

# Preliminary Budget 2014-2015

City of Seaside

May 15, 2014

# Agenda

- ✓ Mayor
  - Introduction
- ✓ City Manager
  - Overview
- ✓ Deputy City Manager, Administrative Services
  - Financial Overview Presentation

# Agenda

- ✓ City Council
  - Hear Presentation
  - Ask Clarifying Questions
  - Hear Public Comment
  - Provide Direction
  - Continue to Budget Study Sessions
    - Thursday, May 22 at 6:00 p.m.
    - Tuesday, May 27 at 5:00 p.m.
    - And, if needed, Thursday, May 29 at 5:00 p.m.

# City Manager

## Overview

# Study Session Discussions

City Manager's Budget Message

Capital Outlay

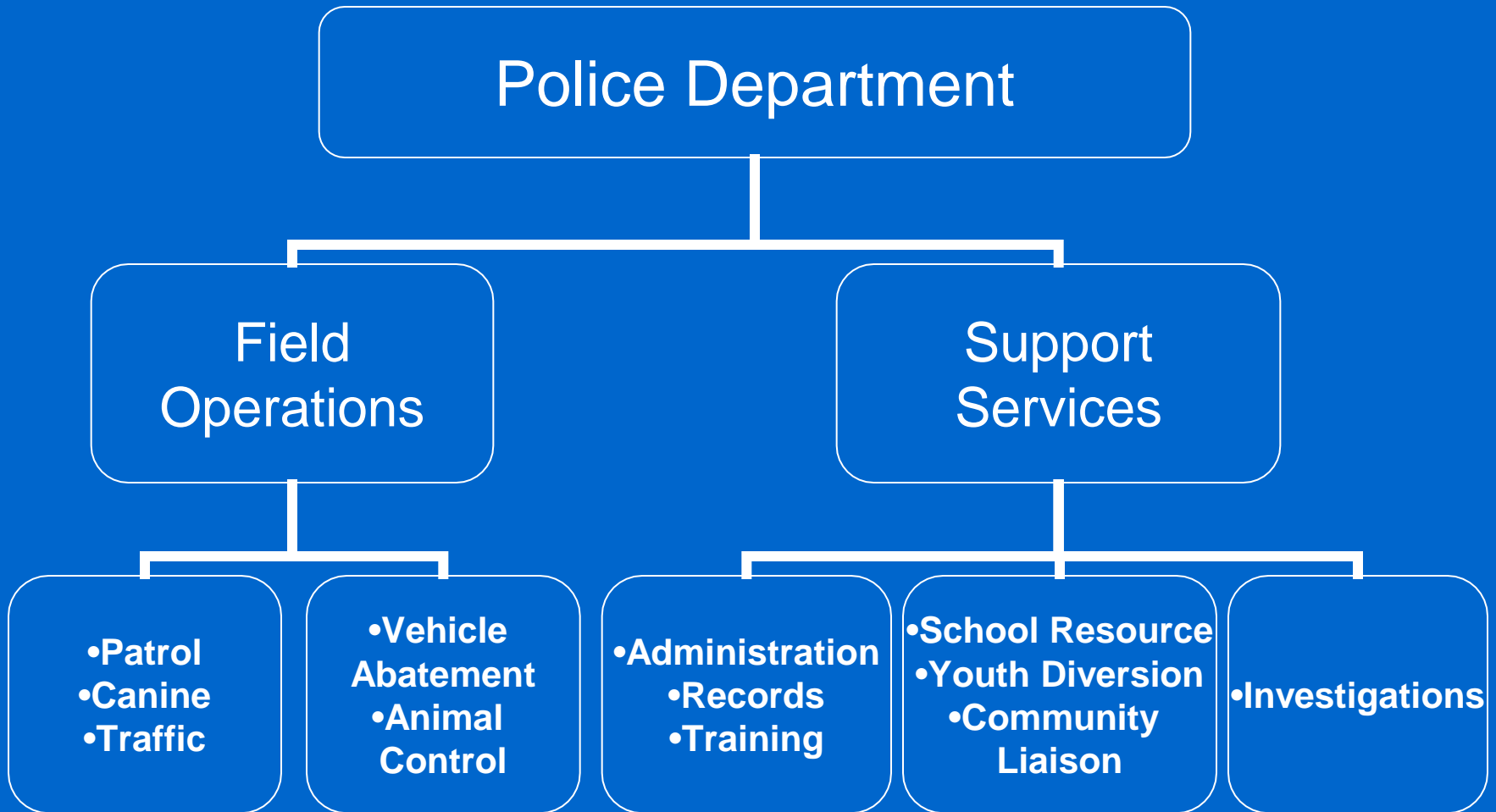
Capital Improvements

Need for Revenues

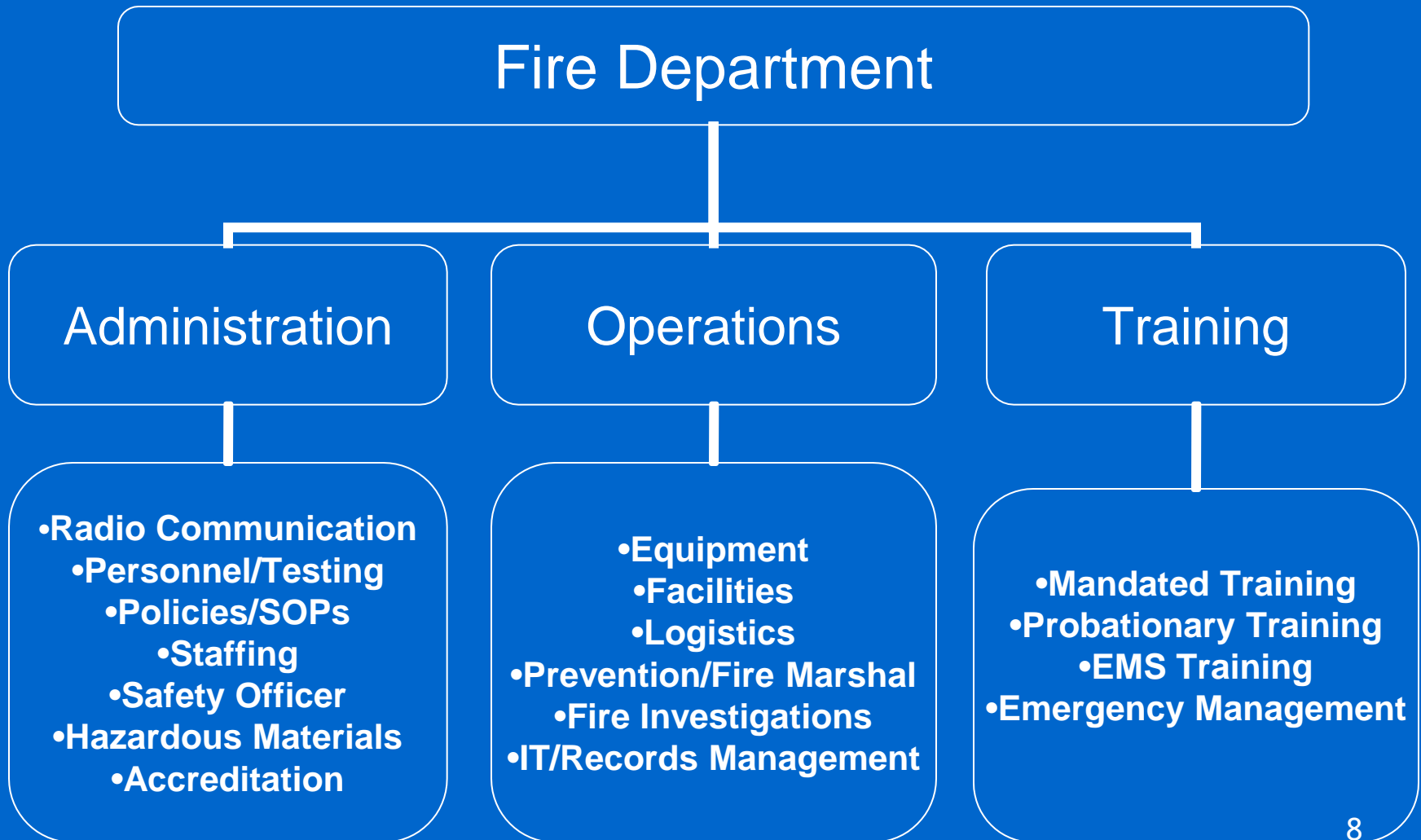
# City Organization Chart



# City Departments



# City Departments



# City Departments

## Resource Management

### Public Works/ Engineering Division

- Parks
- Streets
- Water & Sewer
- Storm Drains
- Buildings
- Engineering
- Vehicle Maintenance

### Building/Code Enforcement Division

- Inspection Services
- Permit Processing
- Plan Reviews
- Code Enforcement

### Community and Economic Development Division

- Planning
- Economic Development
- Community Development Block Grant Program (CDBG)

### Recreation Division

- Youth Center
- Preschool
- Day Camp
- Summer Camp
- Senior Programs
- Art Programs
- Pattullo Swim Center

# City Departments

## Administrative Services Department

### Finance Division

- Accounting
  - Payroll
  - Budget
  - Grants
- Cash Management
- Accounts Payable
  - Accounts Receivable

### Human Resources Division

- Benefits
  - Safety
  - Wellness
  - Training
- Employee Relations
- Recruitment & Selection

### Information Technology

- Network Support
- Maintain Computer System
- Manage Phone Systems

### Risk Management

- Manage Risk
  - Liability Insurance
  - Workers' Compensation

# Financial

## Overview

# 2014-2015 Preliminary Budget General Fund

• Estimated Revenues	\$ 23,071,923
LESS:	
• Projected Expenditures	\$ 23,055,735
• Operating Surplus	\$ 16,188

# Estimated Revenues

# 2014-2015 Budget Revenue Assumptions

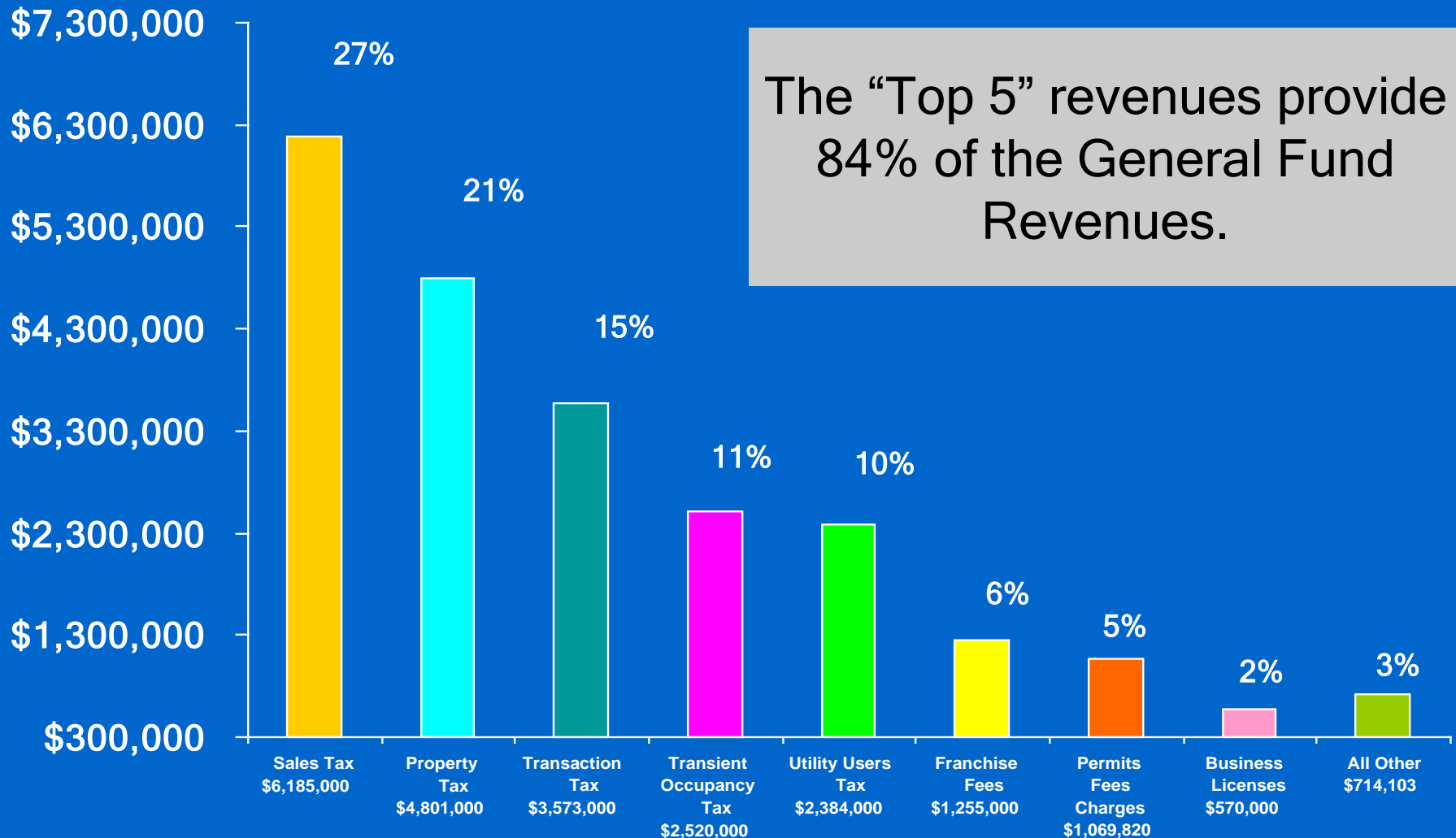
- Revenue trends show increases
  - Improvements have occurred in the economy and are predicted in the outlook
  - Auto sales - 2013-2014 growth of 9.7%; anticipated growth of 5% for 2014-2015
    - Pent-up demand continues, but rate of growth slows a little
    - Source - Hinderliter de Llamas, sales tax consultants
  - Seaside has new restaurants which should increase sales taxes

# 2014-2015 Budget Revenue Assumptions

- Building/Construction - anticipated growth of 7.5%
  - Source - Hinderliter de Llamas, sales tax consultants
  - Reflected in anticipated sales tax growth
- Used a 7% Sales Tax growth factor for 2014-2015
- Hotels
  - Significant increase in overnight stays and conferences according to Embassy Suites and Monterey County Convention and Visitors Bureau
  - Used a 20% growth factor for 2014-2015

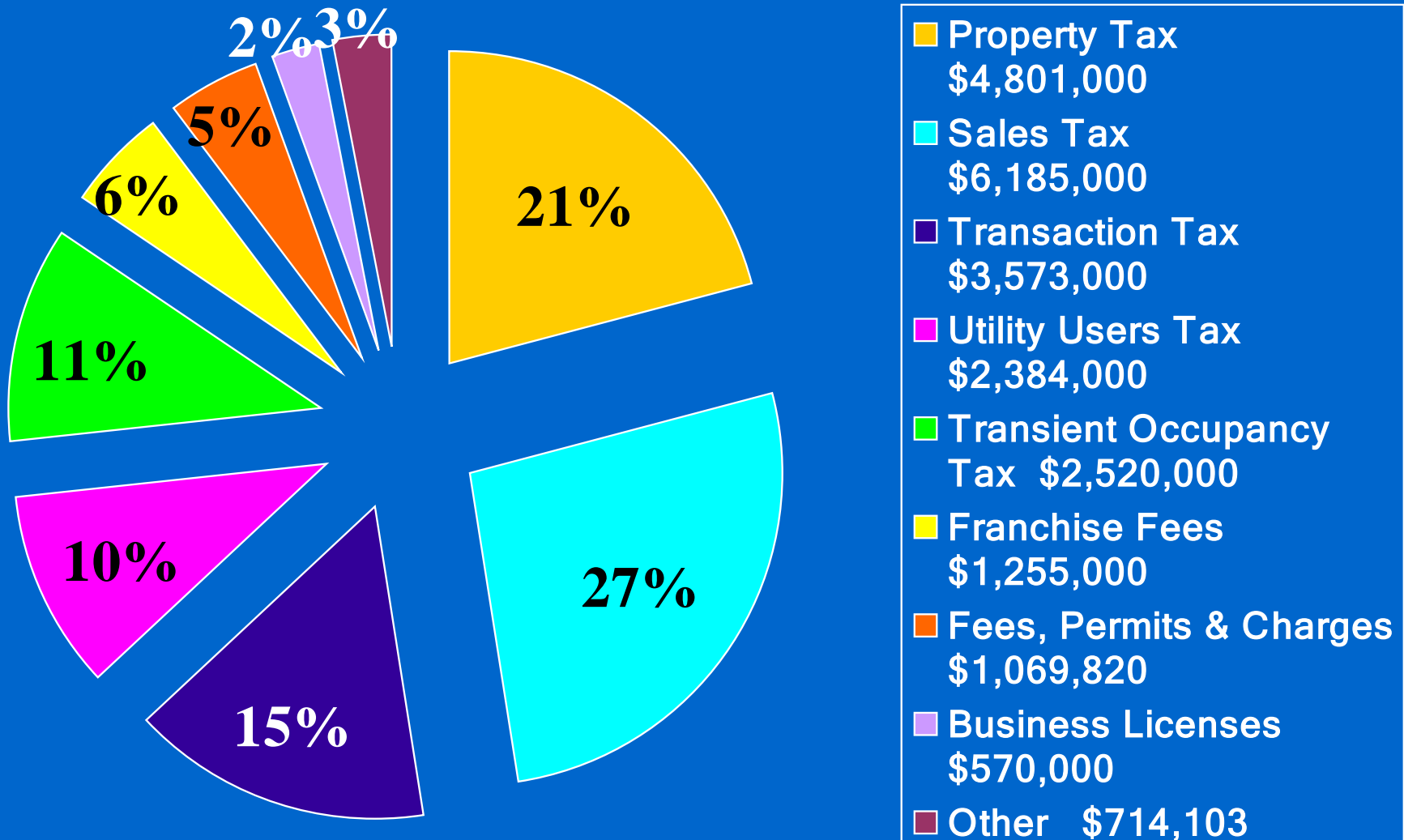
# 2014-2015 General Fund Revenues

Estimated Total Revenues \$23,071,923



# 2014-2015 Preliminary Budget General Fund Revenues

Estimated Revenues \$23,071,923



# Projected Expenditures

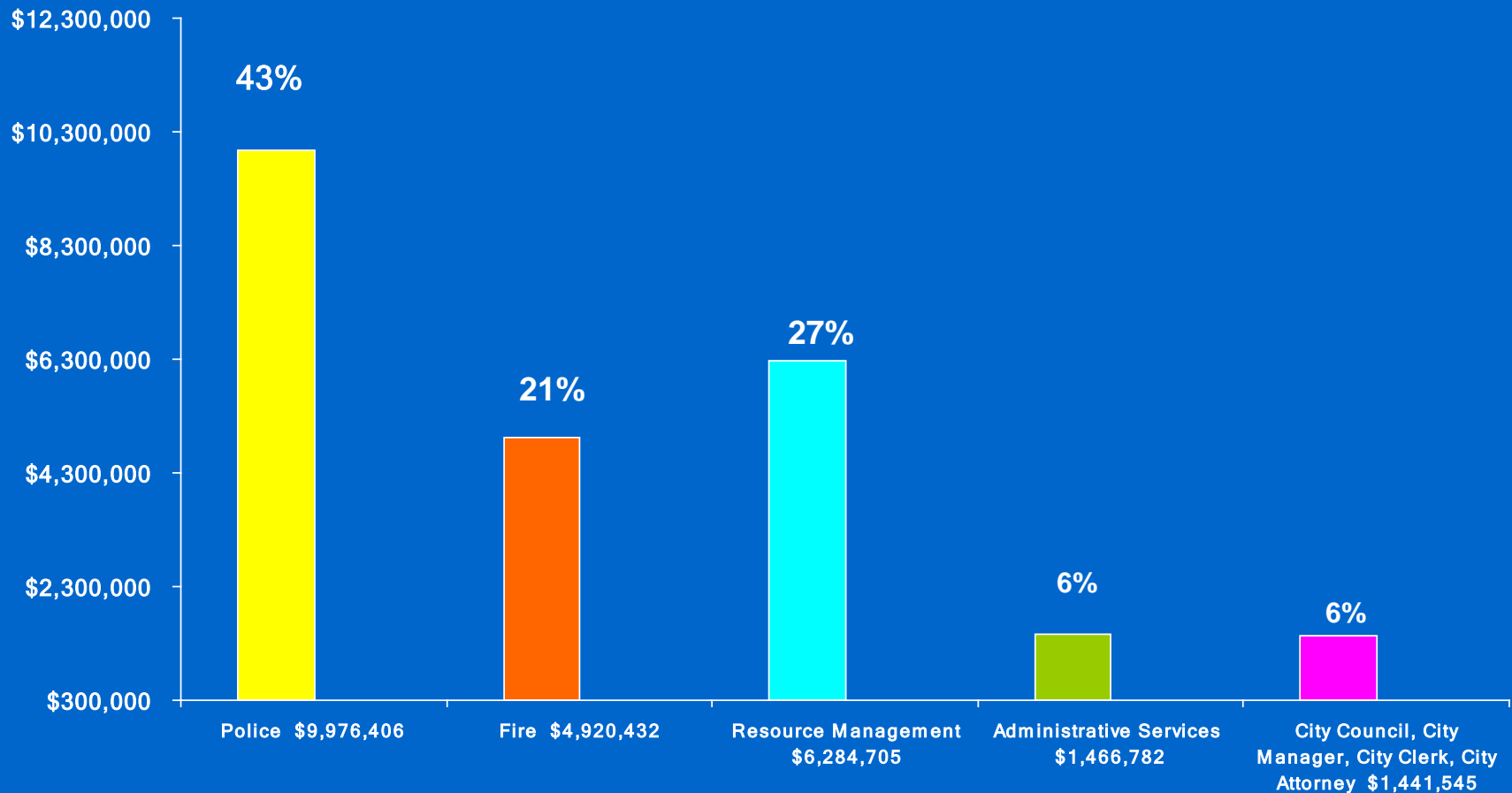
# 2014-2015 General Fund Projected Expenditures

Department	Total Salaries & Benefits	% of Total Salaries & Benefits	Total Expenditures	% of Total Expenditures
City Council, City Manager, City Clerk, City Attorney	\$ 698,441	4%	\$ 1,441,545	6%
Administrative Services	\$ 994,015	6%	\$ 1,466,782	6%
Police	\$ 8,095,250	46%	\$ 9,976,406	43%
Fire	\$ 4,257,115	24%	\$ 4,920,432	21%
Resource Management	\$ 3,456,012	20%	\$ 6,284,705	27%
Central Services			(\$ 1,034,135)	(3%)
Total General Fund	\$ 17,500,833	100.00%	\$ 23,055,735	100.00%

# 2014-2015 General Fund Expenditures

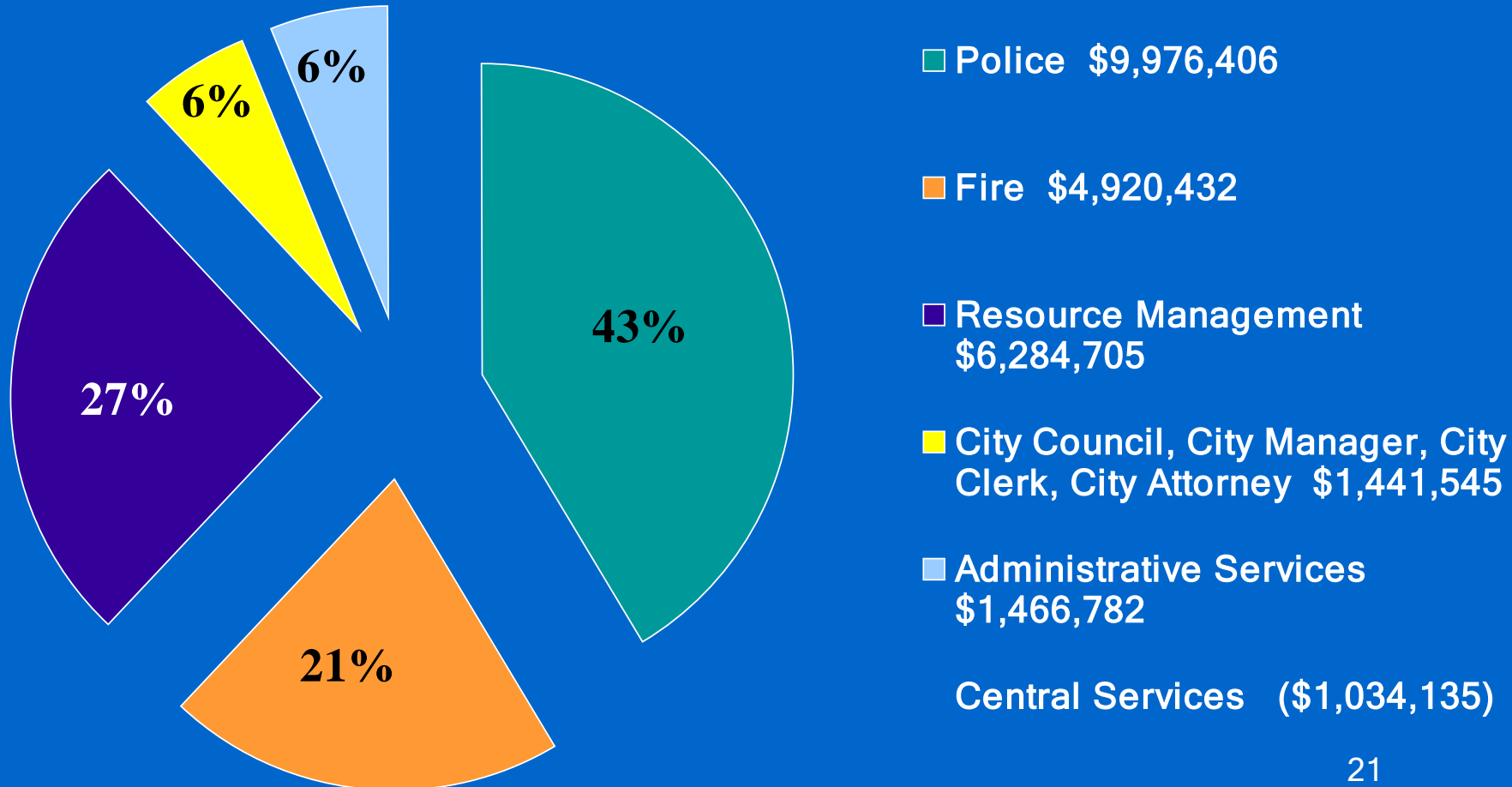
## Projected Expenditures \$23,055,735

(Central Service Charges of \$1,034,135 not included by department)



# 2014-2015 Preliminary Budget General Fund Expenditures

Total Projected Expenditures \$23,055,735

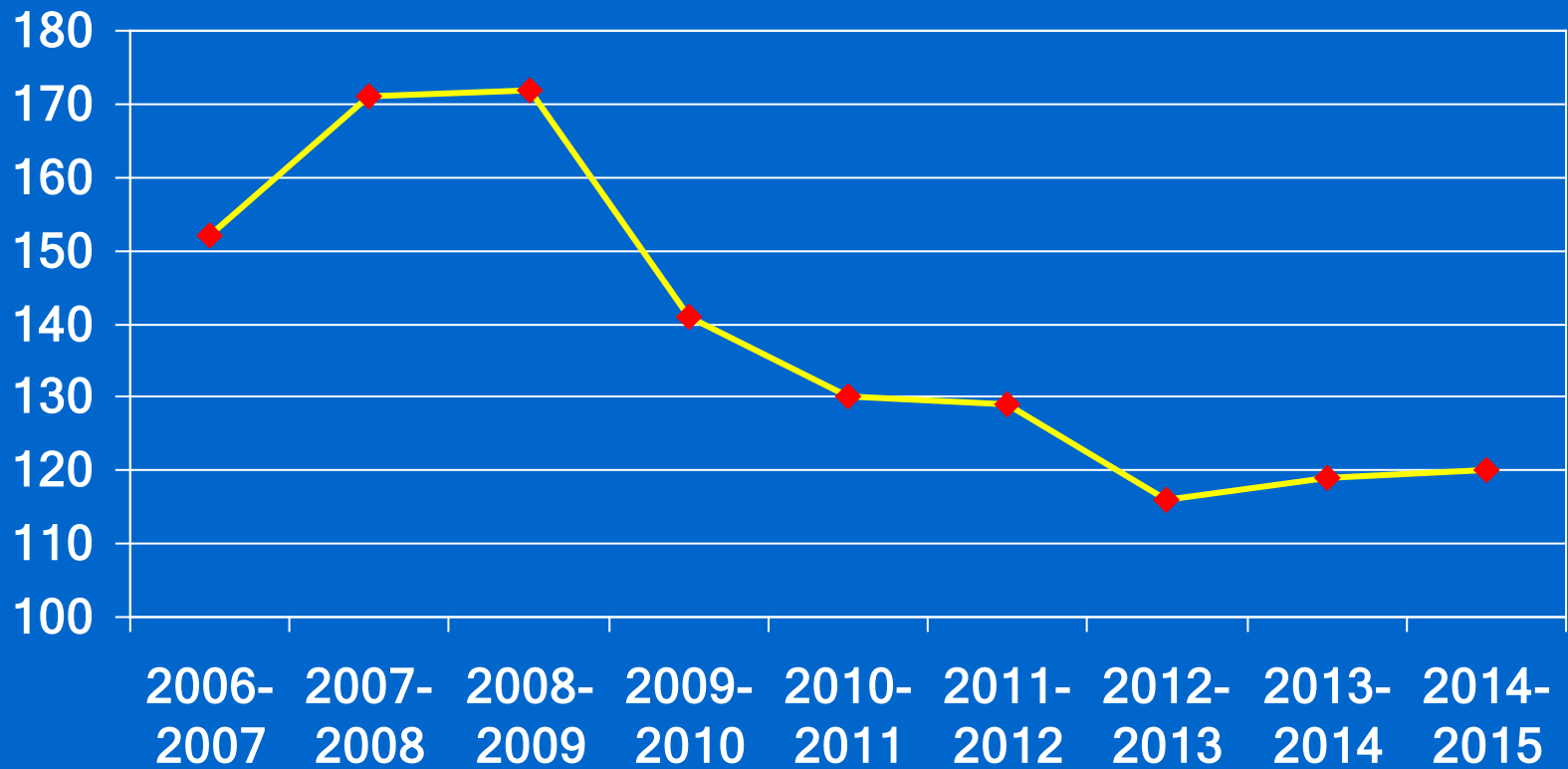


# Personnel Expenditures

# Number of City Employees

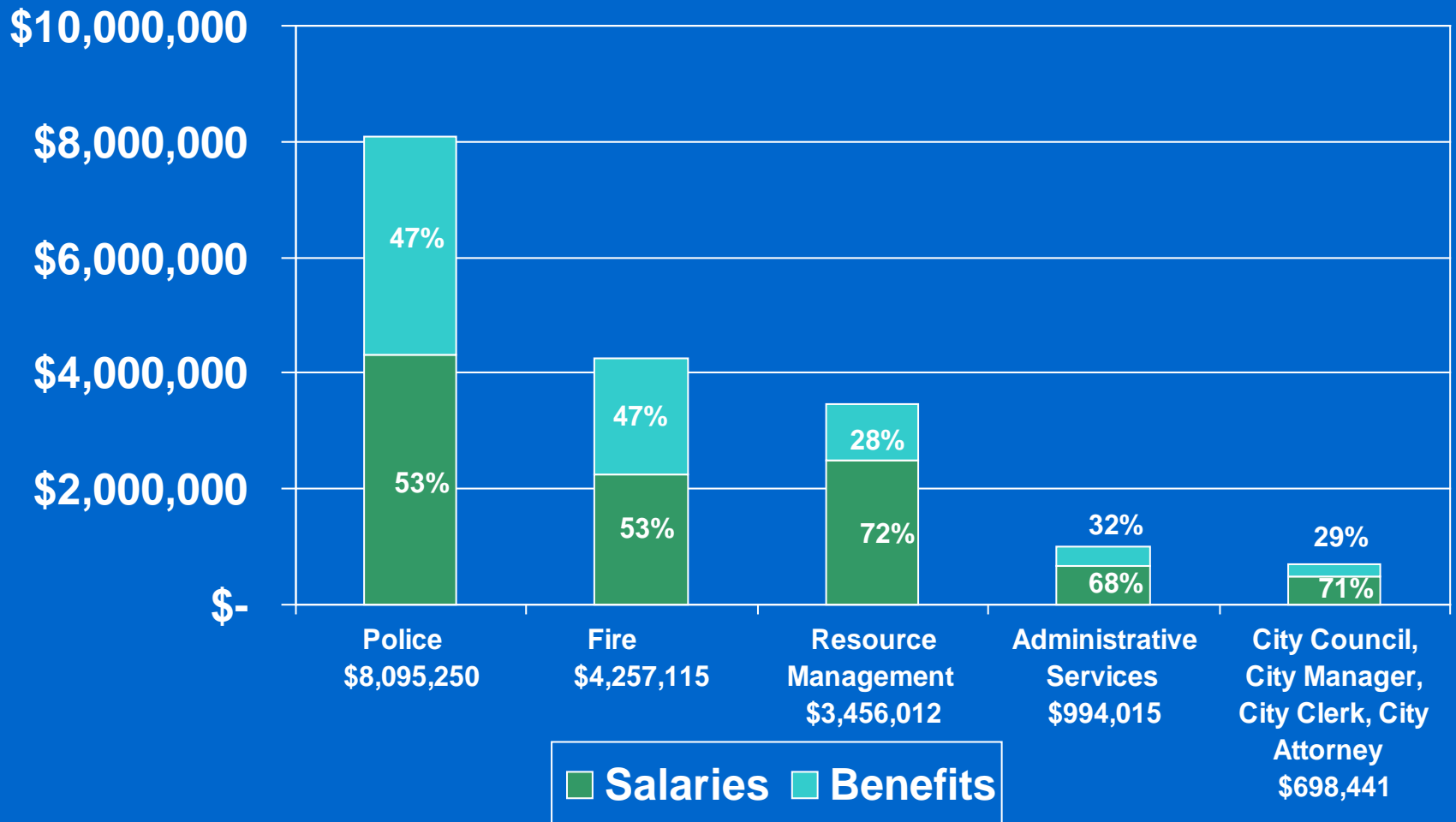
Department	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
City Council, City Manager, City Clerk, City Attorney	8	6	4	4	4	4	4
Administrative Services	10	8.5	9	10	8	8	8
Police	65	55	52	49	46	47	47
Fire	29	26.5	24	24	23	24	23
Resource Management	60	45	41	42	35	36	38
Total All Funds	172	141	130	129	116	119	120

# Number of City Employees 2006-2007 through 2014-2015



# 2014-2015 General Fund Salaries and Benefits

Total \$17,500,833



# 2014-2015 General Fund Salaries and Benefits

- Total projected personnel costs are \$17,500,833 or 76% of the General Fund total projected expenditures
- Public Safety personnel costs are \$12,352,365 or 54% of total General Fund projected expenditures
- Total Public Safety projected expenditures are \$14,896,838 or 64% of total General Fund projected expenditures

# 2013-2014

## One-Time Money

Received in 2012-2013	\$ 2,564,194	Carryover to 2014-2015
To reserves	\$1,000,000	\$0
IT upgrade	\$ 50,000	\$50,000
General Plan Update	\$ 800,000	\$800,000
Revenue Measure	\$ 245,000	\$104,397
Street Sweeper	\$ 275,000	\$275,000
Fire Gear Matching	\$ 9,413	\$0
Budget Balancing	\$ 183,263	\$0
<b>TOTAL</b>	<b>\$2,562,676</b>	<b>\$1,257,172</b>

# 2014-2015 One-Time Money

Received in 2013-2014	\$ 880,463	Proposed for 2014-2015
From 2013-2014	\$ 27,775	
Available	<b>\$908,238</b>	
Debt service payments		\$210,000
CDBG repayment		\$136,216
Library imprvmnts, net		\$238,784
Broadway-Alhambra		\$200,000
Admin Analyst		\$100,000
Consultant - Violence Prevention Task Force		\$ 20,000
<b>TOTAL</b>		<b>\$905,000</b>

# Reserves

	June 30, 2013	2013-2014 Additions	June 30, 2014
<b>Emergency Reserve</b>	\$870,851	\$698,050	\$1,568,901
<b>Special Reserve</b>	\$580,567	\$465,370	\$1,045,937
<b>Capital Reserve</b>	\$290,282	\$232,680	\$522,962
<b>TOTAL</b>	<b>\$1,741,700</b>	<b>\$1,396,100</b>	<b>\$3,137,800</b>
Percentage of expenditures	8.5%		13.6%

# City Manager Comments

## Questions & Comments

# Proposed Budget Schedule

- Presentation of Preliminary Budget - May 15, 2014
- Budget Study Sessions:
  - ✓ Thursday, May 22 at 6:00 p.m.
  - ✓ Tuesday, May 27 at 5:00 p.m.
  - ✓ And, if needed, Thursday, May 29 at 5:00 p.m.
- June 5<sup>th</sup>, first regular meeting in June, Public Hearing
- June 19<sup>th</sup>, second regular meeting in June, Public Hearing and possible adoption

# Preliminary Budget 2014-2015

City of Seaside