general election.

The City Council is responsible for making policy determinations on issues that impact the City of Seaside. The City Council meets on the first and third Thursdays of each month with special meetings as needed to address the issues facing Seaside. At these public meetings, the City Council makes policy determinations; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes the expenditure of City funds. In addition, the City Council reviews and adopts an annual budget. The City Council also develops and maintains significant intergovernmental relations with local, state and federal agencies in order to enhance the economic vitality of Seaside.

The City Council also serves as the Board of the Directors of the Redevelopment Agency of the Seaside.

ACTIVITY GOALS

Conduct two strategic planning sessions with the City's Management Team.

Continue to support the Seaside/Sand City Chamber of Commerce.

Maintain the City's memberships in the Fort Ord Reuse Authority, Association of Monterey Bay Area Governments, and the League of California Cities.

Continue to contribute to the County Youth program.

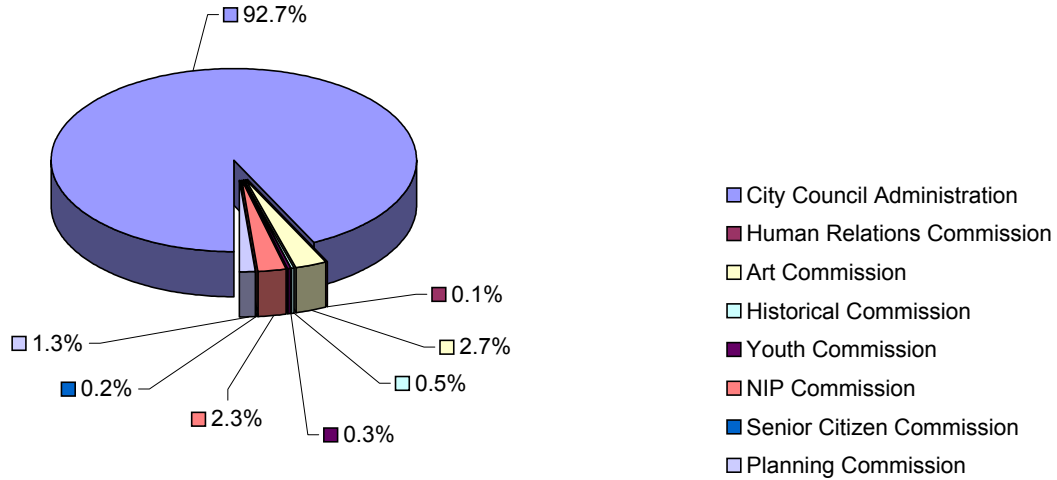
FINANCIAL NOTES

The contribution to Community Human Services and a portion of the costs associated with the strategic planning sessions are now included in the Redevelopment Agency budget. The budget for meetings and travel has been reduced by \$3,300, which is approximately 16%. In addition, contributions to the Chamber of Commerce and Monterey County Youth Program have been reduced by 10% due to budget constraints.

Legislative Body

04-05 Adopted Budget

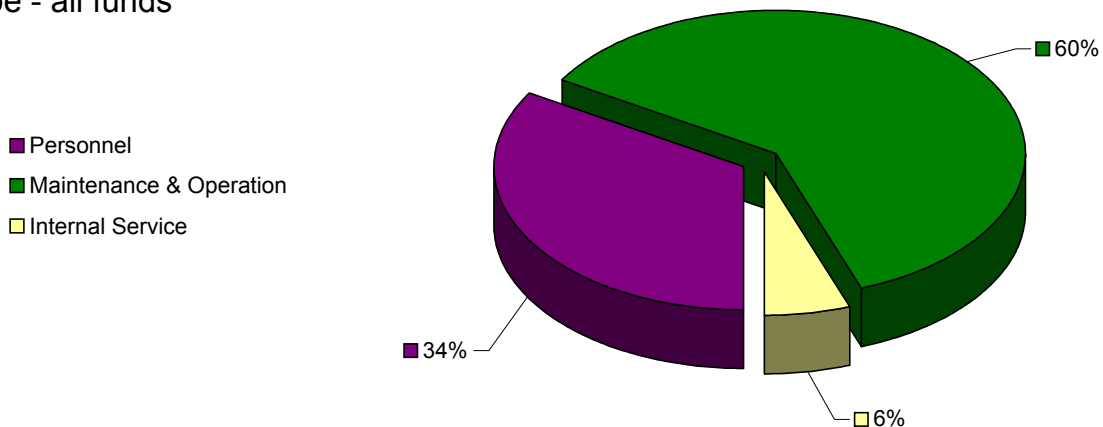
by function - all funds



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Admin. Allocation	Total
City Council Admin	79,900	133,070	-	13,100	-	(84,500)	141,570
Human Relations Comm	-	200	-	-	-	-	200
Art Comm	-	4,100	-	-	-	-	4,100
Historical Comm	-	700	-	-	-	-	700
Youth Comm	-	400	-	-	-	-	400
NIP Comm	-	3,500	-	-	-	-	3,500
Senior Citizen Comm	-	300	-	-	-	-	300
Planning Comm	-	2,000	-	-	-	-	2,000
Total	79,900	144,270	-	13,100	-	(84,500)	152,770

04-05 Adopted Budget

by type - all funds



Legislative Body
PROGRAM: City Council Administration

FUND: General Fund
ACCOUNT: 100-0-1010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Mayor, 4 Council members and .50 Admin Secretary	43,723	45,905	36,303	42,456	44,200	45,100
0006	Workers Compensation	Program share of worker's compensation insurance cost	211	195	192	265	300	300
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	178	200	200
0031	PERS Pension	Payments for Public Employees Retirement System	1,542	201	112	0	1,800	2,400
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	36	740	900	900
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	6,224	7,032	8,574	12,108	20,200	23,400
0051	Dental Insurance - Guardian	Payments for employee dental benefits	2,285	2,582	3,148	4,443	4,700	4,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	146	165	201	333	300	300
0071	LTD - Met Life	Payments for employee Life insurance benefits	49	55	67	111	100	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	49	55	67	111	100	100
0091	FICA Tax	Payments to Social Security systems for eligible employees	1,012	1,189	1,298	1,956	1,600	1,600
0092	Medicare Tax	Payments to Medicare systems for eligible employees	472	555	606	0	700	700
	Subtotal Personnel Services:		55,713	57,934	50,604	62,701	75,100	79,900
MAINTENANCE & OPERATION								
1030	Consultant	Strategic planning follow-up (two meetings at \$3,000 each & \$1,000 for follow-up materials)	0	30	0	7,617	6,000	2,000
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	139	500	9,804	0	0	0
2044	Copier Services	Maintenance expenses for copy machines including lease charges	367	474	546	532	800	800
2050	Photo Service	Photo developing expenses	0	101	53	12	100	0

Legislative Body
PROGRAM: City Council Administration

FUND: General Fund
ACCOUNT: 100-0-1010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	46	42	48	153	100	0
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	0	0	0	947	1,000	500
2075	Contract Services	One Voice Mural Project for 03-04 funded by Mayors Youth Fund.	0	0	0	0	10,200	0
3092	Stationery Supplies	Expenses for miscellaneous office supplies	518	525	193	524	700	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	2,847	4,244	4,821	8,895	10,000	10,000
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	10,857	15,349	5,219	15,575	21,000	17,700
4122	Dues & Membership	FORA membership (\$28,000), other (\$3,000)	37,001	11,629	3,211	29,982	31,000	31,000
4124	Mail Services	Mail costs including lease of equipment	66	77	469	469	420	470
5132	Telephone	Telephone costs	1,354	1,039	1,855	2,440	3,000	3,000
7161	League of California Cities	Annual membership dues for League of California Cities	5,840	6,068	11,217	11,829	12,000	12,000
7162	Community Human Services	Annual membership dues for Community Human Services JPA	29,222	28,000	30,700	32,217	1,000	0
7163	Chamber of Commerce	City contribution to Seaside/Sand City Chamber of Commerce	15,500	27,000	30,000	30,000	30,000	27,000
7164	AMBAG	Annual membership dues for Association of Monterey Bay Area Governments	17,849	5,269	5,530	5,922	6,100	6,100
7165	Grants - Community event support	Grants to community organizations	0	0	0	500	0	0
7177	Monterey County Youth Program	City contribution to Monterey County Youth Program	0	0	22,680	19,240	25,000	22,500
	Subtotal Maintenance & Operations:		121,606	100,346	126,347	166,854	158,420	133,070
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	10,162	9,380	1,800	4,430	5,600	5,300
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	20,843	19,240	14,200	6,300	10,000	7,800

Legislative Body
PROGRAM: City Council Administration

FUND: General Fund
ACCOUNT: 100-0-1010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
	Subtotal Internal Service Charges:		31,005	28,620	16,000	10,730	15,600	13,100
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-84,500</i>
	TOTAL ALL EXPENDITURES:		208,324	186,900	192,950	240,285	249,120	141,570

Legislative Body
PROGRAM: City Council Members (Projects 18-22)

FUND: General Fund
ACCOUNT: 100-0-1010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
4121	Meetings & Travel – Smith Project 18	Expenses for city-related meetings and travel; conference and seminar registration and expenses	2,544	4,733	3,213	5,447	5,000	4,340
4121	Meetings & Travel- Choates Project 19	Expenses for city-related meetings and travel; conference and seminar registration and expenses	2,048	3,962	227	681	4,000	3,340
4121	Meetings & Travel – Mancini Project 20	Expenses for city-related meetings and travel; conference and seminar registration and expenses	2,979	3,500	819	3,228	4,000	3,340
4121	Meetings & Travel- Bloomer Project 21	Expenses for city-related meetings and travel; conference and seminar registration and expenses	1,643	1,399	425	2,726	4,000	3,340
4121	Meetings & Travel – Rubio Project 22	Expenses for city-related meetings and travel; conference and seminar registration and expenses	1,651	2,836	2,411	3,288	4,000	3,340
	Subtotal Maintenance & Operations:		10,857	16,430	7,095	15,370	21,000	17,700
TOTAL ALL EXPENDITURES:			10,857	16,430	7,095	15,370	21,000	17,700

Legislative Body
PROGRAM: Human Relations Commission

FUND: General Fund
ACCOUNT: 100-0-1310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	200	200	100
4122	Dues & Membership	Annual dues for personal and city memberships	0	0	3	200	200	100
	Subtotal Maintenance & Operations:		0	0	3	400	400	200
TOTAL ALL EXPENDITURES:			0	0	3	400	400	200

Legislative Body
PROGRAM: Art Commission

FUND: General Fund
ACCOUNT: 100-0-1320

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	465	155	296	604	600	600
7171	Art Commission Activities	Refreshments for receptions, entertainment, lights for gallery, promotion of events. \$1000 increase due to trust fund account change.	4,613	3,761	7,444	5,284	3,500	3,500
	Subtotal Maintenance & Operations:		5,078	3,916	7,740	5,888	4,100	4,100
TOTAL ALL EXPENDITURES:			5,078	3,916	7,740	5,888	4,100	4,100

Legislative Body
PROGRAM: Historical Commission

FUND: General Fund
ACCOUNT: 100-0-1330

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	0	176	373	200	700
	Subtotal Maintenance & Operations:		0	0	176	373	200	700
TOTAL ALL EXPENDITURES:			0	0	176	373	200	700

Legislative Body
PROGRAM: Youth Commission

FUND: General Fund
ACCOUNT: 100-0-1340

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	444	500	96	0	200	200
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	0	200	200
	Subtotal Maintenance & Operations:		444	500	96	0	400	400
TOTAL ALL EXPENDITURES:			444	500	96	0	400	400

Legislative Body
PROGRAM: NIP Commission

FUND: General Fund
ACCOUNT: 100-0-1350

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2053	Outside Printing Service	Code Violation Education Brochure Printing (\$ 1,500)	0	0	0	2,095	3,000	1,500
3095	Department Consumables	NIP consumables	500	585	1,324	1,819	1,500	1,500
7168	Christmas Decorations	Prize monies for X'mas decoration contest	0	0	0	0	500	500
	Subtotal Maintenance & Operations:		500	585	1,324	3,914	5,000	3,500
TOTAL ALL EXPENDITURES:			500	585	1,324	3,914	5,000	3,500

Legislative Body
PROGRAM: Senior Citizen Commission

FUND: General Fund
ACCOUNT: 100-0-1360

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	150	0	619	290	300	300
	Subtotal Maintenance & Operations:		150	0	619	290	300	300
TOTAL ALL EXPENDITURES:			150	0	619	290	300	300

Legislative Body
PROGRAM: Planning Commission

FUND: General Fund
ACCOUNT: 100-0-1370

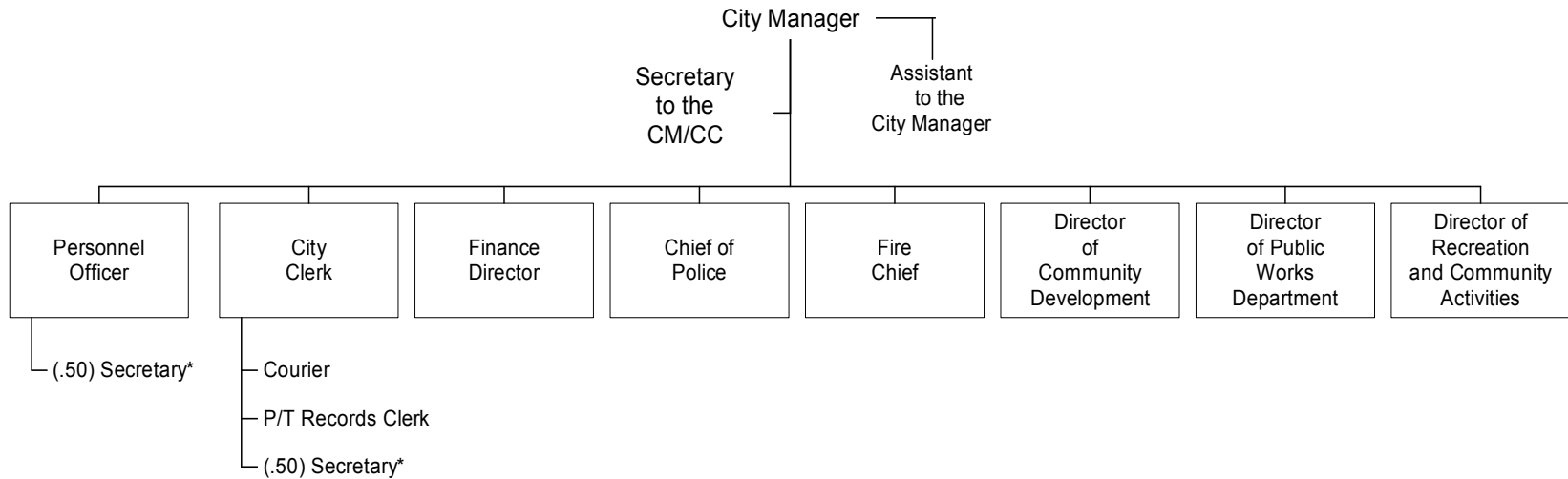
Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	21	2,000	2,000
	Subtotal Maintenance & Operations:		0	0	0	21	2,000	2,000
TOTAL ALL EXPENDITURES:			0	0	0	21	2,000	2,000

City Manager





City of Seaside Office of the City Manager



* Filled with a part-time position



**CITY OF SEASIDE
CITY MANAGER ADMINISTRATION
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The City Manager is responsible for making policy recommendations to the City Council and implementing City Council policy directives. The Office of the City Manager is comprised of three divisions: City Manager Administration, City Clerk, and Personnel. Under the direction of the City Manager, the Administration division oversees the general operation of all City Departments, including the implementation of the City's Strategic Plan.

Administration directs the preparation of City Council and Redevelopment Agency agendas and provides staff support for these meetings. It also provides reports, analysis, and other information to the City Council and Redevelopment Agency on an ongoing basis.

ACTIVITY GOALS

Design and produce two issues of the *Seaside Community News*.

Continue efforts to improve and maintain the City's Web site.

Monitor the implementation of the City's Strategic Plan.

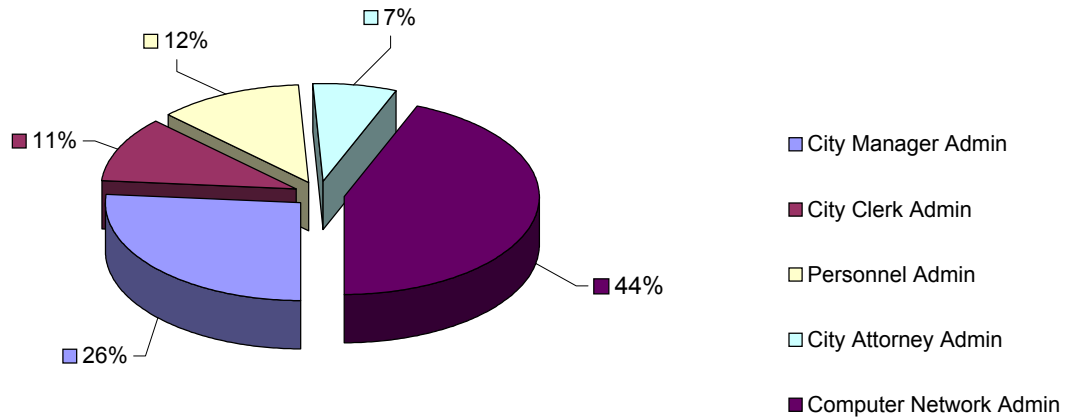
Manage the renewal of the City's cable television franchise.

FINANCIAL NOTES

Funds for public information were reduced by \$17,000 in consideration of the City's budget constraints.

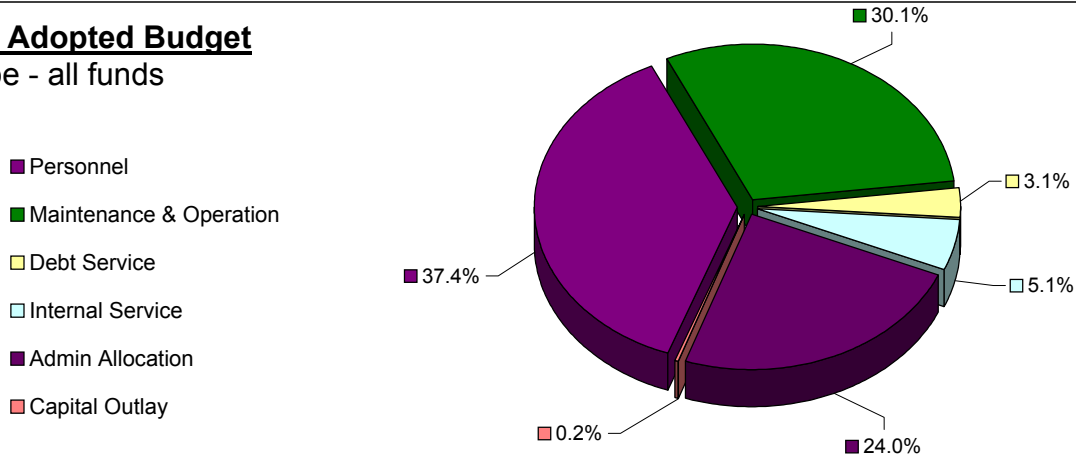
Department of the City Manager

04-05 Adopted Budget by function - all funds

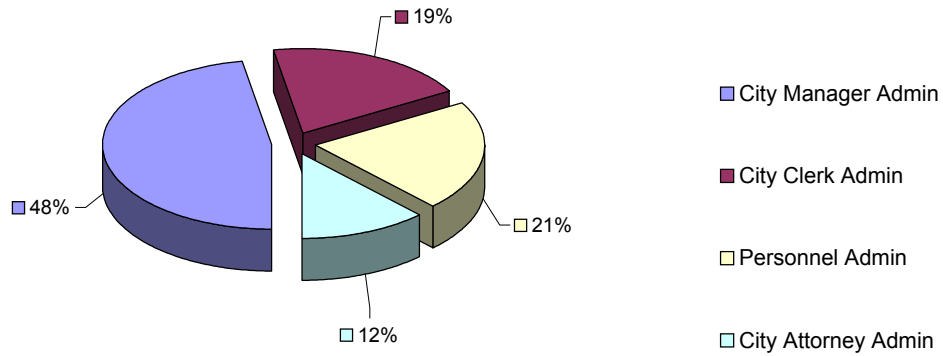


	Personnel	Maintenance & Operation	Debt Service	Internal Service	Admin Allocation	Capital Outlay	Total
City Manager Admin	397,600	82,000	-	32,100	(230,270)	-	281,430
City Clerk Admin	153,200	41,600	-	16,600	(95,130)	-	116,270
City Clerk-Elections	-	18,500	-	-	(8,330)	-	10,170
Personnel Admin	124,800	87,500	-	14,900	(102,240)	-	124,960
City Attorney Admin	97,700	32,000	-	4,200	(60,260)	-	73,640
Computer Network Admin	-	361,300	65,000	37,200	-	5,000	468,500
Total	773,300	622,900	65,000	105,000	(496,230)	5,000	1,074,970

04-05 Adopted Budget by type - all funds

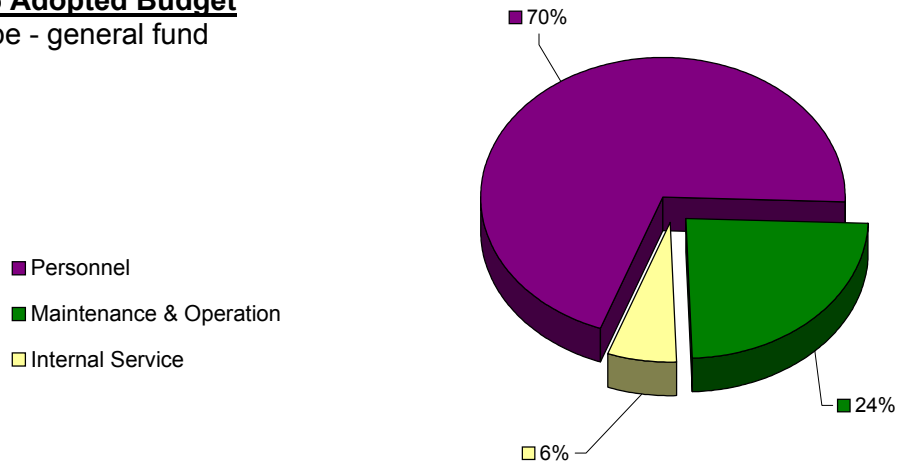


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Admin Allocation	Total
City Manager Admin	397,600	82,000	-	32,100	(230,270)	281,430
City Clerk Admin	153,200	41,600	-	16,600	(95,130)	116,270
City Clerk-Elections	-	18,500	-	-	(8,330)	10,170
Personnel Admin	124,800	87,500	-	14,900	(102,240)	124,960
City Attorney Admin	97,700	32,000	-	4,200	(60,260)	73,640
Total	773,300	261,600	-	67,800	(496,230)	606,470

04-05 Adopted Budget
by type - general fund



City Manager Department
PROGRAM: City Manager Administration

FUND: General Fund
ACCOUNT: 100-0-2010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 City Manager, 1.0Assistant to the City Manager, .50 Admin Secretary, 1.0 Secretary to the City Manager	61,519	71,651	103,213	158,087	154,300	296,700
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	216	114	0	250	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	316	307	575	882	800	1,600
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	3,303	0	100
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	1,083	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	5,033	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	4,749	5,000	12,000
0018	Auto Allowance	Employee auto allowance expenses	0	2,850	2,778	1,447	1,400	3,600
0031	PERS Pension	Payments for Public Employees Retirement System	3,371	260	546	0	10,900	27,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	329	6,402	6,600	12,600
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	4,774	8,221	9,300	12,892	15,100	32,600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	50	90	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	562	967	1,100	1,533	2,200	3,600
0061	Vision Ins - CPIC	Payments for employee vision benefits	77	132	150	180	300	400
0071	LTD - Met Life	Payments for employee Life insurance benefits	128	220	250	361	500	700
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	255	440	500	721	1,000	2,000
0092	Medicare Tax	Payments to Medicare systems for eligible employees	943	1,083	1,529	2,488	2,300	4,400
	Subtotal Personnel Services:		72,161	86,246	120,320	199,501	200,500	397,600

City Manager Department
PROGRAM: City Manager Administration

FUND: General Fund
ACCOUNT: 100-0-2010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1024	Public Information	City newsletter (\$ 42,000), website design and improvements and public education (\$ 20,000)	2,660	959	2,000	31,175	62,000	45,000
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	195	0	970	1,000	700
1030	Consultant	Cable Franchise (\$ 15,000) and Records Management (\$ 20,000), professional consulting services.	25,542	2,000	5,482	-76	15,000	15,000
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	558	19,875	5,510	12	0	0
2044	Copier Services	Maintenance expenses for copy machines including lease charges	1,777	947	335	514	500	500
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	1,970	90	58	86	500	0
2054	Equipment Repair	Payments to contractors for repair services or routine maintenance of non-automotive equipment	0	181	88	0	200	100
2078	Other Expense	Moving Expense Reimbursement	0	12,000	0	0	0	0
3092	Stationery Supplies	Expenses for miscellaneous office supplies	1,872	1,838	253	947	1,000	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	520	994	1,784	1,193	2,600	2,300
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	340	4,071	2,342	3,796	5,200	5,000
4122	Dues & Membership	Annual dues for personal and city memberships	729	1,561	2,038	958	3,000	2,800
4123	Books & Periodicals	Publications and subscriptions	0	0	180	451	800	500
4124	Mail Services	Mail costs including lease of equipment	149	516	290	319	200	500
5132	Telephone	Telephone costs	4,450	10,592	6,243	7,671	9,000	9,000
7167	Employee Anniversary Awards	Recognition awards to city employees	0	0	1,150	830	500	600
	Subtotal Maintenance & Operations:		40,567	55,819	27,752	48,846	101,500	82,000

City Manager Department
PROGRAM: City Manager Administration

FUND: General Fund
ACCOUNT: 100-0-2010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	7,670	7,080	0	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	11,148	10,290	5,300	5,600	8,900	16,000
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	24,711	22,810	15,600	9,400	20,600	16,100
	Subtotal Internal Service Charges:		43,529	40,180	20,900	15,000	29,500	32,100
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-230,270</i>
TOTAL ALL EXPENDITURES:			156,257	182,244	168,973	263,347	331,500	281,430

City Manager Department
PROGRAM: City Manager Administration

FUND: Capital Outlay Fund
ACCOUNT: 102-0-2010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	1,878	649	0	0
	Subtotal Capital Outlay:		0	0	1,878	649	0	0
TOTAL ALL EXPENDITURES:			0	0	1,878	649	0	0



**CITY OF SEASIDE
FISCAL YEAR 2004-2005
CITY CLERK**

ACTIVITY DESCRIPTION

The City Clerk's office is responsible for the preparation of agendas and minutes for the City Council and Redevelopment Agency. This office also certifies and distributes ordinances and resolutions as appropriate and/or legally required. Additional responsibilities include the publishing and posting of legal notices; the processing of claims and lawsuits; maintenance of the Seaside Municipal Code; and responding to requests for public information.

ACTIVITY OBJECTIVES

Finalize records management plan for the City Clerk's office.

FINANCIAL NOTES

The full-time secretary shared with Personnel is now budgeted as a part-time position and funds for records management services were reduced.

City Manager Department
PROGRAM: City Clerk

FUND: General Fund
ACCOUNT: 100-0-2021

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 City Clerk, 1.00 Courier	53,350	66,229	88,200	79,138	81,600	87,100
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	381	110	295	38	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	779	715	862	1,058	700	700
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,396	1,400	1,600
0020	Part-time Hourly Wages	30 hr records clerk, p/t secretary	0	0	0	9,379	29,000	33,000
0031	PERS Pension	Payments for Public Employees Retirement System	3,355	988	433	0	6,000	10,200
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	121	2,472	2,800	3,300
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,417	2,059	2,100	2,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	11,745	23,036	8,103	8,029	7,900	5,900
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,113	3,755	3,728	5,700	5,700
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	66	0	100	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	649	781	659	717	1,000	500
0061	Vision Ins - CPIC	Payments for employee vision benefits	65	78	66	0	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	195	234	198	143	300	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	519	625	527	573	800	800
0091	FICA Tax	Payments to Social Security systems for eligible employees	401	485	657	1,270	1,800	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	379	458	621	500	1,700	1,800
	Subtotal Personnel Services:		71,818	94,852	105,980	110,500	143,000	153,200

City Manager Department
PROGRAM: City Clerk

FUND: General Fund
ACCOUNT: 100-0-2021

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	CEPO Conference, and other misc training	144	2,034	703	2,187	2,000	2,000
1030	Consultant	Translation services , records retention and misc.	1,223	2,028	2,911	7,283	9,000	7,500
2043	Temporary Contract Service	Rental of audio visual equipment, minutes transcription, and video taping	0	16,829	2,650	1,171	8,000	8,000
2044	Copier Services	Maintenance expenses for copy machines including lease charges	3,116	2,351	2,237	3,457	3,900	3,900
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	181	0	91	171	300	300
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	6,680	8,122	10,646	7,545	6,000	6,000
2067	City Code Update	Updates to municipal code	1,692	386	2,678	3,332	3,500	3,500
3092	Stationery Supplies	Expenses for miscellaneous office supplies	564	1,220	901	1,556	1,500	1,500
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	27	0	-50	4	0	2,600
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	286	911	1,635	209	500	1,000
4122	Dues & Membership	Annual dues for personal and city memberships	200	348	370	385	400	400
4123	Books & Periodicals	Publications and subscriptions	180	500	262	396	600	600
4124	Mail Services	Mail costs including lease of equipment	372	235	1,159	1,084	1,300	1,300
5132	Telephone	Telephone costs	1,084	1,218	2,287	2,163	3,000	3,000
	Subtotal Maintenance & Operations:		15,749	36,182	28,481	30,943	40,000	41,600
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	3,857	3,560	2,600	3,314	2,900	2,200
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	9,934	9,170	3,400	4,764	4,900	6,600

City Manager Department
PROGRAM: City Clerk

FUND: General Fund
ACCOUNT: 100-0-2021

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	5,211	4,810	3,400	4,700	10,000	7,800
	Subtotal Internal Service Charges:		19,002	17,540	9,400	12,778	17,800	16,600
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-95,130</i>
TOTAL ALL EXPENDITURES:			106,569	148,573	143,861	154,221	200,800	116,270

City Manager Department
PROGRAM: Elections

FUND: General Fund
ACCOUNT: 100-0-2022

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	6,816	7,251	0	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	13	0	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	35	30	0	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	501	59	0	0	0	0
	Subtotal Personnel Services:		7,365	7,340	0	0	0	0
MAINTENANCE & OPERATION								
2043	Temporary Contract Service	County election charges.	21,326	0	0	15,832	0	18,300
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	0	0	0	0	200
	Subtotal Maintenance & Operations:		21,326	0	0	15,832	0	18,500
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-8,330</i>
	TOTAL ALL EXPENDITURES:		28,691	7,340	0	15,832	0	10,170



**CITY OF SEASIDE
PERSONNEL ADMINISTRATION
FY 2004-2005**

ACTIVITY DESCRIPTION:

The Personnel Office administers a centralized, merit personnel system. The personnel system includes: the recruitment, testing selection, and placement of employees; classification of positions; employee relations (negotiations, grievances, discipline and complaints); employee development and training; and employee information database.

ACTIVITY GOALS:

- Review each vacant position for possible cost-savings and fill critical vacancies as needed.
- Recruit, test, select and place qualified applicants, ensuring a merit system consistent with equal employment guidelines.
- Provide equitable and adequate pay for duties through properly classified positions.
- Interpret and administer the personnel rules and memorandums of understanding. Analyze and prepare alternatives for re-opening the contracts if necessary.
- Optimize training opportunities that improve employee skills and productivity.
- Manage employee information to provide data for reports, analysis, and planning.

FINANCIAL COMMENTS:

Funding for recruitments and training programs has been reduced. Vacant positions will be filled on a critical need basis and the Dale Carnegie program will not be offered this fiscal year.

City Manager Department
PROGRAM: Personnel Administration

FUND: General Fund
ACCOUNT: 100-0-2031

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.00 Personnel Officer	82,922	90,668	97,927	101,994	105,400	91,500
0006	Workers Compensation	Program share of worker's compensation insurance cost	410	385	479	529	600	500
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,273	1,400	1,200
0020	Part-time Hourly Wages	.40 Secretary	0	0	0	0	0	11,200
0031	PERS Pension	Payments for Public Employees Retirement System	6,068	751	462	0	7,700	8,300
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	904	4,126	4,600	3,900
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	7,764	9,089	10,210	10,570	9,200	5,900
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	40	0	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	334	391	440	440	1,100	500
0061	Vision Ins - CPIC	Payments for employee vision benefits	61	71	80	88	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	91	107	120	88	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	273	320	360	352	1,500	1,400
0092	Medicare Tax	Payments to Medicare systems for eligible employees	145	198	226	228	300	0
	Subtotal Personnel Services:		98,068	101,979	111,248	119,688	132,300	124,800
MAINTENANCE & OPERATION								
1029	Training & Education	Labor Relations Consortium, City Consortium, Diversity Training, Avoid Violence in the Workplace.	4,505	5,415	40,039	31,424	23,000	21,000
1030	Consultant	FLSA Audit, Labor Attorney	0	38,071	37,787	26,039	24,000	24,000
1033	Fitness Program	City share of gym program	0	0	0	11,932	13,400	13,400
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	8,513	1,558	0	0	4,000	0

City Manager Department
PROGRAM: Personnel Administration

FUND: General Fund
ACCOUNT: 100-0-2031

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2044	Copier Services	Maintenance expenses for copy machines including lease charges	4,635	4,135	2,228	1,767	1,900	1,900
2048	Typewriter Repair	Maintenance expenses for repair of electric typewriters	65	91	104	0	200	100
2053	Outside Printing Service	Executive Management and Management flyers	1,190	3,982	3,246	766	1,000	2,000
2064	Personnel Recruitment	Newspaper, professional magazine, internet advertising	5,936	17,526	17,074	9,190	5,000	8,000
2065	Exams	Police and Fire exams	1,061	8,967	13,594	2,506	7,000	2,000
3092	Stationery Supplies	Expenses for miscellaneous office supplies	582	979	2,158	3,018	2,000	2,000
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	0	0	1,167	2,000	2,000
3104	Computer Software	Computer software and licenses	0	0	9,089	0	0	0
4121	Meetings & Travel	CALPELRA Conference / Liebert, Cassidy & Whitmore Conference	368	3,628	7,594	2,574	4,000	4,000
4122	Dues & Membership	TPO and CALPELRA memberships	0	0	0	1,390	2,000	2,000
4123	Books & Periodicals	Publications and subscriptions	0	0	650	23	500	500
4124	Mail Services	Mail costs including lease of equipment	464	408	2,000	1,861	2,000	2,000
5132	Telephone	Telephone costs	1,398	1,345	2,409	2,092	2,600	2,600
	Subtotal Maintenance & Operations:		28,717	86,104	137,972	95,749	94,600	87,500
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	10,844	10,010	6,000	7,188	6,500	7,100
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	10,086	9,310	6,600	4,700	10,000	7,800
	Subtotal Internal Service Charges:		20,930	19,320	12,600	11,888	16,500	14,900
	Administrative Charges to Other Funds		0	0	0	0	0	-102,240
TOTAL ALL EXPENDITURES:			147,715	207,404	261,820	227,325	243,400	124,960



City Attorney





**CITY OF SEASIDE
CITY ATTORNEY
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The City Attorney represents the City in legal disputes and advises the City Council and City staff on legal matters. In addition, the City Attorney reviews all ordinances, resolutions, and contracts to confirm that they are legally correct.

ACTIVITY GOALS

Continue to provide legal assistance to the City.

FINANCIAL NOTES

The amount budgeted for legal and consultant services was reduced as a result of the City's fiscal condition with the assumption that there would be a reduced need for professional services in Fiscal Year 2004-2005.

City Attorney Department
PROGRAM: City Attorney Administration

FUND: General Fund
ACCOUNT: 100-0-3010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.00 City Attorney	87,268	66,000	68,805	82,569	74,100	94,400
0006	Workers Compensation	Program share of worker's compensation insurance cost	436	286	287	353	400	500
0015	PARS Pension	Supplemental pension for management City employees	0	0	0	0	0	1,300
0091	FICA Tax	Payments to Social Security systems for eligible employees	4,226	4,021	4,342	4,997	4,600	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,081	1,029	1,019	1,172	1,100	1,400
Subtotal Personnel Services:			93,011	71,335	74,453	89,091	80,200	97,700
MAINTENANCE & OPERATION								
1022	Legal Services	Payments for contracted law services, special counsel and other related legal expenses	12,539	21,117	4,703	38,988	20,000	20,000
1030	Consultant	Miscellaneous professional consulting services	0	0	6,109	10,142	20,000	12,000
Subtotal Maintenance & Operations:			12,539	21,117	10,813	49,130	40,000	32,000
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	8,418	7,770	1,800	5,600	4,800	4,200
Subtotal Internal Service Charges:			8,418	7,770	1,800	5,600	4,800	4,200
Administrative Charges to Other Funds			0	0	0	0	0	-60,260
TOTAL ALL EXPENDITURES:			113,968	100,222	87,066	143,821	125,000	73,640

Management Information Systems





**CITY OF SEASIDE
MANAGEMENT INFORMATION SYSTEMS
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The Management Information Systems (MIS) Division of the City Manager's Department is responsible for the administration of the City's computer network and related information technology projects. This includes the management of contracts with the City's network operating support provider.

ACTIVITY OBJECTIVES

Maintain the City's network effectiveness and reliability.

FINANCIAL NOTES

The MIS budget has been reduced by 16% from 2003-2004.

City Manager Department
PROGRAM: Computer Network Administration

FUND: Management Informations System
ACCOUNT: 503-0-4010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	38,664	0	0	659	25,500	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	664	0	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	261	0	0	0	200	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	0	600	0
0031	PERS Pension	Payments for Public Employees Retirement System	2,576	0	0	0	1,800	0
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	1,100	0
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	2,388	0	0	0	1,500	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	318	0	0	0	200	0
0061	Vision Ins - CPIC	Payments for employee vision benefits	159	0	0	0	100	0
0071	LTD - Met Life	Payments for employee Life insurance benefits	159	0	0	0	100	0
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	318	0	0	0	200	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	786	0	0	0	400	0
	Subtotal Personnel Services:		46,293	0	0	659	31,700	0
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	1,035	0	0	1,680	0	0
1030	Consultant	Consultant and additional services	97,970	232,803	287,674	410,604	276,300	228,500
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services. Additional special projects.	1,040	0	0	0	7,000	7,000
3102	Computer Supplies	Miscellaneous computer supplies and hardware	52,550	26,874	15,179	34,714	18,000	18,000

City Manager Department
PROGRAM: Computer Network Administration

FUND: Management Informations System
ACCOUNT: 503-0-4010

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
3104	Computer Software	Computer software and licenses, Firewall Upgrades	40,503	34,477	132,106	22,467	70,000	70,000
5132	Telephone	Telephone costs	4,839	8,303	14,014	12,770	84,000	18,600
5138	Data Communications	Expenses for rental of communications facilities, such as T-1 Lines	12,407	13,017	12,389	12,677	15,500	19,200
	Subtotal Maintenance & Operations:		210,343	315,473	461,362	494,912	470,800	361,300
DEBT SERVICE								
9605	Interest Expense	Interest expenses on bonded debt	0	0	0	602	0	0
9608	Lease Payments	Lease payments	0	0	0	48,667	61,300	65,000
	Subtotal Debt Service:		0	0	0	49,269	61,300	65,000
CAPITAL OUTLAY								
8182	Computer Purchase	Purchase printers	0	0	0	0	0	5,000
8183	Communication Equipment	Communication equipment purchase costs	0	0	10,344	0	0	0
	Subtotal Capital Outlay:		0	0	10,344	0	0	5,000
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	7,670	7,080	0	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	15,015	13,860	0	0	7,800	12,500
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	0	0	0	0	31,700	24,700
	Subtotal Internal Service Charges:		22,685	20,940	0	0	39,500	37,200
TOTAL ALL EXPENDITURES:			279,321	336,413	471,706	544,840	603,300	468,500

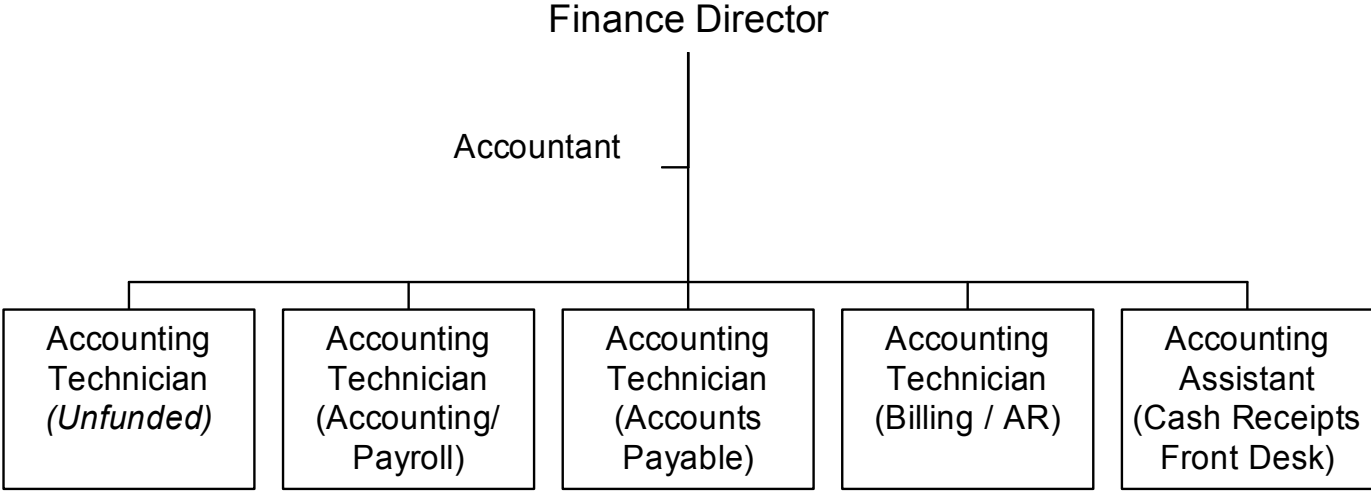


Finance Department





City of Seaside
Finance Department





**CITY OF SEASIDE
FINANCE DEPARTMENT
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The Finance Department provides a wide variety of services to the residents of Seaside and to all departments within the City. Listed below are examples of the core services offered:

Payroll

Accurate and timely processing of the bi-weekly payroll for the City's 250 employees. Payments to vendors directly related to, administration of payroll benefits, and other payroll related issues.

Accounts Receivable/Cash Receipts

Process billing for water, business licenses, vehicle abatement and other services provided. Accurate and timely receipt of, and accounting for all monies received.

Accounting

Provide accurate accounting of all revenues and expenditures. Preparation of financial statements, annual budgets, other year-end financial reports, and supports the preparation of the annual audited financial statements.

Accounts Payable

Provide accurate and timely payments to vendors, for goods and services rendered.

Risk Management

Provide risk management services for injured employees, citizens and/or property damage. Maintain a safe and healthy work environment for employees and a safe City for the residents of Seaside.

ACTIVITY GOALS

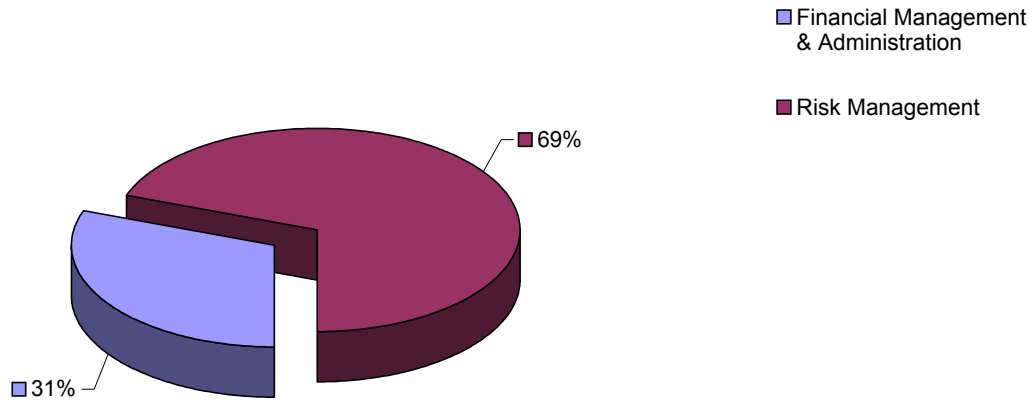
The Department will continue to improve the efficiency and effectiveness of the Finance Functions.

- Continue to improve record retention and storage
- Provide timely and accurate financial reports to Council, City Manager and City Departments

Finance Department

04-05 Adopted Budget

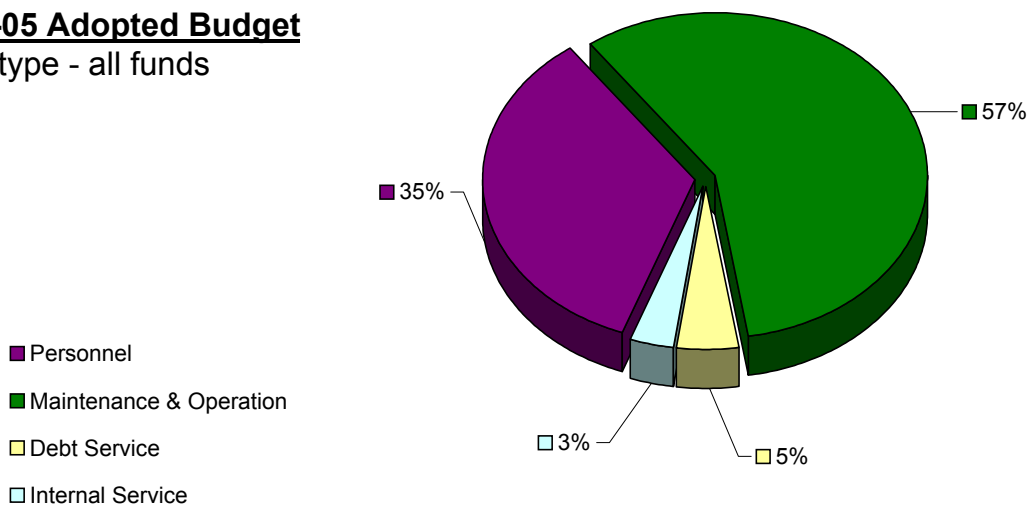
by function - all funds



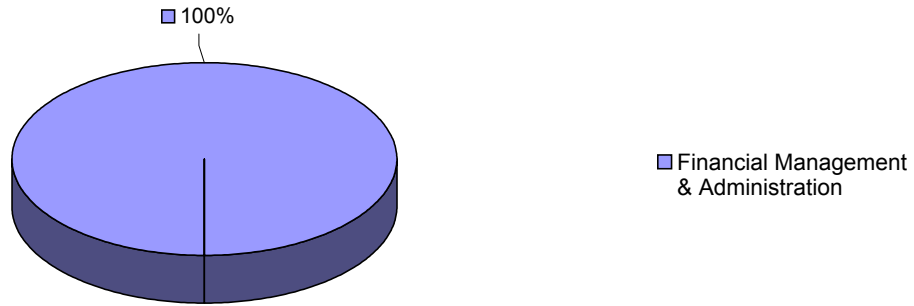
	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Admin Allocation	Total
Financial Mgmt & Administration	497,100	91,200	2,700	46,200	-	(285,530)	351,670
Risk Management	-	735,000	66,040	-	-	-	801,040
Total	497,100	826,200	68,740	46,200	-	(285,530)	1,152,710

04-05 Adopted Budget

by type - all funds

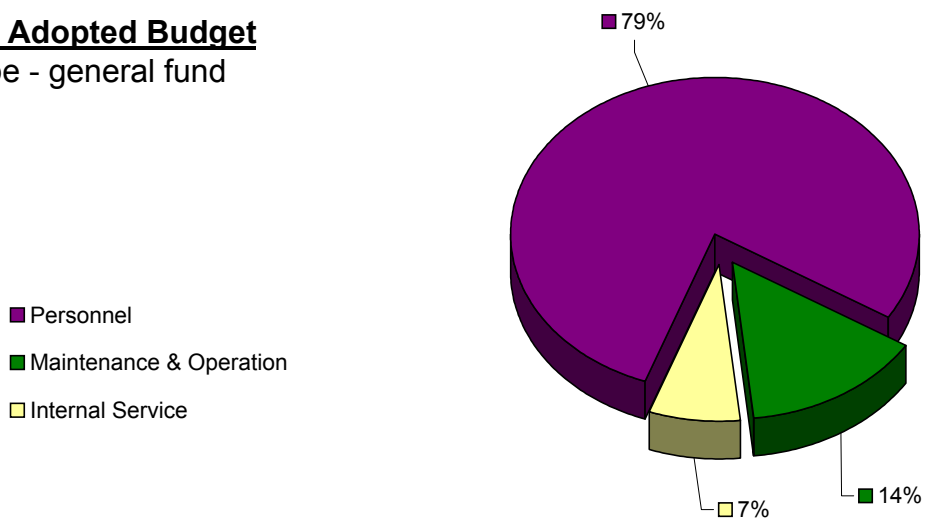


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Admin Allocation	Total
Financial Mgmt & Administration	497,100	91,200	-	46,200	(285,530)	348,970
Risk Management	-	-	-	-	-	-
Total	497,100	91,200	-	46,200	(285,530)	348,970

04-05 Adopted Budget
by type - general fund



Finance Department
PROGRAM: Financial Management & Admin

FUND: General Fund
ACCOUNT: 100-0-5110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Finance Director, .97 Accountant, 2.95 Accounting Technician, 1.0 Accounting Assistant	155,874	136,857	206,811	226,481	239,500	364,800
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	5,780	4,740	1,805	2,581	3,000	3,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	891	633	1,341	1,323	1,300	1,900
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,099	0	0
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	2,684	0	0
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	4,538	0	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	2,700	2,800	4,600
0020	Part-time Hourly	.20 Secretary	0	0	0	0	0	5,600
0031	PERS Pension	Payments for Public Employees Retirement System	6,075	3,212	1,155	96	17,400	32,800
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	98	2,753	3,300	6,900
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	5,309	8,210	7,400	8,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 2.0 retirees	22,019	59,080	16,505	19,949	21,000	35,800
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	4,707	12,987	15,685	20,300	22,600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	64	70	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	715	696	960	1,238	1,500	2,800
0061	Vision Ins - CPIC	Payments for employee vision benefits	95	93	128	206	200	300
0071	LTD - Met Life	Payments for employee Life insurance benefits	381	371	512	619	800	900
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	667	649	896	1,032	1,400	2,100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,572	1,625	2,594	2,482	3,100	4,600
	Subtotal Personnel Services:		194,069	212,663	251,165	293,746	323,100	497,100

Finance Department
PROGRAM: Financial Management & Admin

FUND: General Fund
ACCOUNT: 100-0-5110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1025	City Audit	Annual audit of city financial records	18,003	10,770	13,800	1,265	7,500	7,500
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	242	1,963	2,161	6,373	5,000	3,000
1030	Consultant	Miscellaneous professional consulting services	145,969	84,291	91,817	63,058	20,000	30,000
1040	Property Tax Admin Fees	Payments to the County for property tax administration	0	0	13,071	16,864	17,300	17,300
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	58,632	77,417	44,716	10,064	1,000	800
2044	Copier Services	Maintenance expenses for copy machines including lease charges	1,509	2,283	3,273	1,954	2,300	2,300
2048	Typewriter Repair	Maintenance expenses for repair of electric typewriters	269	0	119	0	100	100
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	315	928	539	1,000	1,000	1,000
2074	Bank Fees & Misc Charges	Credit card settlement charges and misc bank fees	0	0	0	2,858	1,500	3,000
2078	Other Expense	Miscellaneous other expenses	1,549	977	4,805	824	800	300
3092	Stationery Supplies	Expenses for miscellaneous office supplies	7,684	7,879	6,301	5,701	8,000	7,000
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	514	604	2,554	1,068	1,500	1,500
3101	Printed Forms	Printing costs for pre-printed forms	1,507	1,897	867	1,163	2,000	2,000
3102	Computer Supplies	Miscellaneous computer supplies and hardware	0	335	279	79	10,100	1,000
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	46	112	498	500	300
4122	Dues & Membership	Annual dues for personal and city memberships	405	541	650	260	500	600
4123	Books & Periodicals	Publications and subscriptions	0	741	931	1,679	1,700	1,000
4124	Mail Services	Mail costs including lease of equipment	1,414	1,652	6,896	8,002	4,500	6,000
5132	Telephone	Telephone costs	4,309	5,416	6,571	7,810	6,500	6,500
9201	Home Purchase Incentive Loan		0	0	0	0	100,000	0
	Subtotal Maintenance & Operations:		242,321	197,741	199,463	130,520	191,800	91,200

Finance Department
PROGRAM: Financial Management & Admin

FUND: General Fund
ACCOUNT: 100-0-5110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	13,260	12,240	16,000	15,630	11,500	19,800
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	59,315	64,457	44,100	21,900	33,800	26,400
	Subtotal Internal Service Charges:		72,575	76,697	60,100	37,530	45,300	46,200
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-285,530</i>
	TOTAL ALL EXPENDITURES:		508,965	487,101	510,728	461,796	560,200	348,970

Finance Department
PROGRAM: Financial Management & Admin

FUND: Capital Outlay
ACCOUNT: 102-0-5110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9608	Lease Payments	Lease payments	0	0	0	0	2,500	2,700
	Subtotal Debt Service:		0	0	0	0	2,500	2,700
TOTAL ALL EXPENDITURES:			0	0	0	0	2,500	2,700

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9602	Payment on Principal	Citywide curbs and Gutters	35,361	43,000	70,000	35,000	40,000	40,000
9605	Interest Expense	Citywide curbs and Gutters	34,286	33,000	-2,810	29,545	26,700	24,040
9606	Other Debt Service Expense	Debt service admin fees	865	950	0	1,726	2,000	2,000
	Subtotal Debt Service:		70,512	76,950	67,190	66,271	68,700	66,040
TOTAL ALL EXPENDITURES:			70,512	76,950	67,190	66,271	68,700	66,040

Finance Department
PROGRAM: Risk Management

FUND: Property / Casualty Insurance
ACCOUNT: 502-0-5120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	0	133	4,900	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	0	0	100	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	3	100	0
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	400	0
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	200	0
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	0	0	400	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	100	0
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	0	100	0
0071	LTD - Met Life	Payments for employee Life insurance benefits	0	0	0	0	100	0
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	0	0	100	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	0	0	100	0
	Subtotal Personnel Services:		0	0	0	136	6,600	0
MAINTENANCE & OPERATION								
1022	Legal Services	Payments for contracted law services, special counsel and other related legal expenses	134,252	267,358	29,645	132,274	60,000	5,000
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	165	1,256	1,195	1,000	0
1030	Consultant	Payments for contracted claims administration and other related expenses	0	0	0	0	35,000	5,000
2088	Judgments/Damages	Payments for legal judgments and damage claims	145,919	219,310	642,775	133,806	75,000	5,000
2089	Excess Liability	Expenses for excess liability insurance policy	0	0	39,388	0	0	0

Finance Department
PROGRAM: Risk Management

FUND: Property / Casualty Insurance
ACCOUNT: 502-0-5120

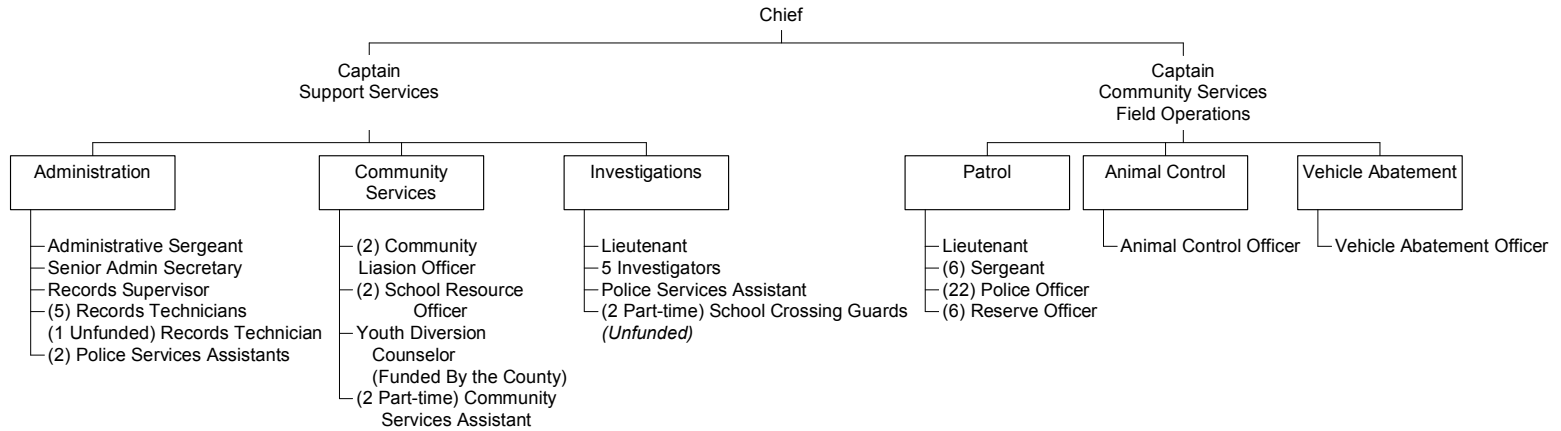
Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2090	Insurance Premiums	Premium for insurance	150,235	0	209,675	334,113	350,100	720,000
	Subtotal Maintenance & Operations:		430,406	486,833	922,739	601,388	521,100	735,000
TOTAL ALL EXPENDITURES:			430,406	486,833	922,739	601,524	527,700	735,000

Police Department





City of Seaside Police Department



**CITY OF SEASIDE
POLICE DEPARTMENT
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The City of Seaside Police Department provides a wide range of services to protect and serve the community. The Department includes several divisions including: Police Administration, Investigations, Field Operations, Vehicle Abatement and Animal Control.

ADMINISTRATION

The Administration Division of the Police Department is responsible for records, management, training and development, equipment maintenance, inventory control, and maintaining the integrity of property evidence for legal proceedings. Supervision of the City's jail is the responsibility of this Division. Additional activities include the provision of fingerprinting services and assisting members of the public that call or visit the Police Station.

INVESTIGATIONS

The Investigations Division investigates Part I crimes to include homicides, sexual assault, robbery, burglary, and other major complex crimes such as fraud, embezzlement and incidents referred from the Patrol Division involving multiple suspects. Narcotics enforcement investigations are coordinated through the Investigations Division in collaboration with the Monterey Co. Sheriff's Office Narcotics Division, State BNE and DEA. The division also investigates allegations of abuse and sexual assault/molestation against children and other crimes with juvenile suspects as referred through the Patrol Division. The Investigation Division also maintains a database for certified gangs and gang members. This Division is also responsible for liaison activities with local schools and the City's Neighborhood and Business Watch groups.

FIELD OPERATIONS

The Patrol Division is the uniformed division of the Police Department, which performs a variety of emergency and non-emergency services. Patrol Officers may have initial investigative responsibilities for crimes of all nature. Issuing traffic citations and arresting violators of crime are common functions, as are mediating family and civil conflicts. The Patrol Division also incorporates numerous pro-active projects to reduce crime and traffic related incidents. These programs include under-age tobacco and alcohol sales, sting operations, driver's license/driving under the influence checkpoints and cooperative actions with State Parole or County Probation.

VEHICLE ABATEMENT

The Vehicle Abatement Officer (VAO) is responsible for locating, identifying, citing and/or removing or otherwise abating abandoned vehicles, along with assisting the Patrol Division in parking enforcement. The VAO investigates complaints of abandoned vehicles, preparing appropriate documentation. Coordinating with contract towing companies for the removal of abated vehicles in accordance with City and/or California State Ordinances.

ANIMAL CONTROL

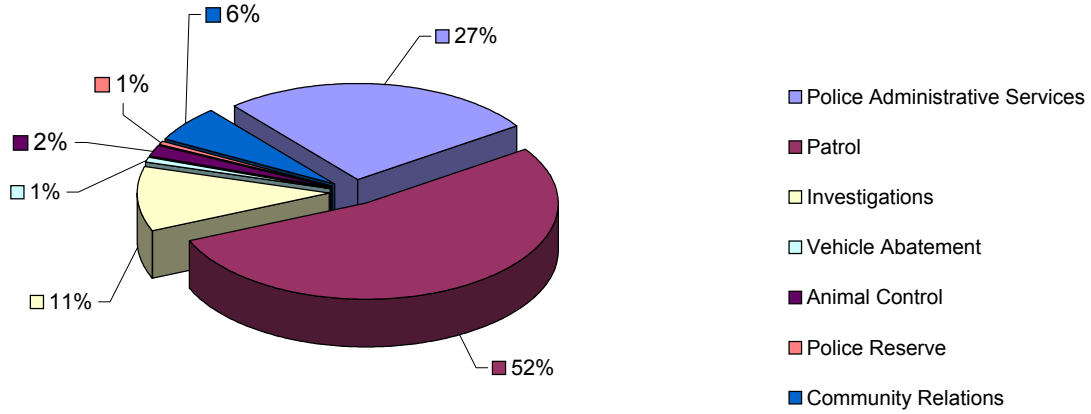
The Animal Control Officer enforces all City and California State Ordinances pertaining to animals. Working closely with the SPCA, as well as other local Animal Control Officers to maintain safe, clean standards of animal care, responsibility and awareness. Current priorities include reducing the feral cat population, education of the public regarding laws and consequences of feeding stray or wild animals and the reduction of the number of at-large dogs.

2004-2005 OBJECTIVES

- Continuing to enhance Community Oriented Policing
- Complete wireless mobile communications project (grant funded)
- Enhance Juvenile Diversion Counselor program (grant funded)
- Assign a second School Resource Officer (grant funded)
- Complete installation of new Records Management System
- Aggressively seek grant opportunities
- Implement "Special Response Team"
- Establish Field Officer at new Community Center
- Increase Records Division staffing
- Enhance PAL Program

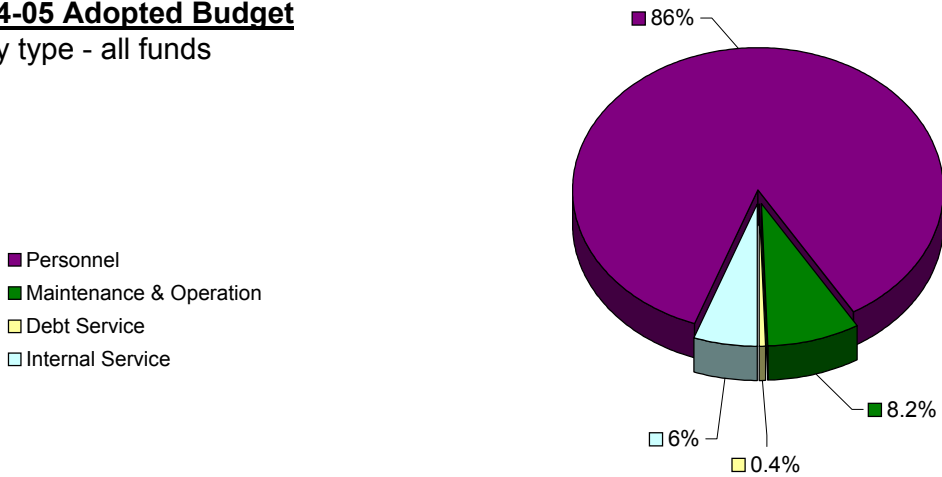
Police Department

04-05 Adopted Budget
by function - all funds

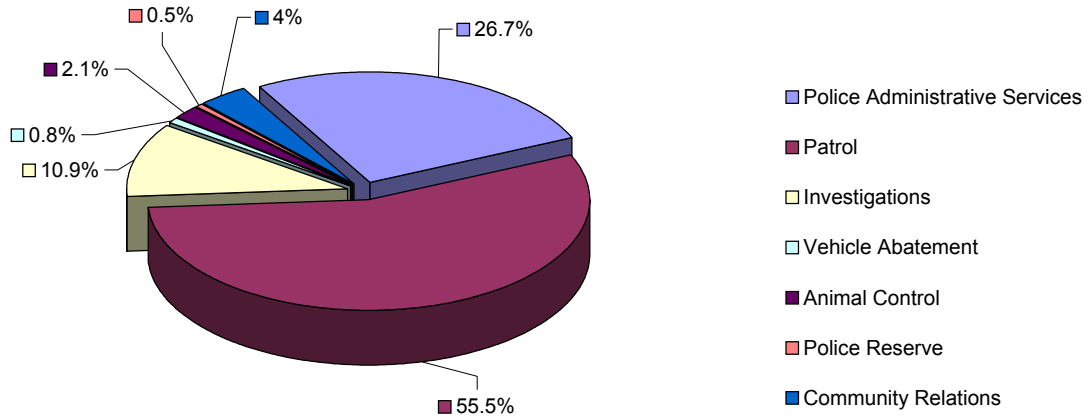


	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Police Administrative Services	1,153,400	490,100	26,400	344,100	-	2,014,000
Patrol	3,843,700	48,900	-	81,500	-	3,974,100
Investigations	823,200	7,700	-	-	-	830,900
Vehicle Abatement	55,800	-	-	-	-	55,800
Animal Control	76,700	71,500	-	-	-	148,200
Police Reserve	39,000	-	-	-	-	39,000
Community Relations	459,500	1,600	-	-	-	461,100
Total	6,451,300	619,800	26,400	425,600	-	7,523,100

04-05 Adopted Budget
by type - all funds

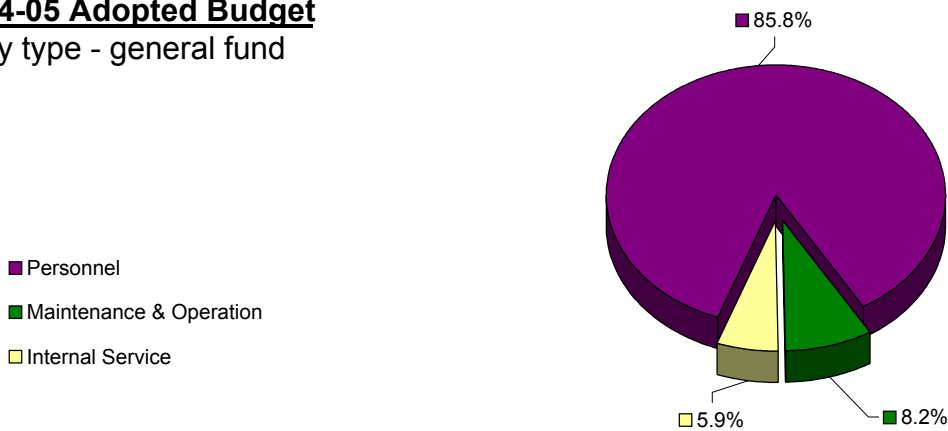


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Police Administrative Services	1,104,600	460,100	-	344,100	-	1,908,800
Patrol	3,843,700	48,900	-	81,500	-	3,974,100
Investigations	775,500	7,700	-	-	-	783,200
Vehicle Abatement	55,800	-	-	-	-	55,800
Animal Control	76,700	71,500	-	-	-	148,200
Police Reserve	39,000	-	-	-	-	39,000
Community Relations	250,300	1,600	-	-	-	251,900
Total	6,145,600	589,800	-	425,600	-	7,161,000

04-05 Adopted Budget
by type - general fund



Police Department
PROGRAM: Police Administrative Services

FUND: General Fund
ACCOUNT: 100-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Chief of Police, 1.0 Captain (Support Svcs), 1.0 Police Sergeant (Admin), 1.0 Senior Admin Secretary, 1.0 Police Records Supervisor, 5.0 Police Records Technician, 1.08 Police Services Assistant	535,622	425,308	517,400	601,819	650,900	647,700
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	16,362	15,339	65,830	31,562	20,000	30,000
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	5,284	5,409	6,688	7,997	6,000	5,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	7,547	5,460	7,109	8,565	7,600	5,400
0006	Workers Compensation	Program share of worker's compensation insurance cost	58,639	36,284	50,975	64,988	57,600	58,900
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	4,658	28,277	0	5,000
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	6,309	3,588	0	3,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	29,818	32,405	0	20,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	6,088	8,600	6,800
0031	PERS Pension	Payments for Public Employees Retirement System	55,902	19,314	28,010	25,235	70,800	130,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	5,424	12,362	14,700	13,700
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, +8 Retirees	81,126	77,122	78,038	107,666	147,600	154,700
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	99	139	200	300
0051	Dental Insurance - Guardian	Payments for employee dental benefits	6,422	6,105	6,186	8,474	12,900	10,100
0061	Vision Ins - CPIC	Payments for employee vision benefits	565	537	544	695	1,100	1,100
0071	LTD - Met Life	Payments for employee Life insurance benefits	565	537	544	695	1,100	700
0072	LTD - CLEA	Payments for employee Life insurance benefits	154	147	148	139	300	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	1,747	1,661	1,682	2,362	3,400	3,000
0091	FICA Tax	Payments to Social Security systems for eligible employees	743	556	0	0	0	100

Police Department
PROGRAM: Police Administrative Services

FUND: General Fund
ACCOUNT: 100-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
0092	Medicare Tax	Payments to Medicare systems for eligible employees	3,244	2,428	6,899	10,981	7,000	8,800
	Subtotal Personnel Services:		773,922	596,207	816,361	954,037	1,009,800	1,104,600
MAINTENANCE & OPERATION								
1026	Medical Exams	Recruits, sex assault exams, child abuse exams, flu & Hep-B shots	13,858	16,325	15,819	5,711	13,300	5,000
1027	Background Investigation	Pschy's, Poly's, Background checks	5,333	17,628	18,178	7,528	10,000	6,000
1028	Computer Programming	RMS, MCT's, CLETS, RUMBA	2,464	2,464	6,848	14,498	5,000	7,000
1029	Training & Education	POST, CPT, in-service, Recruit	17,427	24,074	39,419	42,346	45,870	45,000
2041	County Communications	Dispatch fee (30,000 paid from fund 220: Total cost \$236,000))	0	173,453	123,061	109,403	80,000	206,000
2042	Automated Criminal Justice	ACJIS County fee	19,133	30,385	16,062	34,334	35,000	35,000
2044	Copier Services	Cartridges, drums, copy count	5,853	7,264	7,702	10,099	7,000	7,000
2049	Uniform Service / Laundry	Expenses for laundering of uniforms and uniform services	0	0	501	1,000	1,000	1,400
2050	Photo Service	CD'S, photo paper	1,979	3,084	1,220	1,500	500	300
2053	Outside Printing Service	Business cards, forms, booklets.	3,783	4,539	3,950	7,600	4,500	5,000
2054	Equipment Repair	Radar repair/calibrate, shredder svc, radar trailer svc.	350	253	1,291	1,500	800	1,500
2057	Pest Control	Monthly spray of PD & jail	840	910	840	975	900	1,200
2063	Publishing & Legal Advertising	Advertise for found property, PD vacancies	0	0	460	1,999	500	300
2064	Personnel Recruitment	LIVESCAN fee in-house & public, Credit Bureau member dues and credit check fee.	567	1,376	11,678	4,461	15,000	5,000
2066	Computer Maintenance	MASI Records Management System (1/4 year)	0	0	0	0	29,000	8,000
2078	Other Expense	DOJ drug screen, GSR, car wash, veh storage, haz mat disposal.	10,175	8,443	14,025	21,884	12,000	12,000
2079	County Service Fee	County booking fee	20,151	24,039	57,985	29,220	30,000	52,000
2087	Equipment Rental	Records copier rental	0	0	3,005	5,792	7,000	2,000

Police Department
PROGRAM: Police Administrative Services

FUND: General Fund
ACCOUNT: 100-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
3092	Stationery Supplies	Misc office supplies and paper purchase	4,797	5,810	6,344	9,333	5,900	6,500
3095	Department Consumables	Latex gloves, antimicrobial wipes, narc test kits, evidence stickers, disinfectant, flares,	4,687	9,411	7,458	6,934	7,000	7,000
3102	Computer Supplies	Misc computer supplies	3	1,390	584	1,500	1,800	1,800
4121	Meetings & Travel	Teambuilding seminar, parking fees, meals, airfare, rental car	956	0	1,457	5,358	1,500	1,000
4122	Dues & Membership	CPOA, NCGIA, FBI, CLEARs, CAPE, IACP, CPCA	1,143	388	938	1,430	1,200	1,000
4123	Books & Periodicals	CPOLS lic, Hill Donnelly dir, Point of View, PC/VC lic, code books	1,691	2,994	1,980	700	800	800
4124	Mail Services	Dept mailings, BG letters	953	1,831	3,159	2,495	2,000	2,000
5132	Telephone	AT&T Land line, cellular, pager's, TRAK, Dept phones	28,198	37,945	33,711	54,603	40,000	40,000
6141	Employee Auto Reimbursement	Mileage reimbursement for court, meetings	38	76	110	599	300	300
	Subtotal Maintenance & Operations:		144,379	374,082	377,788	382,802	357,870	460,100
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	245,624	226,730	158,700	160,896	153,300	223,800
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	140,647	129,828	92,300	75,000	154,100	120,300
	Subtotal Internal Service Charges:		386,271	356,558	251,000	235,896	307,400	344,100
TOTAL ALL EXPENDITURES:			1,304,572	1,326,847	1,445,149	1,572,735	1,675,070	1,908,800

Police Department
PROGRAM: Police Administrative Services

FUND: Capital Outlay
ACCOUNT: 102-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9607	Lease Payments	Police RMS Lease payment	0	0	0	4,097	24,600	24,600
9608	Lease Payments	Lease payments	0	0	0	0	1,800	1,800
	Subtotal Debt Service:		0	0	0	4,097	26,400	26,400
CAPITAL OUTLAY								
8181	Vehicle Purchase	Admin Vehicle	0	0	0	24,862	0	0
8182	Computer Purchase	New RMS Contingency	0	0	0	24,975	232,274	0
8187	Department Equipment	Furniture / Det. Div	0	0	37,771	5,090	15,000	0
	Subtotal Capital Outlay:		0	0	37,771	54,927	247,274	0
TOTAL ALL EXPENDITURES:			0	0	37,771	59,024	273,674	26,400

Police Department
PROGRAM: Police Administrative Services

FUND: BJA Grant
ACCOUNT: 203-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1028	Computer Programming	Custom programming and troubleshooting for computer software	0	0	5,675	0	0	0
2050	Photo Service	Photo developing expenses	0	451	0	0	0	0
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	10,000	768	0	0	0
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	2,706	3,000	0	0	0	0
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	18	0	0	0	0
Subtotal Maintenance & Operations:			2,706	13,470	6,443	0	0	0
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	52,325	313,925	37,187	0	0	0
8182	Computer Purchase	Computer hardware purchase costs	0	34,189	7,011	0	0	0
8183	Communication Equipment	Communication equipment purchase costs	39,668	0	67,271	0	0	0
8184	Police Equipment	Police department equipment purchase costs	108,691	3,656	12,139	6,126	0	0
Subtotal Capital Outlay:			200,685	351,771	123,608	6,126	0	0
TOTAL ALL EXPENDITURES:			203,392	365,240	130,051	6,126	0	0

Police Department
PROGRAM: Police Administrative Services

FUND: COPS More 98
ACCOUNT: 205-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8182	Computer Purchase	Computer hardware purchase costs	102,340	134,929	108,001	0	0	0
	Subtotal Capital Outlay:		102,340	134,929	108,001	0	0	0
TOTAL ALL EXPENDITURES:			102,340	134,929	108,001	0	0	0

Police Department
PROGRAM: Police Administrative Services

FUND: Prop 172-Sales Tax
ACCOUNT: 220-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.92 Police Services Assistant	0	0	651	27,120	30,900	34,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	0	696	700	700
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	0	176	1,200	1,400
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	328	600	600
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	2,200	3,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	51	1,121	1,300	1,400
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	-44	6,198	7,800	5,500
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	-6	874	1,100	1,100
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	-1	159	200	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	0	0	-1	159	200	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	-1	159	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	9	363	500	600
	Subtotal Personnel Services:		0	0	658	37,353	46,900	48,800
MAINTENANCE & OPERATION								
2041	County Communications	Payments for City share of Countywide Communications Center costs (80,000 from paid from fund 100: Total cost \$120,000)	0	0	0	0	40,000	30,000
	Subtotal Maintenance & Operations:		0	0	0	0	40,000	30,000

Police Department
PROGRAM: Police Administrative Services

FUND: Prop 172-Sales Tax
ACCOUNT: 220-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	42,985	0	0	0
8184	Police Equipment	Police department equipment purchase costs	0	171,034	0	0	0	0
	Subtotal Capital Outlay:		0	171,034	42,985	0	0	0
TOTAL ALL EXPENDITURES:			0	171,034	43,643	37,353	86,900	78,800

Police Department
PROGRAM: Police Administrative Services

FUND: Narcotic Enforce. Fund
ACCOUNT: 241-0-6110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	0	950	0	0
2078	Other Expense	Miscellaneous public safety expenses: carwashes, hazardous waste removal, vehicle storage	0	0	1,711	1,331	0	0
3091	Canine Maintenance	Police department equipment purchase costs / K9 Maintenance	0	0	0	0	4,200	0
	Subtotal Maintenance & Operations:		0	0	1,711	2,281	4,200	0
CAPITAL OUTLAY								
8184	Police Equipment	Police department equipment purchase costs	0	0	6,018	4,950	0	0
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	1,564	13,813	0	0
	Subtotal Capital Outlay:		0	0	7,582	18,763	0	0
TOTAL ALL EXPENDITURES:			0	0	9,293	21,044	4,200	0

**Police Department
PROGRAM: Patrol**

**FUND: General Fund
ACCOUNT: 100-0-6120**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Captain (Field Operation), 1.0 Police Lieutenant, 6.0 Police Sergeants, 22.0 Police Officers	1,420,948	1,406,238	1,583,781	1,878,920	2,010,500	2,075,200
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	171,402	192,466	224,148	228,767	180,000	145,000
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	77,645	69,483	80,122	88,886	80,000	80,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	20,526	17,297	17,549	23,687	22,700	22,700
0006	Workers Compensation	Program share of worker's compensation insurance cost	295,560	250,633	291,187	369,115	369,900	381,600
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	15,805	0	0	25,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	21,938	0	0	25,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	16,502	17,400	17,400
0031	PERS Pension	Payments for Public Employees Retirement System	192,929	131,833	122,246	170,422	312,600	683,800
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	162,860	159,911	175,872	206,663	257,100	316,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	277	306	500	400
0051	Dental Insurance - Guardian	Payments for employee dental benefits	14,726	14,460	15,928	18,685	33,200	34,500
0061	Vision Ins - CPIC	Payments for employee vision benefits	1,534	1,506	1,659	1,940	3,000	2,900
0071	LTD - Met Life	Payments for employee Life insurance benefits	205	201	221	306	200	0
0072	LTD - CLEA	Payments for employee Life insurance benefits	1,585	1,556	1,714	2,042	3,100	3,000
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	1,176	1,155	1,272	1,532	2,400	2,200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	18,555	18,924	21,769	26,319	25,300	28,900
	Subtotal Personnel Services:		2,379,651	2,265,664	2,575,487	3,034,092	3,317,900	3,843,700

Police Department
PROGRAM: Patrol

FUND: General Fund
ACCOUNT: 100-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2052	Radio Repair	Contract maint for portable & mobile radios, base station, remote sets, siren/PA units, light bar/controllers, and replacement parts as needed	9,623	13,829	15,525	15,453	12,000	20,000
2060	Blood Alcohol	CHOMP and Natividad blood draws, State mandated costs per DUI	431	520	1,385	1,600	3,000	3,000
2061	Prisoner Meals	Microwavable meals for prisoners	625	1,263	786	894	700	900
3091	Canine Maintenance		0	0	0	0	0	1,000
3097	Safety Equipment	Vests, flashlights, Patrol Car Window Guards	0	1,569	6,208	17,694	20,000	15,000
3103	Ammunition	Training/duty ammo, targets, less lethal training/duty rds	3,250	5,247	6,745	9,253	7,300	9,000
	Subtotal Maintenance & Operations:		13,929	22,428	30,649	44,894	43,000	48,900
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	255,784	233,940	203,000	111,560	98,400	81,500
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	0	0	26,200	0	0	0
	Subtotal Internal Service Charges:		255,784	233,940	229,200	111,560	98,400	81,500
TOTAL ALL EXPENDITURES:			2,649,364	2,522,032	2,835,336	3,190,546	3,459,300	3,974,100

Police Department
PROGRAM: Patrol

FUND: MPUSD
ACCOUNT: 118-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	2,172	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	805	22,218	2,422	0	0	0
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	103	103	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,753	3,142	0	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	1,323	1,025	107	0	0	0
	Subtotal Personnel Services:		4,984	26,488	4,701	0	0	0
TOTAL ALL EXPENDITURES:			4,984	26,488	4,701	0	0	0

Police Department
PROGRAM: Patrol

FUND: BJA
ACCOUNT: 203-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	0	50,015	3,203	0
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	0	0	45,199	0
	Subtotal Capital Outlay:		0	0	0	50,015	48,402	0
TOTAL ALL EXPENDITURES:			0	0	0	50,015	48,402	0

Police Department
PROGRAM: Patrol

FUND: Office of Traffic Safety
ACCOUNT: 204-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	0	258	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	0	4,361	0	0
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	0	55	0	0
	Subtotal Personnel Services:		0	0	0	4,674	0	0
MAINTENANCE & OPERATION								
3097	Safety Equipment	Bicycle helmets	0	0	2,570	2,198	1,300	0
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	201	0	1,100	0
4123	Books & Periodicals	Publications and subscriptions	0	0	938	0	1,600	0
	Subtotal Maintenance & Operations:		0	0	3,709	2,198	4,000	0
TOTAL ALL EXPENDITURES:			0	0	3,709	6,872	4,000	0

Police Department
PROGRAM: Patrol

FUND: CA Law Enf Equip PRGM (CLEEP)
ACCOUNT: 208-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8182	Computer Purchase	Wireless antenna sites	0	0	3,109	9,637	40,000	0
8183	Communication Equipment	Radio for new substation	0	0	0	0	5,000	0
8184	Police Equipment	Replace Car Cams / Purchase radio for mobile substation	0	0	19,611	0	85,000	0
	Subtotal Capital Outlay:		0	0	22,721	9,637	130,000	0
TOTAL ALL EXPENDITURES:			0	0	22,721	9,637	130,000	0

Police Department
PROGRAM: Patrol

FUND: Ca Supplemental Law Enforcement
ACCOUNT: 221-0-6120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	0	0	32,721	0
	Subtotal Personnel Services:		0	0	0	0	32,721	0
MAINTENANCE & OPERATION								
3103	Ammunition	Costs for public safety department ammunition	0	0	3,124	0	0	0
	Subtotal Maintenance & Operations:		0	0	3,124	0	0	0
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	131,633	0	0	0
8182	Computer Purchase	Computer hardware purchase costs	0	0	16,111	0	0	0
8184	Police Equipment	Police department equipment purchase costs	0	0	32,454	0	0	0
	Subtotal Capital Outlay:		0	0	180,198	0	0	0
TOTAL ALL EXPENDITURES:			0	0	183,322	0	32,721	0

**Police Department
PROGRAM: Investigations**

**FUND: General Fund
ACCOUNT: 100-0-6130**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Police Lieutenant, 5.0 Police Investigators, .10 Police Services Assistant	212,904	340,078	347,434	452,435	562,900	444,600
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	9,816	6,999	15,697	23,560	15,000	25,000
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	578	898	584	2,810	2,500	500
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	2,940	4,050	3,471	6,100	6,100	4,600
0006	Workers Compensation	Program share of worker's compensation insurance cost	41,691	56,693	63,718	107,988	101,900	81,000
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	3,232	0	0	3,500
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	3,434	0	0	5,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	3,271	4,200	3,100
0031	PERS Pension	Payments for Public Employees Retirement System	25,902	29,912	31,375	40,019	86,500	145,900
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	6	129	100	200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	25,234	38,492	41,704	41,641	58,400	48,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	103	90	100	200
0051	Dental Insurance - Guardian	Payments for employee dental benefits	2,116	3,227	3,505	3,530	6,700	5,100
0061	Vision Ins - CPIC	Payments for employee vision benefits	249	380	412	453	800	700
0072	LTD - CLEA	Payments for employee Life insurance benefits	249	380	412	453	800	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	280	427	464	453	900	800
0091	FICA Tax	Payments to Social Security systems for eligible employees	255	455	474	374	800	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	2,611	4,667	4,855	6,700	8,300	6,600
	Subtotal Personnel Services:		324,825	486,658	520,882	690,006	856,000	775,500

Police Department
PROGRAM: Investigations

FUND: General Fund
ACCOUNT: 100-0-6130

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2070	Alarm Service	Detective sub station alarm	403	437	410	500	500	500
4125	Investigation Expense	Expenses for undercover police department investigations	11,980	15,000	4,099	8,741	7,900	7,200
	Subtotal Maintenance & Operations:		12,383	15,437	4,509	9,241	8,400	7,700
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	90	1,500	0	0
	Subtotal Capital Outlay:		0	0	90	1,500	0	0
TOTAL ALL EXPENDITURES:			337,208	502,095	525,481	700,747	864,400	783,200

Police Department
PROGRAM: Investigations

FUND: Capital Outlay
ACCOUNT: 102-0-6130

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	0	0	500	0
	Subtotal Capital Outlay:		0	0	0	0	500	0
TOTAL ALL EXPENDITURES:			0	0	0	0	500	0

Police Department
PROGRAM: Investigations

FUND: Community Dev Block Grant
ACCOUNT: 200-0-6130

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.90 Police Services Assistant	0	0	17,698	27,916	30,600	33,800
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	-49	2,076	0	100
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	0	0	152	195	0	100
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	502	680	700	700
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	2,587	176	1,200	1,400
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	96	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	1,071	0	2,200	3,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	56	1,164	1,300	1,400
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	1,955	3,707	4,600	5,300
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	425	725	900	900
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	43	81	100	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	85	161	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	1,054	440	500	600
	Subtotal Personnel Services:		0	0	25,580	37,417	42,300	47,700
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	0	1,970	0	0	0
4122	Dues & Membership	Annual dues for personal and city memberships	0	0	50	0	0	0
5131	Gas & Electric	Gas and electric utility costs	0	0	166	0	0	0
5132	Telephone	Telephone costs	0	0	937	0	0	0

Police Department
PROGRAM: Investigations

FUND: Community Dev Block Grant
ACCOUNT: 200-0-6130

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
5133	Water	Water utility costs	0	0	80	0	0	0
	Subtotal Maintenance & Operations:		0	0	3,203	0	0	0
TOTAL ALL EXPENDITURES:			0	0	28,783	37,417	42,300	47,700

Police Department
PROGRAM: Investigations

FUND: - Narcotic Enforce. Fund
ACCOUNT: 241-0-6130

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2078	Other Expense - Forfeiture	Miscellaneous public safety expenses: carwashes, hazardous waste removal, vehicle storage	0	0	17,110	1,500	0	0
Subtotal Maintenance & Operations:			0	0	17,110	1,500	0	0
TOTAL ALL EXPENDITURES:			0	0	17,110	1,500	0	0

Police Department
PROGRAM: Vehicle Abatement

FUND: General Fund
ACCOUNT: 100-0-6150

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Vehicle Abatement Officer	32,080	31,557	35,331	36,225	37,800	34,900
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	19	22	0	100
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	540	450	770	756	800	800
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,216	1,032	1,246	1,499	5,600	200
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	574	0	0	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	328	600	600
0031	PERS Pension	Payments for Public Employees Retirement System	1,796	205	152	0	2,700	3,200
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	264	1,492	1,600	1,500
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	3,371	3,481	3,739	3,999	5,100	11,800
0051	Dental Insurance - Guardian	Payments for employee dental benefits	330	341	367	354	500	1,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	66	68	73	81	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	132	137	147	174	200	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	132	137	147	174	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	478	472	538	526	600	600
	Subtotal Personnel Services:		40,141	37,880	43,367	45,630	55,800	55,800
TOTAL ALL EXPENDITURES:			40,141	37,880	43,367	45,630	55,800	55,800

Police Department
PROGRAM: Vehicle Abatement

FUND: Capital Outlay
ACCOUNT: 102-0-6150

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	18,013	0	0	0
	Subtotal Capital Outlay:		0	0	18,013	0	0	0
TOTAL ALL EXPENDITURES:			0	0	18,013	0	0	0

Police Department
PROGRAM: Animal Control

FUND: General Fund
ACCOUNT: 100-0-6160

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Animal Control Officer	30,319	16,722	34,754	38,438	42,700	44,900
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	0	50	0	500
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	418	225	386	756	800	800
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,266	478	0	176	6,200	6,500
0031	PERS Pension	Payments for Public Employees Retirement System	1,110	227	149	0	3,000	4,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	80	1,580	1,800	1,900
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	3,537	7,015	11,564	9,957	12,800	14,900
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	78	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	470	932	1,536	1,325	1,700	1,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	55	110	181	155	200	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	55	110	181	155	200	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	55	110	181	155	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	795	230	1,049	504	700	700
	Subtotal Personnel Services:		38,080	26,159	50,060	53,329	70,400	76,700
MAINTENANCE & OPERATION								
2051	Veterinary Services	Routine and emergency vet services	2,714	1,172	1,583	2,699	1,500	1,500
2073	Subcontracted Work	Animal Shelter Service contract (40,000); share of debt service on County facility (30,000)	73,984	54,438	114,214	71,291	70,000	70,000
	Subtotal Maintenance & Operations:		76,698	55,610	115,797	73,990	71,500	71,500
TOTAL ALL EXPENDITURES:			114,778	81,769	165,857	127,319	141,900	148,200

Police Department
PROGRAM: Animal Control

FUND: Capital Outlay
ACCOUNT: 102-0-6160

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8181	Vehicle Purchase	New Animal Control Vehicle & Outfitting	0	0	0	0	32,000	0
	Subtotal Capital Outlay:		0	0	0	0	32,000	0
TOTAL ALL EXPENDITURES:			0	0	0	0	32,000	0

Police Department
PROGRAM: Police Reserve

FUND: General Fund
ACCOUNT: 100-0-6170

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	6.0 Level I Reserve Officers paid	35,832	38,507	46,315	56,829	42,000	31,500
0004	Uniform Allowance	One uniform replacement per Reserve (8) and initial purchase for four new-hires.	93	293	1,000	0	500	500
0006	Workers Compensation	Program share of worker's compensation insurance cost	6,619	6,099	6,228	8,377	7,600	6,000
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	317	0	0	0
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	500
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	367	0	0	0
0091	FICA Tax	Payments to Social Security systems for eligible employees	2,191	2,325	2,581	2,980	2,700	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	568	603	669	654	700	500
	Subtotal Personnel Services:		45,303	47,827	57,478	68,840	53,500	39,000
TOTAL ALL EXPENDITURES:			45,303	47,827	57,478	68,840	53,500	39,000

Police Department
PROGRAM: Community Services

FUND: General Fund
ACCOUNT: 100-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1 Community Liaison Officer, 1 School Resource Officer, 2 Community Service Assistants	65,073	73,569	1,198	25,706	45,400	157,400
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	1,689	414	0	0	0	1,500
0006	Workers Compensation	Program share of worker's compensation insurance cost	10,572	6,515	0	366	300	24,700
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	0	0	1,200
0031	PERS Pension	Payments for Public Employees Retirement System	6,765	3,203	0	60	0	44,700
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	500
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	0	0	0	15,700
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	0	1,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	0	0	200
0072	LTD - CLEA	Payments for employee Long Term Disability insurance benefits	0	0	0	0	0	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	0	0	0	100
0091	FICA Tax	Payments to Social Security systems for eligible employees	1,299	2,619	50	1,552	2,900	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	312	629	7	375	700	2,400
	Subtotal Personnel Services:		85,709	86,949	1,255	28,059	49,300	250,300
MAINTENANCE & OPERATION								
1027	Background Investigation	Youth Diversion Counselor position	525	0	0	507	0	0
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	0	1,500	500	500
3092	Stationery Supplies	Expenses for miscellaneous office supplies	0	0	0	379	0	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	1,953	1,394	0	2,910	1,000	0

Police Department
PROGRAM: Community Services

FUND: General Fund
ACCOUNT: 100-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
4121	Meetings & Travel	CLO events, PAL Education events, Two PAL director conferences	0	0	0	940	1,000	500
4122	Dues & Membership	Annual dues for personal and city memberships	115	30	0	62	100	100
4123	Books & Periodicals	Publications and subscriptions	50	528	0	1,979	1,000	500
5131	Gas & Electric	Gas and electric utility costs	0	0	0	597	600	0
5133	Water	Water utility costs	0	0	0	157	300	0
	Subtotal Maintenance & Operations:		2,643	1,952	0	9,031	4,500	1,600
TOTAL ALL EXPENDITURES:			88,352	88,901	1,255	37,090	53,800	251,900

Police Department
PROGRAM: Community Services

FUND: COPS FAST Grant
ACCOUNT: 109-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	19,785	17,690	17,963	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	24	605	0	0	0
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	0	0	105	0	0	0
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	266	186	164	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	3,312	2,860	2,970	0	0	0
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	282	0	0	0
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	481	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	2,652	1,446	1,588	0	0	0
	Subtotal Personnel Services:		26,015	22,206	24,158	0	0	0
TOTAL ALL EXPENDITURES:			26,015	22,206	24,158	0	0	0

Police Department
PROGRAM: Community Services

FUND: COPS in Schools
ACCOUNT: 205-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1 School Resource Officer	0	0	0	0	0	56,100
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	0	0	0	0	0	6,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	0	0	0	800
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	0	0	0	10,300
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	0	19,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	0	0	0	9,800
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	0	0	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	0	1,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	0	0	200
0072	LTD - CLEA	Payments for employee Long Term Disability insurance benefits	0	0	0	0	0	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	0	0	0	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	0	0	0	900
	Subtotal Personnel Services:		0	0	0	0	0	105,300
	Administrative Charges to Other Funds		0	0	0	0	0	0
	TOTAL ALL EXPENDITURES:		0	0	0	0	0	105,300

Police Department
PROGRAM: Community Services

FUND: School CPP Grant
ACCOUNT: 206-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Part-Time Youth Diversion Counselor (Reimbursed by MPUSD from OCJP grant)	20,970	68	796	566	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	804	94	12,100	6,954	0	0
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	360	0	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	4,071	0	0	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	2,691	7	654	293	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	0	994	393	0	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	132	97	0	0
	Subtotal Personnel Services:		28,897	169	14,676	8,303	0	0
TOTAL ALL EXPENDITURES:			28,897	169	14,676	8,303	0	0

Police Department
PROGRAM: Community Services

FUND: Ca Supplemental Law Enforcement
ACCOUNT: 221-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1 Community Liaison Officer	0	0	14,958	17,349	90,900	60,100
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	0	4,853	0	1,000
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	0	0	0	630	0	2,500
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	0	60	800	800
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	1,341	5,498	11,300	11,100
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,093	0	0
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	1,773	0	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	201	600	600
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	138	1,833	9,900	20,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	0	1,182	12,800	5,900
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	9	100	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	157	1,700	500
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	18	200	100
0072	LTD - CLEA	Payments for employee Long Term Disability insurance benefits	0	0	0	9	100	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	0	9	100	100
0091	FICA Tax	Payments to Social Security systems for eligible employees	0	0	1,144	0	0	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	0	308	900	900
	Subtotal Personnel Services:		0	0	17,581	34,982	129,400	103,900
TOTAL ALL EXPENDITURES:			0	0	17,581	34,982	129,400	103,900

Police Department
PROGRAM: Community Services

FUND: ABC/CSUMB Underage Drinking
ACCOUNT: 240-0-6180

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	0	676	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	0	8,475	27,238	0
0091	FICA Tax	Payments to Social Security systems for eligible employees	0	0	0	52	0	0
	Subtotal Personnel Services:		0	0	0	9,203	27,238	0
MAINTENANCE & OPERATION								
2073	Subcontracted Work	Miscellaneous contracts for services rendered in support of department	0	0	0	0	7,830	0
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	1,929	1,300	0
	Subtotal Maintenance & Operations:		0	0	0	1,929	9,130	0
CAPITAL OUTLAY								
8184	Police Equipment	Police department equipment purchase costs	0	0	0	0	2,500	0
	Subtotal Capital Outlay:		0	0	0	0	2,500	0
TOTAL ALL EXPENDITURES:			0	0	0	11,132	38,868	0

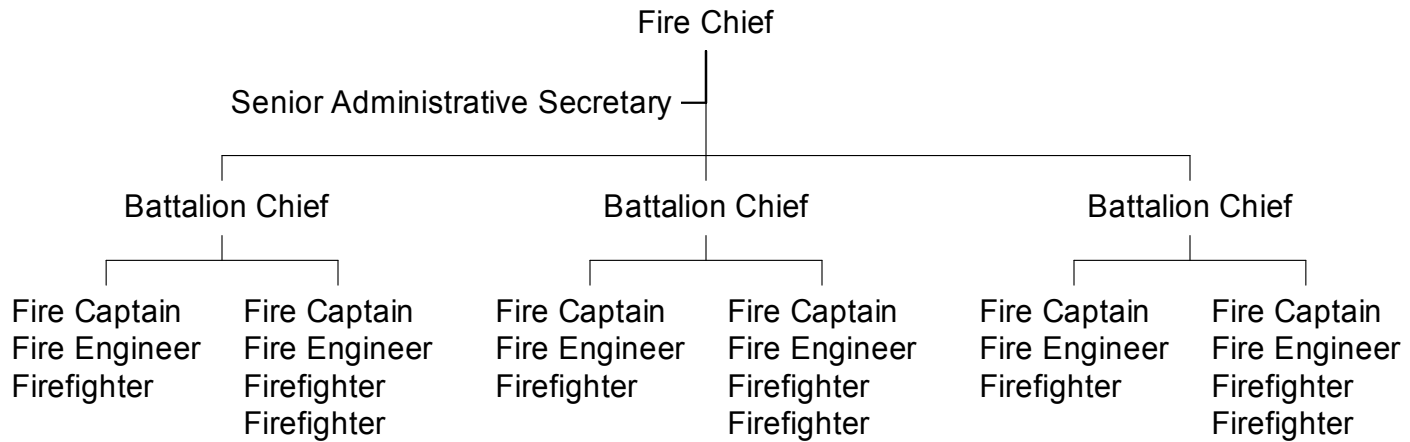


Fire Department





City of Seaside Fire Department





**CITY OF SEASIDE
FIRE DEPARTMENT
FISCAL YEAR 2004-2005**

ACTIVITY DESCRIPTION

The mission of the Seaside Fire Department is to provide the community with professional services in order to protect life, the environment and property from fires, disasters and health emergencies. The department has a full time staff of 26 people, divided into two divisions, which are the Administration and Operation Divisions. The Administration Division is responsible for planning, budgeting, personnel development, and setting and meeting specific goals and objectives relative to maintaining and improving services.

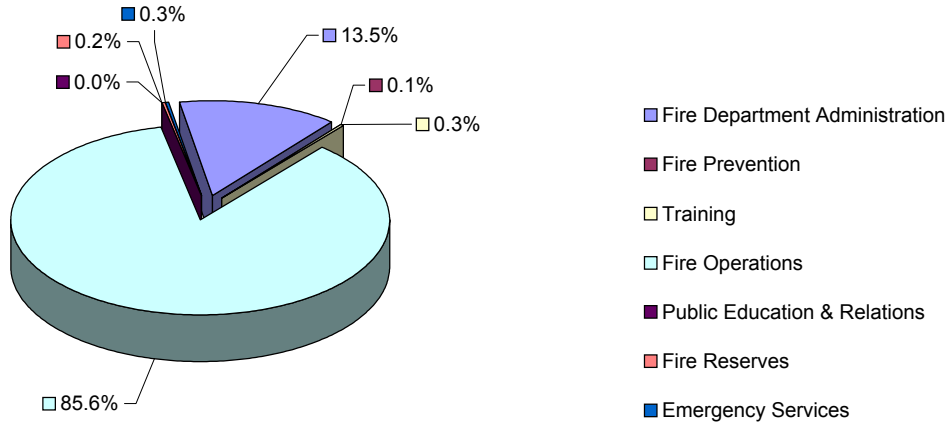
The Operations Division is responsible for providing various emergency and non-emergency services to the community. It is the primary force utilized in the mitigation, and when possible, the elimination of life and property loss, due to hostile fires or other circumstances. This division is also charged with programs that include Training, Fire Prevention, Hazardous Materials, Emergency Services, and Fire Reserves.

ACTIVITY OBJECTIVES

- Fill 2 vacant Fire Fighter positions
- Fill 2 vacant Reserve Fire Fighter positions
- Place into service a 2004 Pierce wildland fire engine
- Conduct a Emergency Response training exercise with City staff
- Implement recommendations of the Fire Protection Feasibility Study conducted with the City of Marina.

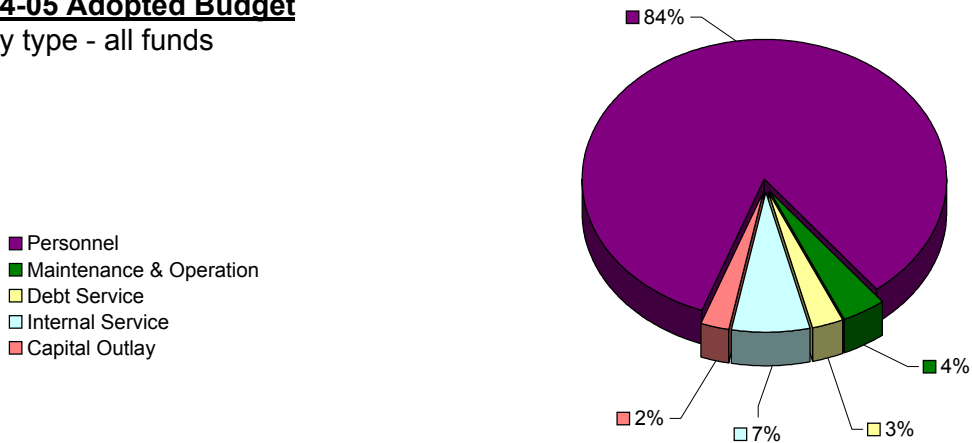
Fire Department

04-05 Adopted Budget by function - all funds

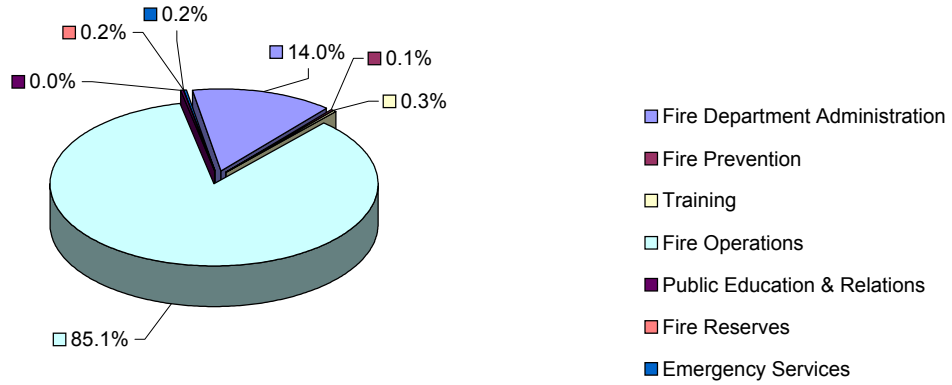


	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Fire Department Administration	288,400	42,500	8,100	146,900	-	485,900
Fire Prevention	-	3,800	-	-	-	3,800
Training	-	10,500	-	-	-	10,500
Fire Operations	2,726,400	74,800	94,500	106,600	82,600	3,084,900
Public Education & Relations	-	1,000	-	-	-	1,000
Fire Reserves	6,500	1,000	-	-	-	7,500
Hazardous Materials	-	-	-	-	-	-
Emergency Services	-	6,600	-	-	5,000	11,600
	3,021,300	140,200	102,600	253,500	87,600	3,605,200

04-05 Adopted Budget by type - all funds

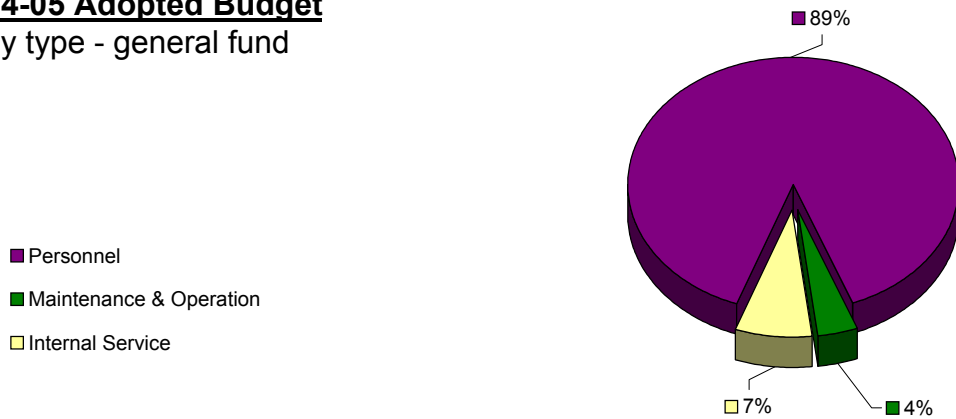


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Fire Department Administration	288,400	42,500	-	146,900	-	477,800
Fire Prevention	-	3,800	-	-	-	3,800
Training	-	10,500	-	-	-	10,500
Fire Operations	2,726,400	68,300	-	106,600	-	2,901,300
Public Education & Relations	-	1,000	-	-	-	1,000
Fire Reserves	6,500	1,000	-	-	-	7,500
Hazardous Materials	-	-	-	-	-	-
Emergency Services	-	6,600	-	-	-	6,600
	3,021,300	133,700	-	253,500	-	3,408,500

04-05 Adopted Budget
by type - general fund



Fire Department
PROGRAM: Fire Department Administration

FUND: General Fund
ACCOUNT: 100-0-6610

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Fire Chief, 1.0 Senior Admin Secretary	55,457	90,542	144,141	149,025	153,100	160,700
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	411	692	540	675	700	700
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,948	4,837	8,432	7,054	6,800	7,200
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	12,818	0	100
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	2,769	0	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	15,079	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	2,152	2,400	2,400
0031	PERS Pension	Payments for Public Employees Retirement System	6,464	8,627	8,983	9,425	20,200	41,800
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,416	2,059	2,100	2,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 8.0 Retirees	28,326	53,211	31,622	37,078	54,100	62,500
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,836	3,332	4,700	5,700	5,700
0051	Dental Insurance - Guardian	Payments for employee dental benefits	805	1,095	994	988	1,700	1,200
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	730	200	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	95	129	117	98	200	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	474	644	585	655	1,000	1,000
0092	Medicare Tax	Payments to Medicare systems for eligible employees	298	92	1,618	2,554	2,300	2,400
	Subtotal Personnel Services:		95,278	161,706	204,548	245,090	250,500	288,400
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	60	0	0	522	500	500

Fire Department
PROGRAM: Fire Department Administration

FUND: General Fund
ACCOUNT: 100-0-6610

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
1030	Consultant	Miscellaneous professional consulting services	0	0	0	0	2,500	2,500
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	15,872	19,666	0	778	1,000	1,000
2044	Copier Services	Maintenance for copier at fire station	839	907	830	1,046	0	3,000
2048	Typewriter Repair	Maintenance expenses for repair of electric typewriters	161	247	216	561	300	300
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	255	229	174	226	300	300
2054	Equipment Repair	Payments to contractors for repair services or routine maintenance of non-automotive equipment	80	39	96	0	100	100
2065	Police & Fire Exams	Testing expenses for police and fire personnel	5,000	4,422	703	44,383	6,000	3,000
3092	Stationery Supplies	Expenses for miscellaneous office supplies	941	1,536	2,042	1,897	1,000	1,400
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	817	1,033	8,543	1,270	1,000	1,000
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	101	1,552	1,917	1,187	1,000	1,200
4122	Dues & Membership	Annual dues for personal and city memberships	330	330	680	365	400	400
4123	Books & Periodicals	Publications and subscriptions	26	29	143	167	200	200
4124	Mail Services	Mail costs including lease of equipment	239	217	805	718	800	600
5131	Gas & Electric	Gas and electric utility costs	8,691	9,811	11,216	10,630	12,000	12,000
5132	Telephone	Telephone costs	5,114	6,465	14,255	21,964	15,000	15,000
	Subtotal Maintenance & Operations:		38,526	46,485	41,619	85,714	42,100	42,500
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	111,627	103,040	58,400	73,719	80,500	106,500

Fire Department
PROGRAM: Fire Department Administration

FUND: General Fund
ACCOUNT: 100-0-6610

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	56,323	51,990	37,000	28,100	51,700	40,400
	Subtotal Internal Service Charges:		167,950	155,030	95,400	101,819	132,200	146,900
TOTAL ALL EXPENDITURES:			301,754	363,220	341,568	432,623	424,800	477,800

Fire Department
PROGRAM: Fire Department Administration

FUND: Capital Outlay
ACCOUNT: 102-0-6610

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9607	Lease Payments	Chevy Tahoe lease payment	0	0	0	8,197	8,100	8,100
	Subtotal Debt Service:		0	0	0	8,197	8,100	8,100
CAPITAL OUTLAY								
8181	Vehicle Purchase	2001-2002 Budget Chevy Tahoe - Leased	0	29,987	0	0	0	0
8187	Department Equipment	Air tank refill machine	0	0	33,168	58,229	0	0
	Subtotal Capital Outlay:		0	29,987	33,168	58,229	0	0
TOTAL ALL EXPENDITURES:			0	29,987	33,168	66,426	8,100	8,100

Fire Department
PROGRAM: Fire Prevention

FUND: General Fund
ACCOUNT: 100-0-6620

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		115,111	109,494	0	0	0	0
0003	Holiday Overtime		40	9	0	0	0	0
0004	Uniform Allowance		1,146	798	0	0	0	0
0006	Workers Compensation		7,056	5,615	0	0	0	0
0031	PERS Pension		12,539	9,711	0	0	0	0
	Subtotal Personnel Services:		135,892	125,627	0	0	0	0
MAINTENANCE & OPERATION								
1029	Training & Education	Arson investigation training	20	0	625	2,052	2,500	0
2050	Photo Service	Photo developing expenses	118	607	312	391	500	500
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	158	165	0	500	500
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	332	523	1,200	1,200
4122	Dues & Membership	Annual dues for personal and city memberships	30	140	210	0	300	300
4123	Books & Periodicals	Publications and subscriptions	775	75	1,206	1,234	1,300	1,300
9610	Bad Debt		0	0	0	82	0	0
	Subtotal Maintenance & Operations:		943	980	2,849	4,282	6,300	3,800
TOTAL ALL EXPENDITURES:			136,835	126,607	2,849	4,282	6,300	3,800

Fire Department
PROGRAM: Training

FUND: General Fund
ACCOUNT: 100-0-6630

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		79,156	92,423	0	0	0	0
0002	Overtime		254	18	0	0	0	0
0003	Holiday Overtime		58	18	0	0	0	0
0004	Uniform Allowance		831	745	0	0	0	0
0006	Workers Compensation		5,072	4,844	0	0	0	0
0031	PERS Pension		8,959	8,039	0	0	0	0
	Subtotal Personnel Services:		94,330	106,087	0	0	0	0
MAINTENANCE & OPERATION								
1029	Training & Education	State Fire Marshal training for new employees	9,171	3,743	8,537	8,618	10,000	5,000
1030	Consultant	Miscellaneous professional consulting services	0	0	12,339	0	0	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	138	84	119	715	1,000	1,000
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	370	0	69	671	1,000	1,000
4122	Dues & Membership	One time expense for county wide fire training simulator	815	700	720	2,340	1,500	1,500
4123	Books & Periodicals	Publications and subscriptions	257	1,791	1,110	1,434	2,000	2,000
	Subtotal Maintenance & Operations:		10,751	6,318	22,894	13,778	15,500	10,500
TOTAL ALL EXPENDITURES:			105,081	112,405	22,894	13,778	15,500	10,500

Fire Department
PROGRAM: Training

FUND: MPC Training - Fire
ACCOUNT: 218-0-6630

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	0	4,241	0	0
	Subtotal Capital Outlay:		0	0	0	4,241	0	0
TOTAL ALL EXPENDITURES:			0	0	0	4,241	0	0

Fire Department
PROGRAM: Fire Operations

FUND: General Fund
ACCOUNT: 100-0-6640

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	3.0 Battalion Chiefs, 6.0 Fire Captains, 6.0 Fire Engineers, 9.0 Firefighters	1,028,416	1,056,761	1,142,088	1,282,918	1,474,800	1,491,600
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	155,137	121,257	371,625	309,680	200,000	125,000
0003	Holiday Overtime	Overtime wages paid to public safety personnel for hours worked on holidays	52,380	50,457	59,722	68,239	50,000	70,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	11,875	8,510	11,693	11,384	13,200	12,700
0006	Workers Compensation	Program share of worker's compensation insurance cost	74,842	62,411	75,312	93,910	93,200	94,100
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	24,157	0	0	18,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	68,452	0	0	15,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	18,197	21,600	20,700
0031	PERS Pension	Payments for Public Employees Retirement System	134,899	101,226	107,876	116,332	229,000	491,900
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	127,458	139,316	159,845	194,878	276,300	330,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	119	145	300	400
0051	Dental Insurance - Guardian	Payments for employee dental benefits	15,897	17,376	19,951	24,323	33,700	32,500
0061	Vision Ins - CPIC	Payments for employee vision benefits	1,428	1,561	1,792	2,187	3,000	2,900
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	476	520	597	728	1,000	1,000
0092	Medicare Tax	Payments to Medicare systems for eligible employees	10,332	11,313	15,143	15,573	15,500	20,500
	Subtotal Personnel Services:		1,613,140	1,570,708	2,058,373	2,138,494	2,411,600	2,726,400
MAINTENANCE & OPERATION								
1026	Medical Exams	Pre-employment medical exams	7,071	9,371	9,244	11,056	12,000	10,000
1027	Background Investigation	Pre-employment background investigations	908	0	1,880	0	3,200	3,200

**Fire Department
PROGRAM: Fire Operations**

**FUND: General Fund
ACCOUNT: 100-0-6640**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2041	County Communications	Payments for City share of Countywide Communications Center costs (payment moved to fund 220)	0	4,392	6,362	5,759	0	0
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	0	0	0	0	0	14,100
2049	Uniform Service / Laundry	Expenses for laundering of uniforms and uniform services	3,481	3,892	4,373	4,689	5,000	5,000
2052	Radio Repair	Expenses for repair of handheld and in-vehicle radios	1,989	3,117	2,349	3,146	2,500	2,500
2055	Fire Equipment Repair	Payments to contractors for repair of fire department equipment	1,993	643	618	1,921	2,000	2,000
3093	Janitorial Supplies	Expenses for miscellaneous janitorial and cleaning supplies	1,428	1,916	1,509	2,803	3,100	2,000
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	10,311	15,276	24,563	24,741	21,000	15,000
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	7,035	5,956	8,169	15,952	11,000	10,000
5132	Telephone	Telephone costs	2,323	2,402	3,291	2,236	4,500	4,500
9610	Bad Debt		0	0	0	969	0	0
	Subtotal Maintenance & Operations:		36,539	46,966	62,358	73,272	64,300	68,300
	INTERNAL SERVICE CHARGES							
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	82,507	76,160	66,100	79,037	69,700	106,600
	Subtotal Internal Service Charges:		82,507	76,160	66,100	79,037	69,700	106,600
	TOTAL ALL EXPENDITURES:		1,732,186	1,693,834	2,186,831	2,290,803	2,545,600	2,901,300

Fire Department
PROGRAM: Fire Operations

FUND: Capital Outlay
ACCOUNT: 102-0-6640

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	11,024	0	0	0
	Subtotal Personnel Services:		0	0	11,024	0	0	0
DEBT SERVICE								
9607	Lease Payments	Fire Truck Lease	33,578	33,578	31,997	32,522	32,000	32,000
9608	Lease Payments	Fire Truck Lease	0	0	0	62,483	62,500	62,500
	Subtotal Debt Service:		33,578	33,578	31,997	95,005	94,500	94,500
CAPITAL OUTLAY								
8181	Vehicle Purchase	New fire truck purchase - to be leased	0	0	7,494	281,938	0	0
8185	Fire Equipment	Replacement of 1/3 fire hose; Confined space rescue equipment	932	0	250,362	20,264	0	0
8187	Department Equipment	Fire hose nozzles, and other operations equipment	0	0	4,540	0	53,390	82,600
	Subtotal Capital Outlay:		932	0	262,397	302,202	53,390	82,600
TOTAL ALL EXPENDITURES:			34,510	33,578	305,418	397,207	147,890	177,100

Fire Department
PROGRAM: Fire Operations

FUND: CDBG Fund
ACCOUNT: 200-0-6640

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Fire Department renovations	0	0	99,487	-456	0	0
	Subtotal Capital Outlay:		0	0	99,487	-456	0	0
TOTAL ALL EXPENDITURES:			0	0	99,487	-456	0	0

Fire Department
PROGRAM: Fire Operations

FUND: Prop 172-Sales Tax
ACCOUNT: 220-0-6640

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2041	County Communications	Payments for City share of Countywide Communications Center costs	0	0	79,917	0	6,000	6,500
Subtotal Maintenance & Operations:			0	0	79,917	0	6,000	6,500
CAPITAL OUTLAY								
8182	Computer Purchase	Computer hardware purchase costs	4,131	0	0	2,498	0	0
Subtotal Capital Outlay:			4,131	0	0	2,498	0	0
TOTAL ALL EXPENDITURES:			4,131	0	79,917	2,498	6,000	6,500

Fire Department
PROGRAM: Public Education & Relations

FUND: General Fund
ACCOUNT: 100-0-6650

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		81,227	71,027	0	0	0	0
0002	Overtime		268	18	0	0	0	0
0003	Holiday Overtime		132	9	0	0	0	0
0004	Uniform Allowance	History added to fire operations	818	566	0	0	0	0
0006	Workers Compensation		5,144	3,736	0	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	10,797	6,032	0	0	0	0
	Subtotal Personnel Services:		98,386	81,387	0	0	0	0
MAINTENANCE & OPERATION								
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	750	774	2,248	2,500	500
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	190	500	500
	Subtotal Maintenance & Operations:		0	750	774	2,438	3,000	1,000
TOTAL ALL EXPENDITURES:			98,386	82,137	774	2,438	3,000	1,000

Fire Department
PROGRAM: Fire Reserves

FUND: General Fund
ACCOUNT: 100-0-6660

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	5 Reserve Firefighters	24,969	31,935	18,225	0	6,000	5,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	212	230	1,315	0	2,000	1,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,536	1,651	671	441	500	400
0007	Medical Insurance	Payments for employee medical benefits	0	0	1,765	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	2,296	2,559	1,397	0	0	0
0092	Medicare Tax	Payments to Medicare systems for eligible employees	389	349	331	0	100	100
	Subtotal Personnel Services:		29,402	36,724	23,704	441	8,600	6,500
MAINTENANCE & OPERATION								
1026	Medical Exams	Pre-employment medical exams	5,422	10,176	5,777	0	5,000	1,000
1027	Background Investigation	Pre-employment background investigations	42	0	0	0	5,000	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	0	0	0	500	0
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	4,099	7,039	6,717	4,631	10,000	0
4123	Books & Periodicals	Publications and subscriptions	0	0	285	0	0	0
	Subtotal Maintenance & Operations:		9,563	17,215	12,779	4,631	20,500	1,000
TOTAL ALL EXPENDITURES:			38,965	53,939	36,482	5,072	29,100	7,500

Fire Department
PROGRAM: Hazardous Materials

FUND: General Fund
ACCOUNT: 100-0-6670

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		53,873	58,781	0	0	0	0
0002	Overtime		132	18	0	0	0	0
0003	Holiday Overtime		40	9	0	0	0	0
0004	Uniform Allowance	History added to fire operations	560	465	0	0	0	0
0006	Workers Compensation		3,400	3,016	0	0	0	0
0031	PERS Pension		6,127	5,025	0	0	0	0
	Subtotal Personnel Services:		64,132	67,314	0	0	0	0
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	520	3,099	3,000	0
2055	Fire Equipment Repair	Payments to contractors for repair of fire department equipment	258	666	203	464	300	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	622	692	-88	1,386	1,700	0
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	1,358	584	1,032	1,458	1,000	0
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	492	500	0
9610	Bad Debt		0	0	0	465	0	0
	Subtotal Maintenance & Operations:		2,238	1,942	1,667	7,364	6,500	0
TOTAL ALL EXPENDITURES:			66,370	69,256	1,667	7,364	6,500	0

Fire Department
PROGRAM: Hazardous Materials

FUND: OES/FEMA
ACCOUNT: 106-0-6670

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	0	0	22,910	0	0	0
	Subtotal Maintenance & Operations:		0	0	22,910	0	0	0
TOTAL ALL EXPENDITURES:			0	0	22,910	0	0	0

Fire Department
PROGRAM: Emergency Services

FUND: General Fund
ACCOUNT: 100-0-6680

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		14,640	13,098	0	0	0	0
0002	Overtime		42	5	0	0	0	0
0003	Holiday Overtime		13	0	0	0	0	0
0004	Uniform Allowance	History added to fire operations	139	97	0	0	0	0
0006	Workers Compensation		879	640	0	0	0	0
0031	PERS Pension		1,483	1,248	0	0	0	0
	Subtotal Personnel Services:		17,196	15,088	0	0	0	0
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	0	1,047	1,500	0
1030	Consultant	Miscellaneous professional consulting services	0	0	0	0	0	6,500
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	364	0	0	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	300	1,064	4,521	5,100	100
4122	Dues & Membership	Annual dues for personal and city memberships	0	0	0	125	0	0
4123	Books & Periodicals	Publications and subscriptions	46	0	0	0	0	0
	Subtotal Maintenance & Operations:		46	300	1,428	5,693	6,600	6,600
TOTAL ALL EXPENDITURES:			17,242	15,387	1,428	5,693	6,600	6,600

Fire Department
PROGRAM: Emergency Services

FUND: Capital Outlay Fund
ACCOUNT: 102-0-6680

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	EOC Relocation & Renovation program	0	0	0	4,080	0	5,000
	Subtotal Capital Outlay:		0	0	0	4,080	0	5,000
TOTAL ALL EXPENDITURES:			0	0	0	4,080	0	5,000

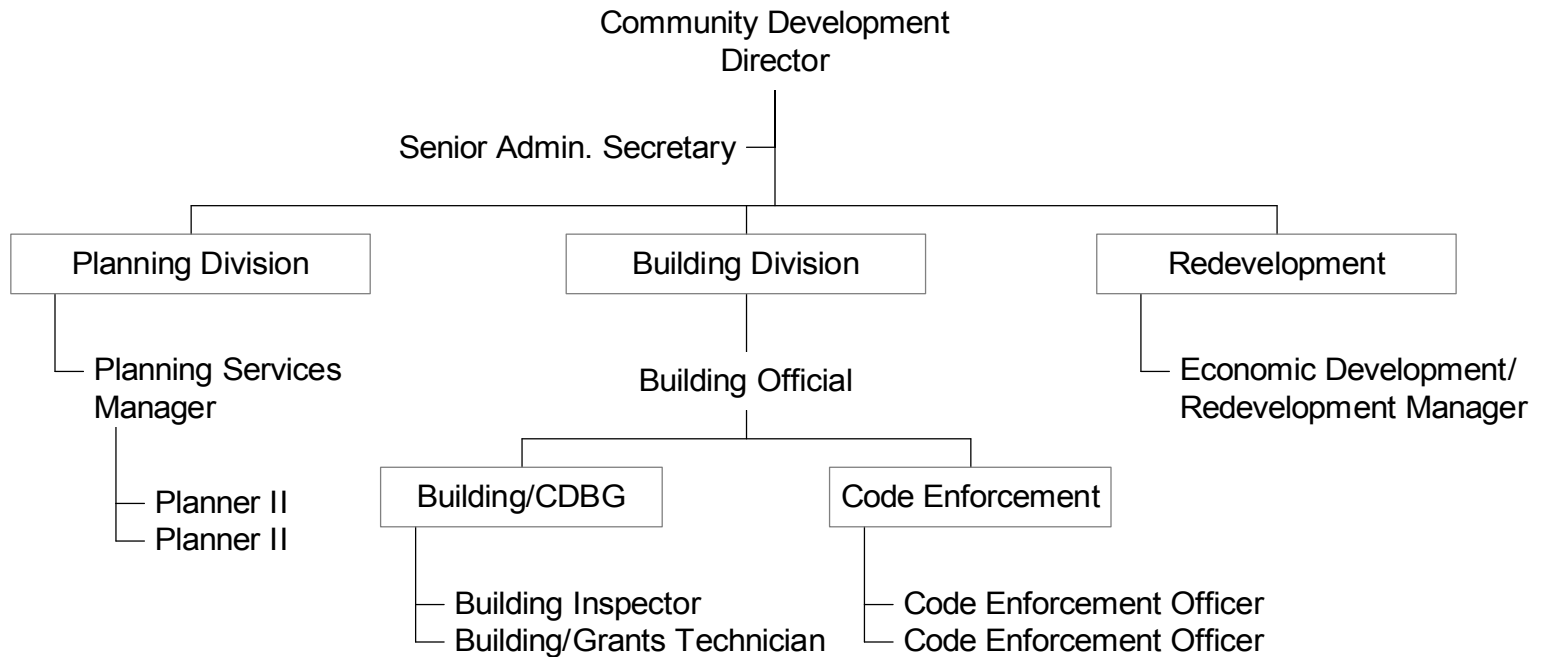


Community Development





City of Seaside Community Development Department



**CITY OF SEASIDE
COMMUNITY DEVELOPMENT DEPARTMENT
FISCAL YEAR 2004-05**

DEPARTMENT DESCRIPTION

The Community Development Department is responsible for the overall management and administration of Planning Division, Building Division and Redevelopment Division. The Department also acts as liaison to the Planning Commission, Board of Architectural Review, Neighborhood Improvement Program Commission, Historical Commission, Redevelopment Agency and Parking Authority.

The Planning Division has two primary functions: current planning and long-range planning. In the current planning area, the Division processes development applications and environmental impact assessments for all development projects. The Division also processes home occupation and fireworks stand permits. In the area of long-range planning, the Division is in charge of updating the City's General Plan and Zoning Ordinance. This also includes making recommendations to the City Manager, Planning Commission and City Council on the future use of property in the former Fort Ord area of Seaside

The Building Division has three primary functions: building and safety, code enforcement and CDBG Program administration. The Division is responsible for insuring that new buildings, building additions and alteration are constructed in accordance with City, County and State codes and ordinances. The code enforcement function responds to citizen complaints on property maintenance problems and illegal uses. Division staff also coordinates neighborhood cleanup programs. The Community Development Block Grant (CDBG) Program prepares, monitors and submits report to HUD on the City's approved annual CDBG Action Plans. Action Plans include providing funds for housing, public improvement, and service programs to primarily benefit persons of low and moderate income.

The Department's Redevelopment staff assists the City Manager/Executive Director of Seaside Redevelopment Agency in the administration of Redevelopment programs and projects throughout the City. The City's redevelopment program was established to protect and promote sound development and eliminate blight conditions present in residential and business areas. The Redevelopment Agency has the authority to acquire, sell, lease and develop property to eliminate blight, rehabilitate deteriorating housing and commercial properties and promote new development such as restaurants, hotels, shopping areas and affordable housing.

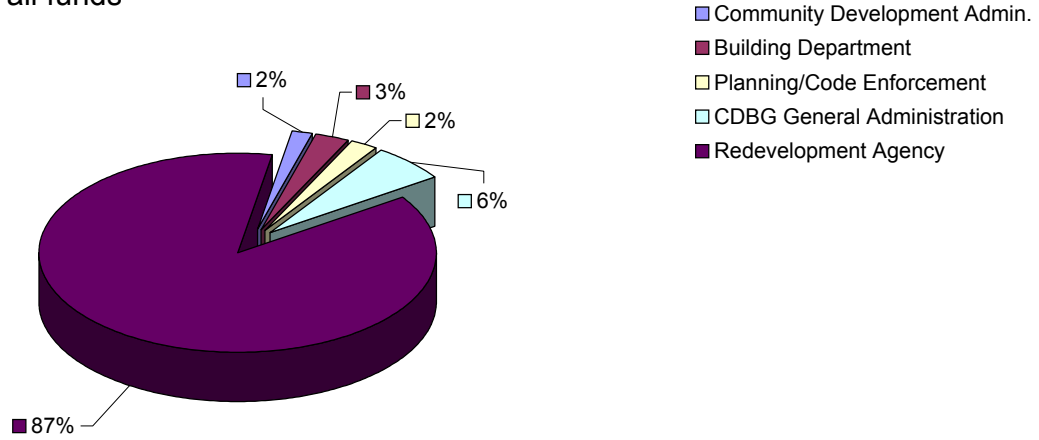
2004-2005 OBJECTIVES:

1. Develop an architectural theme and master plan for revitalization and expansion of the City's Downtown/West Broadway Avenue area.
2. Adopt a new City General Plan and update the City's Zoning Ordinance.

3. Work with a selected developer to construct new buildings on the Fremont-Broadway site.
4. Work with a selected developer to construct a new regional shopping center on the Main Gate site along Highway 1 in North Seaside.
5. Work with a selected developer to construct a new hotel on the 1350 Del Monte Boulevard site.
6. Develop a coordinated and comprehensive code enforcement program to eliminate blight and revitalize targeted neighborhoods and business areas.
7. Develop economic strategies for specific areas of the City to encourage new development activity that will produce additional tax revenue and new retail and service uses for the City and its residents..
8. Work with selected developers to construct a new Chili's Restaurant, a new Outback Steakhouse Restaurant and a Starbucks Coffee facility on sites located along Canyon Del Rey Boulevard.
9. Monitor the build-out of the Seaside Highlands housing project in the North Seaside/ former Fort Ord area.
10. Update the Redevelopment Agency's housing rehabilitation loan program, first time home buyer program, emergency home repair loan and grant program to make it more accessible to the public.
11. Prepare the City's annual CDBG Action Plan and Annual Performance Report and implement all CDBG activities and programs approved by the City Council.
12. Work with selected developers and non-profit housing groups to produce additional workforce and affordable rental and ownership housing in the North Seaside area.

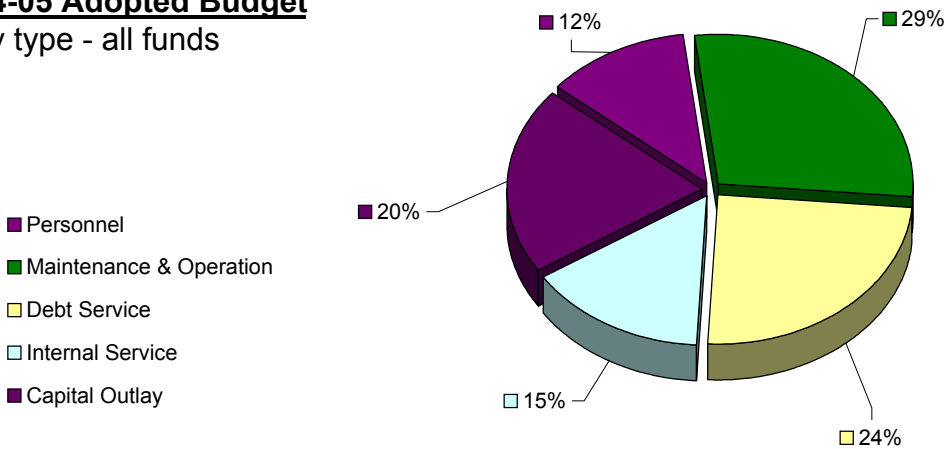
Community Development

04-05 Adopted Budget by function - all funds

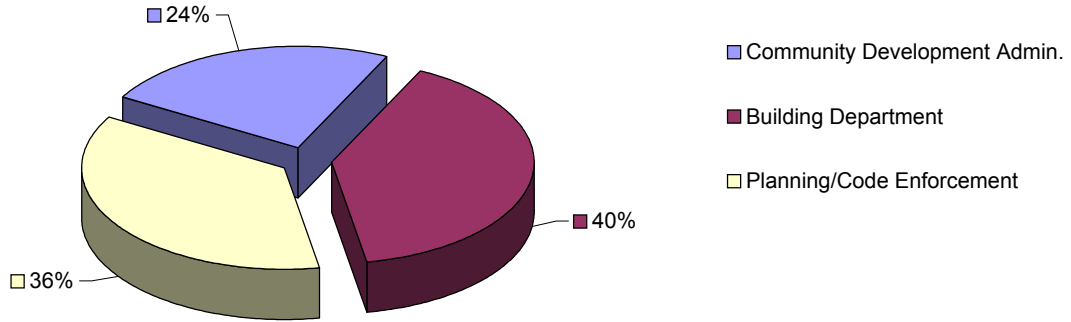


	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay/Projects	Admin Allocation	Total
Community Dev. Admin.	178,900	76,000	-	77,400	8,100	(199,380)	141,020
Building Dept	290,300	25,000	-	-	-	(94,590)	220,710
Planning/Code Enf.	334,400	-	-	-	-	(133,760)	200,640
CDBG General Admin	113,100	85,000	274,700	13,200	-	-	486,000
Redevelopment Agency	133,800	2,262,200	1,855,450	1,226,368	1,750,000	-	7,227,818
Total	1,050,500	2,448,200	2,130,150	1,316,968	1,758,100	(427,730)	8,276,188

04-05 Adopted Budget by type - all funds

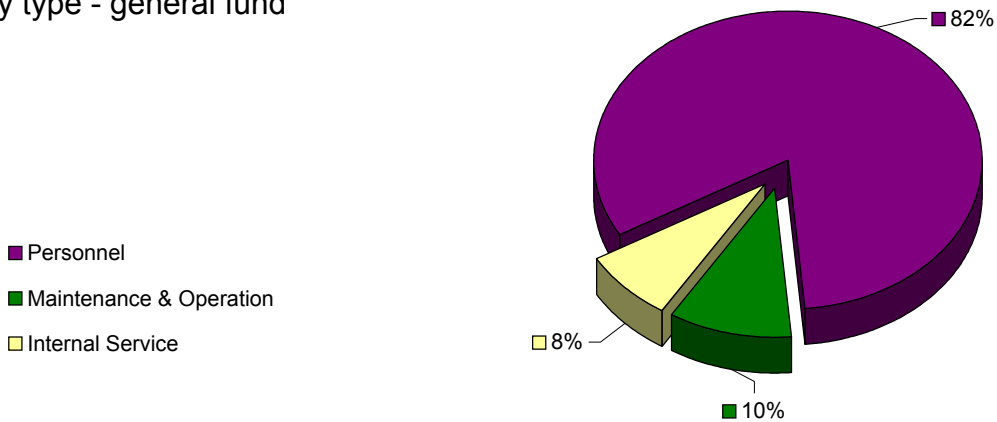


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Admin Allocation	Total
Community Dev. Admin.	178,900	76,000	-	77,400	(199,380)	132,920
Building Dept	290,300	25,000	-	-	(94,590)	220,710
Planning/Code Enf.	334,400	-	-	-	(133,760)	200,640
CDBG General Admin	-	-	-	-	-	-
Redevelopment Agency	-	-	-	-	-	-
Total	803,600	101,000	-	77,400	(427,730)	554,270

04-05 Adopted Budget
by type - general fund



Community Development Department
PROGRAM: Community Development Admin

FUND: General Fund
ACCOUNT: 100-0-7110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Dir. Comm. Development, 0.50 Sr. Admin Secretary	101,456	91,911	90,290	49,466	51,400	140,000
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	6	20	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	495	394	383	265	300	700
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	2,994	0	0
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	736	700	2,200
0020	Part-time Hourly Wages	Summer planning intern	0	0	452	5,020	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	7,592	395	284	0	3,600	12,700
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	66	1,312	1,400	4,900
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,057	2,899	900	1,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	9,293	12,796	4,252	2,122	2,500	9,700
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	836	1,630	813	2,300	2,900
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	71	35	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	332	218	213	107	300	1,100
0061	Vision Ins - CPIC	Payments for employee vision benefits	111	73	71	35	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	221	145	142	70	200	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	443	291	283	141	400	1,000
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,466	2,859	1,959	1,068	800	2,100
	Subtotal Personnel Services:		121,409	109,924	101,173	67,083	65,000	178,900
MAINTENANCE & OPERATION								

Community Development Department
PROGRAM: Community Development Admin

FUND: General Fund
ACCOUNT: 100-0-7110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
1029	Training & Education	Training for all Community Development Dept. staff	2,815	2,855	2,697	1,763	2,500	2,500
1030	Consultant	Zoning ordinance update (Transferred to Redevelopment Agency Project Fund)	37,545	27,955	0	0	0	0
1034	Plan Check Contract Services	Expenses for plan check, reimbursed by applicants	0	0	0	86,620	50,000	17,800
1036	LAFCO Charges	Payment to the County for the Local Agency Formation Commission (Transferred to Redevelopment Agency Project Fund)	0	0	14,040	0	0	0
2043	Temporary Contract Service	Clerical and environmental services as needed	18,074	24,026	40,231	21,377	12,500	10,000
2044	Copier Services	Lease payments and maintenance cost for the whole department.	3,447	3,117	2,595	4,684	5,600	7,000
2048	Typewriter Repair	Allowance for typewriter repair.	87	10	225	0	0	0
2053	Outside Printing Service	Outside printing costs for the entire department.	1,148	235	3,003	1,903	1,500	1,500
2063	Publishing & Legal Advertising	Planning Commission legal ads and other department publications.	1,104	7,020	5,401	5,474	6,500	5,000
2073	Subcontracted Work	Expenses for consultants, reimbursed by applicants, EIR, etc.	0	1,141	0	0	15,000	5,000
3092	Stationery Supplies	Office supplies needed for the entire department.	2,256	1,459	7,130	7,421	6,500	7,000
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	535	1,354	2,943	2,249	3,000	3,000
3102	Computer Supplies	Miscellaneous computer supplies and hardware	0	0	698	0	0	0
4121	Meetings & Travel	Costs involved in attending meetings by department staff	408	1,019	740	184	500	500
4122	Dues & Membership	Professional dues and memberships for Community Development staff.	664	36	543	855	1,000	1,000
4123	Books & Periodicals	Publications and subscriptions	41	45	2,876	1,382	2,000	2,000
4124	Mail Services	Mailing and overnight delivery costs for the department	870	791	2,770	2,039	2,700	2,700
5132	Telephone	Telephone costs for the entire department.	4,828	4,047	7,650	11,404	11,000	11,000
	Subtotal Maintenance & Operations:		73,822	75,110	93,541	147,355	120,300	76,000

Community Development Department
PROGRAM: Community Development Admin

FUND: General Fund
ACCOUNT: 100-0-7110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	21,148	20,779	13,000	20,250	17,900	13,700
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	37,993	35,900	16,400	21,731	26,000	30,700
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	53,961	49,187	25,100	20,300	42,200	33,000
	Subtotal Internal Service Charges:		113,102	105,866	54,500	62,281	86,100	77,400
	<i>Administrative Charges to Other Funds</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-199,380</i>
	TOTAL ALL EXPENDITURES:		308,333	290,900	249,214	276,719	271,400	132,920

Community Development Department
PROGRAM: Community Development Admin

FUND: Capital Outlay Fund
ACCOUNT: 102-0-7110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9608	Lease Payments	Lease payments	0	0	0	0	7,500	8,100
	Subtotal Debt Service:		0	0	0	0	7,500	8,100
TOTAL ALL EXPENDITURES:			0	0	0	0	7,500	8,100

Community Development Department
PROGRAM: Code Enforcement

FUND: General Fund
ACCOUNT: 100-0-7120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		49,928	48,984	57,268	0	0	0
0006	Workers Compensation		1,869	1,586	479	0	0	0
0017	Medical Insurance		0	0	4,186	0	0	0
0031	PERS Pension		2,761	312	492	0	0	0
0033	LIUNA Pension		0	0	1,408	0	0	0
0092	Medicare Tax		0	0	844	0	0	0
	Subtotal Personnel Services:		54,558	50,883	64,677	0	0	0
MAINTENANCE & OPERATION								
1029	Training & Education		1,000	1,193	0	0	0	0
2044	Copier Services		45	203	0	0	0	0
2048	Typewriter Repair		87	10	0	0	0	0
2053	Outside Printing Service		191	109	0	0	0	0
2073	Subcontracted Work	History added to 100-7110	0	0	16,758	0	0	0
3092	Stationery Supplies		257	0	0	0	0	0
3095	Department Consumables		290	0	0	0	0	0
4121	Meetings & Travel		4	0	0	0	0	0
4122	Dues & Membership		200	0	0	0	0	0
4124	Mail Services		84	83	0	0	0	0
5132	Telephone		339	64	0	0	0	0

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Community Development Department
PROGRAM: Code Enforcement

FUND: General Fund
ACCOUNT: 100-0-7120

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
	Subtotal Maintenance & Operations:		2,497	1,662	16,758	0	0	0
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance		3,857	3,560	0	0	0	0
9396	Liability Insurance		4,247	3,920	0	0	0	0
9397	Computer System		4,875	4,707	0	0	0	0
	Subtotal Internal Service Charges:		12,979	12,188	0	0	0	0
TOTAL ALL EXPENDITURES:			70,034	64,733	81,435	0	0	0

Community Development Department
PROGRAM: Building

FUND: General Fund
ACCOUNT: 100-0-7210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.5 Building Tech/Grant Coordinator, 1.0 Sr. Building Inspector, 1.0 Building Inspector, 1.0 Code Enforcement Officer	48,530	32,735	78,192	124,793	135,300	216,600
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,114	530	2,779	3,527	3,800	7,200
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	2,000	0	2,000
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	1,235	0	0
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	0	0	3,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,157	1,200	2,100
0031	PERS Pension	Payments for Public Employees Retirement System	2,641	204	564	0	9,500	19,500
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	92	1,955	2,200	2,800
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,709	3,965	3,700	5,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 1.0 Retiree	8,140	17,758	7,394	7,498	9,000	11,000
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,232	3,361	8,328	10,000	14,300
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	34	83	100	200
0051	Dental Insurance - Guardian	Payments for employee dental benefits	101	99	134	333	400	1,700
0061	Vision Ins - CPIC	Payments for employee vision benefits	25	25	34	83	100	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	127	123	168	416	500	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	203	197	269	666	800	1,100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	736	443	1,056	1,713	2,000	2,800
	Subtotal Personnel Services:		61,617	53,346	95,785	157,752	178,600	290,300

Community Development Department
PROGRAM: Building

FUND: General Fund
ACCOUNT: 100-0-7210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education		100	125	0	0	0	0
1034	Plan Check Contract Services		0	0	4,303	0	0	0
2043	Temporary Contract Service		3,594	0	0	0	0	0
2044	Copier Services		22	901	0	0	0	0
2053	Outside Printing Service		468	0	0	0	0	0
2073	Subcontracted Work	Miscellaneous contracts for services rendered in support of department	0	1,141	1,305	0	12,000	25,000
3092	Stationery Supplies		473	0	0	0	0	0
4121	Meetings & Travel		14	220	0	0	0	0
4122	Dues & Membership		195	0	0	0	0	0
4123	Books & Periodicals		41	45	0	0	0	0
4124	Mail Services		21	4	0	0	0	0
5132	Telephone		2,198	603	0	0	0	0
	Subtotal Maintenance & Operations:		7,126	3,039	5,607	0	12,000	25,000
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	9,577	9,838	0	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	12,133	11,200	0	0	0	0
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	19,500	18,000	0	0	0	0
	Subtotal Internal Service Charges:		41,210	39,038	0	0	0	0

Community Development Department
PROGRAM: Building

FUND: General Fund
ACCOUNT: 100-0-7210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
	<i>Administrative Charges to Other Funds</i>		0	0	0	0	0	-94,590
	TOTAL ALL EXPENDITURES:		109,953	95,423	101,392	157,752	190,600	220,710

Community Development Department
PROGRAM: Planning/Code Enforcement

FUND: General Fund
ACCOUNT: 100-0-7310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.50 Sr. Admin Secretary, 1.00 Planning Svcs Mgr, 2.0 Planner II	4,289	0	77,013	302,274	325,800	254,700
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	280	0	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	37	0	383	5,114	5,200	1,300
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,282	0	1,000
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	1,260	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	1,749	0	1,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	3,476	4,200	3,800
0031	PERS Pension	Payments for Public Employees Retirement System	306	0	-42	0	22,700	23,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	253	6,623	8,400	9,800
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	705	2,737	5,000	1,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 1.0 Retiree	2,298	16,398	9,026	17,337	22,700	27,400
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,105	3,736	10,462	13,700	2,900
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	27	76	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	98	322	545	1,527	2,000	1,600
0061	Vision Ins - CPIC	Payments for employee vision benefits	15	48	82	229	300	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	49	161	273	764	1,000	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	108	355	600	1,680	2,200	1,900
0092	Medicare Tax	Payments to Medicare systems for eligible employees	96	0	1,106	5,333	4,800	3,800
	Subtotal Personnel Services:		7,576	18,389	93,707	361,923	418,100	334,400

Community Development Department
PROGRAM: Planning/Code Enforcement

FUND: General Fund
ACCOUNT: 100-0-7310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education		1,715	1,537	0	0	0	0
1030	Consultant		37,465	27,955	-8,491	0	0	0
1035	Consultant - General Plan		0	0	91,316	95,924	265,040	0
2043	Temporary Contract Service		14,480	2,157	0	0	0	0
2044	Copier Services		3,184	2,008	0	0	0	0
2053	Outside Printing Service	History added to 100-7110	405	127	0	0	0	0
2063	Publishing & Legal Advertising		1,104	7,020	0	0	0	0
3092	Stationery Supplies		1,526	1,204	0	0	0	0
3095	Department Consumables		245	920	0	0	0	0
4121	Meetings & Travel		390	799	0	0	0	0
4122	Dues & Membership		0	36	0	0	0	0
4124	Mail Services		482	689	0	0	0	0
5132	Telephone		782	2,866	0	0	0	0
	Subtotal Maintenance & Operations:		61,778	47,319	82,825	95,924	265,040	0
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance		3,857	3,779	0	0	0	0
9396	Liability Insurance		13,726	13,500	0	0	0	0
9397	Computer System		14,625	12,670	0	0	0	0
	Subtotal Internal Service Charges:		32,208	29,949	0	0	0	0

Community Development Department
PROGRAM: Planning/Code Enforcement

FUND: General Fund
ACCOUNT: 100-0-7310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
	<i>Administrative Charges to Other Funds</i>		0	0	0	0	0	-133,760
	TOTAL ALL EXPENDITURES:		101,562	95,656	176,532	457,847	683,140	200,640

Community Development Department
PROGRAM: Planning & Zoning

FUND: General Fund
ACCOUNT: 100-0-7320

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries		75,017	76,067	83,244	0	0	0
0006	Workers Compensation	History added to 100-7110	368	324	575	0	0	0
0031	PERS Pension		5,255	578	318	0	0	0
0033	LIUNA Pension		0	0	440	0	0	0
	Subtotal Personnel Services:		80,640	76,969	84,577	0	0	0
MAINTENANCE & OPERATION								
2043	Temporary Contract Service		0	5,039	0	0	0	0
	Subtotal Maintenance & Operations:		0	5,039	0	0	0	0
TOTAL ALL EXPENDITURES:			80,640	82,008	84,577	0	0	0

Community Development Department
PROGRAM: CDBG General Administration

FUND: Community Dev Block Grant
ACCOUNT: 200-0-5410

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.5 Bldg Tech/Grant Coordinator, 1 Code Enforcement Officer	139,004	113,383	109,474	75,714	80,700	87,900
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	427	195	24	115	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,086	1,627	767	441	500	2,400
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,013	0	500
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	910	0	500
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	896	900	500
0031	PERS Pension	Payments for Public Employees Retirement System	7,936	906	886	0	5,700	7,900
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	54	1,218	1,400	0
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,671	2,419	1,900	3,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	13,208	27,600	6,209	2,609	3,300	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,961	3,074	4,033	5,100	8,600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	60	79	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	341	308	241	316	400	0
0061	Vision Ins - CPIC	Payments for employee vision benefits	85	77	60	79	100	0
0071	LTD - Met Life	Payments for employee Life insurance benefits	256	231	181	237	300	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	426	384	301	395	500	300
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,331	926	739	465	600	900
	Subtotal Personnel Services:		164,100	147,599	123,740	90,939	101,500	113,100

Community Development Department
PROGRAM: CDBG General Administration

FUND: Community Dev Block Grant
ACCOUNT: 200-0-5410

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1025	City Audit	Annual audit of city financial records	0	0	5,000	5,000	4,000	4,000
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	488	869	0	626	1,000	1,000
1030	Consultant	Miscellaneous professional consulting services	4,166	1,747	14,531	25,000	34,700	34,700
2044	Copier Services	Maintenance expenses for copy machines including lease charges	1,117	357	120	120	200	200
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	27	64	500	500
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	955	697	1,183	1,510	1,500	1,500
3092	Stationery Supplies	Expenses for miscellaneous office supplies	7	76	0	315	500	500
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	579	0	267	882	500	500
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	0	0	0	0	500	500
4122	Dues & Membership	Annual dues for personal and city memberships	0	0	0	0	200	200
4123	Books & Periodicals	Publications and subscriptions	0	0	0	220	0	0
4124	Mail Services	Mail costs including lease of equipment	82	26	666	658	800	800
5132	Telephone	Telephone costs	1,043	406	512	885	900	900
7162	Community Human Services	Annual membership dues for Community Human Services JPA	0	0	0	0	32,000	29,700
7165	Grants	Conflict resolution	0	0	39,000	10,000	10,000	10,000
9529	Coalition of Homeless Svcs	City Contribution to Coalition of Homeless Services Program	0	50,000	25,000	0	0	0
9530	Genesis House Pre Dev Costs	City Contribution to pre-development costs for Genesis House	0	0	18,918	0	0	0
	Subtotal Maintenance & Operations:		8,437	54,176	105,224	45,280	87,300	85,000

Community Development Department
PROGRAM: CDBG General Administration

FUND: Community Dev Block Grant
ACCOUNT: 200-0-5410

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9602	Payment on Principal	Principal payments on bonded debt	75,000	80,000	90,000	95,000	150,000	110,000
9605	Interest Expense	Interest expenses on bonded debt	196,237	271,536	186,297	180,543	172,900	164,700
	Subtotal Debt Service:		271,237	351,536	276,297	275,543	322,900	274,700
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	7,659	7,070	12,000	7,021	4,100	5,400
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	5,211	4,810	3,400	4,700	10,000	7,800
	Subtotal Internal Service Charges:		12,870	11,880	15,400	11,721	14,100	13,200
TOTAL ALL EXPENDITURES:			456,644	565,190	520,661	423,483	525,800	486,000

Community Development Department
PROGRAM: Fort Ord Redevelopment

FUND: Ft Ord RDA Projects
ACCOUNT: 981-0-9810

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1022	Legal Services	Payments for contracted law services, special counsel and other related legal expenses	0	0	0	0	0	100,000
1030	Consultant	Main Gate Site 60,000	0	0	0	0	5,000	67,000
2044	Copier Services	Maintenance expenses for copy machines including lease charges	0	0	0	0	0	1,000
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	0	0	0	1,000
4124	Mail Services	Mail costs including lease of equipment	0	0	0	0	0	500
9693	Pass-thru Expense	Redevelopment Agency pass-through payments of tax increment revenues	0	0	0	0	0	100,000
	Subtotal Maintenance & Operations:		0	0	0	0	5,000	269,500
INTERNAL SERVICE CHARGES								
9398	Administration Charges		0	0	0	0	0	86,630
9399	Planning Charges		0	0	0	0	0	106,930
	Subtotal Internal Service Charges:		0	0	0	0	0	193,560
TOTAL ALL EXPENDITURES:			0	0	0	0	5,000	463,060

Community Development Department
PROGRAM: Fort Ord Redevelopment

FUND: Fort Ord Set Aside Fund
ACCOUNT: 983-0-9810

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1022	Legal Services	Payments for contracted law services, special counsel and other related legal expenses	0	0	0	0	0	10,000
1030	Consultant	Miscellaneous professional consulting services	0	0	0	0	7,500	5,000
	Subtotal Maintenance & Operations:		0	0	0	0	7,500	15,000
TOTAL ALL EXPENDITURES:			0	0	0	0	7,500	15,000

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Capital Projects
ACCOUNT: 991-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.75 Business Loan Specialist, .20 Director of Public Works, .10 Sr. Admin Secretary PW	156,317	179,441	252,500	353,179	347,000	75,600
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	509	295	759	971	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,837	3,280	5,941	7,407	5,000	2,800
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,148	0	2,500
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	1,182	0	1,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	0	0	8,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	8,810	9,100	1,300
0018	Auto Allowance	Employee auto allowance expenses	0	750	848	1,809	1,800	0
0031	PERS Pension	Payments for Public Employees Retirement System	10,113	1,961	791	0	24,300	6,900
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	613	12,328	12,600	3,000
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,026	1,731	2,100	300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	14,174	20,607	16,794	22,944	27,500	7,400
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	818	2,221	4,756	5,700	600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	78	83	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	926	918	1,247	2,670	3,200	700
0061	Vision Ins - CPIC	Payments for employee vision benefits	116	115	156	334	400	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	260	258	351	751	900	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	752	746	1,013	2,169	2,600	700
0092	Medicare Tax	Payments to Medicare systems for eligible employees	2,668	3,692	3,616	4,342	4,000	100
	Subtotal Personnel Services:		188,672	212,882	287,954	426,614	446,300	111,300

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Capital Projects
ACCOUNT: 991-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1022	Legal Services	Anticipated legal expenses related to Broadway / Fremont, Bay Paper site, 1350 Del Monte site, hotel project, First Tee project site, and Hayes Housing	9,716	33,277	209,954	175,588	250,000	250,000
1025	City Audit	Annual audit of city financial records	6,541	8,941	7,000	6,000	9,000	9,000
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	0	1,102	0	0
1030	Consultant	Miscellaneous professional consulting services	63,934	210,596	309,137	321,902	432,500	200,000
1036	LAFCO Charges	Payment to the County of the Local Agency Formation Commission	0	0	14,040	7,934	10,000	10,000
1040	Property Tax Admin Fees	Payments to the County for property tax administration	0	0	55,934	62,393	60,000	60,000
2044	Copier Services	Maintenance expenses for copy machines including lease charges	5,194	900	537	2,497	2,700	2,700
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	835	43	4,288	3	5,000	5,000
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	0	677	3,485	168	4,000	6,000
3092	Stationery Supplies	Expenses for miscellaneous office supplies	-10	12	571	10	500	500
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	0	213	631	302	200	200
3102	Computer Supplies	Miscellaneous computer supplies and hardware	0	0	0	150	250	250
4121	Meetings & Travel	Expenses for city-related meetings and travel; conference and seminar registration and expenses	92	950	0	105	500	500
4122	Dues & Membership	Monterey Cnty Convention and Visitors Bureau (40,000), Monterey Visitor Information Center (10,000), CRA, and CALED Memberships	2,595	2,713	50,584	51,204	55,000	55,000
4123	Books & Periodicals	Publications and subscriptions	0	250	250	153	250	250
4124	Mail Services	Mail costs including lease of equipment	291	857	1,057	709	500	800
5132	Telephone	Telephone costs	762	1,760	1,371	627	500	500
9503	Reimbursable Projects	Miscellaneous project costs to be reimbursed	201,412	30,109	0	0	0	0

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Capital Projects
ACCOUNT: 991-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9599	Rental Property Expense	Expenses incurred for maintenance of rental properties owned by Redevelopment Agency	5,473	9,228	17,906	11,542	16,000	10,000
9694	Commercial Façade Program	Expenses for RACS Commercial Façade Improvement Program	48,515	71,485	20,670	31,615	50,000	50,000
	Subtotal Maintenance & Operations:		345,351	372,011	697,415	674,004	896,900	660,700
CAPITAL OUTLAY								
8182	Computer Purchase	Computer hardware purchase costs	0	4,999	0	0	0	0
8188	Copy Machine		0	1,955	1,865	0	0	0
	Subtotal Capital Outlay:		0	6,954	1,865	0	0	0
CAPITAL PROJECTS								
9192	Property Purchase	450,000 Library site acquisition	0	0	300,016	858,909	0	450,000
9194	Prime Contractor	200,000 site preparation for Broadway / Fremont	0	5,914	3,296	249,271	0	300,000
	Subtotal Capital Projects:		0	5,914	303,312	1,108,180	0	750,000
INTERNAL SERVICE CHARGES								
9699	Operating Transfer Out	Transfer of funds to another City fund	0	59,850	727,700	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	26,109	24,010	19,000	97,791	34,000	71,100
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	4,500	4,500	1,400	6,300	10,000	7,800
9398	Administration Charges		0	0	0	0	0	433,120

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Capital Projects
ACCOUNT: 991-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9399	Planning Charges		0	0	0	0	0	320,800
9701	Repayment of Housing		0	0	0	99,543	145,103	199,988
	Subtotal Internal Service Charges:		30,609	88,360	748,100	203,634	189,103	1,032,808
TOTAL ALL EXPENDITURES:			564,631	686,121	2,038,646	2,412,432	1,532,303	2,554,808

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Debt Service
ACCOUNT: 992-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	27,172	730	0	0
	Subtotal Personnel Services:		0	0	27,172	730	0	0
MAINTENANCE & OPERATION								
9693	Pass-thru Expense	Redevelopment Agency pass-through payments of tax increment revenues	426,176	373,381	163,353	0	190,000	200,000
	Subtotal Maintenance & Operations:		426,176	373,381	163,353	0	190,000	200,000
DEBT SERVICE								
9602	Payment on Principal	Mortgage payment for 1137 Broadway	9,521	9,486	914,752	11,126	12,500	12,800
9604	Fee Expense	Miscellaneous fees for Agency transactions (escrows, other public agency fees)	6,023	138,236	3,920	2,100	5,000	5,000
9605	Interest Expense	Mortgage payment for 1137 Broadway	6,461	274,209	0	5,687	6,000	3,000
9691	RACS Bond Principal Expense	Principal payments on Redevelopment Agency debt	180,000	2,395,000	0	255,000	265,000	270,000
9692	RACS Bond Interest Expense	Interest payments on Redevelopment Agency debt	277,051	358,535	484,890	126,188	116,000	105,080
9702	ERAF Payment to County		0	0	0	145,106	239,224	437,220
9801	2003 Bond - COI Fiscal Cnsl		0	0	0	46,213	0	0
9804	2003 Bond - Interest Payment		0	0	0	0	0	1,022,350
	Subtotal Debt Service:		479,056	3,175,466	1,403,562	591,420	643,724	1,855,450
TOTAL ALL EXPENDITURES:			905,231	3,548,847	1,594,087	592,150	833,724	2,055,450

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Set Aside
ACCOUNT: 993-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.25 Business Development Loan Specialist	0	0	3,250	20,465	21,400	17,200
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	0	705	700	700
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	332	300	300
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	-51	0	1,500	1,600
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	650	700	700
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	0	18	300	0
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	0	0	275	918	1,300	1,500
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	0	75	424	600	0
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	13	71	100	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	13	71	100	100
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	13	70	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	0	0	13	70	100	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	0	0	25	140	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	0	15	0	0
	Subtotal Personnel Services:		0	0	3,626	23,949	27,400	22,500
MAINTENANCE & OPERATION								
1022	Legal Services	Payments for contracted law services, special counsel and other related legal expenses	0	0	0	128,603	100,000	100,000
1030	Consultant	Miscellaneous professional consulting services	0	0	0	16,955	15,000	15,000
7165	Grants	Grants to community organizations	1,928	4,801	0	0	2,000	2,000

Community Development Department
PROGRAM: Redevelopment Agency City Seaside

FUND: RDA Set Aside
ACCOUNT: 993-0-9910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9526	Housing Programs	First time home buyers, Rehab loans, Paintbrush program and emergency loans & grants	366,149	460,824	219,633	309,137	500,000	500,000
	Subtotal Maintenance & Operations:		368,076	465,625	219,633	454,695	617,000	617,000
DEBT SERVICE								
9605	Interest Expense	Interest expenses on bonded debt	0	0	1,877	0	0	0
	Subtotal Debt Service:		0	0	1,877	0	0	0
CAPITAL PROJECTS								
9192	Property Purchase	Real estate purchase costs	272,332	500,000	0	0	0	1,000,000
	Subtotal Capital Projects:		272,332	500,000	0	0	0	1,000,000
TOTAL ALL EXPENDITURES:			640,408	965,625	225,136	478,644	644,400	1,639,500

Community Development Department
PROGRAM: Bond - Capital Projects

FUND: Bond Capital Projects
ACCOUNT: 996-0-9960

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1030	Consultant	Professional consulting services - Auto Center Revitalization and Broadway/Fremont	0	0	0	0	344,140	500,000
	Subtotal Maintenance & Operations:		0	0	0	0	344,140	500,000
TOTAL ALL EXPENDITURES:			0	0	0	0	344,140	500,000



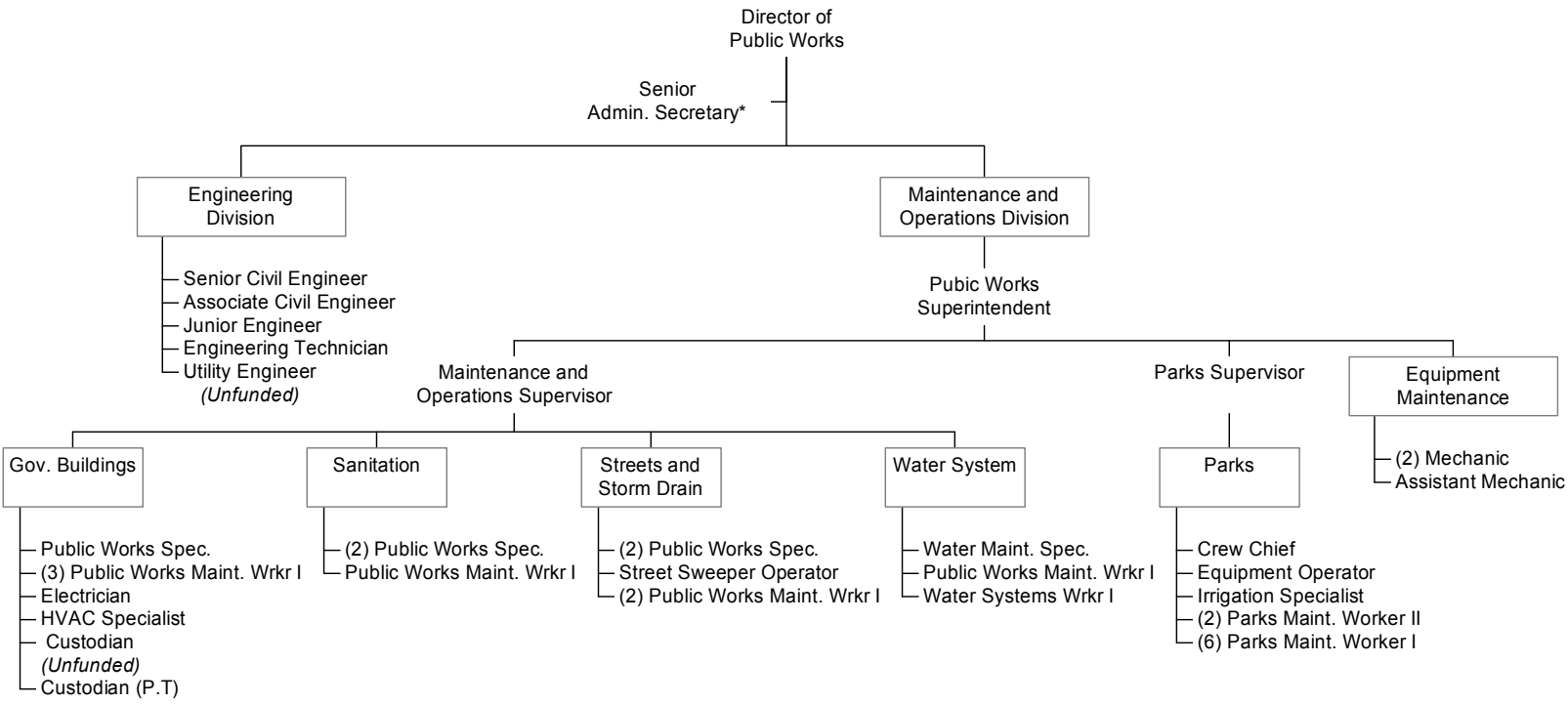
Department of Public Works





City of Seaside Public Works Department

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* Proposed Reclassification

**CITY OF SEASIDE
DEPARTMENT OF PUBLIC WORKS
FISCAL YEAR 2004-2005 BUDGET**

ACTIVITY DESCRIPTION

The Department of Public Works provides a vast array of municipal services to the citizens of Seaside. The Public Works Department consists of Engineering & Administration, Streets & Storm Drain, Water, Parks, Government Buildings, Vehicle Maintenance, and Sanitation Divisions. Listed below are services the department provides:

- Engineering design and construction on major community improvement projects.
- Engineering reviews of proposed private development and redevelopment projects as it relates to the City's various public works systems.
- Maintenance and repair of all city owned buildings.
- Annual flushing and repair of all sewer lines in Seaside, Sand City and Del Rey Oaks.
- Maintenance of all city streets to include painting, storm drain cleaning and signage and repair on these facilities on an emergency basis.
- Contracted maintenance to the Ord Military Community, the cities of Carmel, Sand City and Del Rey Oaks.
- Providing safe and clean drinking water.
- Beautification of our parks and medians and providing safe and attractive parks for all our citizens to enjoy.
- Street sweeping of all streets within the City limits and the Laguna Grande Parking Authority facilities.
- Maintenance and repair of all city vehicles, heavy equipment and tools.

ACTIVITY GOALS

The Department will continue its goal of improving the appearance of public property by:

- Continue to upgrade to water saving irrigation systems within parks, medians and open space.
- Upgrade the security of our water system.
- Continue the contract with Hope Services to maintain our parks and to provide custodial services to city hall.
- Continue tree trimming by contractors.
- Continue replacement of damaged sidewalks, curbs and gutters including compliance with American Disability Act Regulations
- Complete replacements of street name and regulatory signs.

- Upgrade landscaping in roadway medians.

The Department will implement a formal 6-year Capital Improvement Program (CIP) with the:

- Completion the Broadway Underground Utility District and Street Improvement Project
- Completion of a Corporation Yard Feasibility Study
- Completion of the North Seaside Capital Improvement Program and Fee Program
- Completion of the Parks and Recreation Master Plan
- Implementation of the Pavement Management System Program recommendations.
- Identification and funding of infrastructure needs for redevelopment and economic development sites.
- Replacement of the Cutino Park Restroom.
- Reconstruction of the 90" Stormdrain Outfall
- Continued Implementation of the Phase 2 NPDES Permit Requirements.
- Completion of a Storm Drain Master Plan and a Utility Fee.
- Overlay Colonel Durham Ave. and 1st. Street.
- Implementation of the Water Tank Assessment
- Implementation of the Sanitary System TV Assessment
- Implementation of the Brick Manhole Assessment

The Department will continue to provide Public Works services to maintain the Joint Powers Agency Contract with the United States Army.

FINANCIAL COMMENTS

Personnel:

- Actively recruit for Associate Civil Engineer
- Upgrade the Secretary position to Senior Administrative Secretary.
- Freeze the Utility Engineer and Custodian positions
- Eliminate a Part time Park Maintenance Worker position

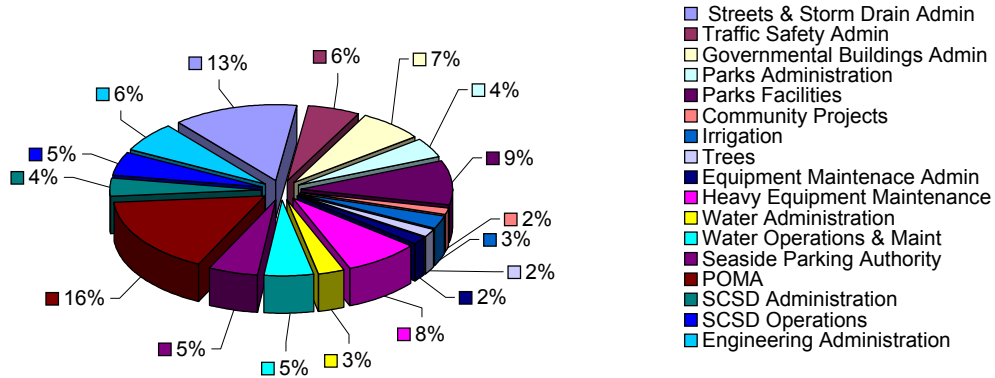
Engineering:

- Implementation of the city approved 6-Year Capital Improvement Program.

Department of Public Works

04-05 Adopted Budget

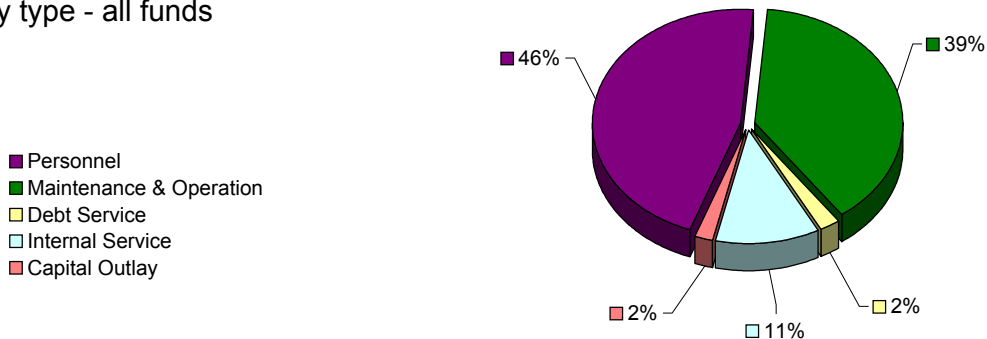
by function - all funds



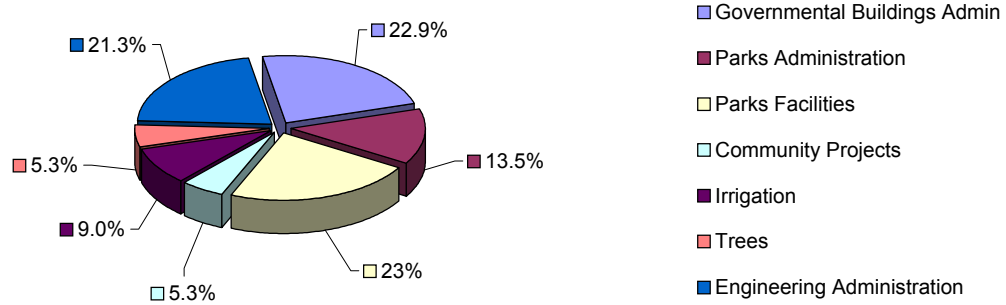
	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Streets & Storm Drain Admin	320,900	325,500	56,100	177,540	-	880,040
Traffic Safety Admin	61,900	295,000	8,500	-	-	365,400
Governmental Buildings Admin	191,400	241,300	100	24,800	-	457,600
Parks Administration	141,900	11,700	-	115,400	-	269,000
Parks Facilities	382,400	224,950	6,700	-	-	614,050
Community Projects	93,900	11,600	300	-	-	105,800
Irrigation	72,900	105,900	-	-	-	178,800
Trees	84,400	21,500	420	-	-	106,320
Equipment Maintenance Admin	31,100	11,700	-	69,910	500	113,210
Heavy Equipment Maintenance	234,600	268,400	-	-	20,000	523,000
Water Administration	87,800	14,550	-	85,540	-	187,890
Water Operations & Maint	191,300	148,300	7,100	-	-	346,700
Seaside Parking Authority	184,900	153,700	-	13,100	-	351,700
POMA	367,550	392,200	53,500	171,780	90,000	1,075,030
SCSD Administration	85,900	132,860	-	23,200	-	241,960
SCSD Operations	163,900	106,200	7,100	43,400	10,000	330,600
Engineering Administration	322,300	73,200	-	28,800	2,000	426,300
Total	3,019,050	2,538,560	139,820	753,470	122,500	6,573,400

04-05 Adopted Budget

by type - all funds

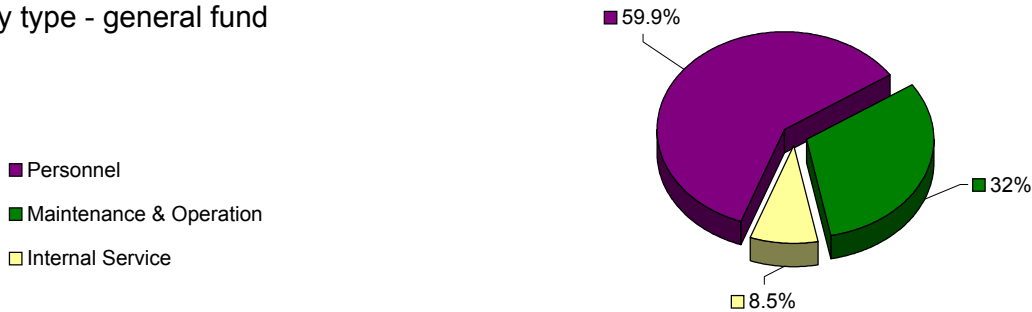


04-05 Adopted Budget
by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Streets & Storm Drain Admin	-	-	-	-	-	-
Traffic Safety Admin	-	-	-	-	-	-
Governmental Buildings Admin	191,400	241,300	-	24,800	-	457,500
Parks Administration	141,900	11,700	-	115,400	-	269,000
Parks Facilities	287,000	166,200	-	-	-	453,200
Community Projects	93,900	11,600	-	-	-	105,500
Irrigation	72,900	105,900	-	-	-	178,800
Trees	84,400	21,500	-	-	-	105,900
Equipment Maintenance Admin	-	-	-	-	-	-
Heavy Equipment Maintenance	-	-	-	-	-	-
Water Administration	-	-	-	-	-	-
Water Operations & Maint	-	-	-	-	-	-
Seaside Parking Authority	-	-	-	-	-	-
POMA	-	-	-	-	-	-
SCSD Administration	-	-	-	-	-	-
SCSD Operations	-	-	-	-	-	-
Engineering Administration	322,300	73,200	-	28,800	-	424,300
	1,193,800	631,400	-	169,000	-	1,994,200

04-05 Adopted Budget
by type - general fund



Public Works Department
PROGRAM: Streets & Storm Drains Admin

FUND: Highway User's Tax (2105)
ACCOUNT: 210-0-8110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 PW Superintendent, .20 Maint. Operations Supervisor, 2.0 PW Maint. Specialist, 0.7 PW Maint Worker I, 0.7 Street Sweeper Operator	149,949	153,194	185,503	259,089	304,100	204,500
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	5,416	9,014	6,394	12,316	13,000	6,000
0004	Uniform Allowance	Payments to employees for purchase and cleaning of uniforms	0	0	0	105	0	100
0006	Workers Compensation	Program share of worker's compensation insurance cost	18,958	17,675	16,864	36,418	34,600	25,100
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	4,755	0	1,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	209	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	2,459	2,800	1,700
0031	PERS Pension	Payments for Public Employees Retirement System	7,509	1,012	982	0	21,200	18,300
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	41	856	2,200	1,300
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	4,857	9,031	11,400	7,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 2.4 Retirees	30,055	148,811	8,340	10,375	13,900	11,700
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	13,782	21,087	23,207	31,100	20,000
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	68	75	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	345	443	339	746	1,000	500
0061	Vision Ins - CPIC	Payments for employee vision benefits	69	89	68	74	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	622	798	610	746	1,000	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	898	1,152	881	1,119	1,500	900
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,013	1,397	1,814	2,308	2,900	1,600
	Subtotal Personnel Services:		214,834	347,366	247,848	363,888	440,900	300,900

Public Works Department
PROGRAM: Streets & Storm Drains Admin

FUND: Highway User's Tax (2105)
ACCOUNT: 210-0-8110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1028	Computer Programming	Custom programming and troubleshooting for computer software	0	0	0	0	1,300	0
1029	Training & Education	Asphalt, traffic controls and concrete workshops	350	551	330	350	2,100	1,000
1030	Consultant	Miscellaneous professional consulting services (2nd and Lightfighter)	0	0	170	0	5,000	1,000
2044	Copier Services	Shared cost	148	0	0	135	400	400
2049	Uniform Service / Laundry	Uniform maintenance	3,616	2,258	2,864	3,778	3,500	3,000
2052	Radio Repair	Repairs to hand held and vehicle radios	0	800	0	845	900	0
2068	Refuse Disposal	Dispose of trash, concrete and asphalt	0	5,000	0	1,623	2,000	1,000
2073	Subcontracted Work	Annual maintenance contract for traffic signal, city owned street lights and misc repairs	9,750	27,311	15,104	10,689	15,000	10,000
3092	Stationery Supplies	Paper for fax/copier/printer	0	0	288	3,553	300	300
3095	Department Consumables	Street signs, traffic regulator signs, concrete, man holes, signal parts, storm drain boxes, control boxes	18,268	33,251	60,755	69,423	81,300	50,000
3096	Street Sweeper Brooms	Brooms for new & old sweeper	9,685	9,719	7,159	5,129	8,000	4,000
3097	Safety Equipment	Safety boots, hard hats, safety vests, eye protection	896	600	1,818	1,781	2,000	1,500
4121	Meetings & Travel	Training and meetings	120	0	320	371	500	500
4122	Dues & Membership	APWA	0	0	236	362	500	500
5131	Gas & Electric	For corporation yard	7,425	8,559	8,085	9,325	8,400	8,800
5132	Telephone	For corporation yard	849	1,743	2,652	3,683	2,500	2,500
5133	Water	For corporation yard	0	500	1,548	0	1,000	1,000
Subtotal Maintenance & Operations:			51,107	90,292	101,329	111,047	134,700	85,500

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Public Works Department
PROGRAM: Streets & Storm Drains Admin

FUND: Highway User's Tax (2105)
ACCOUNT: 210-0-8110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9605	Interest Expense	Interest expenses on bonded debt	0	0	0	7,483	0	0
9607	Lease Payments	Street Sweeper Lease Payment (67%, 33% in Fund 113)	0	0	110,405	42,416	42,000	42,000
9608	Lease Payments	Backhoe Lease Payment	0	0	0	7,157	7,100	7,100
9609	Lease Payments	Portion on lift truck lease & Paint truck lease payment	0	0	0	6,895	7,000	7,000
	Subtotal Debt Service:		0	0	110,405	63,951	56,100	56,100
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	0	180,772	0	0
8186	Public Works Equipment	Public Works department equipment purchase costs	0	0	0	477	5,000	0
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	0	2,500	0	0
	Subtotal Capital Outlay:		0	0	0	183,749	5,000	0
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	53,777	49,640	43,100	104,810	92,500	79,300
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	19,262	17,780	8,700	24,490	25,500	26,900
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	39,884	36,816	25,600	9,400	13,700	10,700
9398	Administration Charges		0	0	0	0	0	60,640
	Subtotal Internal Service Charges:		112,923	104,236	77,400	138,700	131,700	177,540
TOTAL ALL EXPENDITURES:			378,864	541,894	536,982	861,335	768,400	620,040

Public Works Department
PROGRAM: Streets & Storm Drains Admin

FUND: - Surface Trans. PGM Fund
ACCOUNT: 224-0-8110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
9197	Harcourt Ave		0	0	181,095	75,931	0	0
	Subtotal Maintenance & Operations:		0	0	181,095	75,931	0	0
DEBT SERVICE								
9605	Interest Expense	Interest expenses on bonded debt	0	0	0	29	0	0
	Subtotal Debt Service:		0	0	0	29	0	0
TOTAL ALL EXPENDITURES:			0	0	181,095	75,960	0	0

Public Works Department
PROGRAM: Storm Drains Admin

FUND: Stormwater Fund
ACCOUNT: 271-0-8110

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	0	0	0	20,000
	Subtotal Personnel Services:		0	0	0	0	0	20,000
MAINTENANCE & OPERATION								
1030	Consultant	Stormwater Master Plan	0	0	0	0	0	189,800
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	0	0	0	2,600
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	0	0	0	0	0	2,600
2073	Subcontracted Work	Contract with MRWPCA for stormwater education	0	0	0	0	0	45,000
	Subtotal Maintenance & Operations:		0	0	0	0	0	240,000
TOTAL ALL EXPENDITURES:			0	0	0	0	0	260,000

Public Works Department
PROGRAM: Traffic Safety Administration

FUND: Highway User's Tax (2105)
ACCOUNT: 210-0-8210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 PW Superintendent, .50 PW Maint Worker I	6,171	6,784	14,701	29,839	41,400	44,200
0002	Overtime	After hours street sign maintenance / potholes	154	0	67	167	1,000	100
0006	Workers Compensation	Program share of worker's compensation insurance cost	643	618	10,636	4,409	3,500	3,800
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	530	500	500
0031	PERS Pension	Payments for Public Employees Retirement System	320	-1,254	272	0	2,900	4,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	26	686	700	800
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,618	1,236	1,300	1,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	657	3,112	289	1,008	1,800	2,100
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	269	378	1,902	3,400	3,400
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	11	56	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	32	47	33	168	300	300
0061	Vision Ins - CPIC	Payments for employee vision benefits	11	16	11	56	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	11	16	11	56	100	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	32	47	33	167	300	300
0092	Medicare Tax	Payments to Medicare systems for eligible employees	54	256	133	192	500	500
	Subtotal Personnel Services:		8,085	9,911	28,218	40,472	57,900	61,900
MAINTENANCE & OPERATION								
2059	Street Lighting	PG&E electricity for streetlights and signals	227,366	217,331	226,477	225,117	250,000	250,000

Public Works Department
PROGRAM: Traffic Safety Administration

FUND: Highway User's Tax (2105)
ACCOUNT: 210-0-8210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2077	Traffic Signal Maintenance	Street light maintenance / Traffic signal maint	35,953	10,961	29,092	28,872	30,000	30,000
2080	Congestion Management Program	TAMC fees	15,070	13,869	1,625	13,870	15,000	15,000
	Subtotal Maintenance & Operations:		278,389	242,161	257,194	267,859	295,000	295,000
DEBT SERVICE								
9609	Lease Payments	Portion of lift truck lease	0	0	0	8,427	8,500	8,500
	Subtotal Debt Service:		0	0	0	8,427	8,500	8,500
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	0	68,946	0	0
	Subtotal Capital Outlay:		0	0	0	68,946	0	0
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	7,670	7,078	6,200	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	23,963	22,120	10,600	0	0	0
	Subtotal Internal Service Charges:		31,633	29,198	16,800	0	0	0
TOTAL ALL EXPENDITURES:			318,107	281,269	302,212	385,704	361,400	365,400

Public Works Department
PROGRAM: Traffic Safety Administration

FUND: Gas Tax Engineering (2107.5)
ACCOUNT: 214-0-8210

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1030	Consultant	Misc traffic studies, radar speed studies	0	0	0	15,695	0	0
3095	Department Consumables	Traffic counters and appurtenances	0	0	0	2,332	0	0
	Subtotal Maintenance & Operations:		0	0	0	18,027	0	0
TOTAL ALL EXPENDITURES:			0	0	0	18,027	0	0

Public Works Department
PROGRAM: Governmental Buildings Admin

FUND: General Fund
ACCOUNT: 100-0-8310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Senior Admin. Secretary, .10 PW Superintendent, .20 Maint. Operations Supervisor, 1.0 PW Maint. Specialist, 1.0 Public Works Maint. Worker I, .75 Custodian	97,187	100,693	136,326	147,998	113,900	138,200
0002	Overtime	After hour and weekend call-backs & scheduled overtime	2,176	2,203	8,195	2,809	3,500	1,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	9,671	8,592	11,115	16,578	12,000	15,000
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	25	554	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,140	900	900
0031	PERS Pension	Payments for Public Employees Retirement System	4,553	1,115	2,331	363	7,000	11,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	15	289	300	900
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	4,995	5,528	4,800	4,400
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes .10 retiree	13,498	55,689	3,170	1,244	1,000	3,100
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	5,089	6,781	16,269	13,100	12,000
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	28	124	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	37	41	28	124	100	300
0061	Vision Ins - CPIC	Payments for employee vision benefits	37	41	28	124	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	224	248	165	372	300	400
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	373	414	276	745	600	600
0091	FICA Tax	Payments to Social Security systems for eligible employees	534	543	735	1,170	1,000	1,100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,601	1,628	2,205	1,900	1,700	2,100
	Subtotal Personnel Services:		129,891	176,295	176,417	197,331	160,400	191,400

**Public Works Department
PROGRAM: Governmental Buildings Admin**

**FUND: General Fund
ACCOUNT: 100-0-8310**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	CPO, electrical, HVAC, plumbing, ADA classes	0	1,913	1,502	901	2,500	1,500
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	5,237	1,929	1,851	273	500	0
2044	Copier Services	Maintenance of Admin copy machine	22	0	38	135	300	300
2049	Uniform Service / Laundry	Uniforms for Governmental Buildings personnel	0	0	643	504	1,000	1,000
2057	Pest Control	Oldemeyer & Pattullo monthly spraying and as needed	1,038	1,608	1,528	1,843	2,700	2,000
2070	Alarm Service	Monitoring and Maint, Oldemeyer and Pattullo	627	1,415	740	140	1,500	1,500
2073	Subcontracted Work	Oldemeyer Fire Suppression, Grease Traps, Refinish Floors; Renovate Police Men's & Women's Locker Room, Hope Contract	37,895	37,836	47,716	39,278	42,000	55,200
2078	Other Expense	Air District permits	1,047	1,424	792	1,329	1,500	1,500
2087	Equipment Rental	Lifts for lights inside Fire Department	0	270	0	102	1,000	500
3092	Stationery Supplies	Expenses for miscellaneous office supplies	0	0	265	558	300	300
3093	Janitorial Supplies	Paper & cleaning supplies, tools, dispensers & fixtures for Laguna Grande restroom, City Hall & Police Department	5,601	11,805	8,359	10,148	11,000	11,000
3095	Department Consumables	Parts & supplies for electrical, plumbing, heating structural and aesthetic repairs to bldgs	37,587	39,880	58,375	48,477	50,000	47,500
3097	Safety Equipment	Steel toe boots for employees	520	600	1,002	909	1,000	1,000
4121	Meetings & Travel	Expenses for city-related meetings, conferences and seminars	22	188	51	165	500	500
4122	Dues & Membership	Annual dues for memberships	0	0	0	0	100	100
4123	Books & Periodicals	Certified pool operator magazine, building codes, ADA & OSHA reference	0	0	0	68	100	100
5131	Gas & Electric	PG & E charges for Pattullo, Corp Yard & 1600 La Salle	74,255	104,963	90,783	85,774	83,000	94,000
5132	Telephone	Telephone services, additions and repairs	1,073	1,933	2,273	2,265	2,700	2,700
5133	Water	Water charges for Pattullo, Corp Yard & 1600 La Salle including projected Cal-Am rate increases	10,199	10,948	11,327	9,844	12,600	13,200

Public Works Department
PROGRAM: Governmental Buildings Admin

FUND: General Fund
ACCOUNT: 100-0-8310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
5136	Sewer Service Charge	MRWPCA (City Hall, Corp Yard & 1600 La Salle)	7,757	6,283	6,538	6,033	7,000	7,400
	Subtotal Maintenance & Operations:		182,880	222,994	233,784	208,746	221,300	241,300
CAPITAL OUTLAY								
8187	Department Equipment	Desks & chairs	0	0	495	0	1,000	0
	Subtotal Capital Outlay:		0	0	495	0	1,000	0
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	7,670	7,080	6,200	9,327	8,200	6,300
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	22,523	20,790	10,500	11,033	14,200	14,000
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	4,333	4,000	2,800	3,100	5,800	4,500
	Subtotal Internal Service Charges:		34,526	31,870	19,500	23,460	28,200	24,800
TOTAL ALL EXPENDITURES:			347,297	431,160	430,196	429,537	410,900	457,500

Public Works Department
PROGRAM: Governmental Buildings Admin

FUND: Capital Outlay
ACCOUNT: 102-0-8310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9609	Lease Payments	Lift truck lease	0	0	0	60	100	100
	Subtotal Debt Service:		0	0	0	60	100	100
CAPITAL OUTLAY								
8181	Vehicle Purchase	One Ton with Utility Bed (Replaced Rusted 1984 GMC van w/ 32,430 miles)	0	0	0	28,153	0	0
8187	Department Equipment	Desks and chairs	0	0	7,309	0	0	0
	Subtotal Capital Outlay:		0	0	7,309	28,153	0	0
TOTAL ALL EXPENDITURES:			0	0	7,309	28,213	100	100

**Public Works Department
PROGRAM: Parks Administration**

**FUND: General Fund
ACCOUNT: 100-0-8410**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 PW Superintendent, 1.0 Parks Maint. Supervisor	41,756	37,784	45,406	86,559	85,700	93,500
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	361	1,240	691	4,466	4,000	2,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	5,762	4,404	5,941	10,405	9,800	10,800
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	6,191	0	1,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	25	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	681	700	700
0031	PERS Pension	Payments for Public Employees Retirement System	2,285	665	125	0	6,100	8,200
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	34	691	700	3,700
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	2,349	5,981	2,300	300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	6,800	29,615	9,694	1,982	1,800	16,800
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	2,170	5,357	6,934	6,300	600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	85	110	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	115	207	255	330	300	2,000
0061	Vision Ins - CPIC	Payments for employee vision benefits	38	69	85	110	100	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	115	207	255	330	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	153	275	340	440	400	400
0092	Medicare Tax	Payments to Medicare systems for eligible employees	211	233	408	1,099	1,200	1,300
	Subtotal Personnel Services:		57,596	76,869	71,050	126,309	119,800	141,900

**Public Works Department
PROGRAM: Parks Administration**

**FUND: General Fund
ACCOUNT: 100-0-8410**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1028	Computer Programming	Accella PW software program (Parks Dept portion)	0	0	0	0	1,300	0
1029	Training & Education	Pesticide seminars and continuing education hours, Pacific Maint. Mgmt, School Irrg, Tree and Turf related programs.	150	199	1,002	1,177	2,000	1,000
1030	Consultant	Del Monte & CDR 218 Medians, Laguna Grande Park & Fire department landscape / irrigation consulting	0	0	0	1,513	2,500	0
2044	Copier Services	Maintenance for copiers, printers & fax	46	100	88	135	300	300
2049	Uniform Service / Laundry	Laundry for Supervisor + Crew Chief - replacement hats	0	423	894	619	1,500	1,000
2052	Radio Repair	Expenses for maintenance & upgrades on radios	472	0	294	499	500	0
2073	Subcontracted Work	Landscape Architect Designs/Plans Fire Department	1,276	1,334	581	0	1,500	500
3092	Stationery Supplies	Office supplies for Supervisor & Crew Chief	163	145	244	582	600	600
3095	Department Consumables	Printer cartridges, office equipment, filing and misc.	212	457	1,106	451	1,000	500
3097	Safety Equipment	Safety Boots x 13, Safety Jackets, Hard Hats, and misc equipment	1,481	1,800	3,917	4,079	4,000	2,000
4121	Meetings & Travel	City / Parks related meetings & travel	404	-81	1,000	1,700	2,000	1,500
4122	Dues & Membership	Pesticide / Backflow / Contr. Lic / C.P.R.S. / PAPA / APWA	27	0	368	211	1,800	1,500
4123	Books & Periodicals	Parks, and landscape related books, and periodicals	0	0	0	579	800	300
5132	Telephone	Cell phone & telephone costs	619	1,904	2,170	3,066	2,500	2,500
	Subtotal Maintenance & Operations:		4,850	6,281	11,665	14,611	22,300	11,700
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	57,579	53,150	46,200	81,369	71,700	63,400
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	50,202	46,340	20,200	31,594	26,900	39,600

Public Works Department
PROGRAM: Parks Administration

FUND: General Fund
ACCOUNT: 100-0-8410

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	5,149	4,753	3,400	3,100	15,800	12,400
	Subtotal Internal Service Charges:		112,930	104,243	69,800	116,063	114,400	115,400
TOTAL ALL EXPENDITURES:			175,376	187,393	152,515	256,983	256,500	269,000

Public Works Department
PROGRAM: Parks Administration

FUND: Capital Outlay
ACCOUNT: 102-0-8410

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1030	Consultant	Parks and Recreation Master Plan; Balance to be carried forward to 2004/2005	0	0	24,790	32,154	64,350	0
	Subtotal Maintenance & Operations:		0	0	24,790	32,154	64,350	0
TOTAL ALL EXPENDITURES:			0	0	24,790	32,154	64,350	0

**Public Works Department
PROGRAM: Parks Facilities**

**FUND: General Fund
ACCOUNT: 100-0-8420**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.50 Equipment Operator, 0.5 Parks Maint Crew Chief, 2.0 Parks Maint Worker II, 1.0 Parks Maint Worker I	196,774	211,670	189,376	202,553	126,800	191,000
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	10,097	15,910	16,080	18,327	15,000	15,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	29,464	28,824	26,350	17,812	18,000	27,100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	924	1,000	1,400
0031	PERS Pension	Payments for Public Employees Retirement System	10,693	5,282	1,650	13	8,900	17,400
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	6,541	9,090	5,800	8,400
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	23,484	133,205	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	13,321	19,380	24,955	15,700	22,800
0071	LTD - Met Life	Payments for employee Life insurance benefits	748	848	617	794	500	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	897	1,018	741	954	600	800
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,989	2,839	2,634	2,598	1,700	2,500
	Subtotal Personnel Services:		274,146	412,916	263,369	278,020	194,000	287,000
MAINTENANCE & OPERATION								
1029	Training & Education	Irrigation, Turf, Trees, Safety, Pesticide/Seminars, Continuing Education Hrs. (More of the crew will be licensed)	0	0	0	177	1,000	1,000
2049	Uniform Service / Laundry	Uniform Service For Crew Uniform services for crew, locker rentals and replacement of damaged items.	2,553	1,840	3,578	4,440	4,500	5,000
2052	Radio Repair	Repairs on truck radios possible County Fees, and other unforeseen expenses	945	300	981	988	1,000	1,000
2057	Pest Control	Subcontracted services for park structures, use of restricted chemicals, and unforeseen miscellaneous problem areas of parks and grounds.	0	0	0	1,500	1,500	0

**Public Works Department
PROGRAM: Parks Facilities**

**FUND: General Fund
ACCOUNT: 100-0-8420**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2068	Refuse Disposal	No more dumping across street so bi-weekly trash runs to Marin. Paint, Haz Mat, extra large materials, concrete, stumps. Increased trips to dump and increased in fees.	918	1,000	387	1,331	2,500	4,300
2073	Subcontracted Work	Fences, Lighting, Plumbing Concrete work in Laguna Grande, Niel, Capra, Cunningham, Soliz & Metz, HOPE Services Contract	2,135	3,774	59,766	59,764	75,000	72,500
2087	Equipment Rental	Misc landscaping equipment and rental tools	262	1,287	1,582	500	500	500
3093	Janitorial Supplies	Garbage Bags, Brooms, Soap, Disinfectant, Paper Towels, and miscellaneous supplies.	661	432	994	1,484	1,500	1,000
3095	Department Consumables	Laguna Grande landscape, sod, plants, trees, trash cans, wood chips, fertilizers, landscape supplies, park necessities, benches, barbecues.	7,786	9,164	50,599	57,198	55,000	56,000
3097	Safety Equipment	Rain Gear, Gloves, Dust masks, Eye protection, Safety Vests, Hearing protection first aid kits	0	0	0	2,019	2,000	6,000
3099	Chemicals	Herbicide for Parks, Vacant lots, Government buildings, rec trails, and other landscaped areas	0	0	0	790	1,000	1,000
3106	Rock/Sand/Gravel	Decomposed granite for landscaping, sand for playgrounds and backfill, gravel, large rocks for landscape.	0	0	0	2,529	3,000	3,000
3107	Tools	Tools for equipment room, for maintenance of parks equipment and service items.	0	0	0	1,028	1,000	2,300
4121	Meetings & Travel	Pesticide Seminars, Tree Trimming and Safety Related Meetings	0	0	0	746	1,000	1,000
4122	Dues & Membership	Fees for PAPA, Pesticide Licenses, (more staff to be licensed)	0	0	0	140	500	500
5131	Gas & Electric	Continued rate increases	5,944	6,925	9,166	9,410	10,000	10,000
5132	Telephone	Cell phone charges for parks worker II's	0	0	0	169	2,500	0
5133	Water	Bottled Water Service for Crew	0	0	448	401	800	800
5136	Sewer Service Charge	Park Restrooms at Cutino, Laguna Grande, and Metz	0	283	0	0	300	300
	Subtotal Maintenance & Operations:		21,204	25,006	127,501	144,614	164,600	166,200
TOTAL ALL EXPENDITURES:			295,350	437,922	390,869	422,634	358,600	453,200

Public Works Department
PROGRAM: Parks Facilities

FUND: Capital Outlay
ACCOUNT: 102-0-8420

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9609	Lease Payments	Portion of Lift truck & Tractor w/ Attachments lease payment.	0	0	0	6,578	6,700	6,700
	Subtotal Debt Service:		0	0	0	6,578	6,700	6,700
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	149,200	54,537	0	0
8186	Public Works Equipment	Public Works department equipment purchase costs	0	0	0	23,852	0	0
8187	Department Equipment	Playground equipment replacement (parks to be identified) CDBG funding	0	0	14,625	0	0	0
	Subtotal Capital Outlay:		0	0	163,825	78,389	0	0
TOTAL ALL EXPENDITURES:			0	0	163,825	84,967	6,700	6,700

**Public Works Department
PROGRAM: Parks Facilities**

**FUND: Gas Tax Select (2106)
ACCOUNT: 210-0-8420**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.50 Equipment operator, 1.0 Parks Maint Worker I (Median Work, Irrigation, Landscape etc.)	23,762	12,327	19,836	54,666	62,100	65,600
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	558	4,197	363	3,315	1,500	500
0006	Workers Compensation	Program share of worker's compensation insurance cost	3,455	2,040	2,970	9,788	8,900	9,400
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	507	500	500
0031	PERS Pension	Payments for Public Employees Retirement System	1,255	-255	182	0	4,400	6,000
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	752	1,208	3,200	3,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	3,097	7,565	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	757	1,895	5,960	8,600	8,600
0071	LTD - Met Life	Payments for employee Life insurance benefits	108	53	66	208	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	108	53	66	208	300	300
0092	Medicare Tax	Payments to Medicare systems for eligible employees	230	18,064	275	694	1,000	1,000
	Subtotal Personnel Services:		32,573	44,800	26,405	76,554	90,800	95,400
MAINTENANCE & OPERATION								
3095	Department Consumables	New irrigation, plants, trees, woodchips, Del Monte, 215 CDR med.& South Fremont medians; Landscape material for existing.	0	0	3,205	15,155	16,000	14,000
3099	Chemicals	Round-up for street medians, alleys, curbs/gutters & sidewalks.	0	0	0	790	1,000	3,000
3107	Tools	Specialty edgers, and blades street medians.	0	0	0	1,658	1,500	1,500
5131	Gas & Electric	Irrigation Clocks & Controllers	398	49	286	238	100	250

Public Works Department
PROGRAM: Parks Facilities

FUND: Gas Tax Select (2106)
ACCOUNT: 210-0-8420

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
5133	Water	Medians & frontage new planted irrigation area (Ord Grove med. On-line) proposed rate increases & shortage of rainfall.	36,000	22,204	38,725	36,343	40,000	40,000
	Subtotal Maintenance & Operations:		36,398	22,252	42,216	54,184	58,600	58,750
CAPITAL OUTLAY								
8187	Department Equipment	Replacement trailer for mower	0	0	0	4,464	0	0
	Subtotal Capital Outlay:		0	0	0	4,464	0	0
TOTAL ALL EXPENDITURES:			68,971	67,052	68,621	135,202	149,400	154,150

Public Works Department
PROGRAM: Parks Facilities

FUND: Highway User's (2106) Fund
ACCOUNT: 215-0-8420

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	21,802	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	1,589	0	0	0
	Subtotal Personnel Services:		0	0	23,344	0	0	0
MAINTENANCE & OPERATION								
5131	Gas & Electric	Gas and electric utility costs	0	0	80	0	0	0
	Subtotal Maintenance & Operations:		0	0	80	0	0	0
TOTAL ALL EXPENDITURES:			0	0	23,424	0	0	0

**Public Works Department
PROGRAM: Community Projects**

**FUND: General Fund
ACCOUNT: 100-0-8430**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.25 Parks Maint. Crew Chief, 1.0 Parks Maint Worker I	44,186	28,568	54,608	51,629	74,300	56,700
0002	Overtime	Christmas Decorating, Parades, Special Events	18,893	12,376	14,971	12,345	14,900	12,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	8,062	3,547	5,557	10,670	10,600	8,100
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	500
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	595	600	500
0031	PERS Pension	Payments for Public Employees Retirement System	2,801	-347	72	0	5,300	5,200
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,664	3,991	3,700	2,600
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	6,660	23,680	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	2,368	7,043	5,788	10,000	7,100
0071	LTD - Met Life	Payments for employee Life insurance benefits	200	142	211	174	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	266	189	282	231	400	300
0092	Medicare Tax	Payments to Medicare systems for eligible employees	466	466	846	649	1,000	700
	Subtotal Personnel Services:		81,534	70,988	85,254	86,072	121,100	93,900
MAINTENANCE & OPERATION								
2049	Uniform Service / Laundry	Laundry uniform service & replacements.	783	565	1,330	1,968	2,050	2,050
2052	Radio Repair	Maintenance of handheld radios.	236	100	294	298	300	300
2087	Equipment Rental	Generators, Extra Seating / Stages, lighting for special events.	0	0	748	492	750	750
3095	Department Consumables	Chairs, Tables, Extension Cords, Cleaning Supplies, Decorations.	0	158	509	500	500	500
7168	Christmas Decorations	New banners, streetlight decorations citywide, Christmas trees for all departments, City Hall tree.	4,979	8,130	10,000	14,951	15,000	5,000

Public Works Department
PROGRAM: Community Projects

FUND: General Fund
ACCOUNT: 100-0-8430

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
7175	Summer Park Concerts	Banners, concert supplies, and concert related work & lawn repairs, (summer related work)	2,022	2,000	1,999	5,844	5,000	3,000
	Subtotal Maintenance & Operations:		8,020	10,953	14,880	24,053	23,600	11,600
TOTAL ALL EXPENDITURES:			89,554	81,941	100,134	110,125	144,700	105,500

Public Works Department
PROGRAM: Community Projects

FUND: Capital Outlay
ACCOUNT: 102-0-8430

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9609	Lease Payments	Portion of lift truck lease	0	0	0	299	300	300
	Subtotal Debt Service:		0	0	0	299	300	300
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	0	2,445	0	0
	Subtotal Capital Outlay:		0	0	0	2,445	0	0
TOTAL ALL EXPENDITURES:			0	0	0	2,744	300	300

Public Works Department
PROGRAM: Irrigation

FUND: General Fund
ACCOUNT: 100-0-8440

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.25 Parks Maint. Crew Chief, 1.0 Parks Irrigation Specialist	25,070	25,856	61,459	58,402	60,300	49,800
0002	Overtime	On Call Repairs,Leaks/Breaks Water mains etc.	152	214	2,041	3,080	2,000	2,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	3,585	2,867	7,474	8,730	8,600	7,100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	403	500	400
0031	PERS Pension	Payments for Public Employees Retirement System	1,337	0	437	0	4,200	4,600
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	2,365	3,572	2,600	2,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	2,411	13,700	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,370	5,409	6,775	7,100	5,700
0071	LTD - Met Life	Payments for employee Life insurance benefits	68	77	152	191	200	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	102	116	229	286	300	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	327	340	911	822	700	800
	Subtotal Personnel Services:		33,052	44,539	80,477	82,261	86,500	72,900
MAINTENANCE & OPERATION								
2049	Uniform Service / Laundry	Laundry Service Replacement Uniforms - Hats.	78	56	132	208	250	500
2052	Radio Repair	Hand held radio remote irrigation controller / radio repairs. Communication devices in controllers	0	50	196	494	500	300
2073	Subcontracted Work	Repairs and maintenance to Laguna Grande irrigation well, controller work, mainline work (DM blvd. medians & CDR 218)	0	0	5,595	4,471	8,000	6,000
2087	Equipment Rental	Trencher, and specialty irrigation related rental equipment & tools.	0	0	0	2,127	3,500	1,000

**Public Works Department
PROGRAM: Irrigation**

**FUND: General Fund
ACCOUNT: 100-0-8440**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
3095	Department Consumables	Continue Irrigation upgrades all areas, water saving irrig. CDR 218, South Fremont and & DM Blvd. medians. 1 computer linked controller.	11,535	12,971	32,155	29,481	20,000	24,000
3097	Safety Equipment	Safety equipment for Irrigation dept.	0	0	0	501	500	500
3107	Tools	Cordless power tools, pipe tools, wrenches, saw blades, cutters, mapp gas, irrigation tools.	0	0	42	3,085	3,000	3,500
4123	Books & Periodicals	Irrigation Manuals, Irrigation + Design Related Books.	0	0	0	0	500	0
5131	Gas & Electric	Power for future controllers	0	450	0	0	150	0
5132	Telephone	Cell Phone for irrigation.	0	0	0	46	500	100
5133	Water	For City Parks, more irrigation in operation, rate increases, lack of rain.	51,666	56,430	52,773	52,843	50,000	70,000
	Subtotal Maintenance & Operations:		63,279	69,957	90,893	93,256	86,900	105,900
TOTAL ALL EXPENDITURES:			96,331	114,496	171,370	175,517	173,400	178,800

Public Works Department
PROGRAM: Trees

FUND: General Fund
ACCOUNT: 100-0-8450

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.25 Parks Maint. Crew Chief, 1.0 Parks Maint Worker I	13,789	18,146	25,234	48,864	74,300	56,700
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	733	295	2,573	669	2,000	2,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,023	2,478	4,216	10,670	10,600	8,100
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	1,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	596	600	500
0031	PERS Pension	Payments for Public Employees Retirement System	740	-600	259	0	5,300	5,200
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,284	2,274	3,700	2,600
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	1,819	13,585	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,359	1,800	5,890	10,000	7,100
0071	LTD - Met Life	Payments for employee Life insurance benefits	55	82	54	177	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	73	109	72	236	400	300
0092	Medicare Tax	Payments to Medicare systems for eligible employees	109	175	338	626	1,000	700
Subtotal Personnel Services:			19,341	35,627	35,830	70,002	108,200	84,400
MAINTENANCE & OPERATION								
1029	Training & Education	Tree cutting, trimming classes, and seminars.	0	0	0	0	700	200
2049	Uniform Service / Laundry	Replacement Uniforms, Laundry Service.	78	56	40	208	500	500
2052	Radio Repair	Hand Held & Truck Radio repairs, unforeseen City fees.	142	150	196	296	300	300
2057	Pest Control	Professional spraying for large, tall trees and excess pests.	0	0	0	1,500	2,000	1,000

**Public Works Department
PROGRAM: Trees**

**FUND: General Fund
ACCOUNT: 100-0-8450**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2073	Subcontracted Work	Continue with much needed tree thinning & topping of park & City trees, Laguna Grande, Neil, Trinity, Stuart parks, and Oldemeyer Center.	0	0	5,000	15,575	10,000	12,000
3095	Department Consumables	Chainsaws, parts, pruners, saws, ropes, gear, new trees, tree stakes, & tree ties, fertilizer.	1,603	1,757	4,118	5,212	5,000	5,000
3097	Safety Equipment	Chainsaw safety equipment.	0	0	0	501	500	500
3107	Tools	Small tools and equipment purchases	0	0	0	3,946	0	2,000
	Subtotal Maintenance & Operations:		1,823	1,963	9,354	27,238	19,000	21,500
TOTAL ALL EXPENDITURES:			21,164	37,591	45,184	97,240	127,200	105,900

Public Works Department
PROGRAM: Trees

FUND: Capital Outlay
ACCOUNT: 102-0-8450

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9609	Lease Payments	Portion of Lift truck lease	0	0	0	419	4,500	420
	Subtotal Debt Service:		0	0	0	419	4,500	420
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	0	0	0	3,423	0	0
	Subtotal Capital Outlay:		0	0	0	3,423	0	0
TOTAL ALL EXPENDITURES:			0	0	0	3,842	4,500	420

Public Works Department
PROGRAM: Equipment Maintenance Administration

FUND: Equipment Maintenance
ACCOUNT: 501-0-8510

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 Public Works Superintendent	31,179	29,592	12,231	20,167	21,500	22,700
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	181	1,130	28	151	100	100
0006	Workers Compensation	Program share of worker's compensation insurance cost	4,474	3,649	1,246	1,764	700	800
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	666	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	15,021	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	352	400	400
0031	PERS Pension	Payments for Public Employees Retirement System	1,892	566	77	0	1,600	2,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	26	686	700	800
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	0	167	300	300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	8,128	18,343	6,356	1,995	1,800	2,100
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	966	1,467	665	600	600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	244	111	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	739	965	733	335	300	300
0061	Vision Ins - CPIC	Payments for employee vision benefits	246	322	244	110	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	246	322	244	110	100	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	493	644	489	221	200	200
0092	Medicare Tax	Payments to Medicare systems for eligible employees	270	254	41	148	200	200
	Subtotal Personnel Services:		47,849	56,753	23,426	42,669	28,700	31,100

Public Works Department
PROGRAM: Equipment Maintenance Administration

FUND: Equipment Maintenance
ACCOUNT: 501-0-8510

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	Fire mechanic academy; update training	1,188	2,056	1,961	3,446	3,500	2,000
2044	Copier Services	General maintenance and repair	448	300	0	17	200	0
2052	Radio Repair	Mobile radio repair	598	500	0	0	500	0
2078	Other Expense	Misc. expenses: car wash tickets; hazardous waste disposal; permit alcomp.	40	200	0	0	800	500
3092	Stationery Supplies	General office supplies	0	0	319	332	400	400
3097	Safety Equipment	Miscellaneous personal safety equipment (protective vests, turnout coats)	0	501	1	305	400	400
3101	Printed Forms	Equipment repair orders	0	0	0	0	200	200
4121	Meetings & Travel	Expenses for meals & lodging during official functions	142	585	564	27	1,500	1,500
4122	Dues & Membership	Professional associations membership/ASE	0	200	140	300	400	400
4123	Books & Periodicals	Training manuals; trade publications	26	2,630	1,000	2,286	2,500	2,500
5131	Gas & Electric	Utility expense	2,716	3,402	3,327	3,218	3,500	3,500
5132	Telephone	Phone expense	438	61	253	335	300	300
9603	Depreciation Expense	Systematic amortization of fixed assets	0	0	16,483	0	0	0
Subtotal Maintenance & Operations:			5,596	10,434	24,047	10,266	14,200	11,700
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	0	0	107	500	500
Subtotal Capital Outlay:			0	0	0	107	500	500

Public Works Department
PROGRAM: Equipment Maintenance Administration

FUND: Equipment Maintenance
ACCOUNT: 501-0-8510

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	3,857	3,560	3,100	4,909	4,300	3,300
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	23,281	21,490	11,800	15,713	15,500	17,900
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	5,485	5,063	3,600	3,100	6,900	5,400
9398	Administration Charges		0	0	0	0	0	43,310
	Subtotal Internal Service Charges:		32,622	30,113	18,500	23,722	26,700	69,910
TOTAL ALL EXPENDITURES:			86,067	97,300	65,973	76,764	70,100	113,210

Public Works Department
PROGRAM: Heavy Equipment Maintenance

FUND: Equipment Maintenance
ACCOUNT: 501-0-8520

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	2.0 Equipment Mechanics, 1.0 Mechanics Assistant	82,456	88,586	130,461	136,250	142,100	165,200
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	184	445	4,632	6,620	7,000	3,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	11,702	10,884	12,552	23,103	20,200	23,500
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0011	Tool Allowance	Payments to employees for personal tool use	0	0	675	900	900	900
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	643	700	700
0031	PERS Pension	Payments for Public Employees Retirement System	4,496	120	1,059	0	10,000	15,000
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	4,360	6,070	6,300	6,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	11,145	59,055	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	5,906	13,059	15,223	17,100	17,100
0071	LTD - Met Life	Payments for employee Life insurance benefits	326	345	382	446	500	500
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	391	414	458	534	600	600
0092	Medicare Tax	Payments to Medicare systems for eligible employees	632	739	1,277	1,227	1,400	1,700
	Subtotal Personnel Services:		111,332	166,492	168,915	191,016	206,800	234,600
MAINTENANCE & OPERATION								
2049	Uniform Service / Laundry	Uniform and shop towel expense	1,468	1,829	2,452	2,932	3,200	3,200
2054	Equipment Repair	Shop equipment repair expense	0	266	413	1,661	1,000	1,000
2068	Refuse Disposal	Scrap tire and metal disposal	1,000	564	670	426	600	600
3095	Department Consumables	Welding supplies; hardware; chemicals	3,532	4,454	4,975	4,971	5,000	5,000

**Public Works Department
PROGRAM: Heavy Equipment Maintenance**

**FUND: Equipment Maintenance
ACCOUNT: 501-0-8520**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
3097	Safety Equipment	Safety boots; eye protection gear	458	30	905	86	300	300
3107	Tools	Misc. special shop tools	422	757	585	795	500	500
6144	Vehicle Parts	Vehicle repair parts eg: brakes;pumps;electrical;etc.	55,326	45,006	59,643	62,593	63,000	63,000
6145	Vehicle Fuel	Gasoline and diesel fuels	83,264	80,384	89,703	105,201	115,000	138,000
6146	Oil and Lubricants	Motor oil; transmission fluid; grease	2,121	2,981	3,492	3,988	4,800	4,800
6147	Tires	Car and truck tires; tubes	10,181	7,231	9,945	11,766	12,000	12,000
6148	Outside Repair	Transmission repair; radiator repair; wheel alignments	37,242	21,183	36,690	3,069	25,000	25,000
6149	Body Repairs and Painting	Collision repair; upgrading fleet appearance	16,538	13,134	19,106	22,597	15,000	15,000
	Subtotal Maintenance & Operations:		211,553	177,819	228,579	220,085	245,400	268,400
CAPITAL OUTLAY								
8187	Department Equipment	Vehicle computer scan tools; equipment updates	22,997	25,164	25,109	21,780	20,000	20,000
	Subtotal Capital Outlay:		22,997	25,164	25,109	21,780	20,000	20,000
TOTAL ALL EXPENDITURES:			345,883	369,475	422,603	432,881	472,200	523,000

**Public Works Department
PROGRAM: Water Administration**

**FUND: Water Fund
ACCOUNT: 401-0-8610**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 Public Works Superintendent, .20 Maint. Operations Supervisor, .34 Assoc Civil Engineer	30,039	31,589	22,424	73,047	109,000	64,300
0002	Overtime	Seminars, meetings	512	343	1,502	620	1,000	100
0006	Workers Compensation	Program share of worker's compensation insurance cost	4,364	3,789	2,683	3,615	2,500	2,300
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	1,077	4,297	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,248	1,700	800
0018	Auto Allowance	Employee auto allowance expenses	0	0	10	181	200	0
0031	PERS Pension	Payments for Public Employees Retirement System	1,849	706	194	0	7,700	5,900
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	60	1,414	2,800	2,600
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	1,135	2,321	1,800	300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, includes 2.45 retirees	9,562	23,862	7,872	7,933	10,400	8,400
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,611	3,297	3,737	4,900	600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	67	76	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	344	394	404	915	1,200	700
0061	Vision Ins - CPIC	Payments for employee vision benefits	57	66	67	76	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	172	197	202	229	300	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	401	460	471	533	700	400
0092	Medicare Tax	Payments to Medicare systems for eligible employees	327	360	224	854	1,500	800
	Subtotal Personnel Services:		47,627	63,377	41,689	101,096	145,900	87,800

**Public Works Department
PROGRAM: Water Administration**

**FUND: Water Fund
ACCOUNT: 401-0-8610**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1025	City Audit	Annual audit of city financial records	0	0	1,300	890	1,500	1,500
1029	Training & Education	AWWA, DOHS, Backflow Cert./ Awwa, CRWA workshops	218	88	2,587	342	2,000	2,000
2044	Copier Services	Repairs and general maint.	448	209	89	17	250	200
2053	Outside Printing Service	Doorhangers, forms, other printing	2,039	1,038	941	7,722	1,000	1,000
2078	Other Expense	Licenses and permits- DOHS	4,423	4,723	728	2,085	2,000	1,000
3092	Stationery Supplies	Office supplies and paper	70	209	196	155	200	200
3095	Department Consumables	Chlorine tester, parts for Well #3 & # 4 alarm system	0	63	776	1,370	750	750
3097	Safety Equipment	Safety boots, vests, hard hats	349	350	677	932	1,000	1,000
4121	Meetings & Travel	CRWA, AWWA Conferences	533	521	1,935	940	1,000	1,000
4122	Dues & Membership	CRWA, AWWA	808	976	806	1,056	1,500	1,000
4123	Books & Periodicals	Publications and subscriptions	468	752	255	78	500	300
4124	Mail Services	Mail costs including lease of equipment, PO BOX rental.	337	196	1,625	2,795	2,300	2,500
5132	Telephone	Telephone costs & cell phone, 2nd cell	3,343	3,097	1,771	1,633	2,500	2,000
9610	Bad Debt		0	0	1,009	672	1,000	100
Subtotal Maintenance & Operations:			13,035	12,223	14,696	20,687	17,500	14,550
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	3,857	3,560	3,100	4,909	4,300	3,300
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	12,047	11,120	940	11,116	12,400	14,600
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	24,432	22,553	16,000	6,300	9,000	7,000

Public Works Department
PROGRAM: Water Administration

FUND: Water Fund
ACCOUNT: 401-0-8610

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9398	Administration Charges		0	0	0	0	0	60,640
	Subtotal Internal Service Charges:		40,336	37,233	20,040	22,325	25,700	85,540
TOTAL ALL EXPENDITURES:			100,999	112,833	76,425	144,108	189,100	187,890

**Public Works Department
PROGRAM: Water Operations & Maint**

**FUND: Water Fund
ACCOUNT: 401-0-8620**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Public Works Maint. Worker I, 1.0 Water Systems Specialist, 1.0 Water Systems Worker I	58,392	52,106	98,833	72,576	129,000	131,500
0002	Overtime	Emergency repairs and after hour calls	1,521	2,918	792	2,222	3,000	1,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	6,006	5,413	10,827	18,517	18,300	18,700
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	500
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	1,499	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	643	700	1,100
0031	PERS Pension	Payments for Public Employees Retirement System	2,712	-977	730	0	9,100	11,900
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	2,808	2,980	6,300	6,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	8,352	40,495	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	4,050	10,187	9,653	17,100	17,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	56	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	147	142	179	282	500	400
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	293	284	357	339	600	600
0092	Medicare Tax	Payments to Medicare systems for eligible employees	663	696	1,417	1,071	1,900	2,000
	Subtotal Personnel Services:		78,086	105,126	127,629	108,339	186,600	191,300
MAINTENANCE & OPERATION								
1030	Consultant	SCADA. Meter / water read	2,665	0	0	309	500	1,000
2049	Uniform Service / Laundry	Laundry service	1,025	960	1,628	2,036	1,900	1,900
2052	Radio Repair	Repair of truck / hand held radios	425	0	410	0	1,500	500

**Public Works Department
PROGRAM: Water Operations & Maint**

**FUND: Water Fund
ACCOUNT: 401-0-8620**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2072	Water Sampling	Annual source water sampling, lead copper testing, chlor	2,263	2,598	836	4,946	7,500	7,800
2073	Subcontracted Work	Repairs Well #3, maint. On Well # 4, SCADA.	15,951	15,109	17,003	29,816	31,000	33,000
3092	Stationery Supplies	Office supplies	0	0	77	34	100	100
3095	Department Consumables	Water meters, fire hydrants, plumbing supp. Concrete/ asphalt	47,063	54,005	39,512	52,086	64,000	64,000
3107	Tools	Small tools and equipment purchases	1,527	1,500	0	0	0	0
5131	Gas & Electric	Wells & tank site power	39,335	40,193	76,290	9,328	62,000	40,000
Subtotal Maintenance & Operations:			110,255	114,365	135,756	98,555	168,500	148,300
DEBT SERVICE								
9608	Lease Payments	Backhoe Lease Payment	0	0	0	7,151	7,100	7,100
Subtotal Debt Service:			0	0	0	7,151	7,100	7,100
CAPITAL OUTLAY								
8186	Public Works Equipment	Public Works department equipment purchase costs	0	315	0	477	0	0
8187	Department Equipment	Stand alone portable generator. (Shared with Seaside County Sanitation District.)	9,476	12,226	-13	0	40,000	0
Subtotal Capital Outlay:			9,476	12,541	-13	477	40,000	0
TOTAL ALL EXPENDITURES:			197,817	232,032	263,372	214,522	402,200	346,700

Public Works Department
PROGRAM: Seaside Parking Authority

FUND: Laguna Grande Parking
ACCOUNT: 103-0-8710

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 PW Superintendent, 1.0 Parks Maint Worker I, 1.3 Public Works Maint Wrkr I, 0.30 Street Sweeper, .05 Acctg Technician, .03 Accountant	11,201	5,049	6,992	22,428	85,400	129,900
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	727	2,876	978	1,072	1,500	100
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,654	981	4,695	6,525	11,300	16,700
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	119	500	800
0031	PERS Pension	Payments for Public Employees Retirement System	623	-95	32	0	6,000	11,700
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	8	285	300	500
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	0	176	4,200	5,600
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	1,337	4,605	29	118	500	1,300
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	457	670	2,685	11,400	15,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	0	0	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	11	8	6	23	100	200
0061	Vision Ins - CPIC	Payments for employee vision benefits	11	8	6	24	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	22	16	12	48	200	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	56	40	29	117	500	700
0092	Medicare Tax	Payments to Medicare systems for eligible employees	69	78	108	319	1,300	1,700
	Subtotal Personnel Services:		15,711	14,023	13,565	33,939	123,300	184,900

Public Works Department
PROGRAM: Seaside Parking Authority

FUND: Laguna Grande Parking
ACCOUNT: 103-0-8710

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1025	City Audit	Annual audit of city financial records	0	0	0	0	0	1,500
1030	Consultant	Landscape consultant for upgrades and future work. Unforseen problems with irr/plants.	0	0	0	309	1,500	0
2068	Refuse Disposal	Clean up of illegal dumping, excess trash, large debris, hazardous materials.	0	0	205	630	1,800	1,000
2073	Subcontracted Work	Slurry seal parking lot, tree trimming, pressure washing, restriping, asphalt & concrete repair.	26,410	31,796	33,818	18,060	45,000	100,000
2090	Liability Insurance	Premium to be additional insured on city policy	0	0	21,139	26,487	26,500	0
3095	Department Consumables	Landscape Maint. Plants/Supplies, Irrigation maintenance sup, new signs, new water saving irrigation controller	372	1,171	6,715	1,695	12,000	25,000
3099	Chemicals	Round-up, Pre-Emergent	0	0	260	296	400	1,200
5131	Gas & Electric	Lighting, irrigation controller, rate increases.	11,734	12,591	15,122	10,048	13,000	10,000
5133	Water	Landscaping irrigation, rate increases	3,489	1,494	1,879	17,538	25,000	15,000
Subtotal Maintenance & Operations:			42,004	47,052	79,138	75,063	125,200	153,700
DEBT SERVICE								
9605	Interest Expense	Interest expenses on bonded debt	0	0	0	2,200	0	0
Subtotal Debt Service:			0	0	0	2,200	0	0
CAPITAL PROJECTS								
9193	Landscaping Project	Parking lot re-landscaping	0	0	0	165,158	0	0
9194	Prime Contractor	Parking lot re-landscaping	0	0	2,903	36,073	0	0

Public Works Department
PROGRAM: Seaside Parking Authority

FUND: Laguna Grande Parking
ACCOUNT: 103-0-8710

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9195	Project Appurtenances	Lighting fixture project	0	0	101,672	0	0	0
	Subtotal Capital Projects:		0	0	104,575	201,231	0	0
INTERNAL SERVICE CHARGES								
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	22,787	24,496	3,700	3,260	6,800	11,000
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	0	0	0	3,100	2,600	2,100
	Subtotal Internal Service Charges:		22,787	24,496	3,700	6,360	9,400	13,100
TOTAL ALL EXPENDITURES:			80,503	85,571	200,978	318,793	257,900	351,700

Public Works Department
PROGRAM: POMA JPA

FUND: POMA
ACCOUNT: 113-0-8730

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Senior Secretary, .20 PW Superintendent, .20 Maint. Operations Supervisor, 1.0 Electrician, 1.5 PW Maint Worker I, 1.0 Parks Maint Worker, 1.0 HVAC Specialist I	136,898	160,920	205,062	179,384	254,000	261,200
0002	Overtime	After hour calls	3,032	4,201	9,252	3,780	7,500	2,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	19,202	19,809	21,559	16,842	32,600	33,300
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	756	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	615	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,411	2,000	2,000
0031	PERS Pension	Payments for Public Employees Retirement System	7,320	2,194	1,514	-217	15,900	21,300
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	23	563	700	1,650
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	6,909	7,444	10,000	9,600
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	14,196	87,471	3,613	1,151	1,500	3,700
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	8,391	17,891	20,997	27,400	26,300
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	109	76	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	146	210	219	153	200	400
0061	Vision Ins - CPIC	Payments for employee vision benefits	73	105	109	76	100	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	293	420	438	536	700	700
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	512	734	766	843	1,100	1,100
0091	FICA Tax	Payments to Social Security systems for eligible employees	704	772	1,146	714	1,600	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	953	1,044	1,661	1,654	3,700	3,800
	Subtotal Personnel Services:		183,329	286,270	270,886	236,163	359,100	367,550

Public Works Department
PROGRAM: POMA JPA

FUND: POMA
ACCOUNT: 113-0-8730

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	Electrical, HVAC & boiler classes	0	1,665	4,179	0	5,000	5,000
1030	Consultant	Traffic signal/Engineering	0	870	0	0	15,000	15,000
2043	Temporary Contract Service	Labor services that are reimbursable	0	20,104	3,795	50,189	45,000	0
2044	Copier Services	General maint and up keep	300	300	45	18	200	200
2049	Uniform Service / Laundry	Laundry service/new employee uniforms	0	1,129	1,834	1,261	2,500	3,000
2068	Refuse Disposal	Dump fees, sweeping haul-offs	4,000	5,254	1,755	1,451	8,000	8,000
2073	Subcontracted Work	Plumbing AC, concrete, sweeping	111,506	429,616	231,316	174,401	242,300	242,300
2087	Equipment Rental	Inside lifts	1,000	76,844	56,749	3,409	10,000	10,000
3095	Department Consumables	Nuts, bolts, fixtures, bulbs & materials as needed	96,995	123,209	74,811	89,859	100,000	100,000
3097	Safety Equipment	Safety boots, vests, eye protection/ new employees	0	600	1,560	758	2,000	2,200
3099	Chemicals	Round-up, pre-emerent, no-foam for weeds	0	0	0	3,927	4,000	4,000
5132	Telephone	Phone bills, cell phones	1,451	1,528	1,706	745	2,500	2,500
6143	Vehicle Maintenance	Department's share of citywide vehicle maintenance costs	0	0	39	0	0	0
Subtotal Maintenance & Operations:			215,253	661,119	377,789	326,018	436,500	392,200
DEBT SERVICE								
9607	Lease Payments	Lease payments on 3 trucks and street sweeper lease payment (33%, 67% in Fund 210), Sewer Truck Lease Payment	0	0	0	54,529	53,500	53,500
Subtotal Debt Service:			0	0	0	54,529	53,500	53,500

Public Works Department
PROGRAM: POMA JPA

FUND: POMA
ACCOUNT: 113-0-8730

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8181	Vehicle Purchase	Street Sweeper and 3 Pick-ups - Purchased with a lease	0	0	211,318	68,133	0	0
8186	Public Works Equipment	Public Works department equipment purchase costs	11,921	44,853	5,233	0	0	90,000
	Subtotal Capital Outlay:		11,921	44,853	216,551	68,133	0	90,000
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	0	2,442	8,700	12,764	11,200	17,000
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	0	0	0	22,233	18,100	25,300
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	30,875	28,500	20,300	3,100	10,600	8,200
9398	Administration Charges		0	0	0	0	0	121,280
	Subtotal Internal Service Charges:		30,875	30,942	29,000	38,097	39,900	171,780
TOTAL ALL EXPENDITURES:			441,377	1,023,185	894,226	722,940	889,000	1,075,030

Public Works Department
PROGRAM: CSUMB

FUND: CSUMB
ACCOUNT: 114-0-8740

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	7,679	7,000	0	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	52	53	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,069	796	0	0	0	0
0031	PERS Pension	Payments for Public Employees Retirement System	410	0	0	0	0	0
	Subtotal Personnel Services:		9,211	7,849	0	0	0	0
MAINTENANCE & OPERATION								
6144	Vehicle Parts	Vehicle parts expenses	7,833	16,515	726	0	0	0
6148	Outside Repair	Contracted services for vehicle repairs conducted by private firms	4,686	24,045	0	0	0	0
	Subtotal Maintenance & Operations:		12,519	40,561	726	0	0	0
TOTAL ALL EXPENDITURES:			21,730	48,410	726	0	0	0

Public Works Department
PROGRAM: SCSD Administration

FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8810

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.10 Director of Public Works, .10 Senior Secretary, .10 Public Works Superintendent, .33 Assoc Civil Engineer	80,748	90,526	119,520	60,474	87,200	50,300
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	1,560	2,337	-80	841	2,000	1,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	3,718	4,643	4,437	10,758	2,000	1,800
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	3,159	0	100
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	360	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	4,350	-4,637	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	1,134	1,600	800
0018	Auto Allowance	Employee auto allowance expenses	0	0	10	181	200	0
0031	PERS Pension	Payments for Public Employees Retirement System	9,681	10,007	7,813	0	6,100	4,600
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	75	1,497	2,900	2,000
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	93	346	900	300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, Includes 3.1 retirees	3,516	10,571	8,418	16,172	24,700	22,400
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	359	868	1,505	2,300	600
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	38	65	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	100	218	264	785	1,200	500
0061	Vision Ins - CPIC	Payments for employee vision benefits	14	31	38	130	200	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	28	62	75	130	200	100
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	85	187	226	392	600	400
0092	Medicare Tax	Payments to Medicare systems for eligible employees	290	382	1,089	688	1,100	600
	Subtotal Personnel Services:		99,740	119,322	147,234	93,980	133,300	85,900

**Public Works Department
PROGRAM: SCSD Administration**

**FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8810**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1022	Legal Services	Claims for damage, lawyer / court fees	5,000	5,000	3,992	4,027	3,500	3,500
1025	City Audit	Department audit, outside services	9,406	3,289	4,500	4,500	3,000	3,000
1026	Medical Exams	DMV physicals for class B licenses	178	318	609	166	1,000	1,000
1029	Training & Education	Training programs shoring and confined space	117	424	392	128	1,000	1,000
1030	Consultant	Engineering expertise	555	9,031	3,500	0	3,000	3,000
1040	Property Tax Admin Fees	Payments to the County for property tax administration	0	0	0	2,393	0	0
1041	State Waste Discharge Fee		0	0	0	0	0	4,300
2044	Copier Services	General maint and repairs	351	278	88	17	200	200
2052	Radio Repair	Repair of truck and hand held radios	0	500	0	0	300	300
2053	Outside Printing Service	Documents / budget / notices / business cards	0	0	51	49	200	200
2063	Publishing & Legal Advertising	Publishing costs	0	0	0	0	1,000	1,000
2076	City Overhead	City of Seaside overhead charge	23,502	27,511	25,305	31,000	26,800	60,640
2078	Other Expense	Licenses and permits	2,464	2,054	0	161	400	400
2090	Liability Insurance	Premium for district	0	0	1,500	0	2,500	7,050
3092	Stationery Supplies	Miscellaneous stationary supplies	192	0	176	184	200	200
3095	Department Consumables	Tools, supplies, other equipment as needed	614	65	2,275	81	977	970
4121	Meetings & Travel	Expense for meeting / training attendance	361	287	1,250	1,870	2,012	3,000
4122	Dues & Membership	Professional organizations & associations	0	0	125	216	500	500
4124	Mail Services	Postage expenses	21	5	49	75	100	100
5132	Telephone	Cell phone / long distance charges	830	1,973	16	0	500	500
6141	Employee Auto Reimbursement	Employee auto allowance expenses	0	0	150	0	0	0

Public Works Department
PROGRAM: SCSD Administration

FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8810

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9196	Impact Fees	Sanitation system impact fees distributed to Sanitation District member agencies	36,000	37,750	70,410	38,000	37,000	37,000
	Subtotal Maintenance & Operations:		79,591	88,485	114,388	82,867	84,189	127,860
INTERNAL SERVICE CHARGES								
9699	Operating Transfer Out	Transfer of funds to another City fund	89,000	56,625	0	0	0	0
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	0	0	10,200	12,287	13,600	17,400
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	13,000	13,000	9,200	12,500	7,400	5,800
	Subtotal Internal Service Charges:		102,000	69,625	19,400	24,787	21,000	23,200
TOTAL ALL EXPENDITURES:			281,332	277,432	281,022	201,634	238,489	236,960

Public Works Department
PROGRAM: SCSD Administration

FUND: Sanitation Dist Insurance Resv
ACCOUNT: 954-0-8810

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2088	Judgments/Damages	Payments for legal judgments and damage claims	1,276	0	401	12,626	15,000	5,000
	Subtotal Maintenance & Operations:		1,276	0	401	12,626	15,000	5,000
TOTAL ALL EXPENDITURES:			1,276	0	401	12,626	15,000	5,000

**Public Works Department
PROGRAM: SCSD Operations**

**FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8820**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Public Works Main. Specialist, .20 Maint. Operations Supervisor, 1.0 Public Works Main. Worker I	91,728	91,840	59,060	102,039	102,700	111,700
0002	Overtime	After hours- sewage spills, back-ups	14,548	15,824	13,405	13,015	15,000	5,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	12,564	12,377	11,785	7,054	13,400	14,500
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	1,000
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	10,173	68	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	736	800	800
0031	PERS Pension	Payments for Public Employees Retirement System	4,843	0	413	0	7,000	9,800
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	14	0	600
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	2,585	6,184	4,600	4,200
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	14,322	49,525	6,673	0	0	1,900
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	4,245	8,085	11,336	12,600	11,400
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	64	89	100	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	0	200
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	0	0	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	248	270	257	359	400	300
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	310	337	321	449	500	500
0092	Medicare Tax	Payments to Medicare systems for eligible employees	717	973	931	1,596	1,500	1,700
	Subtotal Personnel Services:		139,280	175,392	113,753	142,939	158,600	163,900

**Public Works Department
PROGRAM: SCSD Operations**

**FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8820**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars	84	0	0	139	1,000	1,000
2049	Uniform Service / Laundry	Laundry and new uniforms	477	1,129	1,834	2,650	2,500	2,500
2052	Radio Repair	Repairs to truck / hand held radios	0	0	95	0	600	600
2053	Outside Printing Service	SCSD letter head, envelopes	0	0	0	30	300	300
2054	Equipment Repair	Repairs to specialty vehicles, camera & equipment	0	0	9,052	1,710	10,000	10,000
2063	Publishing & Legal Advertising	Expense for publishing legal notices and other city info	0	0	0	0	300	300
2068	Refuse Disposal	Empty sewer debris, old manholes	1,500	25,266	320	0	1,000	1,000
2073	Subcontracted Work	Root treatment, MRWPCA, video inspection, other expenses	17,964	22,500	19,167	27,708	35,000	40,000
2087	Equipment Rental	Snorkel lift, trash pump, compressor, jack hammer	1,224	0	0	0	1,500	1,500
3092	Stationery Supplies	Paper for fax/printer/copy, pens , staples, folders	0	27	160	184	500	500
3095	Department Consumables	Hoses, chemicals, tools, pipe and manholes.	38,158	27,168	21,096	25,066	40,000	32,800
3097	Safety Equipment	Safety boots/vests/hard hats	349	349	816	773	1,000	1,000
4121	Meetings & Travel	Conferences, training & certificates, travel expenses	0	0	35	810	1,112	1,100
4122	Dues & Membership	APWA	0	0	0	0	800	500
4124	Mail Services	Mail costs including lease of equipment	0	0	0	4	100	100
5131	Gas & Electric	Lift station electricity	5,000	5,516	5,502	6,649	8,000	8,000
5132	Telephone	Office/ cell phone bill	4,662	3,279	4,490	4,871	5,000	5,000
Subtotal Maintenance & Operations:			69,417	85,235	62,567	70,594	108,712	106,200
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	15,951	14,160	12,300	64,310	56,600	43,400

Public Works Department
PROGRAM: SCSD Operations

FUND: Sanitation Dist General Fund
ACCOUNT: 951-0-8820

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	5,000	5,000	3,600	0	0	0
	Subtotal Internal Service Charges:		20,951	19,160	15,900	64,310	56,600	43,400
TOTAL ALL EXPENDITURES:			229,648	279,786	192,220	277,843	323,912	313,500

Public Works Department
PROGRAM: SCSD Operations

FUND: San. District Cap. Outlay
ACCOUNT: 952-0-8820

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
DEBT SERVICE								
9608	Lease Payments	Backhoe Lease payment	0	0	0	7,506	7,100	7,100
	Subtotal Debt Service:		0	0	0	7,506	7,100	7,100
CAPITAL OUTLAY								
8181	Vehicle Purchase	New vehicle purchase costs	192,482	0	0	0	0	0
8187	Department Equipment	Stand alone portable trailer, emergency generator	9,652	0	11,349	7,084	40,000	10,000
	Subtotal Capital Outlay:		202,134	0	11,349	7,084	40,000	10,000
TOTAL ALL EXPENDITURES:			202,134	0	11,349	14,590	47,100	17,100

Public Works Department
PROGRAM: SCSD Operations

FUND: - San District Cap. Improv
ACCOUNT: 953-0-8820

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1030	Consultant	Miscellaneous professional consulting services	0	0	41,549	13,200	10,161	0
1031	Architect/Engineer	Miscellaneous professional architect/engineer services	0	0	0	5,000	0	0
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	0	0	0	500	0	0
2078	Other Expense	Miscellaneous public safety expenses: carwashes, hazardous waste removal, vehicle storage	0	0	0	500	0	0
9197	Harcourt Ave		0	0	95,000	0	0	0
	Subtotal Maintenance & Operations:		0	0	136,549	19,200	10,161	0
TOTAL ALL EXPENDITURES:			0	0	136,549	19,200	10,161	0

**Public Works Department
PROGRAM: Engineering Administration**

**FUND: General Fund
ACCOUNT: 100-0-8910**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	.20 Director of Public Works, .10 Senior Secretary, .33 Associate Engineer, 1.0 Senior Civil Engineer, 1.0 Engineering Tech, 1.0 Junior Engineer	42,165	52,736	194,646	101,714	295,200	231,900
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements (meeting attendance-MRWPCA / MPWMD / TAC / PC / BAR)	30	42	206	847	500	500
0006	Workers Compensation	Program share of worker's compensation insurance cost	3,379	3,569	8,528	12,786	11,000	9,300
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	0	0	100
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	25	0	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	977	3,200	2,300
0031	PERS Pension	Payments for Public Employees Retirement System	2,739	-268	289	30	20,700	22,900
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	37	1,219	7,800	5,600
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	2,162	4,064	4,400	4,400
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, includes 1.0 Retiree	6,793	19,882	9,215	11,162	33,000	25,100
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,197	2,799	4,059	12,000	12,000
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	47	68	200	100
0051	Dental Insurance - Guardian	Payments for employee dental benefits	276	419	490	1,285	3,800	2,200
0061	Vision Ins - CPIC	Payments for employee vision benefits	26	40	47	135	400	300
0071	LTD - Met Life	Payments for employee Life insurance benefits	105	160	187	270	800	600
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	289	439	513	609	1,800	1,400
0092	Medicare Tax	Payments to Medicare systems for eligible employees	351	441	1,776	1,153	4,100	3,500
	Subtotal Personnel Services:		56,153	78,657	220,966	140,378	398,900	322,300

**Public Works Department
PROGRAM: Engineering Administration**

**FUND: General Fund
ACCOUNT: 100-0-8910**

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	Engineering regulatory classes - Caltrans sponsored classes	1,140	1,016	1,023	1,662	2,500	3,500
1030	Consultant	Extra Staff Support - Traffic Engineering/Surveyor Services	4,890	1,345	17,116	117,033	30,000	30,000
2043	Temporary Contract Service	Contracted architect/engineer - staff augmentation	5,727	3,363	5,439	583	3,000	3,000
2044	Copier Services	Maintenance service for PW copy machine	143	256	453	159	200	200
2052	Radio Repair	Base station & hand held radio	557	100	0	0	400	400
2053	Outside Printing Service	Colored copies/blue prints/aerial prints/flyers	0	215	1,614	325	1,500	1,500
2054	Equipment Repair	Traffic counters/plotter service/oversized copier	0	0	0	0	500	500
2078	Other Expense	Digital Fliers	607	380	1,180	941	600	600
3092	Stationery Supplies	Expenses for miscellaneous office supplies	1,950	2,517	1,834	3,353	2,500	2,500
3095	Department Consumables	Blueprint paper/plotter paper & ink/traffic counter supplies/ paint	666	973	2,046	1,582	2,500	2,500
3097	Safety Equipment	Safety boots for 3 staff members	216	250	928	0	500	500
3102	Computer Supplies	Software updates	0	0	300	2,502	1,300	1,500
4121	Meetings & Travel	Lodging and meetings out of town	1,430	217	1,059	1,282	1,500	2,000
4122	Dues & Membership	APWA/CSPE/AWWA/TAMC/USA	7,420	7,500	7,619	8,000	8,500	10,000
4123	Books & Periodicals	Technical books/Subdivision map act/Caltrans Manuals	288	249	300	134	500	500
4124	Mail Services	Postage expense	131	315	1,500	829	1,900	2,500
5132	Telephone	Phone & cellular phone service	3,710	4,347	8,150	14,714	14,000	11,500
Subtotal Maintenance & Operations:			28,875	23,042	50,560	153,099	71,900	73,200
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	3,857	3,560	3,100	6,996	6,200	4,800

Public Works Department
PROGRAM: Engineering Administration

FUND: General Fund
ACCOUNT: 100-0-8910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	12,816	11,830	7,200	8,860	12,400	13,300
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	16,055	14,890	10,500	3,100	13,700	10,700
	Subtotal Internal Service Charges:		32,728	30,280	20,800	18,956	32,300	28,800
TOTAL ALL EXPENDITURES:			117,756	131,979	292,326	312,433	503,100	424,300

Public Works Department
PROGRAM: Engineering Administration

FUND: Capital Outlay
ACCOUNT: 102-0-8910

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Map storage containers / hanging file	0	0	0	1,494	2,000	2,000
8188	Copy Machine		0	0	0	4,837	0	0
	Subtotal Capital Outlay:		0	0	0	6,331	2,000	2,000
TOTAL ALL EXPENDITURES:			0	0	0	6,331	2,000	2,000

Public Works Department
PROGRAM: Engineering & Construction

FUND: Water Fund
ACCOUNT: 401-0-8940

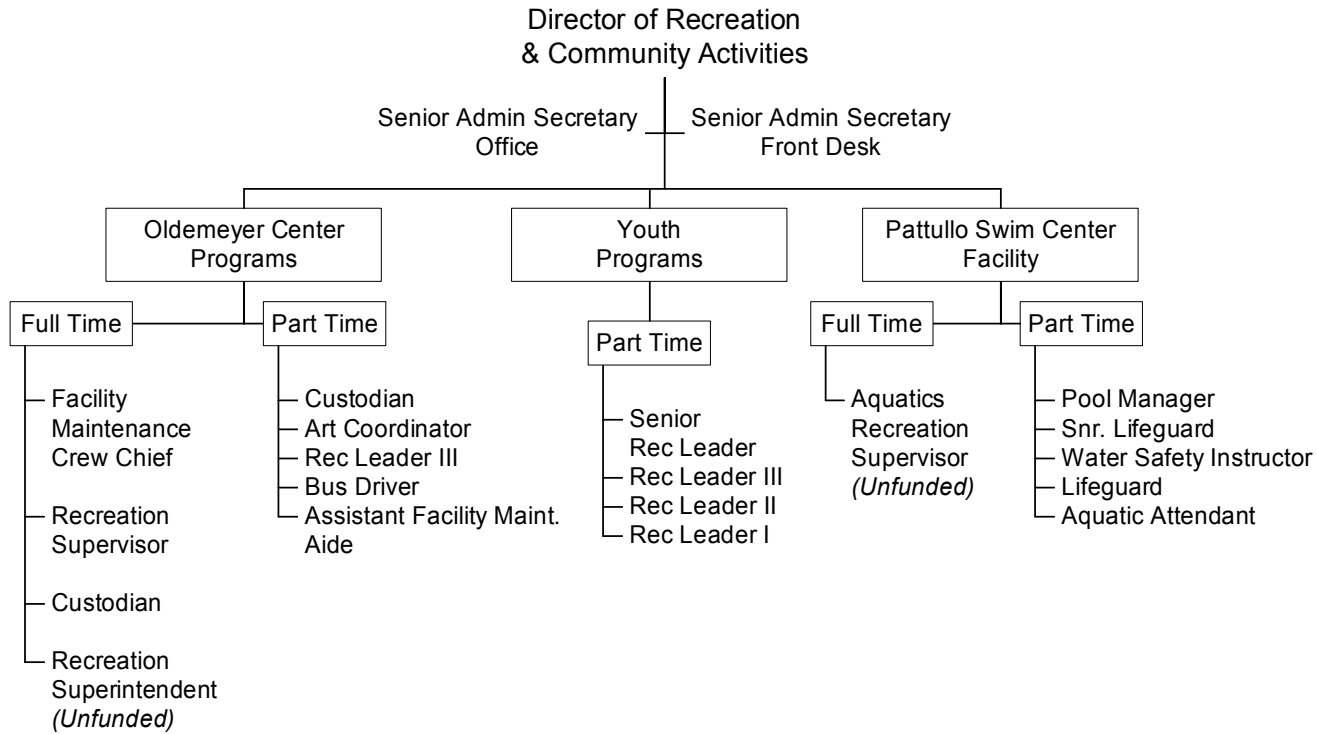
Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	0	1,003	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	0	45	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	0	205	0	0	0
	Subtotal Personnel Services:		0	0	1,239	0	0	0
MAINTENANCE & OPERATION								
1030	Consultant	Miscellaneous professional consulting services	0	0	-9,110	75,000	0	0
	Subtotal Maintenance & Operations:		0	0	-9,110	75,000	0	0
CAPITAL PROJECTS								
9194	Prime Contractor	Construction costs	0	0	64,630	4,350	0	0
	Subtotal Capital Projects:		0	0	64,630	4,350	0	0
TOTAL ALL EXPENDITURES:			0	0	56,759	79,350	0	0

Recreation & Community Activities





City of Seaside Recreation and Community Activity Department



**CITY OF SEASIDE
RECREATION AND COMMUNITY ACTIVITIES DEPARTMENT
FISCAL YEAR 2004-2005**

DEPARTMENT MISSION STATEMENT

The Recreation and Community Activities Department of the City of Seaside is Committed to Strengthening Our community Through People, Play and Partnerships

DEPARTMENT DESCRIPTION

The recreation and Community Activities Department provides a wide range of recreation services and program for the residents of the City of Seaside. We are in the business of “creating community” for our residents and committed to providing programs that are safe, well organized, affordable and fun for the entire family.

The Recreation and Community Activities Department contributes to the mental, physical and social development of our community’s participants; striving to provide diverse and inclusive programs and events. We are committed to improving the quality of life for Seaside residents.

The Department is responsible for the overall operations of recreation services, programs, special events and activities for youth, teens, seniors and families. This includes the management of four major recreation facilities; the Oldemeyer Multi-use Center, a Pattullo Swim Center, Youth and Education Center, and the new Community Center located at Soper Field. The Department is staffed with seven full-time positions: Director, Senior Administrative Secretary, Senior Administrative Secretary/Front Desk Operations, Recreation Coordinator, Recreation Supervisor/Aquatics Program, Facility Maintenance Crew Chief, and Custodian. These positions are also supported by dedicated part-time staff committed to providing excellent recreation services.

PROGRAM GOALS

The following program and facility improvements are scheduled for FY 2004-2005.

- Complete the construction of the new Community Center located at Soper Field
- Complete the entire construction phase of the Pattullo Swim Center Rehabilitation
- Completed the Parks and Recreation Master Plan with the Public Works Department

- Increase youth sports opportunities for elementary, middle and high school youth
- Review and recommend changes to Recreation and Community Activities Department fees and charges for 2004-2005
- Continue to support Art in Public Places
- Enhance adult and youth sport programs for local residents
- Continue to improve the level of maintenance and janitorial support of all recreation facilities
- Increase the fee based instructor class offerings for the citizens of Seaside

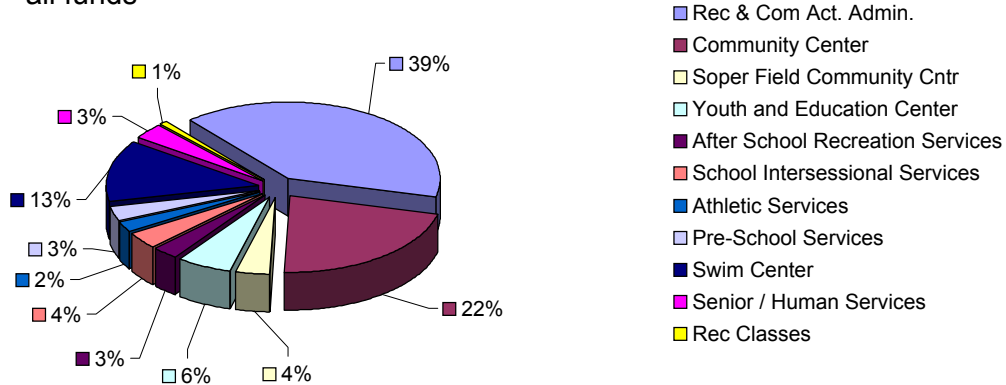
FINANCIAL NOTES

- Recreation Aquatics Supervisor position is currently vacant and frozen
- Recreation Superintendent position is currently vacant and frozen

Recreation & Community Activities

04-05 Adopted Budget

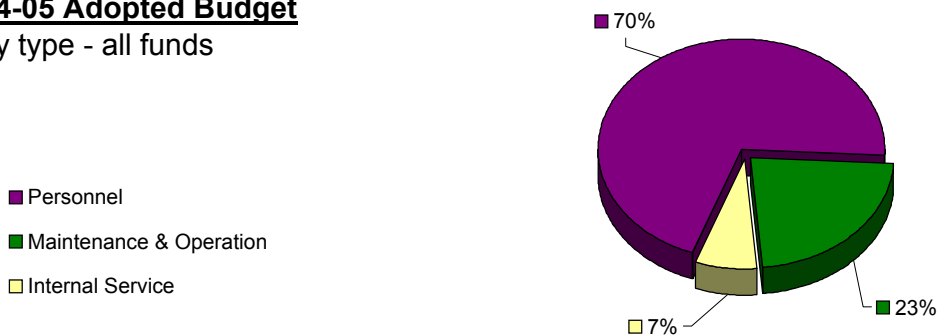
by function - all funds



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Rec & Com Act. Admin.	442,000	44,600	-	103,800	-	590,400
Community Center	135,600	186,400	-	-	-	322,000
Soper Field Community Cntr	45,900	8,500	-	-	-	54,400
Youth and Education Center	62,850	19,300	-	-	-	82,150
After School Recreation Services	37,500	4,500	-	-	-	42,000
School Intersessional Services	46,700	8,000	-	-	-	54,700
Athletic Services	25,400	6,500	-	-	-	31,900
Pre-School Services	42,000	3,600	-	-	-	45,600
Swim Center	168,300	23,300	-	-	-	191,600
Senior / Human Services	30,400	18,800	-	-	-	49,200
Rec Classes	-	14,000	-	-	-	14,000
	1,036,650	337,500	-	103,800	-	1,477,950

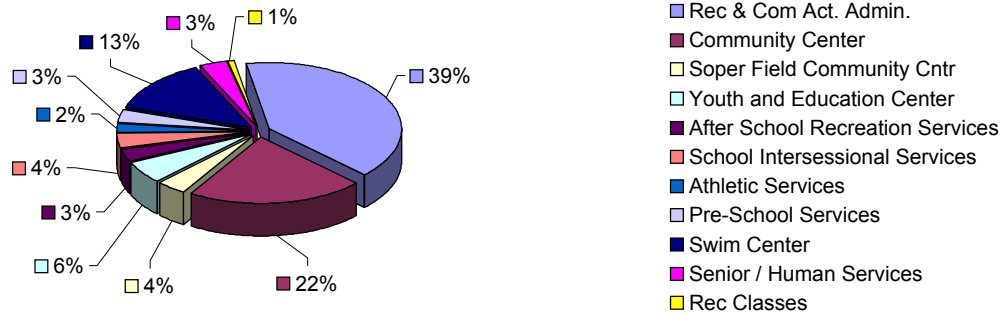
04-05 Adopted Budget

by type - all funds



04-05 Adopted Budget

by function - general fund



	Personnel	Maintenance & Operation	Debt Service	Internal Service	Capital Outlay	Total
Rec & Com Act. Admin.	442,000	44,600	-	103,800	-	590,400
Community Center	135,600	186,100	-	-	-	321,700
Soper Field Community Cntr	45,900	8,500	-	-	-	54,400
Youth and Education Center	62,850	19,300	-	-	-	82,150
After School Recreation Services	37,500	4,500	-	-	-	42,000
School Intersessional Services	46,700	8,000	-	-	-	54,700
Athletic Services	25,400	6,500	-	-	-	31,900
Pre-School Services	42,000	3,600	-	-	-	45,600
Swim Center	168,300	23,300	-	-	-	191,600
Senior / Human Services	30,400	18,800	-	-	-	49,200
Rec Classes	-	14,000	-	-	-	14,000
	1,036,650	337,200	-	103,800	-	1,477,650

04-05 Adopted Budget

by type - general fund



Recreation and Community Activities Department
PROGRAM: Recreation Administration

FUND: General Fund
ACCOUNT: 100-0-9100

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Director Cult&Leis Svcs, 2.0 Senior Admin Secretary, 1.0 Facility Maint Crew Chief, 1.0 Custodian	100,643	79,890	88,640	235,275	254,400	272,200
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	153	450	3,360	2,500	1,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	489	330	383	17,459	7,100	7,400
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	877	0	500
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	2,314	0	500
0012	Vacation\Comp Time Payoff	Payments to employees for unused vacation and/or compensation time accrual	0	0	0	962	0	500
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	3,068	3,400	3,400
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	236	70,688	72,700	72,700
0031	PERS Pension	Payments for Public Employees Retirement System	7,645	646	348	0	17,800	31,200
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	169	3,217	3,400	5,600
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	0	1,908	8,400	6,300
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits, 1.0 Retiree	6,197	13,917	1,553	4,045	5,100	15,500
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	1,241	2,566	18,084	22,800	17,100
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	11	80	100	200
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	0	1,100
0061	Vision Ins - CPIC	Payments for employee vision benefits	17	11	11	80	100	200
0071	LTD - Met Life	Payments for employee Life insurance benefits	135	87	90	634	800	700
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	253	163	169	1,190	1,500	1,500
0091	FICA Tax	Payments to Social Security systems for eligible employees	692	757	636	4,150	4,500	100

Recreation and Community Activities Department
PROGRAM: Recreation Administration

FUND: General Fund
ACCOUNT: 100-0-9100

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
0092	Medicare Tax	Payments to Medicare systems for eligible employees	753	824	692	3,781	4,100	4,300
	Subtotal Personnel Services:		116,824	98,019	95,954	371,172	408,700	442,000
MAINTENANCE & OPERATION								
1030	Consultant	Grant writing and fund raising consultant for Pattulo Swim Center	0	0	5,764	0	3,600	3,600
2043	Temporary Contract Service	Temporary help, and City of Monterey lifeguard for Seaside Beach	0	0	11,840	3,572	3,000	3,800
2049	Uniform Service / Laundry	Expenses for laundering of uniforms and uniform services. Added \$300 for steel toe boots for Crew Chief and Custodian	0	0	0	5,567	3,800	3,800
2054	Equipment Repair	Funded by room rental charges	0	0	0	1,048	800	800
2073	Subcontracted Work	Funded by room rental charges - Tri County Fire, First Alarm, and Mountain Cable for Oldemeyer Center	0	0	0	1,604	1,000	1,000
2087	Equipment Rental	Funded by room rental charges	0	0	0	0	500	500
3092	Stationery Supplies	Expenses for miscellaneous office supplies	279	238	1,044	819	600	600
3093	Janitorial Supplies	Funded by room rental charges	0	0	0	21,951	12,000	12,000
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	1,472	7,331	4,861	4,786	4,200	4,200
3104	Computer Software	Rec. Ware Support for the Year.	0	0	0	1,491	1,600	1,600
3107	Tools	Funded by room rental charges	0	0	0	3,246	1,000	1,000
4121	Meetings & Travel	CPRS Conference	858	938	1,602	834	1,200	1,200
4122	Dues & Membership	Annual dues for personal and city memberships	215	568	736	997	1,100	1,100
4124	Mail Services	Mail costs including lease of equipment	0	0	3,398	11	4,600	4,600
5132	Telephone	Telephone costs	742	1,287	3,056	4,602	4,800	4,800
	Subtotal Maintenance & Operations:		3,566	10,362	32,301	50,528	43,800	44,600

Recreation and Community Activities Department
PROGRAM: Recreation Administration

FUND: General Fund
ACCOUNT: 100-0-9100

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9395	Vehicle Maintenance	Transfer of funds for program share of city-wide vehicle maintenance cost	21,103	19,480	16,900	18,164	16,000	12,300
9396	Liability Insurance	Transfer of funds for program share of city-wide liability insurance cost	62,411	57,610	32,200	40,036	36,800	46,200
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	11,422	9,563	6,800	21,900	58,100	45,300
	Subtotal Internal Service Charges:		94,936	86,653	55,900	80,100	110,900	103,800
TOTAL ALL EXPENDITURES:			215,326	195,035	184,155	501,800	563,400	590,400

Recreation and Community Activities Department
PROGRAM: Community Center

FUND: General Fund
ACCOUNT: 100-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Comm. Svcs Prog. Coordinator	193,935	197,289	242,844	56,580	57,100	59,100
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	2,721	4,692	5,952	4,816	4,000	4,000
0006	Workers Compensation	Program share of worker's compensation insurance cost	5,823	5,100	8,049	11,110	4,000	4,000
0009	Sick Leave Payoff	Annual payments to employees for unused sick leave accrual	0	0	0	1,250	0	500
0010	Management Leave Payoff	Payments to management employees for unused management leave	0	0	0	5,854	0	100
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	328	400	400
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	2,695	33,274	42,500	42,500
0031	PERS Pension	Payments for Public Employees Retirement System	5,069	562	730	0	4,000	8,100
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	2,700
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	4,311	7,898	2,100	2,100
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	14,619	68,990	0	0	0	9,700
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	6,899	13,485	6,141	5,700	0
0051	Dental Insurance - Guardian	Payments for employee dental benefits	0	0	0	0	0	1,200
0061	Vision Ins - CPIC	Payments for employee vision benefits	0	0	0	0	0	100
0071	LTD - Met Life	Payments for employee Life insurance benefits	513	484	473	215	200	200
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	513	484	473	215	200	200
0091	FICA Tax	Payments to Social Security systems for eligible employees	4,115	4,204	4,748	1,983	2,600	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	2,374	2,425	2,740	458	600	600
	Subtotal Personnel Services:		229,682	291,129	286,500	130,122	123,400	135,600

Recreation and Community Activities Department
PROGRAM: Community Center

FUND: General Fund
ACCOUNT: 100-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
1029	Training & Education	CPRS Conference, Training for 30 hour part-time staff, training for Day Camp Workers	639	705	2,605	0	1,000	1,000
2043	Temporary Contract Service	Expenses for temporary, short-term contractual services	350	459	5,542	1,121	500	500
2044	Copier Services	For copy machine and duplicator	5,565	10,725	8,285	5,791	6,000	6,000
2048	Typewriter Repair	For typewriter and fax machine repair	229	59	160	0	100	100
2050	Photo Service	Photo developing expenses	247	262	-47	0	100	0
2053	Outside Printing Service	Expenses for reproduction and printing conducted by private contractors	274	475	589	464	100	100
2063	Publishing & Legal Advertising	Expenses for publishing legal notices, job announcements, and other city information	10,826	15,313	7,626	11,302	13,000	13,000
2070	Alarm Service	Contract alarm service expenses	3,508	4,211	5,064	5,386	4,500	6,000
2073	Subcontracted Work	Miscellaneous contracts for services rendered in support of department	745	0	13,519	0	0	0
2075	Recreation Contract Services	One voice Mural Project (03-04 moved to City Council Budget, funded by Mayors Youth fund)	0	0	7,500	7,500	0	0
2087	Equipment Rental	Miscellaneous expenses for rental of equipment	1,000	0	879	0	0	0
3092	Stationery Supplies	Expenses for miscellaneous office supplies	4,154	6,393	4,087	5,074	4,000	4,200
3093	Janitorial Supplies	Expenses for miscellaneous janitorial and cleaning supplies	6,613	6,011	549	1,636	0	0
3095	Department Consumables	Miscellaneous expenses for department supplies and equipment	4,874	7,069	7,571	9,536	7,000	7,900
4121	Meetings & Travel	CPRS Conference	253	1,385	1,510	975	1,100	1,000
4122	Dues & Membership	CPRS Dues	120	0	505	0	400	400
4124	Mail Services	Mail costs including lease of equipment	522	372	1,301	2,110	2,000	2,000
5131	Gas & Electric	Gas and electric utility costs	37,943	45,693	47,458	41,126	42,000	42,000
5132	Telephone	Telephone costs	9,406	9,092	12,000	12,156	12,800	12,800
5133	Water	Water utility costs	7,666	11,354	10,699	10,223	11,000	11,000
7166	Annual Parade		0	0	341	0	0	0

Recreation and Community Activities Department
PROGRAM: Community Center

FUND: General Fund
ACCOUNT: 100-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
7168	Christmas Decorations	Decorations for Interior of Oldemyer Center.	0	0	150	401	400	400
7171	Art Commission Activities	Equipment for fixtures of art gallery including lighting, art hanging, panels, etc...	0	1,915	140	1,080	1,600	1,600
7172	City Birthday	Fireworks \$6000, security, entertainment, sound,	200	554	350	11,379	12,200	20,200
7174	Black History / Ethnic Month	Entertainment and Refreshments	400	1,100	0	494	500	500
7175	Summer Park Concerts	Promotion, entertainment, sound system, restrooms, security.	11,090	11,036	14,270	13,679	14,000	14,000
7176	International Festival	Promotion, entertainment, sound system, restrooms, security.	0	5,984	5,423	9,703	8,000	0
7178	Fall Fun Festival	Summer Music Festival- August 10 and 11.	0	7,175	7,236	5,432	8,000	0
7179	Parade of Champions	Entertainment, sound, bands, officials and awards.	11,441	9,117	9,710	3,810	12,000	12,000
7180	Hot Cars Cool Nights	Trophies, bathroom rentals, sound and D.J., promotion	0	2,800	2,124	2,229	2,900	1,500
7181	Halloween Party	Games, prizes, bounce houses, promotion	0	984	465	1,341	1,000	1,000
7182	Holiday Snow Festival	Snow, lights, bounce house, gifts pony rides	0	7,768	5,442	1,747	7,000	7,000
7183	La Posada	Entertainment, promotion, piñatas, refreshments, sound system	0	958	675	975	1,600	1,600
7184	Cinco De Mayo	Entertainment, promotion , piñatas, candy, bathrooms	0	4,191	212	3,344	4,200	4,200
7185	Jazz Art Show	Entertainment, promotion, piñatas, candy, bathrooms. \$3000 includes scholarships which were in trust fund accounts.	0	7,030	6,402	10,128	10,800	10,800
7186	Easter Egg Hunt	Promotion, eggs, candy, characters, bounce houses.	0	1,375	0	1,351	2,600	2,600
7187	Bach Festival	Entertainment, sound system, refreshments, media promotion.	0	550	354	1,098	700	700
	Subtotal Maintenance & Operations:		118,065	182,115	190,695	182,591	193,100	186,100

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Recreation and Community Activities Department
PROGRAM: Community Center

FUND: General Fund
ACCOUNT: 100-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	17,607	17,740	11,600	0	0	0
	Subtotal Internal Service Charges:		17,607	17,740	11,600	0	0	0
TOTAL ALL EXPENDITURES:			365,354	490,984	488,794	312,713	316,500	321,700

Recreation and Community Activities Department
PROGRAM: Community Center

FUND: Capital Outlay
ACCOUNT: 102-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Miscellaneous city department equipment purchase costs	0	15,681	1,730	0	0	0
	Subtotal Capital Outlay:		0	15,681	1,730	0	0	0
TOTAL ALL EXPENDITURES:			0	15,681	1,730	0	0	0

Recreation and Community Activities Department
PROGRAM: Community Center

FUND: Employee Events
ACCOUNT: 254-0-9200

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
7190	Employee Events		0	0	0	2,760	0	300
	Subtotal Maintenance & Operations:		0	0	0	2,760	0	300
TOTAL ALL EXPENDITURES:			0	0	0	2,760	0	300

Recreation and Community Activities Department
PROGRAM: Soper Field Community Center

FUND: General Fund
ACCOUNT: 100-0-9250

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	0	0	0	44,500
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	600
0091	FICA Tax	Payments to Social Security systems for eligible employees	0	0	0	0	0	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	0	0	0	0	700
	Subtotal Personnel Services:		0	0	0	0	0	45,900
MAINTENANCE & OPERATION								
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	0	0	600	600
2049	Uniform Service / Laundry	Staff uniforms and tee-shirts	0	0	0	0	1,000	1,000
2054	Equipment Repair	For repair of any equipment for facility maintenance	0	0	0	0	400	400
2073	Subcontracted Work	Facility or program subcontract needs	0	0	0	0	1,000	1,000
3092	Stationery Supplies	Stationary supplies for the front desk	0	0	0	0	900	900
3095	Department Consumables	Consumables for the new community center. (Front desk and program areas.)	0	0	0	0	6,000	2,000
3104	Computer Software	RECWARE, INCODE and PUBLISHER	0	0	0	0	2,600	2,600
	Subtotal Maintenance & Operations:		0	0	0	0	12,500	8,500
TOTAL ALL EXPENDITURES:			0	0	0	0	12,500	54,400

Recreation and Community Activities Department
PROGRAM: Youth and Education Center

FUND: General Fund
ACCOUNT: 100-0-9310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	54,783	39,670	38,063	0	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	1,035	0	0	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,115	1,176	2,587	0	2,400	2,400
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	1,694	49,254	56,300	56,300
0031	PERS Pension	Payments for Public Employees Retirement System	1,126	0	-11	0	0	3,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	250
0091	FICA Tax	Payments to Social Security systems for eligible employees	1,631	1,612	1,723	1,938	3,500	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	373	368	394	444	800	800
	Subtotal Personnel Services:		61,063	42,826	44,450	51,636	63,000	62,850
MAINTENANCE & OPERATION								
1027	Background Investigation	Fingerprint Checks for Staff	0	340	224	1,152	700	700
1029	Training & Education	Training programs, seminars and reimbursements for educational courses	0	0	0	0	400	300
2054	Equipment Repair	Sound Room Equipment, VCRs, Pool Tables	700	700	700	1,000	1,000	1,000
2073	Subcontracted Work	Teen talent show, outreach activities, field trips, and teen & middle school parties	2,572	4,169	3,570	8,517	9,000	9,000
3093	Janitorial Supplies	Funded by YEC Janitorial Fund. Expenses for miscellaneous janitorial and cleaning supplies	0	338	311	0	700	700
3095	Department Consumables	Refreshments, prizes, equipment, videos, and sport equipment.	5,133	5,237	4,160	7,957	7,600	7,600
	Subtotal Maintenance & Operations:		8,405	10,785	8,965	18,626	19,400	19,300

Recreation and Community Activities Department
PROGRAM: Youth and Education Center

FUND: General Fund
ACCOUNT: 100-0-9310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
INTERNAL SERVICE CHARGES								
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	29,922	27,620	3,900	0	0	0
	Subtotal Internal Service Charges:		29,922	27,620	3,900	0	0	0
TOTAL ALL EXPENDITURES:			99,390	81,231	57,314	70,262	82,400	82,150

Recreation and Community Activities Department
PROGRAM: Youth and Education Center

FUND: - Youth Center Maintenance
ACCOUNT: 253-0-9310

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8183	Network & Phone Upgrade	Communication equipment purchase costs	0	0	0	7,731	0	0
	Subtotal Capital Outlay:		0	0	0	7,731	0	0
TOTAL ALL EXPENDITURES:			0	0	0	7,731	0	0

Recreation and Community Activities Department
PROGRAM: After School Recreation Svcs.

FUND: General Fund
ACCOUNT: 100-0-9320

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	36,824	42,118	23,844	1,539	0	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	0	37	109	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	1,155	1,065	2,300	0	1,600	1,600
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	664	22,614	34,000	34,000
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	0	1,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	300
0091	FICA Tax	Payments to Social Security systems for eligible employees	2,275	2,605	1,563	1,492	2,100	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	542	620	372	356	500	500
	Subtotal Personnel Services:		40,796	46,444	28,852	26,001	38,200	37,500
MAINTENANCE & OPERATION								
1029	Training & Education	Training for Kids Club Staff	0	0	0	0	300	300
2043	Temporary Contract Service	Transportation for field trips and special guests.	0	0	0	0	500	500
3095	Department Consumables	Games, videos, refreshments, paper products, arts and crafts supplies, school materials	1,069	1,299	3,267	3,917	3,700	3,700
	Subtotal Maintenance & Operations:		1,069	1,299	3,267	3,917	4,500	4,500
TOTAL ALL EXPENDITURES:			41,865	47,743	32,120	29,918	42,700	42,000

Recreation and Community Activities Department
PROGRAM: School Intersessional Services

FUND: General Fund
ACCOUNT: 100-0-9330

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	17,025	21,074	33,428	850	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	621	521	1,150	0	1,800	1,800
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	4,979	44,091	42,700	42,700
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	0	1,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	500
0091	FICA Tax	Payments to Social Security systems for eligible employees	1,058	1,286	2,530	2,400	2,600	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	244	297	584	555	600	600
Subtotal Personnel Services:			18,948	23,177	42,671	47,896	47,700	46,700
MAINTENANCE & OPERATION								
1029	Training & Education	Summer Playground Staff Training.	0	0	0	0	500	500
2063	Publishing & Legal Advertising	Advertising for new Middle School Adventure Camp promotion.	0	0	0	1,482	1,000	1,000
2073	Subcontracted Work	Five Field trips @ \$600 including bus transport. 2 for summer camp, 1 for Easter Camp, Xmas Camp, and Fall Camp. One Field trip @ \$600 for new Middle School Summer Adventure camp.	501	595	802	5,090	4,000	4,000
3095	Department Consumables	Includes a summer refreshments, paper products, games, arts and crafts supplies, and sports equipment for 12 week sessions for Elementary School Day Camp at Oldemeyer Center (\$1,800) and Middle School Summer Camp (\$600).	1,696	1,623	1,729	4,132	2,500	2,500
Subtotal Maintenance & Operations:			2,197	2,218	2,531	10,704	8,000	8,000
TOTAL ALL EXPENDITURES:			21,145	25,396	45,201	58,600	55,700	54,700

Recreation and Community Activities Department
PROGRAM: Athletic Services

FUND: General Fund
ACCOUNT: 100-0-9340

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	0	1,162	2,689	126	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	0	34	862	0	1,000	1,000
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	392	12,123	22,400	23,700
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	300
0091	FICA Tax	Payments to Social Security systems for eligible employees	0	73	194	762	1,400	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	0	16	42	164	300	300
	Subtotal Personnel Services:		0	1,285	4,180	13,175	25,100	25,400
MAINTENANCE & OPERATION								
2073	Subcontracted Work	Officials for flag football, basketball, volleyball, track, and tennis programs	0	0	0	2,560	1,500	2,000
3095	Department Consumables	Middle school sports \$1500, Flag Football \$700, Youth Basketball \$900, Saturday Youth Volleyball \$600, Track \$300, Tennis \$200 - for uniforms, balls, awards, equipment, etc...	1,506	1,170	1,018	2,164	2,500	4,500
	Subtotal Maintenance & Operations:		1,506	1,170	1,018	4,724	4,000	6,500
TOTAL ALL EXPENDITURES:			1,506	2,455	5,197	17,899	29,100	31,900

Recreation and Community Activities Department
PROGRAM: Pre-school Services

FUND: General Fund
ACCOUNT: 100-0-9350

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	9,591	15,425	26,046	121	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	362	483	862	0	1,800	1,800
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	167	24,980	40,100	39,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	500
0091	FICA Tax	Payments to Social Security systems for eligible employees	592	952	1,627	1,536	2,500	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	142	228	390	369	600	600
	Subtotal Personnel Services:		10,687	17,088	29,092	27,006	45,000	42,000
MAINTENANCE & OPERATION								
1029	Training & Education	Training for part-time staff.	0	0	0	250	400	400
2043	Temporary Contract Service	Transportation and admission to Discovery Museum-San Jose.	0	0	0	1,000	500	500
2050	Photo Service	Film and film processing for preschool.	0	0	0	203	200	200
3095	Department Consumables	Food, paper products, replacement toys and books for preschool. Replacement of 30 graduation caps and gowns.	1,793	2,001	2,299	2,993	2,500	2,500
	Subtotal Maintenance & Operations:		1,793	2,001	2,299	4,446	3,600	3,600
TOTAL ALL EXPENDITURES:			12,480	19,089	31,391	31,452	48,600	45,600

Recreation and Community Activities Department
PROGRAM: Swim Center

FUND: General Fund
ACCOUNT: 100-0-9400

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	1.0 Rec Supervisor-Aquatics	82,313	111,863	129,424	16,746	50,600	0
0002	Overtime	All authorized pay for overtime hours worked in accordance with FLSA requirements	15	0	1,327	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	2,841	3,099	5,462	7,760	6,900	5,000
0016	Deferred Compensation	City share of deferred compensation plan	0	0	0	111	0	0
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	0	86,496	113,500	153,000
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	0	0	3,600	7,000
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	1,000
0033	LIUNA Pension	Supplemental pension for Misc City employees	0	0	430	962	2,100	0
0041	Medical Insurance - Blue Cross	Payments for non-SCEA employee medical benefits	52	60	0	0	0	0
0042	Medical Insurance - LIUNA H&W	Payments for SCEA employee medical benefits	0	6	1,274	2,226	5,700	0
0043	Flex-One- plan fee	Administrative cost for 125 plan	0	0	0	39	100	0
0071	LTD - Met Life	Payments for employee Long Term Disability benefits	0	0	0	78	200	0
0081	Life Insurance - Reliance Life	Payments for employee Life insurance benefits	2	0	45	78	200	0
0091	FICA Tax	Payments to Social Security systems for eligible employees	4,643	6,413	7,343	4,857	7,000	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	1,592	2,199	2,518	1,666	2,400	2,200
	Subtotal Personnel Services:		91,458	123,641	147,823	121,019	192,300	168,300
MAINTENANCE & OPERATION								
1029	Training & Education	WSI and Lifeguard Training and education for staff, training videos	300	550	225	60	700	1,000
2049	Uniform Service / Laundry	Provide uniforms for all aquatics staff. Purchase of swim suits, whistles, shirts with City emblems and Parkas.	0	0	0	1,661	1,500	1,500

Recreation and Community Activities Department
PROGRAM: Swim Center

FUND: General Fund
ACCOUNT: 100-0-9400

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
2053	Outside Printing Service	Promotion of pool when it reopens	0	0	0	444	500	500
2054	Equipment Repair	Payments to contractors for repair services.	50	0	0	0	300	300
2073	Subcontracted Work	Miscellaneous contracts for services rendered in support of department	0	0	0	1,600	0	0
3093	Janitorial Supplies	Expenses for miscellaneous janitorial and cleaning supplies	1,799	2,626	3,151	0	3,200	3,200
3095	Department Consumables	New lane line real \$1200 and lane lines, cabinets, chairs, storage area, teaching aids, file cabinets, bull buoys, equipment and equipment baskets, lockers.	3,593	3,521	7,909	1,113	900	3,000
3097	Safety Equipment	Chemical testers, testing agents, office supplies, first aide supplies, Red Cross supplies, kickboards, pull buoys, flags, flagpoles etc...	0	0	0	511	2,200	2,200
3099	Chemicals	Rec will be taking over the pool maintenance from PW. Pool chemicals, chlorine, acid, chemical injector repair and parts.	0	0	0	0	10,000	10,000
5132	Telephone	Telephone costs	1,118	852	1,317	2,082	1,600	1,600
	Subtotal Maintenance & Operations:		6,860	7,548	12,602	7,471	20,900	23,300
INTERNAL SERVICE CHARGES								
9397	Computer System	Transfer of funds for program share of city-wide computer network operation/maintenance cost	4,875	4,500	3,200	0	0	0
	Subtotal Internal Service Charges:		4,875	4,500	3,200	0	0	0
TOTAL ALL EXPENDITURES:			103,193	135,689	163,624	128,490	213,200	191,600

Recreation and Community Activities Department
PROGRAM: Swim Center

FUND: Capital Outlay
ACCOUNT: 102-0-9400

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
CAPITAL OUTLAY								
8187	Department Equipment	Replace pool vacuum	0	0	0	989	0	0
	Subtotal Capital Outlay:		0	0	0	989	0	0
TOTAL ALL EXPENDITURES:			0	0	0	989	0	0

Recreation and Community Activities Department
PROGRAM: Senior / Human Services

FUND: General Fund
ACCOUNT: 100-0-9500

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
PERSONNEL SERVICES								
0001	Salaries	Direct salaries and wages for all regular full employed personnel	22,245	21,914	24,348	0	0	0
0006	Workers Compensation	Program share of worker's compensation insurance cost	311	244	1,054	0	1,400	1,400
0020	Part-time Hourly Wages	Direct salaries and wages for all regular part-time employed personnel	0	0	498	24,102	26,600	26,600
0031	PERS Pension	Payments for Public Employees Retirement System	0	0	-9	0	0	1,800
0032	PARS Pension	Payments for Public Agency Retirement System	0	0	0	0	0	100
0091	FICA Tax	Payments to Social Security systems for eligible employees	562	541	673	603	1,600	100
0092	Medicare Tax	Payments to Medicare systems for eligible employees	140	135	168	151	400	400
	Subtotal Personnel Services:		23,258	22,834	26,733	24,856	30,000	30,400
MAINTENANCE & OPERATION								
1029	Training & Education	Training for Senior staff.	0	0	0	149	300	300
2063	Publishing & Legal Advertising	Media Ads in Senior Supplement of the Herald.	0	0	0	800	400	400
2073	Subcontracted Work	Miscellaneous contracts for services rendered in support of department	800	1,250	2,573	4,240	3,000	3,600
3095	Department Consumables	Food, refreshments, decorations, awards, kitchen appliances for senior programs and nutrition site.	7,406	8,141	6,743	12,406	11,500	11,500
7189	Senior Taxi Script	Program began 2001-2002 remaining budget will be carried forward	0	0	1,500	3,000	3,000	3,000
	Subtotal Maintenance & Operations:		8,206	9,391	10,816	20,595	18,200	18,800
TOTAL ALL EXPENDITURES:			31,464	32,225	37,549	45,451	48,200	49,200

Recreation and Community Activities Department
PROGRAM: Contract Instructional Class

FUND: General Fund
ACCOUNT: 100-0-9603

Code	Code Description	Detail	Actual 1999-00	Actual 2000-01	Actual 2001-02	Actual 2002-03	Adjusted Budget 2003-04	Adopted Budget 2004-05
MAINTENANCE & OPERATION								
2075	Recreation Contract Services	Fees for adult and youth class instructors 30/70% split.	18,865	18,723	9,205	10,160	14,000	14,000
	Subtotal Maintenance & Operations:		18,865	18,723	9,205	10,160	14,000	14,000
TOTAL ALL EXPENDITURES:			18,865	18,723	9,205	10,160	14,000	14,000



Capital Improvement Program





**City of Seaside
Capital Improvement Program
Fiscal Year 2004-2005**

1. Fremont Boulevard Improvements (Carry-over)	\$ 1,300,000	STIP, RSTP, FAU, RACS
2. Broadway Avenue Improvements (Carry-over)	\$ 900,000	Rule 20A, RSTP
3. Water Master Plan/Rate Study (Carry-over)	\$ 40,000	Water Funds
4. Cutino Park's Restroom Upgrade (Carry-over)	\$ 190,000	CDBG
5. Commuter Bike/Ped Trail Project (Carry-over)	\$ 140,000	SB2766
6. Speed Survey (Carry-over)	\$ 50,000	RSTP Fair Share
7. 90" Storm Drain Outfall Repair (Carry-over)	\$ 170,000	Grants,RACS, Sand City Share
8. Seaside Library Project (Carry-over)	\$ 500,000	Land, RACS, Prop 14
9. PMS Implementation	\$ 400,000	RSTP Fair Share
10. NPDES Compliance Stormwater Utility Master Plan	\$ 260,000	General Funds
11. Colonel Durham/ 1 St Ave. Overlay	\$ 375,000	BRAC
12. Auto Center Renovation	\$ 180,000	RACS
13. Corporation Yard	\$ 100,000	RACS
14. Fort Ord CIP	\$ 100,000	RACS
15. ADA Improvements to Public Facilities	\$ 104,000	CDBG
16. Water Tank Assessment	\$ 375,000	Water Funds
17. Well #4 Landscaping	\$ 25,000	Water Funds
18. Well #1 Assessment	\$ 100,000	Water Funds
19. SSMP Preparation Assistance	\$ 50,000	SCSD
20. Brick Manhole Assessment	\$ 35,000	SCSD
21. TV Assessment of Mainline	\$ 150,000	SCSD
22. Grease Assessment Study	<u>\$ 50,000</u>	SCSD
Total	\$ 4,294,000	

**City of Seaside
Capital Improvement Program
Street Projects**

Project Name: Fremont Boulevard Improvements

Location: Fremont Boulevard from Broadway Ave to north city limit line.

Description and Justification:
 Repair roadway and place 2" asphalt overlay, landscaping, irrigation, and traffic signal interconnect and cabinet upgrades.

 Design was completed in May 2003. Carry-over project from FY 2002/2003

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management	10%	\$183,225
Design/Architecture		
Construction		\$1,750,000
Construction Mnt	15%	\$262,500
Staff	4%	\$66,500
Legal Expenses		
Contingency	12%	\$210,000
Other		\$0
Total project cost =		\$2,472,225
USE		\$2,473,600

* Resolution 03-08-MERGE-08 RDA approved 11/06/03

**City of Seaside
Capital Improvement Program
Water Projects**

Project Name: Water Master Plan / Rate Study

Location: City Water System bounded by Hilby, Mescal, Soto and La Salle.

Description and Justification:

Master Plan will be used to identify capital improvements needs and review water rates.
Carry-over from FY 2002/2003

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management		\$5,000
Professional Services		\$60,000
Construction		\$0
Construction Mnt		\$0
Legal Expenses		\$0
Contingency		\$10,000
Other		\$0
Total project cost =		\$75,000

**City of Seaside
Capital Improvement Program
Parks Projects**

Project Name: Cutino Park's Restroom Renovation

Location: Cutino Park is located at the intersection of San Pablo Avenue/Noche Buena Ave.

Description and Justification:

The park restroom is adjacent to the baseball field and is heavily used. The existing restroom building is to be demolished and relocated for security, and ADA compliance.

This facility has been in service for 25+ years with heavy use and needs to be relocated. Carry-over from FY 2002/2003

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		
Project Management	2%	\$3,000
Design/Architecture	5%	\$8,987
Construction		\$150,000
Construction Mnt	10%	\$15,000
Staff	2%	\$3,000
Legal Expenses		
Contingency	10%	\$15,000
Other		
Total project cost =		\$194,987

**City of Seaside
Capital Improvement Program
Special Projects**

Project Name: Commuter Bike/Ped Trail Project

Location: Railroad right-of-way from Seaside's south City limits to the north City limits.

Description and Justification:
 Carry-over from FY 2002/2003
 The project includes a 12 ft. asphalt Class 1 Biketrail and possibly two 4 ft. disintegrated granite (DG) shoulders. The biketrail will be a connection between the City of Monterey and the coastal bike trail north of Seaside.

 Seaside, Sand City, and TAMC is currently working on a Feasibility Study for construction alignment alternatives.
 The City is seeking Special Funding from the local Air District for the Seaside/Sand City Commuter Bike/Ped Trail Project.

Summary of Estimated Costs	Percent of Construction	
Planning		\$40,000
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management		\$0
Design/Architecture	10%	\$52,000
Construction		\$520,000
Construction Mnt	8%	\$41,600
Staff	2%	\$10,400
Legal Expenses		\$0
Contingency	10%	\$52,000
Other		
Total project cost =		\$716,000
USE		\$717,000

**City of Seaside
Capital Improvement Program
Special Projects**

Project Name: Speed Survey

Location: City-wide

Description and Justification:
 Determine the average traffic volume and median speed on representative streets throughout the City. Prepare a report with all supplemental technical information.

 A city-wide speed study is required by state law to be performed every five years in order to determine that the current speed limits for all streets are justified.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		
Project Management		\$5,000
Design/Architecture		\$0
Preparation		\$45,000
Contingency		
Other		\$0
Total project cost =		\$50,000

**City of Seaside
Capital Improvement Program
Special Projects**

Project Name: 90" Storm Drain Outfall Repair

Location: Monterey Bay Outfall at Bay Street

Description and Justification: **Carry-over from FY 2002/2003**
 The first phase of the project will include the placement of an 88" HDPE Pipe in the existing concrete channel and filling the voids with sand/cement slurry. A 66" overflow outlet will be constructed at the channel headwall and back flow prevention fittings will be place on both the main and overflow outlets.

 The second phase will include a dry weather diversion to an oil/grease seperator and discharged to an infiltration field.

 With the receding coastline maintenance of the existing outfall channel has been difficult in the winter months. Flooding has occurred on several occasions due to heavy surf and rain events. Addition measures are needed to improve water quality.

Summary of Estimated Costs	Percent of Construction	Phase -1	Percent of Construction	Phase-2
Planning		\$0		\$0
Environmental		\$10,000		\$50,000
Land Acquisition/Easements				\$600,000
Project Management	1%	\$1,800	2%	\$20,000
Design/Architecture	6%	\$10,800	8%	\$80,000
Construction		\$180,000		\$1,000,000
Construction Mnt	6%	\$10,800	10%	\$100,000
Staff	1%	\$1,800	2%	\$20,000
Legal Expenses		\$0		\$30,000
Contingency	6%	\$10,800	10%	\$100,000
Other		\$0		\$0
		Total project cost =		\$2,000,000
		USE		\$2,000,000
		\$226,000		\$225,000

**City of Seaside
Capital Improvement Program
Building Projects**

Project Name: **Seaside Library**

Location: Proposed Location is on City owned property on the Northeast corner of Broadway Avenue and Terrace Avenue.

Description and Justification:

Description: A new 32,200 square foot library with 124 on street parking spaces and small park.

Justification: The current library is too small to house the existing collection. With impending Seaside growth a new library is warranted. Noll & Tam Architects completed a concept drawing for the library and other county services buildings in 2001. City Staff, County Library Staff, and Noll & Tam submitted an \$9,800,000+ grant on 3/28/03. Completion of Design is expected December 2004.
Carry-over from FY 2002/2003

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$1,358,000
Project Management		
Design/Architecture	7%	\$800,000
Construction		\$11,300,000
Construction Mnt	4%	\$400,000
Legal Expenses		\$0
Contingency		\$760,000
Other	10%	\$1,182,000
Total project cost =		\$15,800,000

**City of Seaside
Capital Improvement Program
Street Projects**

Project Name: PMS Implementation (Overlay of Various Streets)

Location: various streets as recommended by the City's Pavement Management System and verified by field observations. See attached list from PMS program

Description and Justification:
 Programmed street maintenance based on priorities established by the City's Pavement Maintenance System.
 FY 2003/2004 projects include; **Del Monte Blvd, Kimball Ave., Noche Buena St., Ord Grove Ave., Yosemite St., La Salle Ave.**

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		
Project Management		\$0
Design/Architecture	8%	\$147,648
Construction		\$1,845,600
Construction Mnt	10%	\$184,560
Staff	2%	\$36,912
Legal Expenses		
Contingency	10%	\$184,560
Other		

**Total project cost = \$2,399,280
 USE \$2,400,000**

**City of Seaside
Capital Improvement Program
Special Projects**

Project Name: NPDES Compliance

Location: City-wide

Description and Justification:

A master plan to develop CIP Projects for trouble areas, the development of a utility district, and implementation of NPDES Permit requirements.

The City has joined with other peninsula cities in a regional approach to ensure compliance with Federal Stormwater Regulations. Funding includes public outreach and formation of a stormwater utility district. carry-over from FY 2002-2003

Summary of Estimated Costs	Percent of Construction	
Planning		\$98,500
Environmental		\$0
Land Acquisition/Easements		
Project Management	6%	\$5,910
Design/Architecture		\$0
Construction		
Construction Mnt		\$0
Legal Expenses		\$0
Staff	2%	\$1,970
Contingency		\$19,700
Other		\$0
Total project cost =		\$126,080
USE		\$ 126,358

**City of Seaside
Capital Improvement Program
Building Projects**

Project Name: Corporation Yard

Location: New Public Works Corporation Yard on the former Fort Ord lands.

Description and Justification:
 Description: A new corporation yard located on the former Fort Ord lands.

 Justification: The existing location of the Public Works Corporation Yard has been included in the City's redevelopment plan for the extension of the Seaside Auto Center. With the impending growth of Seaside a new corporation yard is warranted. The new corporation yard will provide for the future growth of the Public

Summary of Estimated Costs	Percent of Construction	
Planning		\$15,000
Environmental		\$5,000
Land Acquisition/Easements		\$0
Project Management		
Design/Architecture	7%	\$80,000
Construction		\$0
Construction Mnt	4%	\$0
Legal Expenses		\$0
Contingency		\$0
Other	10%	\$0
Total project cost =		\$100,000

**City of Seaside
Capital Improvement Program
Special Projects**

Project Name: Fort Ord Capital Improvement Program

Location: Former Fort Ord

Description and Justification:
 FORA will not have the financial capacity to complete all projects identified in their CIP, the remaining projects will need to be funded through local agency funds. These improvements when completed will provide the framework necessary for the civilian conversion of the former Fort Ord.

Summary of Estimated Costs	Percent of Construction	
Planning		\$90,000
Environmental		\$5,000
Land Acquisition/Easements		
Project Management		\$5,000
Design/Architecture		\$0
Preparation		
Contingency		
Other		\$0
Total project cost =		\$100,000

**City of Seaside
Capital Improvement Program
Building Projects**

Project Name: ADA Improvements to Public Facilities

Location: Various Public Facilities

Description and Justification:
 Description: Bring public facilities in compliance with ADA
 Justification: Some existing public facilities are not ADA compliant.

Summary of Estimated Costs	Percent of Construction	
Planning		\$15,000
Environmental		\$5,000
Land Acquisition/Easements		\$0
Project Management		
Design/Architecture	7%	\$80,000
Construction		\$0
Construction Mnt	4%	\$0
Legal Expenses		\$0
Contingency		\$0
Other	10%	\$0
Total project cost =		\$100,000

**City of Seaside
Capital Improvement Program
Water Projects**

Project Name: Water Tank Assessment

Location: The City Water System has two water tanks. The tanks are located off of Skyview Drive and each have a capacity of 5 million gallons.

Description and Justification: Recoating of water tanks is required on a periodic basis to maintain their integrity. The tanks were inspected in 1999 and resulted in a recommendation to recoat both tanks. Recommend Re-evaluating the tanks and hiring a consultant to design the recommended work.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management	2%	\$6,032
		\$60,000
Design/Architecture	2%	\$6,032
Construction		\$301,608
Construction Mnt	10%	\$30,161
	0%	\$0
Legal Expenses		\$10,000
Contingency	10%	\$30,161
Other		
Total project cost =		\$443,994
USE		\$375,000

**City of Seaside
Capital Improvement Program
Water Projects**

Project Name: Well #4 Landscaping

Location: City Well #4 (Juarez Street)

Description and Justification:
Installation of security fence at well site property and light landscaping.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management	6%	\$1,290
Design/Architecture		\$0
Construction		\$21,500
Construction Mnt		\$0
Staff		\$0
Legal Expenses		\$0
Contingency	10%	\$2,150
Other		
Total project cost =		\$24,940
USE		\$25,000

**City of Seaside
Capital Improvement Program
Water Projects**

Project Name: Well #1 Assessment

Location: Well #1, located on Broadway Avenue behind Martin Luther King Middle School

Description and Justification:

Assess condition of aquifer and well.

Summary of Estimated Costs	Percent of Construction	
Planning		\$20,000
Environmental		\$5,000
Land Acquisition/Easements		\$0
Project Management		\$5,000
Professional Services		\$50,000
Construction		\$0
Construction Mnt		\$0
Legal Expenses		\$0
Contingency		\$20,000
Other		\$0
Total project cost =		\$100,000

**City of Seaside
Capital Improvement Program
Sanitation District Projects**

Project Name: Sanitary Sewer Master Plan Assistance

Location: District-wide

Description and Justification:
 Provide analysis to the Sewer System Master Plan utilizing updated information from the Brick Manhole and TV Assessments in addition to producing maps as needed by the District. Several services were removed from the current Master Plan update due to budget constraints.

 With the increase in development and redevelopment in addition to updated information of the current system, revisions to the current master plan are needed.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management		\$10,000
Design/Architecture		
Construction		
Construction Mnt		
Legal Expenses		
Contingency	10%	
Other		\$90,000

Total project cost = \$100,000

**City of Seaside
Capital Improvement Program
Sanitation District Projects**

Project Name: Brick Manhole Assessment

Location: City-wide

Description and Justification:

Locate all of the brick manholes within the Seaside County Sanitation District and develop a location list for manhole replacement.

The District is required by permit no. R3-2002-078 as enforced by the California Regional Water Quality Control Board to reduce storm and ground water inflow/infiltration (I/I). Brick manholes are a big contributor to I/I in addition to not meeting current H-20 loading or seismic requirements.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management		\$5,000
Design/Architecture		
Construction		
Construction Mnt		
Legal Expenses		
Contingency	10%	
Other		\$25,000
Total project cost =		\$30,000

**City of Seaside
Capital Improvement Program
Sanitation District Projects**

Project Name: TV Assessment

Location: District-wide

Description and Justification:
 Use remote TV equipment to record the condition of existing sewer main within the Seaside County Sanitation District.

 In order to maintain the existing sewer collection system knowledge of the existing condition of the facilities is needed to develop and update a CIP project list.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management		\$0
Design/Architecture		
Construction		
Construction Mnt		
Legal Expenses		
Contingency	10%	
Other		\$375,000

Total project cost = \$375,000

**City of Seaside
Capital Improvement Program
Sanitation District Projects**

Project Name: Grease Assessment Study

Location: System wide

Description and Justification:

Locate major contributors of oil and grease to the sewer collection system and prepare grease reduction criteria.

The District is required by permit no. R3-2002-078 as enforced by the California Regional Water Quality Control Board to reduce oil and grease into the sewer collection system.

Summary of Estimated Costs	Percent of Construction	
Planning		\$0
Environmental		\$0
Land Acquisition/Easements		\$0
Project Management	6%	\$2,820
Professional Services		\$47,000
Design/Architecture		
Construction		
Construction Mnt		
Legal Expenses		
Contingency	10%	
Other		
Total project cost =		\$49,820
Use		\$50,000



Fees and Charges





City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Amendments</u>			
General Plan Amendment	\$2,000.00	\$1090.00 + \$825.00 deposit	Planning Dept.
Planned Unit Development Amendment	\$1,300.00	\$335.00 + \$390.00 deposit	Planning Dept.
Zone Change & Zoning Amendment	\$1,700.00	\$950.00 + \$680.00 deposit	Planning Dept.
<u>Appeals</u>			
Planning Commission (from ZA, BAR, & Staff interpretation)	\$575.00	\$300.00 \$100.00 for Single Family	Planning Dept.
City Council (from PC)	\$560.00	\$300.00 \$100.00 for Single Family	Planning Dept.
<u>Art Commission</u>			
November Art Competition	\$3.00	\$3.00	Recreation
Art Gallery Exhibitor's Fee	\$25.00	\$25.00	Recreation
<u>Business License</u>			
Application Fee	\$12.00	\$12.00	Finance
Street Decoration (Municipal Code 5.04.460)	\$1.00	\$1.00	Finance

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Business License - continued</u>			
Schedule of license fees	Municipal Code Sections 5.04.20-5.04.10	Municipal Code Sections 5.04.20-5.04.10	Finance
<u>Certificate of Occupancy/Compliance</u>			
Commercial/ Residential	\$135.00	\$130.00	Planning Dept.
<u>Conditional Use Permit</u>			
Large Commercial and Multi-residential	\$1,665.00	\$ 600 + \$1,000 deposit	Planning Dept.
Single-family Home	\$575.00	\$300.00	Planning Dept.
Small Commercial & Multi-residential (less than 5)	\$1,400.00	\$500.00 + \$500.00 deposit	Planning Dept.
<u>Copies, Mailings, & Notary Fees</u>			
Furnishing existing copy of any public writing	\$ 0.10 per page	\$ 0.10 per page	All Depts
Mailing copy of requested document (plus postage)	\$1.00	\$1.00	City Clerk
Comparing/Certifying to a copy of any public writing per page	\$2.00	\$2.00	City Clerk

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Copies, Mailings, & Notary Fees - continued</u>			
Council Agenda mailing subscription (annual)	\$25.00	\$25.00	City Clerk
Council Agenda Packet - each	\$15.00	\$15.00	City Clerk
Excerpts - Audio cassette tape	\$10.00	\$10.00	City Clerk
Excerpts - Video cassette tape	\$15.00	\$15.00	City Clerk
Notary Fee (State Code)	\$10.00	\$10.00	City Clerk
City Directory Fee	\$5.00	\$5.00	City Clerk
<u>Design Review</u>			
Single-family additions and remodels	\$343.00	\$250.00	Planning Dept.
Single-family, duplex, triplex units (new construction)	\$343.00	\$250.00	Planning Dept.
Sub-divisions, Multi-family (4+ units), Commercial Developments	\$625.00	\$600.00	Planning Dept.
Large Commercial	\$1,013.00	\$600.00	Planning Dept.

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Documents / Maps</u>			
Municipal Code (bound)	\$100.00	\$100.00	City Clerk
Code Supplement - per page	\$0.50	\$0.50	City Clerk
Copies of Fire Department Reports	\$5.00	\$5.00	Fire Dept.
Postcard	\$0.25	\$0.25	Finance
Mailing Lists	\$ 0.10 per page + cost of labels	\$ 0.10 per page + cost of labels	Finance
Non-sufficient Fund Check 1st	\$25.00	\$25.00	Finance
Non-sufficient Fund Check 2nd	\$30.00	\$30.00	Finance
Delinquent Invoice - 1st Notice	\$5.00	\$5.00	Finance
Delinquent Invoice - 2nd Notice	\$10.00	\$10.00	Finance
City Construction Standards (per copy)	\$13.50	\$13.00	PW Dept
Oversized Copies (maximum size - 36"x48")	\$13.50	\$13.00	PW Dept
Aerial photos, maps or plans	Actual cost + 10%	Actual cost + 10%	PW Dept

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Documents / Maps - continued</u>			
Annual Report / Calendar	\$2.00	\$2.00	City Clerk
City Budget - Paper	\$50.00	\$50.00	Finance
City Budget - Disk	\$5.00	\$5.00	Finance
General Plan Map	\$5.20	\$2.00	Planning Dept.
General Plan Text	\$52.00	\$50.00	Planning Dept.
Local Coastal Program - Land Use Plan	\$15.60	\$15.00	Planning Dept.
Sign Ordinance	\$5.20	\$5.00	Planning Dept.
Subdivision Ordinance	\$10.40	\$10.00	Planning Dept.
Zoning Ordinance Map	\$20.80 (\$41.60 laminated)	\$20.00 (\$40.00 laminated)	Planning Dept.
Zoning Ordinance Text	\$31.20	\$30.00	Planning Dept.
<u>Dog License & Impound Fees</u>			
<i>Animal Impound</i>			
Licensed ¹	\$50.00	\$50.00	Finance
Unlicensed	\$75.00	\$75.00	Finance
2nd Offense (all)	\$100.00	\$100.00	Finance
3rd Offense (all)	\$200.00	\$200.00	Finance

¹ Must have license present at time of impound

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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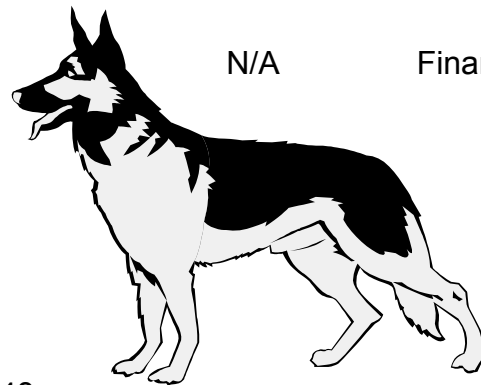
Dog License & Impound Fees - continued

<u>Dog License Fee²</u>					
Vaccination Length	Unaltered	Altered	Unaltered	Altered	
7 mos. - 1 yr.	\$40.00	\$10.00	\$40.00	\$10.00	Finance
13 mos. - 2 yrs.	\$50.00	\$15.00	\$50.00	\$15.00	Finance
25 mos. or more	\$60.00	\$20.00	\$60.00	\$20.00	Finance
Senior Citizens (65 yrs. and older)					
7 mos. - 1 yr.	\$40.00	\$9.00	\$40.00	\$9.00	Finance
13 mos. - 2 yrs.	\$50.00	\$9.00	\$50.00	\$9.00	Finance
25 mos. or more	\$60.00	\$9.00	\$60.00	\$9.00	Finance

Late Filing Fee	\$5.00	\$2.00	Finance
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Replacement of Lost Dog Tag	\$5.00	\$2.00	Finance
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License Transfer Fee	\$5.00	N/A	Finance
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² Mirrors Monterey County Animal Shelter Fee Schedule

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Environmental Review</u>			
Environmental Impact Report	\$1,050.00 + Consultant costs	\$1,000.00 + Consultant costs	Planning Dept.
Initial Study and Neg Dec w/ Local Review Only	\$885.00	\$300.00 + \$500.00 deposit	Planning Dept.
Initial Study and Neg Dec w/ State Review	\$2,184.00	\$2,100.00	Planning Dept.
Initial Study and Neg Dec	\$500.00 + Consultant costs	N/A	Planning Dept.
<u>Fencing</u>			
Fence Exceptions	\$329.00	\$100.00	Planning Dept.
<u>Fire Department Response Charges</u>			
Hazardous Materials Release (+ Charges from PW and PD)	\$235.00	\$230.00	Fire Dept.
Service Calls (per half hour)	\$145.00	\$140.00	Fire Dept.
Illegal Burn Calls (per half hour)	\$145.00	\$140.00	Fire Dept.
False Fire Alarms	\$300.00	\$295.00	Fire Dept.
Drug/DUI Incidents	Charged at cost	Charged at cost	Fire Dept.

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Schedule of charges for vehicle and personnel response

Actual costs for personnel and vehicle expenses will be charged in ½ hour increments for hazardous material spills, drunk driving related calls and misdemeanor false alarms. Charges will include overtime charges for back up personnel to maintain minimum staffing levels.

Personnel Cost (per hour - includes benefits and overhead)

Fire Chief	\$98.00	\$94.71	Fire Dept.
Division Chief	N/A	N/A	Fire Dept.
Battalion Chief	\$70.00	\$67.23	Fire Dept.
Captain	\$64.00	\$61.92	Fire Dept.
Engineer	\$58.00	\$55.49	Fire Dept.
Firefighter	\$51.00	\$49.49	Fire Dept.

Vehicle Cost (per hour)

Sedans: Units 6200 & 6281	\$10.00	\$10.00	Fire Dept.
Light Service Vehicles: Units 6203 & 6291	\$15.00	\$15.00	Fire Dept.
Service Vehicles: Units 6261 & 6262	\$25.00	\$25.00	Fire Dept.
Fire Apparatus: Units 610, 6211, 6212, 6271	\$50.00	\$50.00	Fire Dept.

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Inspections</u>			
Field Inspection (per hour)	\$95.00	\$90.00	Fire Dept.
Hazardous Material Inspection	\$95.00	\$90.00	Fire Dept.
New Business	\$95.00	\$90.00	Fire Dept.
Certificate of Occupancy	\$95.00	\$90.00	Fire Dept.
Christmas Tree Lot	\$95.00	\$90.00	Fire Dept.
Fireworks Stand	\$95.00	\$90.00	Fire Dept.
Occupancy Inspection Base Rate	\$95.00	\$90.00	Fire Dept.
<u>Mitigation Monitoring</u>			
Small Commercial	\$25.00 + \$260.00 deposit ³	\$25.00 + \$260.00 deposit ³	Planning Dept.
Large Commercial	\$25.00 + \$375.00 deposit ³	\$25.00 + \$375.00 deposit ³	Planning Dept.

³ Towards actual staff time

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Occupancy Inspection Rate Schedule</u>			
Four (4) or less units	\$95.00	\$90.00	Fire Dept.
Five (5) to twenty (20) units	\$140.00	\$135.00	Fire Dept.
Twenty-one (21) to fifty (50)	\$185.00	\$180.00	Fire Dept.
More than fifty (50) units	\$230.00	\$225.00	Fire Dept.
<u>Outdoor Sales</u>			
Fireworks Booth Application Fee	\$150.00	\$25.00	Planning Dept.
Outdoor Sale Refundable Deposit (Municipal Code 5.04.330)	\$200.00	\$200.00	Planning Dept.
Outdoor Sale Application Fee	\$25.00	\$25.00	Finance
Close Out Sales Application Fee (Municipal Code 5.12.160)	\$100.00	\$100.00	Finance

City of Seaside Fee Schedule

Description	Current Year		Prior Year		Department
<u>Park Reservations</u>					
	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
1-49 Persons	\$32.00 ⁴	\$37.00 ⁴	\$30.00 ⁴	\$35.00 ⁴	PW Dept
50-100 Persons	\$52.00 ⁴	\$58.00 ⁴	\$50.00 ⁴	\$55.00 ⁴	PW Dept.
101-150 Persons	\$78.00 ⁵	\$84.00 ⁵	\$75.00 ⁵	\$80.00 ⁵	PW Dept.
Bounce House (charged per bounce house)	\$21.00		\$20.00		PW Dept
<u>Private Group Field Preparation</u>					
Facility Use Fee	\$156.00 per day 1-4 hours (\$19.50 per hour)		\$150.00 per day		PW Dept
Light Fee Cutino Park & Soper Park	\$100 for 1 st hour \$20.80 each additional hr		\$20.00 per hour		PW Dept
Additional Field Prep	\$75.00 per field prep		\$75.00 per field prep		PW Dept

⁴ Requires a \$75.00 cleaning deposit

⁵ Requires \$125.00 cleaning deposit

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Permits

Annual Fees

Explosive Storage ⁶	\$95.00	\$90.00	Fire Dept.
Auto Repair Garage ⁶	\$95.00	\$90.00	Fire Dept.
Bingo Permit	\$50.00	\$50.00	Finance
Sale & Storage of Fireworks ⁶	\$95.00	\$90.00	Fire Dept.
Spraying or Dipping Process ⁶	\$95.00	\$90.00	Fire Dept.
Home Occupation Permit	\$92.00	\$85.00	Planning Dept.
Garage Sale Permits	\$12.50	\$12.00	Planning Dept.

Installation and Use Permits

Fire Alarm Installation	\$95.00	\$90.00	Fire Dept.
Fire Extinguishing System Installation	\$95.00	\$90.00	Fire Dept.
Fire Hydrant Use Permit	\$95.00	\$90.00	Fire Dept.
Open Burning (\$25.00 per season + permit)	\$6.00	\$5.00	Fire Dept.

⁶ Permit fees include field inspection

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Plan Check

Public Improvements Plan Check	Actual cost + 10% admin (\$ 728 minimum)	Actual cost + 10% admin (\$ 700 minimum)	PW Dept.
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Fire Plan Check and Field Inspection

Contracted fire plan checks will be charged at actual plus 25% for administrative costs.

Plan check fee charges if fire personnel perform the service:

Manufacturing (H-1, H-2, H-3, H-4, H-5, H-6, H-7)

2 hrs. minimum building plan check +
2 hrs. minimum building field inspection

Total: 4 hrs. minimum	\$360.00	\$360.00	Building Dept.
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2 hrs. minimum fire sprinkler plan check +
3 hrs. minimum fire sprinkler field inspection

Total: 5 hrs. minimum	\$460.00	\$450.00	Fire Dept.
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Commercial (< 5,000 sq. ft.)(B-1, B-2, B-3, B-4, M & R1)

1 hr. minimum building plan check +
1 hr. minimum building field inspection

Total 2 hrs. minimum	\$180.00	\$180.00	Building Dept.
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1 hr. minimum fire sprinkler plan check +
2 hrs. minimum fire sprinkler field inspection

Total 3 hr. minimum	\$280.00	\$270.00	Fire Dept.
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City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Fire Plan Check and Field Inspection - continued

Commercial (> 5,000 sq. ft.)(B-1, B-2, B-3, B-4, R-1, R-2, R3)

2 hrs. minimum building plan check +
2 hrs. minimum building field inspection

Total 4 hrs. minimum	\$360.00	\$360.00	Building Dept.
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2 hrs. minimum fire sprinkler plan check +
4 hrs. minimum fire sprinkler field inspection

Total 6 hrs. minimum	\$560.00	\$540.00	Fire Dept.
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Public Assemblies - A Occupancies (< 5,000 sq. ft.)

(A-1, A-2, A-3, A-4, E-1, E-2, E-3, I-1, I-2)

2 hrs. minimum building plan check +
2 hrs. minimum building field inspection

Total 4 hrs. minimum	\$360.00	\$360.00	Building Dept.
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1 hr. minimum fire sprinkler plan check +
2 hrs. minimum fire sprinkler field inspection

Total 3 hrs. minimum	\$280.00	\$270.00	Fire Dept.
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City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Fire Plan Check and Field Inspection - continued</u>			
<i>Public Assemblies - A Occupancies (> 5,000 sq. ft.) (A-1, A-2, A-3, A-4, E-1, E-2, E-3, I-1, I-2)</i>			
2 hrs. minimum building plan check + 2 hrs. minimum building field inspection			
Total 4 hrs. minimum	\$360.00	\$360.00	Building Dept.
2 hrs. minimum fire sprinkler plan check + 4 hrs. minimum fire sprinkler field inspection			
Total 6 hrs. minimum	\$560.00	\$540.00	Fire Dept.
<i>Multiple Residential (3 or >3 units attached < 5,000 sq. ft.)</i>			
1 hr. minimum building plan check + 2 hrs. minimum building field inspection			
Total 3 hr. minimum	\$270.00	\$270.00	Building Dept.
1 hr. minimum fire sprinkler plan check + 2 hrs. minimum fire sprinkler inspection			
Total 3 hr. minimum	\$280.00	\$270.00	Fire Dept.
<i>Multiple Residential (3 or >3 units attached > 5,000 sq. ft.)</i>			
2 hrs. minimum building plan check + 2 hrs. minimum building field inspection			
Total 4 hr. minimum	\$360.00	\$360.00	Building Dept.
2 hrs. minimum fire sprinkler plan check + 4 hrs. minimum fire sprinkler inspection			
Total 6 hr. minimum	\$560.00	\$540.00	Fire Dept.

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Planned Unit Development</u>			
Planned Unit Developments	\$1,050 .00 + \$105.00 per unit	\$1,000 .00 + \$100.00 per unit	Planning Dept.
<u>Police Services</u>			
Accident Report	\$5.00	N/A	Police Dept.
Booking Fee Reimbursement	\$234.00	\$146.00	Police Dept.
Fingerprint Services (Live Scan), per person	\$15.00	\$15.00	Police Dept.
Additional fingerprint cards	\$2.00	\$2.00	Police Dept.
Response to False Burglar Alarms ⁷	1st response - \$ 0 2nd response - \$ 52 3rd response - \$103	1st response - \$ 0 2nd response - \$ 50 3rd response - \$100	Police Dept.
Records Check Clearance Letter	\$15.00 if no record \$ 26.00 if record	\$15.00 if no record \$ 25.00 if record	Police Dept.
Firearms Sales Permit	\$52.00	\$50.00	Police Dept.
Police Report (per copy)	\$.10 per page (first ten pages free)	\$.10 per page (first ten pages free)	Police Dept.
Accident Report	\$5.00	N/A	

⁷ Based upon 12 calendar months from first false alarm

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Police Services - continued</u>			
Concealed Weapon Permit ⁸	\$100.00	\$25.00	Police Dept.
Concealed Weapon Permit renewal	\$25.00	\$25.00	Police Dept.
Tow Service Provider Application	\$278.00	\$270.00	Police Dept.
Outside Agency Background Request	\$10.00	\$10.00	Police Dept.
Sign-off Equipment Violation Citations	\$ 5.00- if cited by Seaside PD \$ 8.00 - all others	\$ 5.00- if cited by Seaside PD \$ 8.00 - all others	Police Dept.
DUI Incidents	\$ 361.00 min ⁹	\$ 350.00 min ⁹	Police Dept.
Vehicle VIN Verification	\$8.00	\$8.00	Police Dept.
Vehicle Abatement	\$93.00	\$90.00	Police Dept.
Vehicle Abatement – Appeal	\$26.00	\$25.00	Police Dept.
Vehicle Release Fee for Impound/Repossession	\$25.00	N/A	Police Dept.

⁸ Fee established by state law

⁹ Police charges only, FD, PW, etc., charges would be additional. Limited by state law to \$1,000.00

City of Seaside

Fee Schedule

Description	Current Year	Prior Year	Department
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Public Improvements

Inspection

Inspection of public improvements	Actual cost + 10% admin (\$ 520 minimum)	Actual cost + 10% admin (\$ 500 minimum)	PW Dept
Grading Plan Check/Inspection	Fees per Ch. 70 of the current UBC Minimum \$ 333 ¹⁰	Fees per Ch. 70 of the current UBC Minimum \$ 320 ¹⁰	PW Dept
Wide Overweight Overlong Load Review	\$52 per single trip	\$50 per single trip	PW Dept
Certificate of Compliance	\$375 per application	\$360 per application	PW Dept
Final Parcel Map Review	Actual cost +10% (\$1,560 min. per application)	Actual cost +10% (\$1,500 min. per application)	PW Dept

Encroachment Permit

Proposed improvements estimated < \$ 5,000

Curbs & Gutters	\$160 application	\$155 application	PW Dept
Comm. Driveway Appr. & Alleys	\$160 application	\$155 application	PW Dept
Sidewalks	\$160 application	\$155 application	PW Dept

¹⁰ Actual Costs + 10% admin charge for consultants

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Encroachment Permit - continued

Trenching over 5 ft	\$160 application	\$155 application	PW Dept
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Proposed improvements estimated < \$ 5,000 - continued

Paving	\$160 application	\$155 application	PW Dept
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Pipe	\$160 application	\$155 application	PW Dept
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Proposed improvements estimated > \$ 5,000

Encroachment Permit	Actual hrly rate + 10% (\$160 minimum per application)	Actual hrly rate + 10% (\$155 minimum per application)	PW Dept
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Real Property

Real Property Certification	\$105	\$100	Planning Dept.
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Recreation

<i>Preschool</i>	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
Fees per class	\$5.00	\$6.25	\$3.75	\$4.50	Recreation

Kids Club

Individual - per mo.	\$15.00	\$20.00	\$15.00	\$20.00	Recreation
Family - per mo.	\$20.00	\$25.00	\$20.00	\$25.00	Recreation

City of Seaside Fee Schedule

Description	Current Year	Non-Resident	Resident	Prior Year	Non-Resident	Resident	Department
<u>Recreation - continued</u>							
<i>Intersession Day Camp</i>							
	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
One Week Sessions Elementary ages + activity fees	\$70.00	\$87.50	\$70.00	\$70.00	\$87.50	\$87.50	Recreation
Teen Outdoor Adventure + activity fees	\$40.00	\$50.00	\$40.00	\$40.00	\$50.00	\$50.00	Recreation
<i>Baseball Camp</i>							
M - F 9:30 - 12:30	\$45.00	\$56.00	\$45.00	\$45.00	\$56.00	\$56.00	Recreation
<i>Summer Playland</i>							
Individual - per week + activity fees	\$15.00	\$20.00	\$15.00	\$15.00	\$20.00	\$20.00	Recreation
Family - per week + activity fees	\$20.00	\$25.00	\$20.00	\$20.00	\$25.00	\$25.00	Recreation
<i>Gymnastics</i>							
Classes per month	\$30.00	\$37.50	\$30.00	\$30.00	\$37.50	\$37.50	Recreation
<i>Mini Golf</i>							
Up to 20 people	\$40.00	\$50.00	\$40.00	\$40.00	\$50.00	\$50.00	Recreation
21 to 40 people	\$65.00	\$80.00	\$65.00	\$65.00	\$80.00	\$80.00	Recreation
41 to 60 people	\$90.00	\$112.00	\$90.00	\$90.00	\$112.00	\$112.00	Recreation
<i>Soccer</i>							
per session	\$53.00	\$63.00	\$53.00	\$53.00	\$63.00	\$63.00	Recreation

City of Seaside Fee Schedule

Description	Current Year		Prior Year		Department
<u>Recreation - continued</u>					
<i>Tennis</i>		<i>Non-Resident</i>		<i>Non-Resident</i>	
	<i>Resident</i>		<i>Resident</i>		
per summer session	\$35.00	\$43.00	\$35.00	\$43.00	Recreation
<i>Track</i>					
per session	\$30.00	\$31.25	\$30.00	\$31.25	Recreation
<i>Youth & Ed Center</i>					
Up to 20 people	\$50.00	\$62.00	\$50.00	\$62.00	Recreation
21 to 40 people	\$75.00	\$93.00	\$75.00	\$93.00	Recreation
41 to 60 people	\$100.00	\$125.00	\$100.00	\$125.00	Recreation
<i>Youth & Ed Center, Mini Golf Combo</i>					
Up to 20 people	\$65.00	\$80.00	\$65.00	\$80.00	Recreation
21 to 40 people	\$90.00	\$112.00	\$90.00	\$112.00	Recreation
41 to 60 people	\$115.00	\$143.00	\$115.00	\$143.00	Recreation
<i>Special Events</i>					
Administrative cost	\$528.00	\$528.00	\$528.00	\$528.00	Recreation
Application Fee	\$25.00	\$25.00	\$25.00	\$25.00	Recreation

City of Seaside Fee Schedule

Description	Current Year		Prior Year		Department
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Recreation - continued

<i>Concession Booth Fees</i>	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
Crafts/Flea Market/ Misc	\$35.00 ¹¹	\$43.00 ¹¹	\$35.00 ¹¹	\$43.00 ¹¹	Recreation
Food/Beverage	\$35.00 ¹¹	\$43.00 ¹¹	\$35.00 ¹¹	\$43.00 ¹¹	Recreation
Commercial	\$50.00 ¹¹	\$62.00 ¹¹	\$50.00 ¹¹	\$62.00 ¹¹	Recreation

Room Rentals

Oldemeyer Center Room Rentals
Auditorium Rental

Per hour charge (Includes Dance Studio)	\$80.00	\$100.00	\$80.00	\$100.00	Recreation
Deposit due day of center rental	\$500.00	\$625.00 25% non-refundable	\$500.00	\$625.00 20% non-refundable	Recreation
Alcohol	\$ 500 deposit non-refundable if PD is called or if renter breaches contract.		\$ 500 deposit non-refundable if PD is called or if renter breaches contract.		Recreation
Non-profit Organization	\$ 20.00 per 4 hrs (25 % to maint. fund)		\$ 20.00 per 4 hrs (25 % to maint. fund)		Recreation

¹¹ Per day

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department		
<u>Room Rentals -continued</u>					
<i>Center Sponsored Rental - Bingo</i>					
VFW Friday 5-11pm	\$270.00	\$270.00	Recreation		
Avenue of Flags Sunday 5-11 pm	\$234.00	\$234.00	Recreation		
 <i>Dance Studio</i>					
	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
0-3 hrs.	\$ 55 /hr.	\$ 69/hr.	\$ 55 /hr.	\$ 69/hr.	Recreation
Every hour over 3	\$ 25./hr.	\$ 35/hr.	\$ 25/hr.	\$ 35/hr.	Recreation
 <i>Seaside Room</i>					
0-3 hrs.	\$ 35. /hr.	\$ 44/hr.	\$ 35. /hr.	\$ 44/hr.	Recreation
Every hour over 3	\$ 15/hr.	\$ 18/hr.	\$ 15/hr.	\$ 18/hr.	Recreation
 <i>Senior Lounge</i>					
0-3 hrs.	\$ 45/hr.	\$ 55/hr.	\$ 45/hr.	\$ 55/hr.	Recreation
Every hour over 3	\$ 30/hr.	\$ 18/hr.	\$ 30/hr.	\$ 18/hr.	Recreation
 <i>Bayonet Room</i>					
0-3 hrs.	\$ 35/hr.	\$ 44/hr.	\$ 35/hr.	\$ 44/hr.	Recreation
Every hour over 3	\$ 15/hr.	\$ 18/hr.	\$ 15/hr.	\$ 18/hr.	Recreation

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department		
<i>City Hall Room Rental</i>					
Council Chambers	\$ 20/hr.	\$ 20/hr.	Finance		
Council Chambers - Non-Profit	\$ 12/hr.	\$ 12/hr.	Finance		
Conference Room	\$ 10/hr.	\$ 10/hr.	Finance		
Conference Room - Non-Profit	\$ 6/hr.	\$ 6/hr.	Finance		
<i>Community Center at Soper Field</i>					
	<i>Resident</i>	<i>Non- Resident</i>	<i>Resident</i>	<i>Non- Resident</i>	
Large Meeting Room (3 hour minimum)	\$40.00/hr +\$250 deposit	\$60.00/hr +\$325 deposit	N/A	N/A	Recreation
Small Meeting Room 4 hour period	\$35.00/hr	\$44.00/hr	N/A	N/A	Recreation
Non-profit Organization	\$ 20.00 per 4 hrs (25 % to maint. fund)	\$ 20.00 per 4 hrs (25 % to maint. fund)			Recreation
Alcohol	\$ 500 deposit (5% non refundable) 100% non-refundable if PD is called or if renter breaches contract.	\$ 500 deposit non- refundable if PD is called or if renter breaches contract.			Recreation

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Senior Taxi Scrip Program</u>			
	<i>Resident</i>	<i>Non-Resident</i>	
	<i>Resident</i>	<i>Non-Resident</i>	
For \$ 20.00 Coupons	\$10.00	\$10.00	\$10.00
			\$10.00
			Recreation
<u>Sign Permits</u>			
Fixed Signs	\$118	\$110	Planning Dept.
Sign Face Changes	\$29	\$25	Planning Dept.
Temporary Signs	\$57	\$55	Planning Dept.
Street Banners	\$70	\$70	PW Dept.
Street Banner Installation (Sign Ordinance Chap 15.20.405.10)	\$ 150 + actual cost	\$ 150 + actual cost	PW Dept.
Master Sign Program	\$635.00	\$200 + \$650 deposit ¹²	Planning Dept.
<u>Site Plan Review</u>			
Commercial	\$663.00	\$625.00	Planning Dept.
<u>Street Maintenance</u>			
Marking curb - per curb (20' max. length)	\$300.00	\$300.00	PW Dept
Marking 1 (one) parking space	\$300.00	\$300.00	PW Dept
Installation of one sign	\$300.00	\$300.00	PW Dept

¹² Towards actual staff time

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department		
<u>Subdivisions</u>					
Tentative (up to 4 lots)	\$1,000.00 + \$180.00 per lot	\$830.00 + \$820 deposit ¹³	Planning Dept.		
Tentative (4 or more lots)	\$1,500.00 + \$200 per lot	\$1,050.00 + \$1,165.00 deposit	Planning Dept.		
Lot Line Adjustment	\$343.00	\$325.00	Planning Dept.		
<u>Swim Center</u>					
<i>Swim Fees</i>	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
Swim Classes	\$30.00	\$37.50	\$30.00	\$37.50	Recreation
Water Exercise / 2 days wk	\$30.00	\$37.50	\$30.00	\$37.50	Recreation
Water Exercise / 5 days wk	\$48.00	\$60.00	\$48.00	\$60.00	Recreation
<u>Swim Center - continued</u>					
<i>Swim Fees - continued</i>					
Adult Lap Swim	\$2.50	\$3.00	\$2.50	\$3.00	Recreation
Senior Swim / Military / College Rate	\$1.50	\$2.50	\$1.50	\$2.00	Recreation

¹³ Towards actual staff time

City of Seaside Fee Schedule

Description	Current Year		Prior Year		Department
<u>Swim Center - continued</u>					
<i>Swim Fees - continued</i>					
	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
Recreation Swim/Adult	\$2.50	\$3.00	\$2.50	\$3.00	Recreation
Recreation Swim / Senior / College Student / Youth / Military	\$1.50	\$2.50	\$1.50	\$2.00	Recreation
Senior Swim	\$1.50	\$2.50	\$1.50	\$2.00	Recreation
Private Rental (per hr)	\$30.00	\$37.50	\$30.00	\$37.50	Recreation
<i>Co-Sponsored Pool Rental</i>					
Seaside Dolphins Swim Team	\$13.80		\$13.80		Recreation
CSUMB	\$13.80		\$13.80		Recreation
MPUSD Special Ed. Student	\$13.80		\$13.80		Recreation
MCOE Special Ed Student	\$13.80		\$15.00		Recreation
Cypress Synchronized Club	\$23.00		\$23.00		Recreation

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department		
<i>Private Rentals -Corporate</i>					
Bamboo Reef Dive Shop	\$30.00 per hr	\$30.00 per hr	Recreation		
Aquarius Dive Shop	\$30.00 per hr	\$30.00 per hr	Recreation		
<i>Swim Birthday Parties</i>					
	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
2 hours - up to 50 people	\$90.00	\$150.00	\$90.00	\$150.00	Recreation
2 hours - up to 100 people	\$115.00	\$145.00	\$115.00	\$145.00	Recreation
2 hours - up to 125 people	\$135.00	\$170.00	\$135.00	\$170.00	Recreation
2 ½ hours - up to 50 people	\$120.00	\$150.00	\$120.00	\$150.00	Recreation
2 ½ hours - up to 100 people	\$145.00	\$181.00	\$145.00	\$181.00	Recreation
2 ½ hours - up to 125 people	\$135.00	\$175.00	\$135.00	\$175.00	Recreation
3 hrs - up to 50 people	\$150.00	\$187.00	\$150.00	\$187.00	Recreation
3 hrs - up to 100 people	\$175.00	\$218.00	\$175.00	\$218.00	Recreation
3 hrs - up to 125 people	\$200.00	\$250.00	\$200.00	\$250.00	Recreation

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
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Recreation and Lap Swim Cards

Proposed Fees for Recreation and Lap Swim Cards

	<i>Resident</i>	<i>Non-Resident</i>	<i>Resident</i>	<i>Non-Resident</i>	
Youth Recreation Card	\$10 mo. / \$70 yr.	\$12 mo. / \$87 yr.	\$10 mo. / \$70 yr.	\$12 mo. / \$87 yr.	Recreation
Senior Lap and Recreation Card	\$15 mo. / \$90 yr.	\$19 mo. / \$112 yr.	\$15 mo. / \$90 yr.	\$19 mo. / \$112 yr.	Recreation
Adult Lap and Recreation Card	\$20 mo. / \$160 yr.	\$25 mo. / \$200 yr.	\$20 mo. / \$160 yr.	\$25 mo. / \$200 yr.	Recreation
Adult Couple / Corporate	\$30. mo. / \$210 yr.	\$37 mo. / \$262 yr.	\$30. mo. / \$210 yr.	\$37 mo. / \$262 yr.	Recreation
Family - up to 4 people / Corporate	\$40 mo. / \$280 yr.	\$50 mo. / \$350 yr.	\$40 mo. / \$280 yr.	\$50 mo. / \$350 yr.	Recreation
Family - up to 8 people / Corporate	\$50 mo. / \$350 yr.	\$62 mo. / \$437 yr.	\$50 mo. / \$350 yr.	\$62 mo. / \$437 yr.	Recreation

Taxi Fees - Application & Permit

Taxi License Application	\$100.00	\$100.00	Finance
Taxi Permit (Annually)- each taxi	\$50.00	\$50.00	Finance
Taxi Driver Permit (Annually)	\$12.00	\$12.00	Police Dept

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Time Extension Review</u>			
Administrative	\$52.00	\$50.00	Planning Dept.
Planning Commission	\$255.00	\$245.00	Planning Dept.
<u>Traffic Advisory</u>			
Traffic Advisory Committee Request	Actual Cost (\$30 minimum)	N/A	PW Dept
<u>Tree Permit</u>			
1 - 5 Trees	\$46.80 Per Permit ¹⁴	\$45.00 Per Permit ¹⁴	PW Dept
Over 5 Trees	Charged fully allocated rates for personnel and equipment.		PW Dept
Tree permits requiring a certified arborist's report will be charged cost + 10%			
<u>Utility Users Tax</u>			
Exemption Fee (Filing Fee)	\$10.00	\$10.00	Finance
<u>Variance</u>			
Single-family Home	\$1,757.00	\$750.00	Planning Dept.
Commercial and Residential	\$1,757.00	\$1,200.00	Planning Dept.

¹⁴ Permits requiring a certified arborist report will be charged actual cost + 10%

City of Seaside Fee Schedule

Description	Current Year	Prior Year	Department
<u>Water Allocation</u>			
Water Allocation Application	Actual Cost (\$300 minimum)	N/A	PW Dept.
<u>Zoning Permits</u>			
Barbeque Permit	\$84.00	\$35.00	Planning Dept.
Commercial (per unit)	\$289.00	\$275.00	Planning Dept.
Temporary Use Review	\$84.00	\$35.00	Planning Dept.



Position List





**CITY OF SEASIDE
POSITION LIST
AS OF JULY 1, 2004**

		<u>2004-2005</u>		<u>2003-2004</u>	
<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	
<u>LEGISLATIVE BODY</u>					
MAYOR	1		1		
COUNCIL MEMBER	4		4		
		5		5	
<u>OFFICE OF THE CITY MANAGER</u>					
CITY MANAGER	1		1		
ADMINISTRATIVE SECRETARY	1		1		
ASSISTANT TO THE CITY MANAGER	1		1		
SECRETARY TO THE CITY MANAGER AND CITY COUNCIL	1		1		
CITY CLERK	1		1		
COURIER	1		1		
PART TIME RECORDS COORDINATOR	1		1		
PERSONNEL OFFICER	1		1		
PART TIME SECRETARY	1		1		
		9		9	
<u>CITY ATTORNEY</u>					
CITY ATTORNEY	1		1		
		1		1	
<u>FINANCE DEPARTMENT</u>					
DIRECTOR OF FINANCE AND RISK MANAGEMENT	1		1		
FINANCE ANALYST	1		1		

<u>JOB TITLE</u>	<u>2004-2005</u>		<u>2003-2004</u>	
	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>
SENIOR ACCOUNTING TECHNICIAN	1		1	
ACCOUNTING TECHNICIAN, <i>ONE UNFUNDED</i>	3		3	
ACCOUNTING ASSISTANT	1		1	
		7		7
<u>POLICE DEPARTMENT</u>				
CHIEF OF POLICE	1		1	
SENIOR ADMINISTRATIVE SECRETARY	1		1	
POLICE CAPTAIN	2		2	
POLICE LIEUTENANT	2		2	
POLICE SERGEANT	7		7	
POLICE INVESTIGATOR	5		5	
COMMUNITY LIAISON OFFICER	2		2	
SCHOOL RESOURCE OFFICER	2		1	
POLICE OFFICER, <i>THREE OFFICERS IN TRAINING</i>	22		23	
RESERVE POLICE OFFICER	6		8	
VEHICLE ABATEMENT OFFICER	1		1	
ANIMAL CONTROL OFFICER	1		1	
POLICE RECORDS SUPERVISOR	1		1	
POLICE RECORDS TECHNICIAN, <i>ONE UNFUNDED</i>	6		6	
POLICE SERVICES ASSISTANT	2		3	
PART TIME COMMUNITY SERVICES ASSISTANT	2		4	
PART TIME SCHOOL CROSSING GUARDS, <i>UNFUNDED</i>	2		2	
YOUTH DIVERSION COUNSELOR, <i>FUNDED BY THE COUNTY</i>	1			
		66		70
<u>FIRE DEPARTMENT</u>				
FIRE CHIEF	1		1	
SENIOR ADMINISTRATIVE SECRETARY	1		1	

2004-2005

2003-2004

<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>
BATTALION CHIEF	3		3	
FIRE CAPTAIN	6		6	
FIRE ENGINEER	6		6	
FIREFIGHTER	9		6	
PART TIME RESERVE FIREFIGHTER, <i>15 UNFUNDED</i>	20		20	
		46		43
<u>COMMUNITY DEVELOPMENT</u>				
DIRECTOR OF COMMUNITY DEVELOPMENT	1		1	
SENIOR ADMINISTRATIVE SECRETARY	1		1	
PLANNING SERVICES MANAGER	1		1	
PLANNER II	2		2	
SENIOR BUILDING INSPECTOR	1		1	
BUILDING INSPECTOR	1		1	
SECRETARY			1	
BUILDING-GRANTS TECHNICIAN	1			
PROPERTY MAINTENANCE OFFICER	1		1	
CODE ENFORCEMENT OFFICER	1		1	
BUSINESS DEVELOPMENT LOAN SPECIALIST			1	
GRANT COORDINATOR			1	
ECONOMIC DEVELOPMENT AND REDEVELOPMENT MANAGER	1			
		11		12
<u>DEPARTMENT OF PUBLIC WORKS</u>				
DIRECTOR OF PUBLIC WORKS	1		1	
SENIOR ADMINISTRATIVE SECRETARY	1		1	
SENIOR CIVIL ENGINEER	1		1	
UTILITY ENGINEER, <i>UNFUNDED</i>	1		1	
ASSOCIATE CIVIL ENGINEER	1		1	

		<u>2004-2005</u>		<u>2003-2004</u>	
	<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>
	JUNIOR ENGINEER	1		1	
	ENGINEERING TECHNICIAN	1		1	
	PUBLIC WORKS SUPERINTENDENT	1		1	
	MAINTENANCE AND OPERATIONS SUPERVISOR	1		1	
	ELECTRICIAN	1		1	
	HVAC SPECIALIST	1		1	
	PUBLIC WORKS MAINTENANCE SPECIALIST	5		4	
	PUBLIC WORKS MAINTENANCE WORKER I	7		7	
	WATER SYSTEM MAINTENANCE SPECIALIST	1		1	
	WATER SYSTEMS WORKER I	1		1	
	EQUIPMENT MECHANIC	2		2	
	MECHANICS ASSISTANT	1		1	
	STREET SWEEPER OPERATOR	1		1	
	CUSTODIAN, <i>UNFUNDED</i>	1		1	
PART TIME	CUSTODIAN	1		1	
	PARKS MAINTENANCE SUPERVISOR	1		1	
	PARKS MAINTENANCE CREW CHIEF	1		1	
	PARKS EQUIPMENT OPERATOR	1		1	
	PARKS IRRIGATION SPECIALIST	1		1	
	PARKS MAINTENANCE WORKER II	2		2	
	PARKS MAINTENANCE WORKER I	6		6	
			43		42
	<u>RECREATION AND COMMUNITY ACTIVITIES</u>				
	DIRECTOR OF RECREATION AND COMMUNITY ACTIVITIES	1		1	
	SENIOR ADMINISTRATIVE SECRETARY	2		2	
	COMMUNITY SERVICES PROGRAM COORDINATOR	1		1	
	RECREATION SUPERVISOR, AQUATICS, <i>UNFUNDED</i>	1		1	

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2004-2005

2003-2004

<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>	<u>NUMBER OF EMPLOYEES</u>	<u>DEPARTMENT TOTAL</u>
FACILITY MAINTENANCE CREW CHIEF	1		1	
CUSTODIAN	1		1	
PART TIME SENIOR RECREATION LEADER	5		5	
PART TIME RECREATION LEADER	3		3	
PART TIME RECREATION LEADER I	3		3	
PART TIME RECREATION LEADER II	12		12	
PART TIME RECREATION LEADER III	16		16	
PART TIME ASSISTANT POOL MANAGER	1		1	
PART TIME SENIOR LIFEGUARD	2		2	
PART TIME LIFEGUARD	5		5	
PART TIME WATER SAFETY INSTRUCTOR	10		10	
PART TIME BUS DRIVER	2		2	
PART TIME FACILITY MANAGER	1		1	
PART TIME FACILITY LEAD MAINTENANCE AIDE	2		2	
PART TIME LEAD MAINTENANCE AIDE	1		1	
PART TIME FACILITY MAINTENANCE AIDE	2		2	
PART TIME CUSTODIAN	3		3	
		75		75
GRAND TOTAL		263		264



Glossary





Glossary of Budget Terms

Agency-The equivalent to a department within the City's organizational structure.

Annualized Cost-A full year's cost of an item or position, even though it may be utilized only in part of any year.

Appropriation-Authorization by the City Council to expend monies and incur obligations for specified purposes.

Audit-A review of the City accounts by an independent accounting firm. Independent verification that the City's financial statements accurately reflect the City's financial position.

Bond-A written promise to pay a specified sum of money, (the face value or principal amount), at a specified date or dates in the future (maturity date) together with periodic interest at a specified rate.

Capital Improvement Program- Adoption of a financial plan for neighborhood improvement projects, and the means of financing them for a specified period of time. The City annually updates the next fiscal year's Capital Improvement Program budget and reviews its five-year Capital Improvement Plan.

Capital Improvement Project (CIP)-A permanent major addition or renovation to the City's real property assets. Project expenditures may include costs of design, construction, acquisition of buildings and/or facilities and significant repair, renewal or renovations to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time costs.

City Attorney-Represents the City in legal disputes and advises the Council and staff on legal matters.

City Clerk-Maintain records of City ordinances, resolutions, contracts, minutes and other important official City documents.

City Council-A part-time legislative and policy-making body, consisting of five members, elected at large on a non-partisan basis. The members enact ordinances and resolutions essential to the City. Council meetings are held on the first and third Thursday of each month at 7:00 PM in the Seaside City Hall Council Chambers.

City Manager-Responsible for supervising activities of all City departments, implements City Council policy, prepares an annual budget, conducts personnel matters and directs the day-today operations of City government.

Commissions and Advisory Committees-There are various commissions and advisory committees serving in a voluntary basis for the City of Seaside. The committees consist of citizens appointed by the City Council to advise the City on issues such as planning, parks and recreation. All meetings are open to the public, with public participation invited and encouraged.

Community Development Department-Establishment of a General Plan, manage and monitor growth, code enforcement, coordination/implementation of activities to enhance the community's economic base, maintenance of engineering maps and survey records, administering building and health and safety inspections.

Contingency-Funds set aside or approved for use. These funds could be used for unanticipated expenditure requirements, new programs or to absorb unexpected revenue losses, only with specific Council approval and authorization.

Debt Service-Payments of interest and principal on obligations resulting from the issuance of bonds, notes or certificates of indebtedness.

Department-An organizational unit comprised of one or more divisions or sub-units.

Dedicated Reserve-Money set-aside in a special account for specified purposes, such as expected or unanticipated operational costs, equipment or capital requirements.

Division-An organizational subdivision of a department

Encumbrance-A commitment of funds for goods or services on order. Earmarked funds to be expended, representing an obligation of the agency.

Enterprise Fund-A fund established to account for the cost of those governmental facilities and services that are operated in a manner similar to private enterprises. These programs can be entirely or predominately self-supporting.

Entitlement-A grant or subvention fund available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Equipment/Building Outlay-A budget category which includes equipment having a unit cost of more than \$1,000.00 and an estimated useful life of more than one year. Also referred to as capital outlay, smaller building and park projects are included in this category.

Expenditure-The outflow of funds paid or to be paid for an asset obtained, or good and services obtained regardless of when the expense is actually incurred.

Finance Director-Responsible for maintaining the financial records, serving as the City's banker, auditor, accountant, purchasing manager and financial investor.

Fire Department-Protecting life and properties from fire and fire-related damage. Performs investigations into suspicious fires. Conducts inspections of public and private buildings for fire hazards, and educates the public about fire and burn prevention. A full Hazardous Materials Team, serving the Monterey Peninsula.

Fiscal Year-A twelve month period of time in which the Annual Budget applies. For the City of Seaside it is July 1st through June 30th.

Fund-An independent fiscal and accounting entity used to set the financial position and results of operation related to specific purposes for which a particular fund is created.

Fund Balance-The excess of assets over liabilities, representing the cumulative effect of revenues and other financing sources over expenditures.

Full-Time Equivalent (FTE)-A standard that is used to convert part-time or temporary personnel hours to a full-time basis, allowing for comparison purposes.

General Fund-The City's principal operating fund, supported by taxes, fees and other general revenues which can be used for any legal government purpose. The fund finances the general operating programs of the City.

Grants-Contributions of gifts, cash or other assets from an outside governmental entity. Grants can be used or expended for a specific purpose, activity or facility. An example would be the Community Development Block Grant provided by the Federal Government.

Indirect Cost Reimbursement-A General Fund budget category that shows the amount of costs that are reimbursed by other funds.

Internal Service Fund-Provides a service to all City Departments, billing other funds for services rendered, as in private business. Examples of internal services would be Information Services, Vehicle Maintenance and Self-Insurance.

Long Term Debt-Borrowing of money or the issuance of bonds or other debt instruments for the financing of major capital improvements or property acquisitions, over an extended period of time. Generally Long Term Debt is spread over 20 to 30 years.

Mission Statement-A brief description of the purpose, goals and major responsibilities of an agency or organization.

Non-Departmental-Program costs that do not relate to any one specific department, but represent cost of a general, City-wide nature, such as a debt service and appropriated reserve.

Operating Budget-Annual appropriation of funds for ongoing program costs, including employee services, supplies, equipment and debt services.

Ordinance-A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or a Constitutional provision.

Organization-An organizational sub-division of an agency or department. A cost center or program for which an annual operating budget or capital budget is established. Sometimes referred to as a division.

Performance Indicators-Measurements depicting the effectiveness or efficiency of services provided output produced.

Program-An activity or group of activities performed for the purpose of providing a service or a support function.

Public Works Department-To oversee design and construction of all City-owned facilities. Inspections of improvements and maintenance of streets, bridges, buildings, parks, sewers, water lines, etc. Analyze traffic flow/safety, maintenance of all traffic signs and markings.

Police Department-To protect and maintain order in the event of community disturbances or emergencies. To apprehend criminals, recover stolen property, assistance in traffic accident management/investigation. Education of the citizens in regards to burglary prevention, illegal narcotics, traffic laws and personal safety.

Recreation Department-Responsible for providing recreation programs such as sports, educational, cultural, entertainment and other leisure activities.

Reserve Account-An account used to earmark a portion of the fund balances as legally segregated for a specific use.

Resolution-A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval.

Resources-The total amount available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenue Bonds-Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities.

Source Document-Basic evidence needed to record an accounting transaction. Journal entries, financial records and accounting reports are eventually derived from source documents. Examples of source documents are purchase orders, invoices and time sheets.

Special Assessment Fund-A fund used to account for the financing of public improvements or services from the issuance of bonds or assessments levied against the properties benefited.

Special Revenue Fund-A fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for special purchases. Examples of special revenue funds are those established for the purpose of financing schools, parks or libraries.

Suspense Account-A temporary account (i.e. not included in the financial statements) for recording part of a transaction, such as those involving receipts or disbursements, prior to final analysis or identification of that transaction.

Tax-Charges imposed by the City to obtain revenue for the public good.

Unencumbered Balance-A balance relating to a portion or the entire amount of an appropriation that has not been encumbered or expended.

Unrestricted Net Assets-Assets with no external restriction as to use or purpose. They can be employed for any purpose designated Council, as distinguished from funds restricted externally for specific purposes.

Warrant-An order drawn authorizing payment to a designated payee



City of Seaside Fund Descriptions

Fund

- 100 General Fund** – The General Fund is the primary operating fund of the City. The General Fund receives all general Taxes such as property taxes, sales taxes, transient occupancy taxes, vehicle license fees, planning fees, recreation fees, and other revenues not specifically designated to another fund. It is used to account for the day-to-day operations; police and fire, recreation, parks maintenance and government administration are funded by and accounted for in the General Fund.
- 101 Contingency Fund** – The Contingency Fund was established in accordance with Section 3.12.030 of the Municipal Code. The balance is to be not less than 10% of General Fund revenues of any given year.
- 102 Capital Outlay Fund** – The Municipal Code established this fund to provide funding for the purchase of assets of a long-term character, excluding land, building and improvements. The continuing revenue source is to be 5% of General Fund revenues of any given year. Expenditures related to purchasing major equipment for the city are accounted for within this fund.
- 103 Laguna Grande Parking Authority** – This fund was established to account for the construction and maintenance of the Laguna Grande Parking lot on Canyon Del Rey between the freeway and Fremont Boulevard. The Parking Authority has a Maintenance Participation Agreement with the businesses located on the lot. Expenses are reimbursed by the businesses.
- 106 OES/FEMA** – This fund is used to account for any grants received by the City for emergency preparedness. In addition, if there were a disaster, this fund would be used to track reimbursements from OES and/or FEMA.
- 113 POMA** – Presidio of Monterey Authority fund is used to account for the revenues and expenditures associated with the maintenance of facilities and infrastructure at the Presidio of Monterey. The City maintains these facilities for the U.S. Army on a cost reimbursement basis.

SPECIAL REVENUE FUNDS:

Special revenue funds are established to account for funds that must be accounted for separately, as required by Federal law, State law or the Municipal Code. Sometimes special revenue funds may be used to account for funds separately for program accounting.

- 200 Community Development Block Grant (CDBG)** – The revenues to this fund come from grants from the Federal Community Development Act. CDBG funds are restricted to the revitalization of low and moderate-income areas of the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually requests public comment regarding the expenditure of these funds.
- 203 BJA Grant** - This fund is established to account for Federal grant funds received from U.S. Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grants (LLEBG). These grant funds are used to purchase safety equipment, and police vehicles such as the Mobile Substation and patrol vehicles.
- 205 COPS in Schools** – This fund is established to account for Federal funds received from the U.S. Department of Justice Office of Community Oriented Policing for personnel costs associated with an entry-level police officer position. By funding an entry-level position with these grant funds, a veteran officer is able to serve as a School Resource Officer.
- 206 School CPP Grant** – This fund was used to account for a school officer grant program through Monterey Peninsula Unified School District.
- 208 CLEEP** – The California Law Enforcement Equipment Program (CLEEP) fund is established to account for State funds received under the High Technology Grant Program. These funds supplement the costs of high-tech police equipment such as the Mobile Data Wireless System, radio for the mobile substation, car video cameras, and computer equipment.
- 209 MPC Training – Police Department** – This fund is used to account for the revenues and expenditures of public safety courses taught by City of Seaside police personnel at Monterey Peninsula College.
- 210, 212, 214 & 215 State Gas Tax Funds** – The City's share of the State Gas Tax allocations are recorded in these funds. State gas tax funds are distributed to the cities based on population from gas taxes collected at the pump. The use of these funds is restricted to the maintenance, repair and design of streets by State and Federal legislation.

- 218 MPC Training – Fire Department** – This fund is used to account for the revenues and expenditures of public safety courses taught by City of Seaside fire personnel at Monterey Peninsula College.
- 219 PAL Grant** – The fund is established to account for State funds received through a grant from the County of Monterey for professional services for prevention and intervention services to reduce violence and drug and alcohol abuse among teens in Seaside.
- 220 Proposition 172** – This fund is used to account for the sales tax designated to be spent by cities only for public safety services. In November 1993, California voters approved a one-half percent sales and use tax to be spent for police and fire services. The tax is distributed by the State Controller to the County and the County allocates the tax to each city.
- 221 Ca Supplemental Law Enforce (CALSUP)** – The California Supplemental Law Enforcement fund is used to track State revenues received through the County of Monterey. The funds have been used to supplement overtime costs, police safety equipment, patrol vehicles, and a Records Management System.
- 240 Underage Drinking** – This fund was established to account for State grant funds received from the Department of Alcoholic Beverage Control for the operation of programs designed to enforce underage drinking laws and policies.
- 241 Drug Programs** – Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are made. Expenditures are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.
- 242 Homeland Security** – This fund was established to account for Federal grant funds received from the U.S. Department of Justice Office of Community Oriented Policing for providing for the Homeland Security Overtime Program.
- 244 Found Property** – This fund is used to hold found property until it can be returned to its owner or is escheated to the State.
- 251 Senior Programs** – This fund was established in accordance with a bequest from the Gardner Estate and supports new and/or existing senior program. In accordance with the bequest, the funds may not be used for staffing or capital improvements.

- 252 Oldemeyer Maintenance** – When an individual or group rents a room or the center for an activity, a portion of the rental fee is deposited in this fund. It is used for the maintenance and janitorial service of the Center.
- 253 Youth Center Maintenance** - When an individual or group rents the center for an activity, a portion of the rental fee is deposited in this fund. It is used for the maintenance and janitorial service of the Center.
- 254 Employee Events** – this fund is used to account for employee events such as the Holiday Party or Employee Recognition Barbeque.
- 255 Soper Field Community Center** - When an individual or group rents the center for an activity, a portion of the rental fee is deposited in this fund. It is used for the maintenance and janitorial service of the Center.
- 261 Impact Fees** – The impact fees collected from new developments are deposited and held in this fund prior to their use on an appropriate project, in accordance with State law.
- 271 Stormwater System Maintenance Fund** – This fund was established to account for revenues and expenditures related to the operation and maintenance of the City’s storm drain and stormwater management system.

CAPITAL FUNDS:

These funds are established, as needed, for current and on-going capital projects. All revenues sources and expenditures for a particular project are recorded in the project fund. Currently active funds:

- 300 Capital Projects**
- 303 Ft. Ord**
- 304 Pattullo Swim Center**
- 308 Seaside Library**
- 310 Fremont Boulevard Improvements**
- 313 ADA Improvements**
- 328 Commuter Bike/Pedestrian Path**
- 329 90” Storm Drain**
- 333 City Hall Generator**

351 & 352 Kenneth Street Assessment District and City-Wide Curb and Gutter Assessment District – The assessment district funds are used to account for the debt service and required serve funds for each of the assessment districts within the City. Property assessments are collected from property owners and debt service payments are made from the assessments collected. These funds are restricted by the bond covenants and agreements. The bonds are not a debt of the City.

ENTERPRISE FUNDS:

401 Water Fund – The Water Fund receives revenues from user charges based on water usage. All expenditures for the operation of the water system including maintenance, capital outlay, debt service, and depreciation are charged to this fund.

INTERNAL SERVICE FUNDS:

Internal service funds account for the financing of goods and/or services provided by one department to other departments within the City, the Redevelopment Agency, the Parking Authority and the Sanitation District. All expenses are charged back to the operating departments.

501 Equipment Maintenance Fund

502 Insurance Fund

503 Management Information

SEASIDE COUNTY SANITATION DISTRICT:

The Seaside County Sanitation District (SCSD) is a separate legal entity composed of the cities of Del Rey Oaks, Sand City and Seaside. It is responsible for the transportation of sewage waste from residential and commercial buildings to a sewage treatment plant operated by Monterey Regional Waste Pollution Control Agency. SCSD installs and maintains sewer lines and lift stations. The revenues of the Sanitation District are from user fees and property taxes.

951 Sanitation District Operating

952 Sanitation District Capital Outlay

953 Sanitation District Capital Improvement

954 Sanitation District Insurance

REDEVELOPMENT FUNDS:

The Redevelopment Funds are used to account for the activities of two redevelopment project areas – the Merged Project Area and the Ft. Ord Project Area. Revenue is derived from largely property tax increments. The revenues support capital improvements, low-to-moderate income housing programs, and bond payments. The State of California Health and Safety Code specify the funds to be used to account for Redevelopment activity.

- 981 Fort Ord Redevelopment Operating & Capital**
- 983 Fort Ord Redevelopment Set Aside**
- 991 Redevelopment Operating & Capital - Merged**
- 992 Redevelopment Debt Service - Merged**
- 993 Redevelopment Housing - Merged**
- 996 Redevelopment Bonds - Merged**

Acronym Glossary

ACJIS	– Associated Criminal Justice Information System
ADA	– Americans with Disabilities Act
APWA	– American Public Works Association
ASE	– Automotive Service Excellence
AWWA	– American Water Works Association
BAR	– Board of Architectural Review
BG	– Background
BJA	– Bureau of Justice Assistance
CALPELRA	– California Public Employers Labor Relations Association
CAPE	– California Association of Property and Evidence
CEPO	– Continuing Education for Public Officials
CHOMP	– Community Hospital of the Monterey Peninsula
CLEARs	– California Law Enforcement Association of Records Supervisors
CLETS	– California Law Enforcement Telecommunication System
CPCA	– California Police Chiefs Association
CPO	– Certified Pool Operator
CPOA	– California Peace Officers Association
CPOLS	– California Police Officers Legal Source
CPRS	– California Parks and Recreation Society
CPT	– Continuing Professional Training
CRA	– California Redevelopment Association
CRWA	– California Rural Water Association

CSPE	– California Society of Professional Engineers
DOHS	– Department of Health Services
DOJ	– Department of Justice
FBI	– Federal Bureau of Investigations
FLSA	– Fair Labor Standards Act
FORA	– Fort Ord Reuse Authority
GSR	– Gun Shot Residue
HOPE	– Hope Rehabilitation Services
HVAC	– Heating, Ventilation, and Air Conditioning
IACP	– International Association of Chiefs of Police
JPA	– Joint Powers Authority
LEADS	– Law Enforcement and Detective System
MCT	– Mobile Computer Unit
MPWMD	– Monterey Peninsula Water Management District
MRWPCA	– Monterey Regional Water Pollution Control Agency
NCGIA	– Northern California Gang Investigators Association
NIP	– Neighborhood Improvement Project
OSHA	– Occupational Safety and Health Administration
PAL	– Police Activity League
PAPA	– Pesticide Application Professional Association
PARS	– Public Agency Retirement System
PC	– Planning Commission
PC/VC	– Penal Code / Vehicle Code

- PERS** – Public Employees Retirement System
- POST** – Peace Officer Standards and Training
- RMS** – Records Management System
- RUMBA** – RUMBA Office 2000
- SCADA** – Supervisory Control and Data Acquisition
- SCSD** – Seaside County Sanitation District
- TAC** – Traffic Advisory Committee
- TAMC** – Transportation Agency of Monterey County
- TPO** – The Personnel Office
- TRAK** – Technology to Recover Abducted Kids
- USA** – Underground Service Alert

