

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During FY 2015-2016, exterior accessibility improvements were made to the Seaside Library, energy efficiency upgrades were completed to the Boys and Girls Club clubhouse, four park improvement projects were completed, seven non-profit organizations conducted public service activities serving 2,341 persons and facility improvements for an substance abuse treatment facility (Community Human Services-Genesis House) entered the construction phase with completion expected in the fall of 2016.

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC ended the fiscal year with six members, the most in it's history. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%	100	0	0.00%
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Facade treatment/business building rehabilitation	Business	10	0	0.00%			
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Businesses assisted	Businesses Assisted	0	0		2	0	0.00%
Construct or Upgrade Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	500	20.00%	500	500	100.00%

Enhance Access to Social Services	Homeless Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6625	2213	33.40%	1325	2213	167.02%
Improve Accessibility for Persons w/ Disabilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	500	10.00%	1000	500	50.00%
Provide Quality Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	52500	500	0.95%	10500	500	4.76%
Rehabilitate Existing Housing	Affordable Housing	CDBG: \$26362	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%	3	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As an entitlement grantee for the US Department of Housing and Urban Development (HUD) formula CDBG program, the City of Seaside is required to prepare a CAPER to analyze and summarize program accomplishments of the preceding program year.

This CAPER assesses the City’s progress toward completing activities identified in the 2015-2016 Action Plan, which covers the period from July 1, 2015, through June 30, 2016. The CAPER also reports progress in meeting overall five-year Consolidated Plan goals and priorities (July 1, 2015-June 30, 2020), and identifies areas for improvement as a result of annual self-evaluations and HUD performance reviews.

Since 1975, the City of Seaside has been an entitlement recipient of CDBG funds. During 2015-2016, in accordance with the City's Citizen Participation Plan, the limited amount of CDBG funds available were allocated to a variety of public service activities critical needs of low income youth (after school programs and counseling), seniors (legal services and meal delivery), low income access to food (food distribution in Seaside), facility improvements to a residential substance abuse recovery facility, Boys and Girls Clubhouse as well as accessibility improvements to the Seaside Library and several neighborhood parks. Since the City is in the final years of substantial Section 108 loan repayments, funding for projects is minimal and not expected to substantially increase until 2017-2018.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,806
Black or African American	211
Asian	177
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	6
<b>Total</b>	<b>2,213</b>
Hispanic	1,268
Not Hispanic	945

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The City of Seaside has been able to assist well over two thousand families through the CDBG program. There is a significant mix of racial and ethnic families assisted by the CDBG program. 57% of the families assisted are Hispanic.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,910,852	527,920

Table 3 – Resources Made Available

### Narrative

During Fiscal Year 2015-2016, the City of Seaside's entitlement award was \$379,027, Program Income from the ground lease at Embassy suites was slightly over one-hundred thousand dollars, the city paid a second installment of \$136,216 of CDBG funds back into the program. There were some funds carried forward from projects that were underway, but not yet completed at the close of the prior fiscal year. See the PR 26 Activity Summary by Selected Grant report in the appendices for a breakdown of grant funds and drawn amounts.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The CDBG program had obligatory expenditures of \$231,387. \$96,405 was allocated for program administration (20% per HUD cap), \$72,304 was fully allocated for public services.

The City provided public services on a citywide basis. Most public facilities improvements and parks improvements were conducted on an area basis were completed in 2015-2016. As of the date of this report, the first phase of accessibility improvements to the Seaside library were substantially complete (but was awaiting release of retention), improvements to the Boys and Girls Club was complete and improvements to the Community Human Services' Genesis House was under construction. Substantial Amendment #1 to reallocate funds previously allocated to Seaside Library replacement (found to be ineligible) to additional Seaside Library accessibility improvements was approved by the City Council in April 2016 and was submitted to HUD. As of August 15, 2016, the amendment was still awaiting approval from HUD. As a result, that additional accessibility activity is expected to commence in early FY 2016-2017.



## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Seaside's CDBG Program Policies and Procedures requires entities applying for CDBG program funds to identify leveraging resources and contributions of matching funds for all proposed projects, programs and activities as part of their CDBG funding application reviewed by the Community Development Advisory Committee during the process in accordance with the City of Seaside Citizen Participation Plan.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 6 - Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Community and Economic Development Services staff is responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members.

The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with

nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program., RTMS identified several homes as potential projects. Two projects were completed in 2013–14. Although, the contract for funding expired in June 2014.,creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2015-2016.

### **Discuss how these outcomes will impact future annual action plans.**

Seaside will be continuing its association with the regional agencies and their projects, which include services serving Seaside. The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs, essential to meet the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation. The Development Corporation works with a broad network of partners to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available.

Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	1,932	0
Low-income	226	0
Moderate-income	181	0
<b>Total</b>	<b>2,339</b>	<b>0</b>

**Table 7 – Number of Persons Served**

### **Narrative Information**

Seaside is not a participant in HOME funding. The income statistics were compiled by the public service activities recipients.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The primary nonprofit organization for homeless support in Monterey and San Benito counties is the Coalition of Homeless Services Providers, a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County's designated Continuum of Care (CoC) Coordinator.

According to the 2013 Monterey County Homeless Point-in-Time Census & Survey, it is estimated that there were approximately 2,590 homeless persons in Monterey County. Although dispersed throughout the entire county, the vast majority of the homeless persons are concentrated within the communities of Monterey (21%), Salinas (21%), Marina (16%), and Seaside (9%), where a majority of the services are located.

The Survey reflected an 83 person increase from the 2011 count, and an 85% increase since 2007. The majority of homeless in Monterey County in 2013 were unsheltered (76%). Based on the Survey, it is estimated that 6,423 unique persons experience homelessness over the course of a year in Monterey County, a 58% increase from the 2011 annual estimate. The Survey included questions to homeless persons about the cause of homelessness such as job loss, alcohol/drug use, divorce/separation/breakup, length of homelessness, disabling medical conditions, substance abuse treatment, utilization of mental health services, and government assistance payments.

The data from the Survey is being used by planning bodies of the City of Seaside, Monterey County and other agencies and organizations within the County to inform additional outreach, service planning, and policy decision-making over the next several years to address homelessness.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The Coalition of Homeless Services Providers reviewed applications which represented transitional housing programs, rental assistance programs and permanent housing programs. Identified application deficiencies and worked with applicants to perform corrective action to ensure proposals met HUD guidelines and thresholds. They received and validated documentation of Certification of Consistency with Consolidated Plans and as submitted by various jurisdictions. Worked extensively with HUD field office to transfer a permanent housing program from an agency going out of business to another homeless service agency. Contract transfer was a complicated and time consuming activity.

Technical assistance from HUD helped the continuum assess current homeless program inventory, examine Housing First models and position the community to implement Coordinated Entry. They worked with HPRP Committee and Supportive Services for Veterans Families (SSVF) grantees to implement a manual pilot Coordinated Entry system.

Like most in the country, our community lacks the resources needed to meet all of the needs of people experiencing homelessness. Coordinated Entry will help prioritize assistance based upon vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Coalition of Homeless Services Providers' application to HUD's Homeless Assistance Programs included funding requests for the following:

Shelter Cove – Provides transitional housing to very low income adults with a serious mental illness. This program offers a variety of services aimed at increasing self-sufficiency including case management, counseling and crisis intervention, and medication education and management. Located in Marina, Serves 60 clients county-wide annually.

Coming Home Program – A transitional supportive housing project with 40 units for homeless veterans and their families. Services include reintegration, full case management, life skills, substance abuse counseling. Located in Marina, the program serves approximately 102 single men and women veterans,

10 couples, and up to 25 children in Monterey and San Benito County annually.

Men in Transition – A 24 bed, 8 unit transitional housing project serving single homeless men. Supportive services include case management, group counseling, financial literacy, job readiness and life skills, and community-wide information and referral. Located in Marina, serves approximately 24 individuals in Monterey County annually.

Homeward Bound – A transitional housing program with 25 2-bedroom units serving homeless or single women with children or who are victims of domestic violence. Located in Marina, services are provided to families countywide. 75 beds available, serving approximately 35 women and 50 children annually. Supportive services are provided.

Pueblo del Mar – A 54-household (2 bedrooms each), 216 bed transitional supportive housing program for homeless families with children in recovery from substance abuse. Supportive services and case management provided. Located in Marina, this program serves approximately 216 in Monterey County annually.

Safe Passage – A county-wide 6-bed transitional supportive housing program serving approximately 10 homeless youth annually, ages 18-21. Supportive services provided. Project located in the City of Monterey.

MOST/Lexington Court – A transitional housing program with supporting services comprised of six 2-bedroom units for homeless families. Located in Marina, this is a county-wide program. Serves approximately 18 individuals annually.

Casa de las Palmas – Provides 9 transitional housing units and supportive services in Seaside for homeless families county-wide. Approximately 40 individuals served annually.

Community Homeless Solutions opened the Central Coast Respite Program in Seaside in May 2016. The facility on Hamilton Street is a six bed shelter for homeless men and women discharged from three local hospitals.

## Open House/Ribbon Cutting

### Central Coast Medical Respite

*Helping the Homeless  
Achieve Better Health Outcomes  
May 24, 2016*

**Welcome & Opening Remarks**  
Teresa Erickson, Board President,  
Community Homeless Solutions

**Respite Care Vision**  
Reyes Bonilla, Executive Director,  
Community Homeless Solutions

**Hospitals / CHS Collaboration**  
Jo Coffaro, Regional Vice President,  
Hospital Council of Northern and Central  
California

**Caring for the Most Vulnerable**  
Jane Parker, Chair,  
Monterey County Board of Supervisors

**Ribbon Cutting and Facility Tour**



### Community Homeless Solutions

780 Hamilton



Community Homeless Solutions Opening in Seaside May 2016

Helping homeless persons (especially chronically homeless individuals and families, families

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Coalition's funding application for the HUD's Homeless Assistance Programs will pay for the development, rehabilitation, or leasing of housing for homeless persons and also for supportive services for those persons. In addition to applying for funding for the previously listed emergency and transitional housing, most all of which offer supportive services, the Coalition also assisted numerous non-profit and other agencies in applying for funding through the Homeless Assistance portion of HUD's program to provide supportive and self-sufficiency services.

These supportive and self-sufficiency services include educational and vocational services which focus on social, living, interpersonal, study and job skills. Linkage to other services and services providers is also provided. In many of the housing projects, Monterey County Behavioral Health provides case coordination and representative payees. Additional services provided in some facilities include reintegration, full case management, life skills, and substance abuse counseling.

The City of Seaside will continue to support public and non-profit agencies in utilizing programs that assist homeless persons to make the transition to permanent housing and independent living through maintaining these existing supportive services, supportive housing, and affordable housing units.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Community and Economic Development Services staff is also responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members. The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

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### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City displays fair housing materials at City Hall, and copies of these materials are free to the public. Fair housing information is sent free of charge to those who request it. In addition, the City promotes fair housing awareness in its housing programs and works with housing providers in the city to ensure the fair and equitable treatment of persons and households seeking housing in Seaside.

The City updated its Fair Housing Plan on August 7, 2003. The City also makes available to the public at City Hall and Seaside Library copies of the HUD brochure entitled "Are You a Victim of Housing Discrimination?" that lists illegal housing discrimination actions under the Fair Housing Act and a complaint form for mailing to HUD Fair Housing Hub in San Francisco.

The City's Housing Element is part of the General Plan Update currently in process. Many meetings will be scheduled during the course of the General Plan Update process. One of the first meetings was a workshop on June 6, 2016 to help determine existing conditions in Seaside and receive feedback

regarding residential needs for the future.

The Family Self Sufficiency Program is designed to help families become financially independent of cash aid assistance by obtaining employment. Successful participating families are rewarded with a savings account that is established by the HACM. Additionally, the HACM's commitment to its program participants is solidified by the HACM partnering and collaborating with a variety of local service providers that are equally interested in helping families reach their goal of self sufficiency. Services may include career counseling, education (GED and beyond), financial literacy, job training, parenting skills, and homeownership preparation.



**Community workshop June 6, 2016**

### **Actions taken to provide assistance to troubled PHAs**

The City has not directly received any housing discrimination complaints in 2015-2016 nor has it received court orders or HUD-imposed or state-imposed sanctions affecting the provisions of fair housing laws. The City's priorities in affirmatively furthering fair housing remain focused on educating the general public on fair housing issues and policies to keep individuals aware of their rights and remedies under state and federal laws, and keeping housing providers and real estate persons knowledgeable on housing discriminatory practices and consequences. The City did not allocate CDBG funds to housing activities nor did it receive other funds to carry out housing activities. As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, there are no non-CDBG housing activities to report.

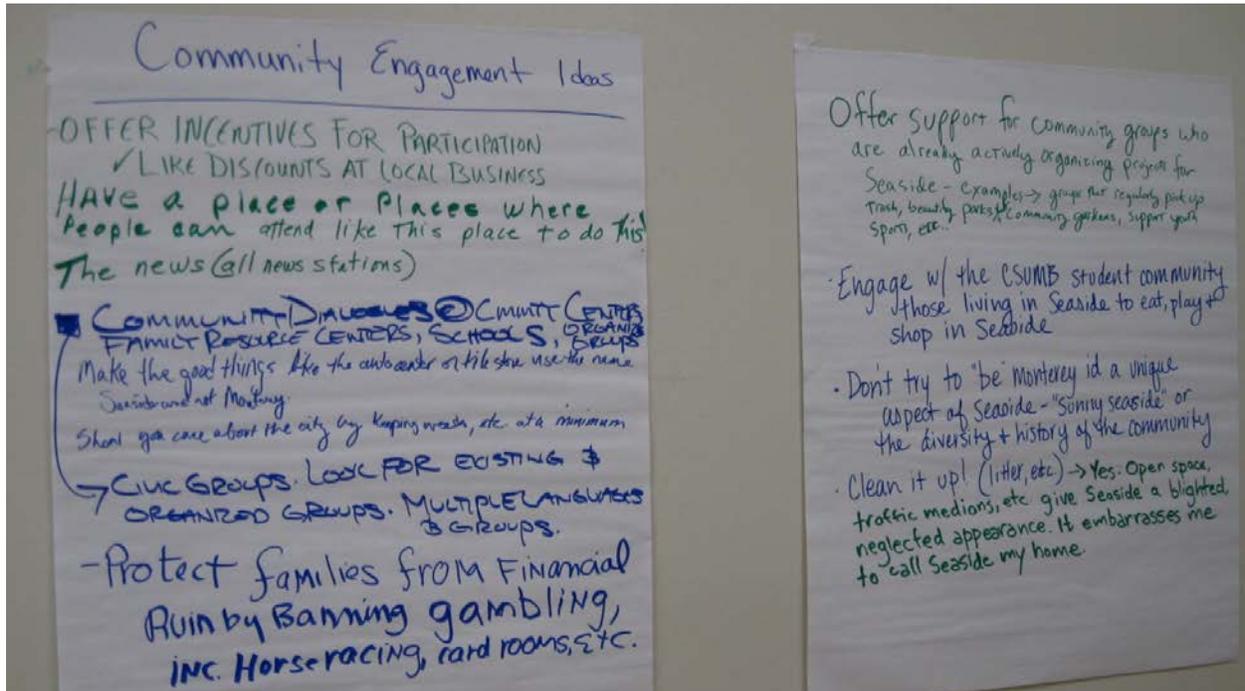
Likewise, the City took no actions to produce affordable housing (for special needs or otherwise) through activities that provide rental assistance, the production of new units, the rehabilitation of

existing units, or the acquisition of existing units. There are no such actions to report.

## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The city of Seaside is in the process of updating their general plan and is conducting community workshops, task force meetings and bi-weekly staff meetings and City Advisory team meetings as needed to keep the project on schedule for completion in early 2018. As a result of the updating process, there will be zoning ordinance changes and review of all policies and procedures to determine if any of them should be updated, removed or otherwise amended. The first General Plan update workshop was held June 6, 2016 at the Oldemeyer community center. Breakout sessions and informational stations were set up to collect information from attendees.



Ideas at General Plan Update workshop 6-6-16

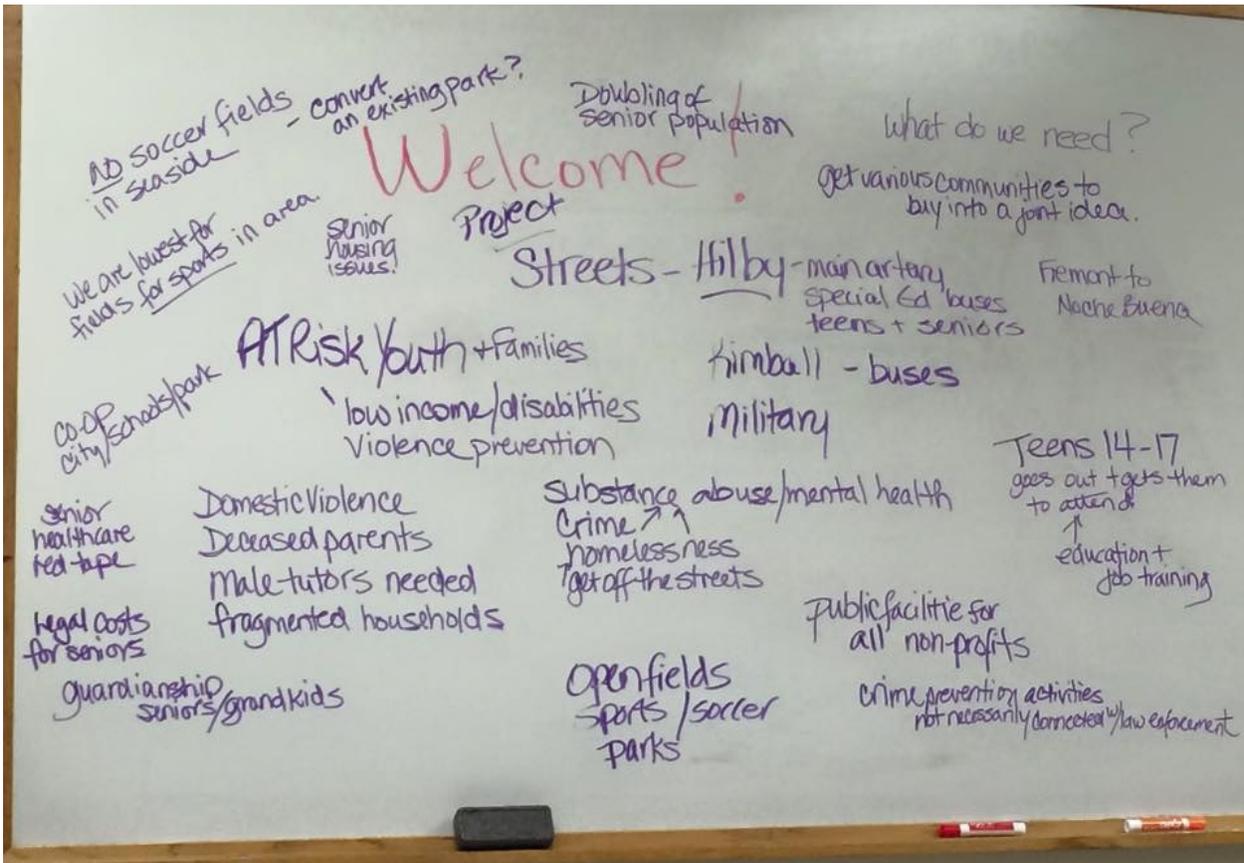
## Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Community Development Advisory Committee hosted it's annual Community Needs Workshop on September 16, 2015 which included a brainstorming session including the topics of what do we have? What do we need? What are our problems? Are these things that can be addressed? The feedback shaped the Annual Action plan and also was used to encourage neighborhood groups to start their own efforts for projects that may or may not eventually receive CDBG funds.

Also, the City of Seaside held a existing conditions workshop on June 6, 2016 as part of the general plan update process. Over 75 community members gave their input regarding where the city is now and what they would like to see in 20 years. The information will be useful for the planning process and the updated General Plan, expected to be completed in early 2018.



General Plan Update Workshop June 6, 2016



CDAC annual Planning and Community Workshop brainstorming 9-16-15

MONTEREY COUNTY  
**WEEKLY**

668 Williams Ave (831) 394-5656  
Seaside, CA 93955

**Proof of publication**

State of California/County of Monterey  
I am a citizen of the United States and a resident  
of the State of California. I am over the age of 18  
years and not party to or interested in the  
above-entitled matter.

I am the principal clerk of *Monterey County  
Weekly*, a newspaper of general circulation,  
published weekly by Milestone  
Communications, Inc. in the City of Seaside,  
County of Monterey, and which newspaper has  
been adjudicated a newspaper of general  
circulation by the Superior Court of the County  
of Monterey, State of California; that the notice  
of which the annexed is a printed copy has been  
published in each regular and entire issue of said  
newspaper and not in any supplement thereof on  
the following dates to wit:

Oct. 29, 2015

I certify (or declare) under  
penalty of perjury that the  
foregoing is true and correct.

Name.....Linda S. Maceira.....

Signature.....*Linda S. Maceira*.....

Dated:..Oct. 29, 2015...Monterey, California

**NOTICE OF FUNDING AVAILABILITY  
& MANDATORY 2016-2018 • CDBG APPLICATION  
WORKSHOP**

NOTICE IS HEREBY GIVEN that funding will be made available through the City of Seaside's 2016-2018 Community Development Block Grant (CDBG) program for nonprofit organizations and public agencies to provide public services or make improvements to public facilities. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974. Services and facilities must primarily benefit low-income persons or designated low-income areas.

Agencies wishing to receive 2016-2018 CDBG funding from the City must complete and submit an application. Applications will be made available on the City's website or by contacting Sharon Mikosell, Administrative Analyst, by email at [smikosell@ci.seaside.ca.us](mailto:smikosell@ci.seaside.ca.us) or calling (831) 899-6883. Applications will be due January 15, 2016. No late applications will be accepted.

NOTICE IS HEREBY GIVEN that the Community Development Advisory Committee (CDAC) of the City of Seaside will meet to hold the 2016-2018 CDBG Application Workshop on:

Wednesday, November 18, 2015, at 6:30 p.m.  
Blackhorse Room of the Oldmeyer Center, 986 Hilby Avenue

This workshop is mandatory for all agencies who wish to apply for 2016-2018 CDBG funding. Applications from agencies who do not attend will not be accepted.

Applications that address the priority needs or serve the priority populations identified by the CDAC will be ranked higher than those that do not.

CDAC agendas are posted at Seaside City Hall, at the Seaside Public Library, and on the City's website. Please note the following important dates for 2016-2018 CDBG funding. Dates are subject to change with notice.

Nov. 12, 2015 CDBG applications available  
Nov. 18, 2015 Mandatory CDBG application workshop  
Jan. 15, 2016 CDBG applications due  
April 21, 2016 City Council hears CDAC recommendations and considers draft annual CDBG Action Plan  
April 2016 30-day public comment period  
May 15, 2016 Action Plan due to HUD

For more information or to be included on the CDBG interest list, please call the City of Seaside at (831) 899-6734. Written comments or questions may be sent to Sharon Mikosell, Administrative Analyst, City of Seaside, 440 Harcourt Avenue, Seaside, CA 93955 or by e-mail to [smikosell@ci.seaside.ca.us](mailto:smikosell@ci.seaside.ca.us).

The application workshop will be conducted in English. If you require a translator, please contact the office of the City Clerk at [lmilton@ci.seaside.ca.us](mailto:lmilton@ci.seaside.ca.us) or (831) 899-6707, no fewer than two business days prior to the workshop to make the necessary arrangements. In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this workshop is asked to contact the office of the City Clerk at [lmilton@ci.seaside.ca.us](mailto:lmilton@ci.seaside.ca.us) or (831) 899-6707, no fewer than two business days prior to the workshop to allow for reasonable arrangements. Assisted listening devices are also available upon request.

Proof of Publication NOFA y Mandatory Workshop

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

CAPER

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The City did not conduct any activities for which lead-based paint clearance was necessary in 2015-2016.

However, the City does conduct a visual assessment to identify lead-based paint hazards when necessary and contracts with certified lead-based paint inspectors as required by state law. The brochure published by the US Environmental Protection Agency entitled "Protect Your Family from Lead in Your Home" is linked on the City website. This brochure is also available at the Seaside Library. The brochure and others are available on the US EPA website <https://www.epa.gov/lead/documents-and-outreach-materials>.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

During the program year, the City worked with several organizations that focus on increasing self-sufficiency among lower-income populations. These organizations included the Legal Services for Seniors, which provides a legal services pertaining to housing, health, and finances for elderly residents; drug rehabilitation provided by Community Human Services, food distribution centers coordinated by the Food Bank of Monterey County, and the Meals on Wheels of the Monterey Peninsula home-delivered meals program. Services to help youth start off on the right path include Community Partnership for Youth, The Village Project and Girls, Inc. Transitional housing, including financial counseling and homework assistance stations for youth are available through the Salvation Army's Casa De Las Palmas site in Seaside.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance. The CDAC finished the year at full six person membership for the first time since it began.

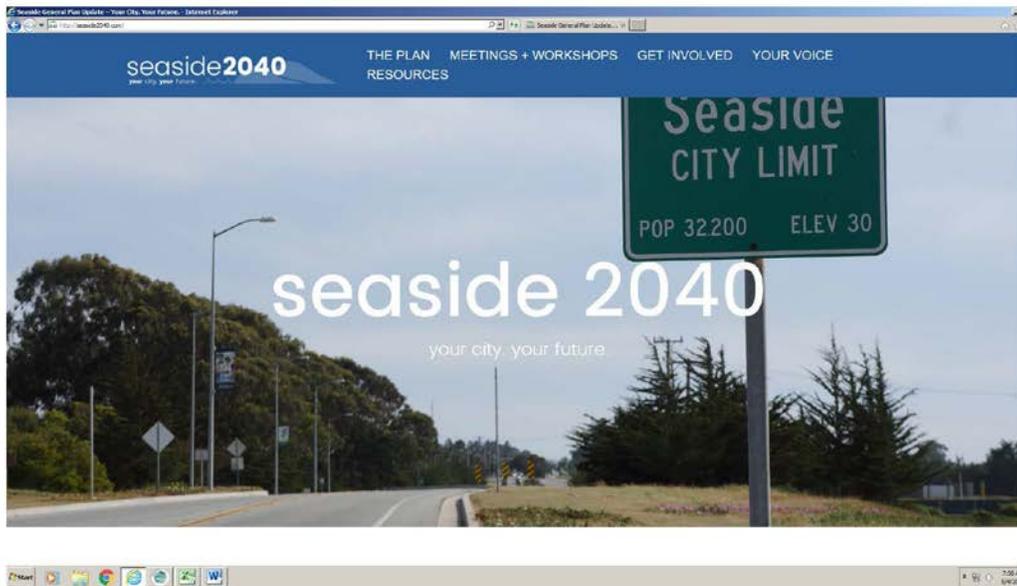
Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

The 2015-2020 Consolidated Plan and 2015-2016 and 2016-2017 Annual Action plans were submitted to HUD using the IDIS system. This 2015-2016 CAPER is the first year that the City of Seaside has prepared the document entirely through the IDIS online process.

Outreach meetings for the City's general plan update include task force meetings, workshops and City advisory team meetings. Baseline data received from the meetings, including where participants live, work and shop are valuable to determine the current action patterns of the community and what may be missing



Where do you live, work and shop? from 6-6-16 workshop



### Seaside 2040 home page

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Housing and economic development/blight removal programs had to reinvent and restart after the loss of staff and redevelopment funding. The goals associated with those activity types have not kept pace. These programs have proven challenging to implement on a small scale with limited staffing.

The City had no plans in the 2015-2016 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, non-homeless, and special needs households. However, during 2015-2016 loan monitoring of the recipients of CDBG home improvement loans issued in previous years were monitored for compliance in the program (residency, insurance, etc).

### **Identify actions taken to overcome the effects of any impediments identified in the**

## **jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs. Both programs are essential to meeting the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation which relies upon a broad network of partners to complete all of its developments. The Development Corporation works to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

## **CR-40 - Monitoring 91.220 and 91.230**

### **Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

City staff met with the subrecipient staff responsible for each activity prior to the beginning of the program year. All subrecipients were informed of the obligations to collect the required information on income, household composition, and race and ethnicity. The City also provided information on subrecipient agreement policies, data collection, and financial management. The City recommended that each subrecipient and the facilities project sponsors read the "Playing by the Rules" guide produced by HUD.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror IDIS and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Each quarter, staff examined the progress each subrecipient was making toward performance targets. Public services subrecipients must report their service population with each billing. Billings must be at least quarterly. Each subrecipient agreement contains provisions for reductions to or suspensions of payments in the event that targets are not being met (without valid reason) or when past performance issues have not been resolved.

The City has placed a strong emphasis on its subrecipients gathering complete and accurate information on the persons and/or households they serve, and regularly reporting on progress. Quarterly reports were reviewed by CDAC.

In response to HUD monitoring, the City revised its CDBG program manual to describe more specifically how it will monitor CDBG subrecipients and adopt a policy to regularly conduct on-site monitoring. The City postponed conducting on-site monitoring visits originally scheduled for July and August of 2015 to several subrecipients who received CDBG funds during 2014-2015 due to ongoing contract negotiations with the Consultant coordinating the visits. The on-site monitoring was conducted in fall 2015. Subrecipients successfully monitored included Greater Victory Temple and the Boys and Girls Club. Attempts to conduct monitoring at Central Coast HIV-Aids Services were unsuccessful as the facility had closed in June 2015 and no forwarding address was available. Under the guidance of the San Francisco HUD field office and the debarment process was completed with the process reported to the CDAC as it progressed. The final notice of debarment was sent to the last address on file for the agency on February 26, 2016.

Long term compliance with comprehensive planning requirements include establishing a partnership

with neighboring agencies to complete upcoming Affirmatively Furthering Fair Housing outreach requirements, and outreach efforts involved with Seaside's general plan update processes, including the housing and economic development elements as well as the City of Seaside's outreach in conjunction with the Economic Opportunity Plan.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Community Development Advisory Committee holds regular meetings throughout the year on the 3rd Wednesday of each month in the Blackhorse Room at the Oldemeyer Community Center in Seaside. Special meetings are held as needed and are noticed on the city's website and various locations around the city. On August 17, 2016, the CDAC met and was updated on the progress of this CAPER report and was advised that a draft was scheduled to be posted for public review on or before August 31, 2016. A notice was placed in the Monterey County Weekly on August 25, 2016.

A draft CAPER was downloaded from the IDIS software during the public comment period and made available on the City website, the Seaside public library, the Seaside Fire Station, the City Clerk's office and the City Hall customer service counter.

The City took public comment from August 31 through September 16. A public hearing on the CAPER was held on September 15, 2016.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Seaside has very limited CDBG funding and is in the final years of large Section 108 Loan Repayments. There have been no changes in the program objectives or plans to change the programs.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	SEASIDE
Organizational DUNS Number	092618891
EIN/TIN Number	946022439
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

##### ESG Contact Name

Prefix  
First Name  
Middle Name  
Last Name  
Suffix  
Title

##### ESG Contact Address

Street Address 1  
Street Address 2  
City  
State  
ZIP Code  
Phone Number  
Extension  
Fax Number  
Email Address

##### ESG Secondary Contact

Prefix  
First Name  
Last Name  
Suffix  
Title  
Phone Number  
Extension  
Email Address

#### 2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2015
-------------------------	------------

CAPER

31

**Program Year End Date**

06/30/2016

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name**

**City**

**State**

**Zip Code**

**DUNS Number**

**Is subrecipient a victim services provider**

**Subrecipient Organization Type**

**ESG Subgrant or Contract Award Amount**

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 8 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 9 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 10 – Shelter Information

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 11 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 12 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 13 – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 14 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 15 – Special Population Served**

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

**10. Shelter Utilization**

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

**Table 16 – Shelter Capacity**

**11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

Table 17 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

Table 18 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

Table 19 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2013	2014	2015

Table 21 - Total ESG Funds Expended

**11f. Match Source**

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>			

Table 22 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 23 - Total Amount of Funds Expended on ESG Activities

# Attachment

## Activity Summary and Public Service Narratives

PR26 - Activity Summary by Selected Grant  
 Date Generated: 08/25/2016  
 Grantee: SEAS DE  
 Grant Year: 2015

Total Grant Amount for 2015 Grant year = \$379,027.00													
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
CA	SEAS DE	2015	815MCD60006	Administrative And Planning	21A		1279	Open	\$22,798.01	\$22,798.01	6.01%	\$96,405.00	\$58,517.62
CA	SEAS DE	2015	815MCD60006	Public Improvements	03F	LMC	1250	Open	\$0.00	\$0.00		\$68,042.64	\$68,042.64
CA	SEAS DE	2015	815MCD60006	Public Improvements	03F	LMC	1251	Open	\$2,538.49	\$2,538.49		\$47,669.61	\$47,669.61
CA	SEAS DE	2015	815MCD60006	Public Services	05A	LMC	1282	Completed	\$15,000.00	\$15,000.00	0.67%	\$115,712.25	\$115,712.25
CA	SEAS DE	2015	815MCD60006	Public Services	05A	LMC	1283	Completed	\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
CA	SEAS DE	2015	815MCD60006	Public Services	05D	LMC	1281	Completed	\$11,595.00	\$11,595.00		\$11,595.00	\$11,595.00
CA	SEAS DE	2015	815MCD60006	Public Services	05D	LMC	1284	Completed	\$10,927.50	\$10,927.50		\$10,927.50	\$10,927.50
CA	SEAS DE	2015	815MCD60006	Public Services	05D	LMC	1285	Completed	\$6,261.00	\$6,261.00		\$6,261.00	\$6,261.00
CA	SEAS DE	2015	815MCD60006	Public Services	05F	LMC	1280	Completed	\$10,766.00	\$10,766.00		\$10,766.00	\$10,766.00
CA	SEAS DE	2015	815MCD60006	Public Services	05W	LMC	1285	Completed	\$7,754.00	\$7,754.00		\$7,754.00	\$7,754.00
CA	SEAS DE	2015	815MCD60006	Repayments Of Section 108 Loans	19F		1278	Open	\$281,386.50	\$281,386.50	74.24%	\$281,386.50	\$281,386.50
Total 2015									\$379,026.50	\$379,026.50	100.00%	\$565,807.25	\$527,919.87
Grand Total									\$379,026.50	\$379,026.50	100.00%	\$565,807.25	\$527,919.87



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	Community Human Services
<b>Preparer's Name and Phone Number:</b>	Robert Rapp -- 831-658-3811
<b>Contract Amount:</b>	\$10,768
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	27
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	3
<b>Number Total Persons Assisted.</b>	141

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Objective: Create Suitable Living Environments  
 Outcome: Availability/Accessibility

This funding provided operational support for Genesis House, a residential substance abuse treatment and recovery program serving Monterey County adults 18 years of age and older. It consists of two programs based on the needs of its clients:

- The Co-ed Program offers 28 beds and lasts approximately 3 to 6 months.
- The Perinatal Program offers 8 beds, with additional capacity for 6 children ages 0-5 to stay with their mothers while in treatment, and lasts approximately 7 to 10 months.

Residents of both programs receive a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care.

**Agency Name: Community Human Services**

transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is a family program to educate family members about addiction and recovery and how to best support an individual in recovery.

During FY2015-2016 we served 141 adult individuals with 8,971 residential bed days of treatment services.

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Outcome #1 -- <i>Provide treatment service plan.</i>	<i>Clients will have treatment service plans in their client files.</i>
Outcome #2 -- <i>Provide a minimum of 7,200 bed days of drug treatment.</i>	<i>Document the number of bed days per CDBG client and the type of drug treatment services received.</i>
Outcome #3 -- <i>Provide perinatal services to a minimum of 30 individuals.</i>	<i>Document the type of perinatal services being provided.</i>
Outcome #4 -- <i>Provide a minimum of 1,500 Perinatal bed days of services.</i>	<i>Document the number of bed days per CDBG client and the type of perinatal services received.</i>
Outcome #5 -- <i>Maximize collaboration with other local community public service agencies.</i>	<i>Document referral program and or collaboration efforts for each individual.</i>

**Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Measure #1 -- <i>Clients will have treatment service plans in their client files.</i>	<i>All clients have treatment service plans in their client files.</i>
Measure #2 -- <i>Document the number of bed days per CDBG client and the type of drug</i>	<i>Genesis House provided 8,971 adult CDBG client bed days. Treatment</i>

**Agency Name: Community Human Services**

<p><i>treatment services received.</i></p>	<p><i>services included: a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</i></p>
<p><i>Measure #3 – Document the type of perinatal services being provided.</i></p>	<p><i>Genesis House provided the following treatment services to 20 perinatal clients: a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</i></p>
<p><i>Measure #4 – Document the number of perinatal bed days per CDBG client and the type of perinatal services received.</i></p>	<p><i>Genesis House provided 2,501 perinatal bed days of service. See above for the types of perinatal services received.</i></p>

**Agency Name: Community Human Services**

<p><b>Measure #5 - Document referral program and or collaboration efforts for each individual.</b></p>	<p><i>Referrals and collaborations occurred with; the Department of Social and Employment Services, the Probation Department, and the Behavioral Health Department, as well as nonprofit organizations such as Salvation Army, Shelter Outreach Plus, Catholic Charities, Friends Outside, Door to Hope, Sun Street Centers and many other community-based and faith-based organizations.</i></p>
<p><b>Description of Outreach Efforts to Residents by Census Tracts</b></p>	<p>Genesis House does not do a lot of targeted outreach in general. We receive many referrals from various government and non-profit agencies and outreach for this program is not needed in abundance. However, we do hold "bake sales" outside of several grocery stores. Also, the parent agency, Community Human Services, includes Genesis House in its outreach activities to Census Tracts 136 and 137 and information is available through this avenue.</p>
<p><b>Description of Successes in Program Delivery</b></p>	<p>Services were successfully provided to 141 individuals during the project period. Genesis House also recently completed several improvements to their facilities and is primed to complete more work in the coming months.</p>

Signature of Executive Director:

Printed Name of Executive Director: Robin McCrae, CEO

Date Submitted: July 13, 2016



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	Community Partnership for Youth
<b>Preparer's Name and Phone Number:</b>	Shari Haste
<b>Contract Amount:</b>	\$11,595
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	0
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	0
<b>Number Total Persons Assisted.</b>	616 - See attached Statistics

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

CPY's objective is to directly address the problems of violence and gang activity, by competently seeking to reduce the less than optimum conditions in a child's home and social environment by giving children the tools they need to rise above those conditions and succeed. CPY offers a positive alternative to children that so desperately need one. Gangs can promote inclusion by offering mentorship and a place to belong; CPY directly competes and succeeds by offering to children the genuine attributes of mentorship, confidence building, self-esteem, and positive "family" systems. As the founding members of CPY so long ago knew, empowerment of the county's most vulnerable population, the at-risk youth, is critical to our community's strength. Students learn to internalize the CPY Standards, and are provided homework and reading assistance. They develop critical one on one mentor and peer to peer relationships. They practice and model behaviors that lead to success.

High School young people who do not have a voice – gain confidence and discover that they are needed and wanted, through their interaction with younger students.

**Agency Name: Community Partnership for Youth**

Students who have tragic circumstances such as abuse or parents/family members in jail or prison – are discovering that - it is not what life gives you it is what you do with it. Several of our young leaders have had family members dealing with addiction problems and are victims of crime. One had a brother who was shot while his friend was killed. She has struggled tremendously as the family found themselves homeless after they were evicted from their Section 8 housing. Her grades suffered but she had a safety net with CPY while going through the difficult changes.

When young people are given the opportunity to have adults who care for them through their hardships it gives them strength and they in turn can be mentors to younger students.

So often our society turns our back on young people who are challenged and do not fit into what is easy for us to understand. CPY has very high standards, however we endeavor to be with our students helping them to discovery answers to their many questions.

The importance of CPY's High school Leadership / Life Skills / Job Preparation Skills cannot be understated. The young High school leaders learn to reverse negative behaviors, as well as develop skills to succeed in life and in the working world.

<b>Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
<b>Outcome #1 –</b> Enroll students in the High School Leadership, Life Skills and Job Preparation Program	Students & parents fill out a contract that says: youth needs to volunteer for a quarter/summer; maintain a 2.5 GPA, and then receive basic wage
<b>Outcome #2 –</b> Train high school students to serve as mentors/tutors to younger students	Students receive on the job training as well as a 2 day training in June. Opportunity for life skills and other skills are offered all year long. They are encouraged to give back by volunteering in the community.
<b>Outcome #3 –</b> Create jobs for high school students	Once all requirements are met, students receive their first paycheck at basic wage.

Agency Name: Community Partnership for Youth

<b>Address each Measure In the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
<b>Measure #1 –</b> Document the number of students enrolled in the program.	We take consistent statistics on both our high school students and the youth they serve.
<b>Measure #2 –</b> Document the number of students trained to become mentor/tutors and the number of students receiving benefits from them.	We take consistent statistics on both our high school students and the youth they serve
<b>Measure #3 –</b> Document the number of students receiving paychecks as a result of the program.	Copies of timesheets and check stubs are submitted with quarterly reports.
Description of Outreach Efforts to Residents by Census Tracts	We work in Title 1 Schools that service the census tracts.
Description of Successes in Program Delivery	Students are learning to take responsibility for their actions, increasing in their self-esteem and learning job skills as well as life skills. Several high school students have been recognized by United Way and Rotary for their volunteer work in the community. Many have maintained and improved in their academic standing. Several have enrolled in college for the Fall.

Signature of Executive Director:  
Shari Hastey, Executive Director:

Date Submitted: July 14, 2016



City of Seaside  
Community Development Block Grant (CDBG) Program  
Subrecipient Year-End Narrative Form  
FY 2015 - 2016

Agency Name:	Food Bank for Monterey County
Preparer's Name and Phone Number:	Cathie Montero, Programs Manager 831-758-1523
Contract Amount:	\$7,754.00
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	418
Number Seniors Assisted:	261
Number of Single Female Head of Household Assisted:	Data not collected
Number Total Persons Assisted.	1,045

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Over the past year, the Food Bank has rebounded from a devastating arson that caused over 2 million worth of damages and continues to develop new strategies and programs to meet the distressingly high need for food assistance in Monterey County. We continue to see a tremendous increase in the need for food in Monterey County overall. Over 100,000 different people are served annually by the Food Bank for Monterey County. **The Food Bank now serves an alarming one-fifth of Monterey County's population.**

We consider our greatest accomplishment our ability to keep pace with the rising need for food assistance. Through continued evaluation of staffing, programming and distribution systems we manage with limited resources. We now rely on 500 volunteers per month to help distribute emergency supplemental food to these households. The last year we had 45,000 hours of service from volunteers

We provided service at St. Francis Xavier Church and Del Monte Manor Apartments for Emergency Food Assistance Food Bags. Produce is distributed at St. Francis Xavier at

**Agency Name: Food Bank for Monterey County**

the Family Market.

We are committed to not only assuaging the hunger of our clients but addressing their nutritional needs as well, especially for our populations at highest risk for severe health concerns, namely children, farmworkers, and seniors. Over the past few years, we have been devoting more efforts to sourcing produce and other nutritious perishables and lean proteins to distribute to clients, who are unable to afford them due to prohibitive costs. We continue to grow and modify programs as needed in order to respond to the ever changing needs of our client demographic, which comprises over 20% of the county's population.

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

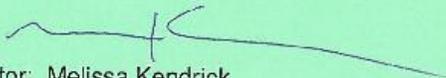
Outcome #1 – Monthly food distributions to low/moderate income people in need of food assistance with access to nutritious foods.	Monthly EFAP site at St. Francis Xavier Church distributing USDA foods, produce and bread. Ten member agencies also distribute food in Seaside to low income families and individuals in need throughout the month. This may consist of bags of food to bring home or meals prepared for homeless.
Outcome #2 – <i>(Write in Outcome)</i>	<i>(Narrative)</i>
Outcome #3 – <i>(Write in Outcome)</i>	<i>(Narrative)</i>
Outcome #4	<i>(Narrative)</i>

**Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Measure #1 – Individuals receiving food at the EFAP sites are required to complete a sign in sheet for the USDA foods received.	EFAP sites are under strict USDA guidelines regarding household size information. Data is collected at each distribution and recorded at the Food
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**Agency Name: Food Bank for Monterey County**

<p>Individuals receiving foods from a produce distribution are required to complete a sign in sheet for produce. Individuals receiving foods from pantries are required to give household numbers and numbers of children and seniors information.</p>	<p>Bank. Member agencies are also required to collect data information on household size and family makeup. These reports are turned in to the Food Bank on a monthly basis. Demographics are collected on a regular basis with additional information such as are you homeless, disabled, age group, race, ethnicity, etc.</p>
<p>Measure #2 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Measure #3 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	
<p>Description of Successes in Program Delivery</p>	

Signature of Executive Director: 

Printed Name of Executive Director: Melissa Kendrick

Date Submitted: July 8, 2016



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	Girls Incorporated of the Central Coast
<b>Preparer's Name and Phone Number:</b>	Patricia Fernandez-Torres 831-772-0882
<b>Contract Amount:</b>	\$ 6,261.00
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	0
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	0
<b>Number Total Persons Assisted.</b>	87

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

We worked at 4 school sites: Seaside High School, Seaside Middle School, and Ord Terrace Elementary School, Seaside, serving 87 girls aged 9-18. We trained and employed 2 Youth Leaders to participate in our Youth Leader Internship Program. We also trained and worked with 2 adult volunteers mentors who helped implement and facilitate the ECHO Leadership programs.

**ECHO Leadership program:**

- In August we implemented the ECHO program at Seaside High School
- We served 26 girls.
- We had an 81% retention rate for the ECHO program.

The sessions included the following topics: Planning for a College Education; Careers; Basic Health Care; Sexuality; Families, Culture and How They Shape Our Attitudes; Public Speaking, Influencing Public Policy, Budgeting and Entering the Workplace. Guest speakers were recruited to speak on many of the topics presented. In addition, girls visited two colleges, in the fall, Stanford University and CSU East Bay, and in the spring, the State Capitol and UC Davis.

**ECHO participants:**

- Learned basic information about women's health and anatomy, contraception, HIV and other

**Agency Name: Girls Inc. of the Central Coast**

- In April we implemented the 2<sup>nd</sup> phase of the Friendly PEERsuasion program at Ord Terrace Elementary School
- We served 28, 4<sup>th</sup> and 5<sup>th</sup> grade girls
- We had a 100% retention rate
- The 5<sup>th</sup> grade girls participated in 7 after-school sessions, facilitated by the PEERsuaders
- The PEERsuaders used a team-teaching approach and covered topics such as communication, stress management, peer and media pressure, and substance awareness
- Teaching younger children reinforced the PEERsuaders' learning and resolve not to use substances

<b>Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
Outcome #1 – Provide developmentally appropriate workshops and learning experiences	<p><b>ECHO</b>, consisting of 15 modules and 2 field trips, was offered at Seaside High School, from 8/15-5/16, serving 26 girls.</p> <p><b>Will Power/Won't Power</b>, consisting of 8 sessions, was offered at Seaside Middle School from 9/15-11/15, serving 19 girls.</p> <p><b>Friendly PEERsuasion</b>, a 2-phase program, was offered at Seaside Middle School and Ord Terrace Elementary School, serving 12 7<sup>th</sup> grade (12 workshops) and 28 4<sup>th</sup> and 5<sup>th</sup> grade (7 workshops) girls.</p>
Outcome #2 – Training for facilitation skills, program planning, participant recruiting, youth-adult partnerships, and public speaking	<p>Programs were facilitated by <b>Youth Leaders</b>, who received training in July 2015 for ECHO, and later in July for Will Power/Won't Power. They received further training for Friendly PEERsuasion in November 2015, which also included instruction on how to mentor the 7<sup>th</sup> graders to be facilitators of Phase 2 of the program.</p>
Outcome #3 – Emphasize the value of staying in school	<p>Girls attended workshops on goal-setting, decision-making, planning for a higher education, and careers. They learned how to fill out college and job applications, UC/CSU admission requirements, and explored various career opportunities. They visited 3 college campuses to view college life, talk to current students, and learn about college majors.</p>
Outcome #4	<i>(Narrative)</i>
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG</b>	

**Agency Name: Girls Inc. of the Central Coast**

<b>Funding Agreement)</b>	
<p><b>Measure #1 – ECHO:</b>                      60-70% will visit at least 2 college campuses                      60-70% will attend a workshop on Planning for Higher Education                      70-74% will report increased knowledge of the legislative process                      70-76% will report increased self-confidence to voice concerns to legislators</p>	<p><i>Actual Results</i>                      80% visited at least 3 college campuses                      84% attended the Planning for Higher Education workshop                      78% reported increased knowledge of the legislative process                      72% reported Increased self-confidence in voicing concerns to legislators</p>
<p><b>Measure #2 – Youth Leaders</b>                      90% will increase confidence in public speaking skills                      98% will participate in CPR and Child Abuse Reporting training                      97% will plan each session, contact guest speakers, attend monthly meetings, communicate with participants, and co-facilitate ECHO with mentors                      90-100% who are seniors will apply to college</p>	<p><i>Actual Results</i>                      99% report increased confidence in public speaking skills                      100% participated in CPR and Child Abuse Reporting training                      100% planned each session, contacted guest speakers, attended monthly meetings, communicated with participants and co-facilitated ECHO with adult mentors                      100%, who were seniors, applied to college</p>
<p><b>Measure #3 – Will Power/Won't Power</b>                      60-70% will learn about their body parts and how our reproductive organs work                      70% will learn about values and how important it is to have them                      70% will learn about media pressure and how to resist negative pressures</p>	<p><i>Actual Results</i>                      92% learned about health, hygiene and reproductive health                      74% learned about the importance of having values                      87% (averaged) reported that they learned about pressures to have intercourse, felt more confident saying "no", to pressure to have sex, and felt they could resist pressure to do things they didn't want to do</p>
<p><b>Measure #4 – Friendly PEERsuasion</b>                      65-75% of middle school girls will:                      Learn about peer and media pressures                      Learn how to communicate with others                      Learn refusal skills                      Learn how to be leaders and facilitate activities                      Learn about substance awareness and harmful substances                      How to manage stress</p>	<p><i>Actual Results</i>                      64-80% reported:                      They knew how to communicate more effectively                      They felt more confident with public speaking                      Their facilitation skills had improved                      They felt more confident expressing their opinions                      92% said they had the ability to make good choices for themselves</p>
<p><b>Description of Outreach Efforts to Residents by Census Tracts</b></p>	<p>ECHO participants, were recruited from Seaside High School sophomores &amp; Juniors. All girls were eligible to apply. Youth Leaders were recruited from the previous year's ECHO graduates at</p>

**Agency Name: Girls Inc. of the Central Coast**

	<p>Seaside High.          Will Power/Won't Power participants were recruited from 8<sup>th</sup> graders at Seaside Middle School. All girls were eligible to participate.          Friendly PEERSuasion (phase 1) participants were recruited from 7<sup>th</sup> graders at Seaside Middle School. All girls were eligible to participate.          Friendly PEERSuasion (phase 2) participants were recruited from 4<sup>th</sup> and 5<sup>th</sup> graders at Ord Terrace Elementary School. All girls were eligible to participate.</p>
<p>Description of Successes in Program Delivery</p>	<p>All programs were successfully delivered at their respective school sites. ECHO had an 81% retention rate. Will Power/Won't Power had a 79% retention rate. Friendly PEERSuasion had a 98% retention rate (phase 1) and 100% retention rate (phase 2).</p>

Signature of Executive Director:   
 Printed Name of Executive Director: Patty Fernandez-Torres  
 Date Submitted: July 14, 2016



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	<i>Legal Services for Seniors</i>
<b>Preparer's Name and Phone Number:</b>	<i>Kelie D. Morgantini, Executive Director 831.899.0492</i>
<b>Contract Amount:</b>	<i>\$15,000</i>
<b>Indicate Source of Funding:</b>	<i>CDBG</i>

<b>Number Disabled Assisted:</b>	<i>7</i>
<b>Number Seniors Assisted:</b>	<i>285 direct (attorney-client privilege) clients assisted, 135 community clients served in Oldmeyer Center presentations.</i>
<b>Number of Single Female Head of Household Assisted:</b>	<i>179 (63% of direct clients).</i>
<b>Number Total Persons Assisted.</b>	<i>420 (285 direct service + 135 presentations).</i>

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

*Provide no-cost legal services up to and including court representation to all Seaside residents age 60 and above. LSS' goal is to be available to address and correct the legal damage perpetrated upon Seaside seniors who seek our assistance. LSS helps Seaside seniors with direct, confidential attorney services and presentations at community events. If LSS were not here to help our clients address their legal problems, the problems would escalate, run unchecked and eventually result in a senior's deteriorated health and homelessness.*

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

<b>Outcome #1 – Create a suitable living environment.</b>	<i>LSS provides professional legal representation and assistance to seniors, giving them the ability to assert their rights as tenants to healthy safe living environments in landlord/tenant situations.</i>
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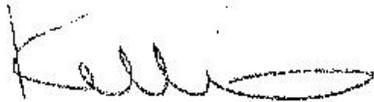
Agency Name: Legal Services for Seniors

	<i>construction and home repair issues, financial abuse and other income issues which can affect their ability to stay in their homes as healthy, independent seniors.</i>
Outcome #2 – ///	///
Outcome #3 – ///	///
Outcome #4 – ///	///
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
Measure #1 – <i>Provide legal services to seniors who reside in Seaside.</i>	<i>LSS provided direct legal services to 278 Seaside seniors including superior court representation, assistance with public and private benefits, landlord-tenant issues, Wills, Advance Health Care Directives and more at our Seaside office (915 Hilby Avenue, Suite 2) Monday through Friday from 9:00 AM to 5:00 PM and at ten outreach sites throughout Monterey County.</i>
Measure #2 – <i>Prevent seniors from being targeted by dishonest individuals.</i>	<i>In addition to one-on-one legal assistance, LSS presented community forums on consumer scams, financial protection and elder abuse (in both English and Spanish) for various groups in Seaside at the Oldemeyer Community Center.</i>
Measure #3 – <i>Help enable seniors to live independently by providing legal services at no cost.</i>	<i>LSS' no-cost legal services empowers our clients to take part in their own advocacy. A senior who has been victimized is concerned he will be viewed as not capable of taking care of himself (or "ready for the nursing home" as one of our clients once put it). Seeking our professional legal help enables a senior to take part in the action needed to correct that victimization. Empowered and engaged, our clients hold onto their independence and remain productive Seaside residents.</i>
Measure #4 – ///	///
Description of Outreach Efforts to Residents by Census Tracts	<i>To publicize our no-cost legal services to potential clients, LSS placed advertisements in local print publications (including the Monterey County Weekly), distributed agency brochures (in the</i>

**Agency Name: Legal Services for Seniors**

	<i>Seaside library and local businesses), aired radio interviews and PSA's with Monterey Peninsula radio stations (mentioning our Seaside office) and promoted our services at community events.</i>
Description of Successes In Program Delivery	<i>Each client was counseled on a one-to-one basis with 1 to 20 hours of no-cost legal assistance by LSS' licensed California attorneys and legal advocates. This same service, in the private sector ranges from \$200 to \$450 per hour, a cost our clients could never afford. LSS' program success is measured by the 285 direct clients who saved (at the lowest going rate) more than \$57,000 in fees they would otherwise have paid to private attorneys. Such costs could never have been paid by our Seaside low and very-low income clients – who would have gone without the legal representation keeping them in their homes and financially healthy.</i>

Signature of Executive Director:



Kellie D. Morgantini

Executive Director

Legal Services for Seniors

Date Submitted: July 14, 2016



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	Meals on Wheels of the Monterey Peninsula, Inc.
<b>Preparer's Name and Phone Number:</b>	Christine M. Capen-Frederick 831/375-4454
<b>Contract Amount:</b>	\$10,000
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	8
<b>Number Seniors Assisted:</b>	137
<b>Number of Single Female Head of Household Assisted:</b>	64
<b>Number Total Persons Assisted:</b>	144

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Meals on Wheels' Home Delivered Meals program has developed to meet the complex nutritional needs of frail, elderly and disabled homebound adults who cannot shop or cook for themselves and have no adult caregiver in the home. It is currently the only program on the Monterey Peninsula to deliver 2.5 nutritious meals per day, five days per week, with an extra Friday meal for the weekend. The program delivers to all qualified homebound elderly and disabled adults in Seaside. Daily meals include milk, cereal, juice, fresh fruit, a freshly prepared hot entrée, soup or salad, a sandwich and a dessert. The hot entrée includes one protein, one vegetable and at least 600 calories. On Friday, MOWMP offers a double meal that provides food for one day of the weekend. Per federal contract, meals meet rigorous national guidelines for healthy senior nutrition.

Because clients do not have ready access to healthy nutrition, the federal government considers the majority of homebound adults to be at nutritional risk. Benchmarks for healthy nutrition include eating at least two meals per day and eating fresh fruits,

**Agency Name: Meals on Wheels of the Monterey Peninsula**

vegetables and dairy daily.

In keeping with the Administration on Aging Performance Goal 2, the Home Delivered Meals program also "enables seniors to remain in their own homes with a high quality of life for as long as possible." (Administration on Aging: *Health and Human Services Fiscal Year 2012*, pg. 18 (2011)). When asked, homebound Californians report that they prefer to remain independent, with dignity, in the comfort of their own homes rather than to be institutionalized. In our June 2016 written survey, 98% of clients indicated that Home Delivered Meals helped to keep them in their homes.

The Home Delivered Meals program offers ancillary benefits to clients as well. As outlined by the Administration on Aging, Meals on Wheels programs "present opportunities for social engagement, which contribute to overall health and well-being." (Department of Health and Human Services: *Fiscal Year 2012, Administration on Aging Justification of Estimates for Appropriations Committee* (2011), pg. 53). Approximately 95 volunteer drivers provide clients with daily social interaction and information. Drivers also monitor client well-being and look for signs of elder abuse or self-neglect. In such instances, the program manager informs family members, emergency services and county adult protective services as appropriate. MOWMP partners with Monterey County Adult Protective Services, the Monterey County Area Agency on Aging and nonprofits such as the Alliance on Aging and Legal Services for Seniors to ensure that families have the information they need to address issues facing an elderly/disabled parent or relative.

Where once the home delivered meals program acted as supplemental nutrition for homebound adults, it has now become the chief source of nutrition for a population significantly impacted by the current economic downturn. Many senior clients are aging up and out of their savings. The average per delivery client donation stands at \$2.49 today for a delivery which costs MOWMP \$17.00 per delivery. At present, MOWMP partially or fully subsidizes meals for 50% of clients. MOWMP has seen a 30% increase in the number of Seaside clients and may be forced in the coming year to create a waiting list should additional funding not be found.

Character count: 3374

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Outcome #1 – (Write in Outcome)	(Narrative)
Address potential nutritional risk among low income frail, elderly and disabled adults. Two surveys conducted per year to ascertain two	MOWMP conducted two surveys in Dec 2015 and April 2016 to ascertain the percentage of clients eating two meals per

**Agency Name: Meals on Wheels of the Monterey Peninsula**

<p>benchmarks for healthy nutrition – eating two meals per day and eating fresh fruits and vegetables daily.</p>	<p>day and eating fresh fruits, vegetables and dairy daily.</p>										
<p>Outcome #2 – <i>(Write in Outcome)</i> Perform daily wellness checks on clients</p>	<p><i>(Narrative)</i> <i>(Narrative)</i> Approximately 40 trained MOWMP volunteer drivers conducted daily wellness checks on 100% of Seaside clients, who lived on the eight meal delivery routes in Seaside. If a client was found to be in distress, family and appropriate medical/emergency services were called to aid clients. In keeping with MOWMP's commitment to track the number of calls made on behalf of residents of the city of Seaside. Calls were made as follows:</p> <table border="0" data-bbox="841 932 1282 1062"> <tr> <td>Adult Protective Services</td> <td align="right">1</td> </tr> <tr> <td>Emergency contact Person</td> <td align="right">6</td> </tr> <tr> <td>Family</td> <td align="right">19</td> </tr> <tr> <td>Hospital</td> <td align="right"><u>21</u></td> </tr> <tr> <td>Total for SEASIDE</td> <td align="right">47</td> </tr> </table> <p>MOWMP conducted a qualitative survey of clients in December 2015 and April 2016. Program benefits investigated included ability of client to remain in own home, importance to client health and wellbeing and importance of daily socialization with volunteer.</p>	Adult Protective Services	1	Emergency contact Person	6	Family	19	Hospital	<u>21</u>	Total for SEASIDE	47
Adult Protective Services	1										
Emergency contact Person	6										
Family	19										
Hospital	<u>21</u>										
Total for SEASIDE	47										
<p>Outcome #3 – <i>(Write in Outcome)</i></p>	<p><i>(Narrative)</i></p>										
<p>Outcome #4</p>	<p><i>(Narrative)</i></p>										
<p><b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b></p>											

**Agency Name: Meals on Wheels of the Monterey Peninsula**

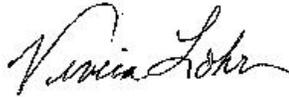
<p>Measure #1 – <i>(Write in Measure)</i></p> <p>% of clients eating two meals per day</p> <p>% of clients eating fresh fruits, vegetables and dairy daily.</p>	<p><i>(Narrative)</i></p> <p>81% of clients reported eating two meals per day and 17% reported that they sometimes ate two meals per day.</p> <p>77% of clients reported eating fresh fruits, vegetables and dairy daily, 15% of clients reported eating two of the three items and 6% reported eating one of three. Lactose intolerance, lack of hunger, dislike of certain fruits and vegetables, and dental problems were cited as the reasons for not eating all three products.</p>
<p>Measure #2 – <i>(Write in Measure)</i></p> <p>Perform Daily Wellness Check</p>	<p><i>(Narrative)</i></p> <p>100% of clients received daily wellness check from a trained volunteer. Volunteer training took place once per year to ensure parameters and efficacy of wellness check procedures.</p>
<p>Measure #3 – <i>(Write in Measure)</i></p> <p>Conduct a qualitative survey, 2 times per year, in December and April to ascertain importance of following program benefits:</p> <ol style="list-style-type: none"> <li>1) Program aided clients in remaining in own home.</li> <li>2) Program contributed to client health and well-being</li> <li>3) Daily socialization with volunteer important part of program.</li> </ol>	<p><i>(Narrative)</i></p> <ol style="list-style-type: none"> <li>1) 83% of clients reported that program helped them to remain in their own home and 15% reported that program somewhat helped them to remain at home.</li> <li>2) 91% of clients reported program important to health and wellbeing and 9% reported program somewhat important to health and wellbeing.</li> <li>3) 88% of clients reported daily socialization with volunteer very important to them and 24% reported it was somewhat important. 7% claimed the program was NOT important to them. 1% did not respond to the question.</li> </ol>
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	
<p>Description of Successes in Program Delivery</p>	<p>100% of qualified homebound seniors who applied to the home delivered meals program was served by the program.</p>

**Agency Name: Meals on Wheels of the Monterey Peninsula**

	<p>The number of Seaside clients served has grown from 121 in FY14-15 to 144 in FY 15-16. Of that number 137 were senior clients. In 2015-2016, Meals on Wheels made 22,177 deliveries (55,443 meals) of 2.5 meals per day to frail, elderly and disabled adults in the City of Seaside.</p> <p>The growth in the number of clients is impacting MOWMP's budget, as clients contributed on average \$2.49 for a meal that cost the agency \$17.00. Food costs alone rose from \$5 per per delivery to \$7.36. The City of Seaside contributed \$10,000 to a program that is now costs approximately \$163,334 for the City of Seaside alone. The remaining funds required to serve residents of Seaside were raised by MOWMP through federal grants, foundation support, direct mail and special events. The vagaries of the economy and the need in Monterey County makes fundraising from foundations increasingly difficult.</p> <p>In 2015-2016, Meals on Wheels served 144 Seaside residents, 137 of whom were seniors. Seven (7) residents were disabled non seniors.</p> <p>No Seaside client was turned away due to financial hardship. Of the 144 clients served, 136 or 95% were low income. Of that number, 41% (58) had incomes at or below the federal poverty level. Meals for clients who could not make a contribution to the costs were subsidized by the MOWMP through a variety of fundraising efforts. However, the significant growth of the Seaside program and the gradual loss of volunteer drivers may make it impossible for MOWMP to continue to serve all Seaside clients. At the Area Agency on Aging's suggestion, MOWMP may create a waiting list for service. Clients in the greatest need</p>
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**Agency Name: Meals on Wheels of the Monterey Peninsula**

	will be served first. We hope that this step will not be necessary, but rising food costs, an increasing population, and fewer drivers are impacting MOWMP's ability to serve all Seaside clients in need.
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Signature of Executive Director:

Printed Name of Executive Director:

Date Submitted: July 19, 2016



**City of Seaside  
Community Development Block Grant (CDBG) Program  
Subrecipient Year-End Narrative Form  
FY 2015 - 2016**

<b>Agency Name:</b>	The Village Project, Inc.
<b>Preparer's Name and Phone Number:</b>	Melvin T. Mason, Executive Director (831) 392-1500
<b>Contract Amount:</b>	<del>\$40,766</del> \$10,928.00 MTM
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	23
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	0
<b>Number Total Persons Assisted:</b>	41 (students grades 1-11)

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Funding was used to support The Village project, Inc.'s Education and Cultural Enrichment Afterschool Academy through the partial funding of one Tutor position. The Academy provides academic as well as social and emotional developmental clinical support in changing these students' learning and behavioral problems. The objective was to create suitable living environment and the outcome was the provision of availability/accessibility or sustainability. Creating suitable living environment for our program meant having each of our students experience high academic achievement, reduce and extinguish negative behaviors that had been so disruptive to their school and social lives and develop positive self images and esteem. The Outcome of Availability/Accessibility meant that our program would be available to those students on an ongoing weekly basis throughout the school year and that funding from CDBG and other sources such as Foundations would sustain the program throughout that academic year. Meeting the Objective and that Outcome meant that we were providing them with academic, behavioral and enrichment supports as well. The enrichment activities are another part of the well rounded learning the students receive. These activities include outings, visits to local and out of town museums, attending plays at PacRep Theatre, with whom we have a partnership, art, music and cultural events. Meeting this Objective as in the past was validation that we were providing these students with well rounded activities and opportunities for learning.

Agency Name: THE VILLAGE PROJECT, INC.

<b>Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
<p>Outcome #1 – <i>(Write in Outcome)</i></p> <p>To help continue the tradition of “no cost” services and programs that our community supports and relies on through the Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>The Education and Cultural Enrichment Afterschool Academy was created to provide “no cost” educational and behavioral supports for students grades 1-12 who are at risk for failure in school as well as at risk for contact with the Juvenile Justice System.</p>
<p>Outcome #2 – <i>(Write in Outcome)</i></p> <p>Improve and embrace cultural awareness and differences through the Education and Cultural Enrichment Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>As part of the program’s name implies, this program has a major focus on the importance of culture, cultural identity and cultural appreciation.</p>
<p>Outcome #3 – <i>(Write in Outcome)</i></p> <p>Maximize collaboration with other local community public service agencies.</p>	<p><i>(Narrative)</i></p> <p>One of the hallmarks of the existence of this program is its ability to build alliances and collaborations with local organizations to carry out its work in a more effective manner.</p>
<p>Outcome #4</p>	<p><i>(Narrative)</i></p>
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
<p>Measure #1 – <i>(Write in Measure)</i></p> <p>Document the “no cost” services and programs and how these programs support the individual, family, schools and community at large.</p>	<p><i>(Narrative)</i></p> <p>All 41 of the students in our program were there free of any costs. Our program does not charge admission. Nor does our program charge for healthy snacks each student enjoys each day. Neither do we charge for outings, field trips or visits to museums, plays and universities. As a result all of our students – many of whom have never been to activities such as these have been provided with experiences they never would have before been able to be involved. This broadening of their educational and learning experiences provided additional support to teachers and</p>

Agency Name: THE VILLAGE RESIDENT INC.

	to the home environments in which these children live.
<p>Measure #2 – <i>(Write in Measure)</i></p> <p>Document the steps taken through counseling and classroom setting to improve and embrace cultural awareness and differences and how the program has helped to break down stereotypes, racism and bullying.</p>	<p><i>(Narrative)</i></p> <p>Throughout the school year, there have been various workshops and activities that focused on culture, cultural awareness and cultural appreciation. These are ongoing activities year to year in our program. Students learn about each other's cultures and heritages. Appreciation for cultural differences is strongly emphasized in the program. In addition, there are ongoing classes that focus on bullying and developing methods and approaches to intervene and prevent it from happening.</p>
<p>Measure #3 – <i>(Write in Measure)</i></p> <p>Document referral program and/or collaboration efforts for each individual.</p>	<p><i>(Narrative)</i></p> <p>The majority of our students this past school year suffered from an array of emotional and psychological difficulties. Each of them – 26 to be exact – either engaged in on site counseling or were referred to family therapy by the program. Since the students are part of our agency, their referrals were given priority. Additionally, some of our students became involved in organizations with which we have developed strong partnerships and collaborations, such as the Monterey County NAACP Youth Council, the youth section of the Monterey Council of LULAC, the annual County-wide Youth Summit held in Seaside, and the adult African American Sororities and Fraternities from which we have acquired mentors for many of the students.</p>
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents</p>	<p>Efforts to outreach in all tracts where residents live involved what is now our</p>

Agency Name: THE VILLAGE PROJECT, INC.

by Census Tracts	traditional approaches of presentation to churches, community organizations and community events. We have held open houses as well as handed out flyers and other agency and program memorabilia to inform residents about our agency and, especially, our Education and Cultural Enrichment Afterschool Academy. These outreach activities resulted in the most ever number of students enrolled in our program. We went beyond our stated goal of enrolling 33 students only because the needs of these students were so great. Over the course of the Spring Semester, we amassed a wait list of nearly 40 more students whom we could not bring into our program due to capacity limitations.
Description of Successes in Program Delivery	For this school year, goals were as follows: that 75 percent of the newly enrolled students will raise their grade point averages (or equivalents for elementary school students who receive numbers instead of grades) by .5 and receive no more than two C's and no D's or F's. We had two students out of the newly enrolled 19 students who did receive an F. Another goal was to be suspension free through the school year. We had one student of the 41 who received a one-day suspension. No students received detention and two received a lesser disciplinary action. We felt these accomplishments were remarkable considering that the majority of newly enrolled students had received, in some instances, multiple suspensions and numerous disciplinary actions before coming into our program. It should be noted that three of our

Agency Name: THE VILLAGE PROJECT, INC.

	<p>students will be enrolling into prestigious private schools. All of them could barely read when they came into our program four years ago. Now, two of them have been accepted at York School and the other one has been accepted at Robert Louis Stevenson. They will be going into the 9<sup>th</sup> grade. They each made honor roll at their respective middle schools each semester they were there. They are receiving near "full ride" scholarships to attend. This is a result of a partnership we have developed with those two schools as a result of their announced desire to ethnically diversify their campuses. All three of the students are African American. We believe that these outcomes are what the CDBG is looking for in programs it provides funding support. We believe our program lives up to what CDBG is all about.</p>
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Signature of Executive Director: Melvin T. Mason  
Printed Name of Executive Director: MELVIN T. MASON  
Date Submitted: July 19, 2016



## Public Review Process

A Public Hearing for the 2015-2016 CAPER for the City of Seaside was held on September 15, 2016. The presentation was made by Sharon Mikesell of the City of Seaside staff.

During the public hearing, all members of the City Council expressed their appreciation for the activities and projects that were completed thanks to the CDBG funding.

Public comment had one participant, Philip Geiger from Legal Services for Seniors spoke in favor of the program and thanked the City and staff for their help with the success for their program as well as the entire CDBG program subrecipients.

The Public Comment period for the CAPER ran from August 31, 2016 and ran through September 16, 2016. No public comment other than mentioned above during the public hearing was received.

Information attached:

Powerpoint Presentation during Public Hearing 9-15-16

Staff report for Public Hearing 9-15-16

Public Review draft CAPER document

Proof of Publication for public review period and public hearing

Public Hearing-City of Seaside CDBG Program  
**CONSOLIDATED ANNUAL  
PERFORMANCE AND  
EVALUATION REPORT (CAPER)**

September 15, 2016

# CDBG projects and activities FY 2015-2016



MEALS ON WHEELS OF THE MONTEREY PENINSULA  
*Mind, Body & Spirit*





- \* Facilities improvement project
- \* 1332 La Salle Avenue



- \* \$19,126 in CDBG funds for Energy Upgrades at the Seaside Clubhouse purchase and installation of LED light fixtures
- \* Clubhouse serves over 1200 youth annually as Club members plus other youth and families through special events and activities.



- \* Parks projects completed at Highland-Otis, Trinity and Martin Parks



New playground structure and wood chips at Trinity Park.

Accessible parking at Trinity Park.



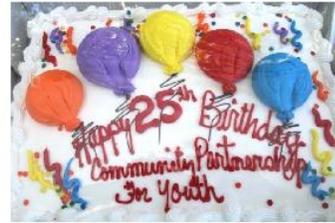
- \* First phase of accessibility improvements completed at the Seaside Library



- \* Public Services- \$10,928 toward funding staff salaries at Genesis House –a residential substance abuse treatment and recovery facility. Served 141 persons.
- \* Facilities Improvements- \$19,234 in grant funds allocated for project for exterior improvements to Genesis House 1152 Sonoma Avenue. Project is currently wrapping up construction.



- \* Public Services –CPY directly addresses the problems of violence and gang activity.
- \* Leadership/Life Skills/Job Preparation Skills
- \* Mentor training
- \* Jobs for high school students
- \* \$11,595 toward staff salaries to assist 616 persons.





- \* Public Services- \$7,754 in CDBG funding helped provide food assistance
  - \* Food bags at St. Francis Xavier Church and Del Monte Manor Apartments
  - \* Produce distribution at St. Francis Xavier at the Family Market
  
- \* 1045 total persons served at Seaside sites

- \* Public Services-\$6,261 helped provide staffing for 3 programs
  - \* ECHO Leadership Program-Seaside High School
  - \* Will Power/Won't Power-Seaside Middle School
  - \* Friendly PEERsuasion-Seaside Middle School and Ord Grove Elementary
  
- \* 87 total persons served



- \* Public Services-\$15,000 in CDBG funding helped provide no-cost legal services for Seaside residents age 60 and above
- \* Provided direct, confidential attorney services
- \* Presentations at community events
- \* 420 total persons in Seaside served

### SENIOR SCAM STOPPER

COOPERATION WITH LEGAL AID



**FRIDAY**  
**March 28, 2015**  
 12:00 p.m. – 2:00 p.m.  
**Oldemeyer Center**  
 880 Holly Avenue  
 Seaside, CA 90951

Assemblymember Mark Spier, the City of Seaside and the Contra Costa State License Board invite you to attend a FREE Senior Scam Stopper™ seminar.

**PROTECT YOURSELF**

- One in five seniors has been a victim of fraud
- Seniors are the most targeted group
- Have scams and developed strategies

Join us and learn how to protect yourself. Seniors, their families and caregivers are welcome to attend this FREE seminar.

**VISIT CSLB'S WEBSITE**  
[www.cslb.ca.gov](http://www.cslb.ca.gov)  
[EFileThat.com/Free.com](http://EFileThat.com/Free.com)  
[SeniorScamStopper.com](http://SeniorScamStopper.com)

For more information and/or to RSVP, please contact Assemblymember Spier's office at 831-542-2832.










- \* Public Services-\$10,928 helped fund a Tutor position
- \* Education and Cultural Enrichment Afterschool Academy
- \* Participants at risk for failure in school and possible contact with Juvenile Justice System
  
- \* 41 persons assisted

# Thanks to our Community Development Advisory Committee

- \* Sue Hawthorne-Chair
  - \* John Francis-Vice Chair
  - \* Sharrline Napoleon
  - \* Jessica Piombo
  - \* Rebecca Pieken
  - \* Clementine Bonner Klein
- \* Annual Community Workshop coming up September 21, 2016





**CITY OF SEASIDE  
STAFF REPORT**

Item No.: 9.A.

**TO:** City Council

**FROM:** Craig Malin, City Manager

**BY:** Sharon Mikesell, Administrative Analyst

**DATE:** September 15, 2016

**SUBJECT: SUBMISSION OF THE 2015-2016 COMMUNITY DEVELOPMENT  
BLOCK GRANT CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT TO THE DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT**

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**PURPOSE**

The purpose of this item is for the City Council to receive the Consolidated Annual Performance Report (CAPER) for the City's Community Development Block Grant (CDBG) for Program Year 2015-2016 and to hear public comment prior to its submittal to the U.S. Department of Housing and Urban Development (HUD). The CAPER must be received by HUD no later than September 30, 2016.

**RECOMMENDATION**

It is recommended that the City Council receive the 2015-2016 CAPER and hear public comment prior to the document's submittal to HUD.

**BACKGROUND**

The CAPER is a performance report mandated by HUD for all entitlement agencies that receive CDBG funds. The CAPER allows HUD, local officials and the public to assess the City's overall CDBG Program performance during the preceding year.

Attachment 1 is Seaside's 2015-2016 CDBG Consolidated Annual Performance and Evaluation Report (CAPER). In compliance with HUD's required 15-day public review of the CAPER prior to its submission, a public notice in English and Spanish was placed in the Monterey County Weekly on August 25, 2016 inviting the public to review the document. The draft document was published on August 31, 2016 on the City's website and made available at the Seaside Public Library, Seaside Fire Station, in the Oldemeyer Center, and at the City Hall Customer Service Counter.

**CDAC Participation**

On July 20, 2016 the City's Community Development Advisory Committee (CDAC) met and reviewed the 2015-2016 fiscal year activities and received a status report on the CAPER on August 17, 2016. The CDAC was presented with summary information on CDBG program expenditures and accomplishments.

The CDAC was pleased overall with the program and was impressed with the numbers of residents receiving services from the

**Meeting Date: September 15, 2016**

CDBG funded subrecipients. The CDAC was pleased that the City Council has approved the multi-year funding cycle as it will reduce the burden on applicants and make the selection process less time consuming.

**SUMMARY OF CAPER**

**Program Accomplishments**

In the 2015-2016 Program Year, the City funded several public services and eligible projects. Projects included facility and accessibility improvements. Parks projects were completed with CDBG funding allocated to previous funding years. Accessibility improvements were made to the Seaside Library and facility improvements were funded for the Boys' and Girls' Club and the Community Human Services' Genesis House.

**Public Services**

Public service awards recipients served 2,213 persons in 2015-2016. The majority of the persons were of extremely low income.

	<b>Persons Served</b>
Extremely Low-income	1,932
Low-income	226
Moderate-income	181
<b>Total</b>	<b>2,339</b>

Public Services' funding recipients included Community Human Services, Community Partnership for Youth, the Food Bank of Monterey County, Girls, Inc., Legal Services for Seniors, Meals on Wheels and the Village Project.

**Community Involvement**

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC meets regularly (monthly) as an active and viable part of the planning and management for CDBG funds, providing valuable feedback to staff and ensuring citizen participation.

As a result of CDAC recommendation, on May 7, 2015, the Seaside City Council adopted a resolution implementing a multi-year funding cycle for awarding public service and eligible project grant awards. This move will alleviate the need for the subrecipients to prepare application materials as often, enable the CDAC and the subrecipients to make longer range plans and to have a clearer picture of longer term benefits in the programs.

The CDAC holds workshops to assess annual goals, receives quarterly reports on CDBG funded projects and subrecipient activity, screens Public Service subrecipient applications and makes recommendations to the City Council regarding funding allocations.

Currently, the CDAC is chaired by Sue Hawthorne and co-chaired by John Francis. Sharrline Napoleon, Jessica Piombo, Rebecca Pieken and Clementine Bonner Klein are also on the CDAC.

**Program Administration**

Please refer to the attachment for a chart (PR 26) reflecting the grant funding activity. The largest single expenditure is the \$281,386.50 repayment toward the City's Section 108 loan.

City staff now fully performs functions of the HUD Integrated Disbursement and Information System (IDIS) for preparing reports and performing funding drawdowns. The level of involvement of contract staff is now minimal and limited to functions involving public service subrecipient management and monitoring. This 2015-2016 CAPER was prepared in-house in the IDIS system by City staff.

Meeting Date: September 15, 2016

**FISCAL IMPACT**

There is no fiscal impact to the General Fund. This item reflects the positive benefit associated with CDBG program funding.

**ATTACHMENTS**

1. 2015-2016 Draft CAPER
  2. CDBG Activity Summary Report
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Reviewed for Submission to the  
City Council by:



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Craig Malin, City Manager



***2015-2016 Consolidated Annual  
Performance Evaluation Report  
(CAPER)***

Community Development Block Grant Program (CDBG)

City of Seaside  
Monterey County, CA  
9/30/2016

Public Review Draft Released August 31, 2016

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During FY 2015-2016, exterior accessibility improvements were made to the Seaside Library, energy efficiency upgrades were completed to the Boys and Girls Club clubhouse, four park improvement projects were completed, seven non-profit organizations conducted public service activities serving 2,341 persons and facility improvements for an substance abuse treatment facility (Community Human Services-Genesis House) entered the construction phase with completion expected in the fall of 2016.

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC ended the fiscal year with six members, the most in its history. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%	100	0	0.00%
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Facade treatment/business building rehabilitation	Business	10	0	0.00%			
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Businesses assisted	Businesses Assisted	0	0		2	0	0.00%
Construct or Upgrade Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	500	20.00%	500	500	100.00%
Enhance Access to Social Services	Homeless Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6625	2213	33.40%	1325	2213	167.02%

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OMB Control No: 2506-0117 (exp. 07/31/2015)

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OMB Control No: 2506-0117 (exp. 07/31/2015)

Improve Accessibility for Persons w/ Disabilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	500	10.00%	1000	500	50.00%
Provide Quality Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	52500	500	0.95%	10500	500	4.76%
Rehabilitate Existing Housing	Affordable Housing	CDBG: \$26362	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%	3	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As an entitlement grantee for the US Department of Housing and Urban Development (HUD) formula CDBG program, the City of Seaside is required to prepare a CAPER to analyze and summarize program accomplishments of the preceding program year.

This CAPER assesses the City’s progress toward completing activities identified in the 2015-2016 Action Plan, which covers the period from July 1, 2015, through June 30, 2016. The CAPER also reports progress in meeting overall five-year Consolidated Plan goals and priorities (July 1, 2015- June 30, 2020), and identifies areas for improvement as a result of annual self-evaluations and HUD performance reviews.

Since 1975, the City of Seaside has been an entitlement recipient of CDBG funds. During 2015-2016, in accordance with the City’s Citizen Participation Plan, the limited amount of CDBG funds available were allocated to a variety of public service activities critical needs of low income youth (after school programs and counseling), seniors (legal services and meal delivery), low income access to food (food distribution in

Seaside), facility improvements to a residential substance abuse recovery facility, Boys and Girls Clubhouse as well as accessibility improvements to the Seaside Library and several neighborhood parks. Since the City is in the final years of substantial Section 108 loan repayments, funding for projects is minimal and not expected to substantially increase until 2017-2018.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)**

	<b>CDBG</b>
White	1,806
Black or African American	211
Asian	177
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	6
<b>Total</b>	<b>2,213</b>
Hispanic	1,268
Not Hispanic	945

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

The City of Seaside has been able to assist well over two thousand families through the CDBG program. There is a significant mix of racial and ethnic families assisted by the CDBG program. 57% of the families assisted are Hispanic.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Available	Made	Amount Expended During Program Year
CDBG		1,910,852		527,920

**Table 3 – Resources Made Available**

**Narrative**

During Fiscal Year 2015-2016, the City of Seaside's entitlement award was \$379,027, Program Income from the ground lease at Embassy suites was slightly over one-hundred thousand dollars, the city paid a second installment of \$136,216 of CDBG funds back into the program. There were some funds carried forward from projects that were underway, but not yet completed at the close of the prior fiscal year. See the PR 26 Activity Summary by Selected Grant report in the appendices for a breakdown of grant funds and drawn amounts.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A			

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The CDBG program had obligatory expenditures of \$231,387. \$96,405 was allocated for program administration (20% per HUD cap), \$72,304 was fully allocated for public services.

The City provided public services on a citywide basis. Most public facilities improvements and parks improvements were conducted on an area basis were completed in 2015-2016. As of the date of this report, the first phase of accessibility improvements to the Seaside library were substantially complete (but was awaiting release of retention), improvements to the Boys and Girls Club was complete and improvements to the Community Human Services' Genesis House was under construction. Substantial Amendment #1 to reallocate funds previously allocated to Seaside Library replacement (found to be ineligible) to additional Seaside Library accessibility improvements was approved by the City Council in April 2016 and was submitted to HUD. As of August 15, 2016, the amendment was still awaiting approval from HUD. As a result, that additional accessibility activity is expected to commence in early FY 2016-2017.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Seaside's CDBG Program Policies and Procedures requires entities applying for CDBG program funds to identify leveraging resources and contributions of matching funds for all proposed projects, programs and activities as part of their CDBG funding application reviewed by the Community Development Advisory Committee during the process in accordance with the City of Seaside Citizen Participation Plan.

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 5- Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 6 - Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Community and Economic Development Services staff is responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members.

The City works regularly with the U.S. Department of Housing and Urban Development’s programs to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program., RTMS identified several homes as potential projects. Two projects were completed in 2013–14. Although, the contract for funding expired in June 2014.,creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2015-2016.

**Discuss how these outcomes will impact future annual action plans.**

Seaside will be continuing its association with the regional agencies and their projects, which include services serving Seaside. The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs, essential to meet the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation. The Development Corporation works with a broad network of partners to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

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Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	1,932	0
Low-income	226	0
Moderate-income	181	0
<b>Total</b>	<b>2,339</b>	<b>0</b>

Table 7 – Number of Persons Served

**Narrative Information**

Seaside is not a participant in HOME funding. The income statistics were compiled by the public service activities recipients.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The primary nonprofit organization for homeless support in Monterey and San Benito counties is the Coalition of Homeless Services Providers, a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County's designated Continuum of Care (CoC) Coordinator.

According to the 2013 Monterey County Homeless Point-in-Time Census & Survey, it is estimated that there were approximately 2,590 homeless persons in Monterey County. Although dispersed throughout the entire county, the vast majority of the homeless persons are concentrated within the communities of Monterey (21%), Salinas (21%), Marina (16%), and Seaside (9%), where a majority of the services are located.

The Survey reflected an 83 person increase from the 2011 count, and an 85% increase since 2007. The majority of homeless in Monterey County in 2013 were unsheltered (76%). Based on the Survey, it is estimated that 6,423 unique persons experience homelessness over the course of a year in Monterey County, a 58% increase from the 2011 annual estimate. The Survey included questions to homeless persons about the cause of homelessness such as job loss, alcohol/drug use, divorce/separation/breakup, length of homelessness, disabling medical conditions, substance abuse treatment, utilization of mental health services, and government assistance payments.

The data from the Survey is being used by planning bodies of the City of Seaside, Monterey County and other agencies and organizations within the County to inform additional outreach, service planning, and policy decision-making over the next several years to address homelessness.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The Coalition of Homeless Services Providers reviewed applications which represented transitional housing programs, rental assistance programs and permanent housing programs. Identified application deficiencies and worked with applicants to perform corrective action to ensure proposals met HUD guidelines and thresholds. They received and validated documentation of Certification of Consistency with Consolidated Plans and as submitted by various jurisdictions. Worked extensively with HUD field office to transfer a permanent housing program from an agency going out of business to another homeless service agency. Contract transfer was a complicated and time consuming activity.

Technical assistance from HUD helped the continuum assess current homeless program inventory, examine Housing First models and position the community to implement Coordinated Entry. They worked with HPRP Committee and Supportive Services for Veterans Families (SSVF) grantees to implement a manual pilot Coordinated Entry system.

Like most in the country, our community lacks the resources needed to meet all of the needs of people experiencing homelessness. Coordinated Entry will help prioritize assistance based upon vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Coalition of Homeless Services Providers' application to HUD's Homeless Assistance Programs included funding requests for the following:

Shelter Cove – Provides transitional housing to very low income adults with a serious mental illness. This program offers a variety of services aimed at increasing self-sufficiency including case management, counseling and crisis intervention, and medication education and management. Located in Marina, Serves 60 clients county-wide annually.

Coming Home Program – A transitional supportive housing project with 40 units for homeless veterans and their families. Services include reintegration, full case management, life skills, substance abuse counseling. Located in Marina, the program serves approximately 102 single men and women veterans, 10 couples, and up to 25 children in Monterey and San Benito County annually.

Men in Transition – A 24 bed, 8 unit transitional housing project serving single homeless men. Supportive services include case management, group counseling, financial literacy, job readiness and life skills, and community-wide information and referral. Located in Marina, serves approximately 24 individuals in Monterey County annually.

Homeward Bound – A transitional housing program with 25 2-bedroom units serving homeless or single women with children or who are victims of domestic violence. Located in Marina, services are provided to families countywide. 75 beds available, serving approximately 35 women and 50 children annually. Supportive services are provided.

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Pueblo del Mar – A 54-household (2 bedrooms each), 216 bed transitional supportive housing program for homeless families with children in recovery from substance abuse. Supportive services and case management provided. Located in Marina, this program serves approximately 216 in Monterey County annually.

Safe Passage – A county-wide 6-bed transitional supportive housing program serving approximately 10 homeless youth annually, ages 18-21. Supportive services provided. Project located in the City of Monterey.

MOST/Lexington Court – A transitional housing program with supporting services comprised of six 2-bedroom units for homeless families. Located in Marina, this is a county-wide program. Serves approximately 18 individuals annually.

Casa de las Palmas – Provides 9 transitional housing units and supportive services in Seaside for homeless families county-wide. Approximately 40 individuals served annually.

Community Homeless Solutions opened the Central Coast Respite Program in Seaside in May 2016. The facility on Hamilton Street is a six bed shelter for homeless men and women discharged from three local hospitals.

**Open House/Ribbon Cutting**

**Central Coast Medical Respite**

*Helping the Homeless  
Achieve Better Health Outcomes  
May 24, 2016*

**Welcome & Opening Remarks**  
Teresa Erickson, Board President,  
Community Homeless Solutions

**Respite Care Vision**  
Royes Bonilla, Executive Director,  
Community Homeless Solutions

**Hospitals / CHS Collaboration**  
Jo Coffaro, Regional Vice President,  
Hospital Council of Northern and Central  
California

**Caring for the Most Vulnerable**  
Jane Parker, Chair,  
Monterey County Board of Supervisors

**Ribbon Cutting and Facility Tour**



**Community  
Homeless Solutions**

**780 Hamilton**



**Community Homeless Solutions Opening in Seaside May 2016**

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Coalition's funding application for the HUD's Homeless Assistance Programs will pay for the development, rehabilitation, or leasing of housing for homeless persons and also for supportive services for those persons. In addition to applying for funding for the previously listed emergency and transitional housing, most all of which offer supportive services, the Coalition also assisted numerous non-profit and other agencies in applying for funding through the Homeless Assistance portion of HUD's program to provide supportive and self-sufficiency services.

These supportive and self-sufficiency services include educational and vocational services which focus on social, living, interpersonal, study and job skills. Linkage to other services and services providers is also provided. In many of the housing projects, Monterey County Behavioral Health provides case coordination and representative payees. Additional services provided in some facilities include reintegration, full case management, life skills, and substance abuse counseling.

The City of Seaside will continue to support public and non-profit agencies in utilizing programs that assist homeless persons to make the transition to permanent housing and independent living through maintaining these existing supportive services, supportive housing, and affordable housing units.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Community and Economic Development Services staff is also responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members. The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program. RTMS identified several homes as potential projects. The contract for funding expired in June 2014. Creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2015-2016.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City displays fair housing materials at City Hall, and copies of these materials are free to the public. Fair housing information is sent free of charge to those who request it. In addition, the City promotes fair housing awareness in its housing programs and works with housing providers in the city to ensure the fair and equitable treatment of persons and households seeking housing in Seaside.

The City updated its Fair Housing Plan on August 7, 2003. The City also makes available to the public at City Hall and Seaside Library copies of the HUD brochure entitled "Are You a Victim of Housing Discrimination?" that lists illegal housing discrimination actions under the Fair Housing Act and a complaint form for mailing to HUD Fair Housing Hub in San Francisco.

The City's Housing Element is part of the General Plan Update currently in process. Many meetings will be scheduled during the course of the General Plan Update process. One of the first meetings was a workshop on June 6, 2016 to help determine existing conditions in Seaside and receive feedback regarding residential needs for the future.

The Family Self Sufficiency Program is designed to help families become financially independent of cash aid assistance by obtaining employment. Successful participating families are rewarded with a savings

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account that is established by the HACM. Additionally, the HACM's commitment to its program participants is solidified by the HACM partnering and collaborating with a variety of local service providers that are equally interested in helping families reach their goal of self sufficiency. Services may include career counseling, education (GED and beyond), financial literacy, job training, parenting skills, and homeownership preparation.



**Community workshop June 6, 2016**

#### **Actions taken to provide assistance to troubled PHAs**

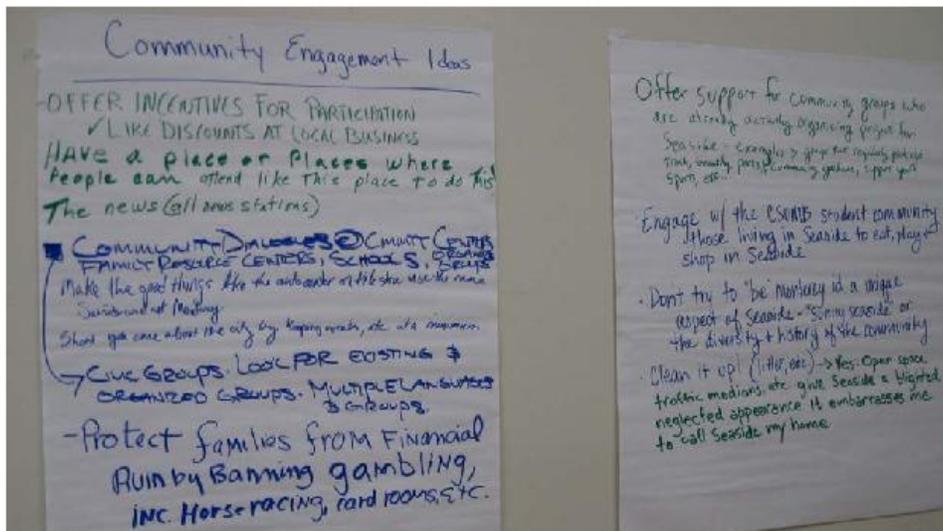
The City has not directly received any housing discrimination complaints in 2015-2016 nor has it received court orders or HUD-imposed or state-imposed sanctions affecting the provisions of fair housing laws. The City's priorities in affirmatively furthering fair housing remain focused on educating the general public on fair housing issues and policies to keep individuals aware of their rights and remedies under state and federal laws, and keeping housing providers and real estate persons knowledgeable on housing discriminatory practices and consequences. The City did not allocate CDBG funds to housing activities nor did it receive other funds to carry out housing activities. As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, there are no non-CDBG housing activities to report.

Likewise, the City took no actions to produce affordable housing (for special needs or otherwise) through activities that provide rental assistance, the production of new units, the rehabilitation of existing units, or the acquisition of existing units. There are no such actions to report.

### CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The city of Seaside is in the process of updating their general plan and is conducting community workshops, task force meetings and bi-weekly staff meetings and City Advisory team meetings as needed to keep the project on schedule for completion in early 2018. As a result of the updating process, there will be zoning ordinance changes and review of all policies and procedures to determine if any of them should be updated, removed or otherwise amended. The first General Plan update workshop was held June 6, 2016 at the Oldemeyer community center. Breakout sessions and informational stations were set up to collect information from attendees.



Ideas at General Plan Update workshop 6-6-16

### Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Community Development Advisory Committee hosted it's annual Community Needs Workshop on September 16, 2015 which included a brainstorming session including the topics of what do we have? What do we need? What are our problems? Are these things that can be addressed? The feedback shaped the Annual Action plan and also was used to encourage neighborhood groups to start their own efforts for projects that may or may not eventually receive CDBG funds.

Also, the City of Seaside held a existing conditions workshop on June 6, 2016 as part of the general plan update process. Over 75 community members gave their input regarding where the city is now and what they would like to see in 20 years. The information will be useful for the planning process and the updated General Plan, expected to be completed in early 2018.



General Plan Update Workshop June 6, 2016



CDAC annual Planning and Community Workshop brainstorming 9-16-15

MONTEREY COUNTY  
**WEEKLY**

688 Williams Ave (831) 394-5656  
Seaside, CA 93953

**Proof of publication**

State of California/County of Monterey  
I am a citizen of the United States and a resident  
of the State of California. I am over the age of 18  
years and not party to or interested in the  
above-entitled matter.

I am the principal clerk of *Monterey County  
Weekly*, a new paper of general circulation,  
published weekly by Milestone  
Communications, Inc. in the City of Seaside,  
County of Monterey, and which newspaper has  
been adjudicated a newspaper of general  
circulation by the Superior Court of the County  
of Monterey, State of California; that the notice  
of which the annexed is a printed copy has been  
published in each regular and online issue of said  
newspaper and not in any supplement thereof on  
the following dates to wit:

Oct. 29, 2015

I certify (or declare) under  
penalty of perjury that the  
foregoing is true and correct.

Name... Linda S. Macrina  
Signature... *Linda S. Macrina*

Dated... Oct. 29, 2015... Monterey, California

**NOTICE OF FUNDING AVAILABILITY & MANDATORY 2016-2018 CDBG APPLICATION WORKSHOP**

NOTICE IS HEREBY GIVEN that funding will be made available through the City of Seaside's 2016-2018 Community Development Block Grant (CDBG) program for nonprofit organizations and public agencies to provide public services or make improvements to public facilities. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974. Services and activities must primarily benefit low-income persons or designated low-income areas.

Agencies wishing to receive 2016-2018 CDBG funding from the City must complete and submit an application. Applications will be made available on the City's website or by contacting Sharon Wilson, Administrative Analyst, by email at [swilson@seasideca.gov](mailto:swilson@seasideca.gov) or calling (831) 394-6883. Applications will be due January 15, 2016. No late applications will be accepted.

NOTICE IS HEREBY GIVEN that the Community Development Advisory Committee (CDAC) of the City of Seaside will meet to hold the 2016 CDBG Application Workshop on:

Thursday, November 12, 2015 at 6:30 p.m.  
Milestone Room of the Old Monterey Center, 966 Hillby Avenue

This workshop is mandatory for all agencies who wish to apply for 2016-2018 CDBG funding. Applications from agencies who do not attend will not be accepted.

Applications that address the priority needs or serve the priority populations identified by the CDAC will be ranked higher than those that do not.

CDBG agencies are invited to Seaside City Hall, at the Seaside Public Library and on the City's website. Please note the following important dates for 2016-2018 CDBG funding. Dates are subject to change with notice.

Nov. 12, 2015 CDBG application deadline  
Nov. 19, 2015 mandatory CDBG application workshop  
Jan. 15, 2016 CDBG applications due  
April 21, 2016 City Council issues CDAC recommendations and considers draft annual CDBG Act or Plan  
April 2016 30 day public comment period  
May 18, 2016 Action Plan due to HUD

For more information or to be included on the CDBG Internet list, please call the City of Seaside at (831) 394-5724. Written comments or questions may be sent to Sharon Wilson, Administrative Analyst, City of Seaside, 440 Harbort Avenue, Seaside, CA 93953 or by e-mail to [swilson@seasideca.gov](mailto:swilson@seasideca.gov).

The application workshop will be conducted in English. If you require a translator, please contact the office of the City Clerk at [localaffairs@seasideca.gov](mailto:localaffairs@seasideca.gov) or (831) 394-6707, no fewer than two business days prior to the workshop to make the necessary arrangements. Accommodations with the workshop will be provided for individuals with disabilities. The City of Seaside does not discriminate against persons with disabilities and is an equal opportunity employer. Any person with a disability who requires a modification or accommodation to be able to participate in this workshop is asked to contact the office of the City Clerk at [localaffairs@seasideca.gov](mailto:localaffairs@seasideca.gov) or (831) 394-6707, no fewer than two business days prior to the workshop to allow for reasonable arrangements. Assisted language services are also available upon request.

**Proof of Publication NOFA & Mandatory Workshop**

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**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City did not conduct any activities for which lead-based paint clearance was necessary in 2015-2016.

However, the City does conduct a visual assessment to identify lead-based paint hazards when necessary and contracts with certified lead-based paint inspectors as required by state law. The brochure published by the US Environmental Protection Agency entitled "Protect Your Family from Lead in Your Home" is linked on the City website. This brochure is also available at the Seaside Library. The brochure and others are available on the US EPA website <https://www.epa.gov/lead/documents-and-outreach-materials>.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

During the program year, the City worked with several organizations that focus on increasing self-sufficiency among lower-income populations. These organizations included the Legal Services for Seniors, which provides a legal services pertaining to housing, health, and finances for elderly residents; drug rehabilitation provided by Community Human Services, food distribution centers coordinated by the Food Bank of Monterey County, and the Meals on Wheels of the Monterey Peninsula home-delivered meals program. Services to help youth start off on the right path include Community Partnership for Youth, The Village Project and Girls, Inc. Transitional housing, including financial counseling and homework assistance stations for youth are available through the Salvation Army's Casa De Las Palmas site in Seaside.

# CDBG COMMUNITY NEEDS ASSESSMENT WORKSHOP

The City of Seaside Community Development Advisory Committee invites you to the annual planning community workshop for the Community Development Block Grant (CDBG) Program.



CDBG funds are provided to the City through the Department of Housing and Urban Development (HUD).



This workshop is part of the annual planning process for CDBG funding.

## AT THIS WORKSHOP, WE WILL:

- Discuss the eligible uses of CDBG funds.
- Describe the annual planning process.
- Describe uses in prior years.
- Explain the five-year priority needs.
- Establish the priority needs that will direct 2016–17 and 2017–18 CDBG funding.

DATE: **WEDNESDAY, SEPTEMBER 16, 2015**

TIME: **6:30 PM**

PLACE: **OLDEMEYER CENTER  
BLACKHORSE ROOM  
986 HILBY AVENUE**

All interested citizens and agencies are encouraged to attend.

## COME HELP YOUR CITY PLAN FOR THE FUTURE!



In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at [imilton@ci.seaside.ca.us](mailto:imilton@ci.seaside.ca.us) or 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda-related writings or documents provided to the Community Development Advisory Committee are available for public inspection during the meeting or may be requested from the office of the City Clerk.

If you would like more information regarding the workshop, please contact Sharon Mikesell at (831) 899-6734 or via e-mail at [SMikesell@ci.seaside.ca.us](mailto:SMikesell@ci.seaside.ca.us).

Para información en español, llame a Rosa Comacho-Chavez al (831) 383-7987 o a través de e-mail a [rcamacho@mbakerintl.com](mailto:rcamacho@mbakerintl.com). Traducción al español estará disponible para este taller.

City of Seaside, 440 Harcourt Ave, Seaside, CA 93955 • [www.ci.seaside.ca.us](http://www.ci.seaside.ca.us)

### Notice of Community Workshop English

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**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance. The CDAC finished the year at full six person membership for the first time since it began.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

The 2015-2020 Consolidated Plan and 2015-2016 and 2016-2017 Annual Action plans were submitted to HUD using the IDIS system. This 2015-2016 CAPER is the first year that the City of Seaside has prepared the document entirely through the IDIS online process.

Outreach meetings for the City's general plan update include task force meetings, workshops and City advisory team meetings. Baseline data received from the meetings, including where participants live, work and shop are valuable to determine the current action patterns of the community and what may be missing





#### Seaside 2040 home page

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Housing and economic development/blight removal programs had to reinvent and restart after the loss of staff and redevelopment funding. The goals associated with those activity types have not kept pace. These programs have proven challenging to implement on a small scale with limited staffing.

The City had no plans in the 2015-2016 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, non-homeless, and special needs households. However, during 2015-2016 loan monitoring of the recipients of CDBG home improvement loans issued in previous years were monitored for compliance in the program (residency, insurance, etc).

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**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs. Both programs are essential to meeting the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation which relies upon a broad network of partners to complete all of its developments. The Development Corporation works to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

City staff met with the subrecipient staff responsible for each activity prior to the beginning of the program year. All subrecipients were informed of the obligations to collect the required information on income, household composition, and race and ethnicity. The City also provided information on subrecipient agreement policies, data collection, and financial management. The City recommended that each subrecipient and the facilities project sponsors read the "Playing by the Rules" guide produced by HUD.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror IDIS and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Each quarter, staff examined the progress each subrecipient was making toward performance targets. Public services subrecipients must report their service population with each billing. Billings must be at least quarterly. Each subrecipient agreement contains provisions for reductions to or suspensions of payments in the event that targets are not being met (without valid reason) or when past performance issues have not been resolved.

The City has placed a strong emphasis on its subrecipients gathering complete and accurate information on the persons and/or households they serve, and regularly reporting on progress. Quarterly reports were reviewed by CDAC.

In response to HUD monitoring, the City revised its CDBG program manual to describe more specifically how it will monitor CDBG subrecipients and adopt a policy to regularly conduct on-site monitoring. The City postponed conducting on-site monitoring visits originally scheduled for July and August of 2015 to several subrecipients who received CDBG funds during 2014-2015 due to ongoing contract negotiations with the Consultant coordinating the visits. The on-site monitoring was conducted in fall 2015. Subrecipients successfully monitored included Greater Victory Temple and the Boys and Girls Club. Attempts to conduct monitoring at Central Coast HIV-Aids Services were unsuccessful as the facility had closed in June 2015 and no forwarding address was available. Under the guidance of the San Francisco HUD field office and the debarment process was completed with the process reported to the CDAC as it progressed. The final notice of debarment was sent to the last address on file for the agency on February 26, 2016.

Long term compliance with comprehensive planning requirements include establishing a partnership with neighboring agencies to complete upcoming Affirmatively Furthering Fair Housing outreach

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requirements, and outreach efforts involved with Seaside's general plan update processes, including the housing and economic development elements as well as the City of Seaside's outreach in conjunction with the Economic Opportunity Plan.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Community Development Advisory Committee holds regular meetings throughout the year on the 3rd Wednesday of each month in the Blackhorse Room at the Oldemeyer Community Center in Seaside. Special meetings are held as needed and are noticed on the city's website and various locations around the city. On August 17, 2016, the CDAC met and was updated on the progress of this CAPER report and was advised that a draft was scheduled to be posted for public review on or before August 31, 2016. A notice was placed in the Monterey County Weekly on August 25, 2016.

A draft CAPER was downloaded from the IDIS software during the public comment period and made available on the City website, the Seaside public library, the Seaside Fire Station, the City Clerk's office and the City Hall customer service counter.

The City took public comment from August 31 through September 16. A public hearing on the CAPER was held on September 15, 2016.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Seaside has very limited CDBG funding and is in the final years of large Section 108 Loan Repayments. There have been no changes in the program objectives or plans to change the programs.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**Attachment**

**Activity Summary and Public Service Narratives**

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**City of Seaside  
Community Development Block Grant (CDBG) Program  
Subrecipient Year-End Narrative Form  
FY 2015 - 2016**

<b>Agency Name:</b>	Community Human Services
<b>Preparer's Name and Phone Number:</b>	Robert Raop 831 658 3811
<b>Contract Amount:</b>	\$10,796
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	27
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	3
<b>Number Total Persons Assisted:</b>	141

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Objective: Create Suitable Living Environments  
Outcome: Availability/Accessibility

This funding provided operational support for Genesis House, a residential substance abuse treatment and recovery program serving Monterey County adults 18 years of age and older. It consists of two programs based on the needs of its clients:

- The Co-ed Program offers 28 beds and lasts approximately 3 to 6 months.
- The Perinatal Program offers 8 beds, with additional capacity for 6 children ages 0-6 to stay with their mothers while in treatment, and lasts approximately 7 to 10 months.

Residents of both programs receive a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care.

Agency Name: Community Human Services

transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is a family program to educate family members about addiction and recovery and how to best support an individual in recovery.

During FY2015-2018 we served 141 adult individuals with 8,971 residential bed days of treatment services.

<b>Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
Outcome #1 – Provide treatment service plan.	Clients will have treatment service plans in their client files.
Outcome #2 – Provide a minimum of 7,200 bed days of drug treatment.	Document the number of bed days per CDBG client and the type of drug treatment services received.
Outcome #3 – Provide perinatal services to a minimum of 30 individuals.	Document the type of perinatal services being provided.
Outcome #4 – Provide a minimum of 1,500 Perinatal bed days of services.	Document the number of bed days per CDBG client and the type of perinatal services received.
Outcome #5 – Maximize collaboration with other local community public service agencies	Document referral program and or collaboration efforts for each individual.
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
Measure #1 – Clients will have treatment service plans in their client files.	All clients have treatment service plans in their client files.
Measure #2 – Document the number of bed days per CDBG client and the type of drug	Geriatric House provided 8,971 adult CDBG client bed days. Treatment

Agency Name: Community Human Services

<p><i>treatment services received</i></p>	<p>services included a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</p>
<p><i>Measure #3 – Document the type of perinatal services being provided.</i></p>	<p>Genesis House provided the following treatment services to 20 perinatal clients: a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</p>
<p><i>Measure #4 – Document the number of perinatal bed days per CDBG client and the type of perinatal services received.</i></p>	<p>Genesis House provided 2,501 perinatal bed days of service. See above for the types of perinatal services received.</p>

Agency Name: Community Human Services

<p>Measure #5 - Document referral program and or collaboration efforts for each individual</p>	<p>Referrals and collaborations occurred with; the Department of Social and Employment Services, the Probation Department, and the Behavioral Health Department, as well as nonprofit organizations such as Salvation Army, Shelter Outreach Plus, Catholic Charities, Friends Outside, Door to Hope, Sun Street Centers and many other community-based and faith-based organizations.</p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	<p>Genesis House does not do a lot of targeted outreach in general. We receive many referrals from various government and non-profit agencies and outreach for this program is not needed in abundance. However, we do hold "bake sales" outside of several grocery stores. Also, the parent agency, Community Human Services, includes Genesis House in its outreach activities to Census Tracts 136 and 137 and information is available through this avenue.</p>
<p>Description of Successes in Program Delivery</p>	<p>Services were successfully provided to 141 individuals during the project period. Genesis House also recently completed several improvements to their facilities and is primed to complete more work in the coming months.</p>

Signature of Executive Director:

Printed Name of Executive Director: Robin McCrae, CEO

Date Submitted: July 13, 2016



**City of Seaside**  
**Community Development Block Grant (CDBG) Program**  
**Subrecipient Year-End Narrative Form**  
**FY 2015 - 2016**

<b>Agency Name:</b>	Community Partnership for Youth
<b>Preparer's Name and Phone Number:</b>	Shari Hazley
<b>Contract Amount:</b>	\$11,595
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	0
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	0
<b>Number Total Persons Assisted:</b>	816 - See attached Statistics

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

CPY's objective is to directly address the problems of violence and gang activity, by consistently seeking to reduce the less than optimum conditions in a child's home and social environment by giving children the tools they need to rise above those conditions and succeed. CPY offers a positive alternative to children that so desperately need one. Gangs can promote inclusion by offering mentorship and a place to belong; CPY directly competes and succeeds by offering to children the genuine attributes of mentorship, confidence building, self-esteem, and positive "family" systems. As the founding members of CPY so long ago knew, empowerment of the county's most vulnerable population, the at-risk youth, is critical to our community's strength. Students learn to internalize the CPY Standards, and are provided homework and reading assistance. They develop critical one on one mentor and peer to peer relationships. They practice and model behaviors that lead to success.

High School young people who do not have a voice – gain confidence and discover that they are needed and wanted, through their interaction with younger students.

Agency Name: Community Partnership for Youth

Students who have tragic circumstances such as abuse or parents/family members in jail or prison – are discovering that - it is not what life gives you it is what you do with it. Several of our young leaders have had family members dealing with addiction problems and are victims of crime. One had a brother who was shot while his friend was killed. She has struggled tremendously as the family found themselves homeless after they were evicted from their Section 8 housing. Her grades suffered but she had a safety net with CPY while going through the difficult changes.

When young people are given the opportunity to have adults who care for them through their hardships it gives them strength and they in turn can be mentors to younger students.

So often our society turns our back on young people who are challenged and do not fit into what is easy for us to understand. CPY has very high standards, however we endeavor to be with our students helping them to discover answers to their many questions.

The importance of CPY's High school Leadership / Life Skills / Job Preparation Skills cannot be understated. The young High school leaders learn to reverse negative behaviors, as well as develop skills to succeed in life and in the working world.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Outcome #1 – Enroll students in the High School Leadership, Life Skills and Job Preparation Program	Students & parents fill out a contract that says: youth needs to volunteer for a quarter/summer; maintain a 2.5 GPA, and then receive basic wage
Outcome #2 – Train high school students to serve as mentors/tutors to younger students	Students receive on the job training as well as a 2 day training in June. Opportunity for life skills and other skills are offered all year long. They are encouraged to give back by volunteering in the community.
Outcome #3 – Create jobs for high school students	Once all requirements are met, students receive their first paycheck at basic wage.

Agency Name: Community Partnership for Youth

Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Measure #1 – Document the number of students enrolled in the program.	We take consistent statistics on both our high school students and the youth they serve.
Measure #2 – Document the number of students trained to become mentors/tutors and the number of students receiving benefits from them.	We take consistent statistics on both our high school students and the youth they serve.
Measure #3 – Document the number of students receiving paychecks as a result of the program.	Copies of timesheets and check stubs are submitted with quarterly reports.
Description of Outreach Efforts to Residents by Census Tracts	We work in Title 1 Schools that service the census tracts.
Description of Successes in Program Delivery	Students are learning to take responsibility for their actions, increasing in their self-esteem and learning job skills as well as life skills. Several high school students have been recognized by United Way and Rotary for their volunteer work in the community. Many have maintained and improved in their academic standing. Several have enrolled in college for the Fall.

Signature of Executive Director:  
 Shari Hastey, Executive Director  
 Date Submitted: July 14, 2016



City of Seaside  
 Community Development Block Grant (CDBG) Program  
 Subrecipient Year-End Narrative Form  
 FY 2015 - 2016

Agency Name:	Food Bank for Monterey County
Preparer's Name and Phone Number:	Cathie Montero, Programs Manager 831-758-1523
Contract Amount:	\$7,754.00
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	413
Number Seniors Assisted:	261
Number of Single Female Head of Household Assisted:	Data not collected
Number Total Persons Assisted:	1,045

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Over the past year, the Food Bank has rebounded from a devastating arson that caused over 2 million worth of damages and continues to develop new strategies and programs to meet the distressingly high need for food assistance in Monterey County. We continue to see a tremendous increase in the need for food in Monterey County overall. Over 100,000 different people are served annually by the Food Bank for Monterey County. The Food Bank now serves an alarming one-fifth of Monterey County's population.

We consider our greatest accomplishment our ability to keep pace with the rising need for food assistance. Through continued evaluation of staffing, programming and distribution systems we manage with limited resources. We now rely on 500 volunteers per month to help distribute emergency supplemental food to these households. The last year we had 45,000 hours of service from volunteers.

We provided service at St. Francis Xavier Church and Del Monte Manor Apartments for Emergency Food Assistance Food Bins. Produce is distributed at St. Francis Xavier at

Agency Name: Food Bank for Monterey County

**the Family Market:**

We are committed to not only assuaging the hunger of our clients but addressing their nutritional needs as well, especially for our populations at highest risk for severe health concerns, namely children, farmworkers, and seniors. Over the past few years, we have been devoting more efforts to sourcing produce and other nutritious perishables and lean proteins to distribute to clients who are unable to afford them due to prohibitive costs. We continue to grow and modify programs as needed in order to respond to the ever-changing needs of our client demographic, which comprises over 20% of the county's population.

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

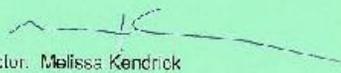
<p><b>Outcome #1 –</b> Monthly food distributions to low/moderate income people in need of food assistance with access to nutritious foods.</p>	<p>Monthly EFAP site at St. Francis Xavier Church distributing USDA foods, produce and bread. Ten member agencies also distribute food in Seaside to low income families and individuals in need throughout the month. This may consist of bags of food to bring home or meals prepared for homeless.</p>
<p>Outcome #2 – <i>(Write in Outcome)</i></p>	<p><i>(Narrative)</i></p>
<p>Outcome #3 – <i>(Write in Outcome)</i></p>	<p><i>(Narrative)</i></p>
<p>Outcome #4</p>	<p><i>(Narrative)</i></p>

**Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

<p><b>Measure #1 –</b> Individuals receiving food at the EFAP sites are required to complete a sign in sheet for the USDA foods received.</p>	<p>EFAP sites are under strict USDA guidelines regarding household size information. Data is collected at each distribution and recorded at the Food</p>
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Agency Name: Food Bank for Monterey County

Individuals receiving foods from a produce distribution are required to complete a sign in sheet for produce. Individuals receiving foods from pantries are required to give household numbers and numbers of children and seniors information	Bank. Member agencies are also required to collect data information on household size and family makeup. These reports are turned in to the Food Bank on a monthly basis. Demographics are collected on a regular basis with additional information such as are you homeless, disabled, age group, race, ethnicity, etc.
Measure #2 – (Write in Measure)	(Narrative)
Measure #3 – (Write in Measure)	(Narrative)
Measure #4 – (Write in Measure)	(Narrative)
Description of Outreach Efforts to Residents by Census Tracts	
Description of Successes in Program Delivery	

Signature of Executive Director:   
 Printed Name of Executive Director: Melissa Kendrick  
 Date Submitted: July 8, 2018



**City of Seaside  
Community Development Block Grant (CDBG) Program  
Subrecipient Year-End Narrative Form  
FY 2015 - 2016**

<b>Agency Name:</b>	Girls Incorporated of the Central Coast
<b>Preparer's Name and Phone Number:</b>	Patricia Fernandez Torres 831 772-6882
<b>Contract Amount:</b>	\$ 6,261.00
<b>Indicate Source of Funding:</b>	CDBG

<b>Number Disabled Assisted:</b>	0
<b>Number Seniors Assisted:</b>	0
<b>Number of Single Female Head of Household Assisted:</b>	0
<b>Number Total Persons Assisted:</b>	87

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

We worked at 4 school sites: Seaside High School, Seaside Middle School, and Ord Terrace Elementary School, Seaside, serving 87 girls aged 9-18. We trained and employed 2 Youth Leaders to participate in our Youth Leader Internship Program. We also trained and worked with 7 adult volunteers/mentors who helped implement and facilitate the ECHO Leadership programs.

**ECHO Leadership program:**

- In August we implemented the ECHO program at Seaside High School
- We served 36 girls.
- We had an 81% retention rate for the ECHO program.

The sessions included the following topics: Planning for a College Education; Careers; Basic Health Care; Sexuality; Families, Culture and How They Shape Our Attitudes; Public Speaking, Influencing Public Policy, Budgeting and Entering the Workplace. Guest speakers were recruited to speak on many of the topics presented. In addition, girls visited two colleges, in the fall, Sanjour University and CSU Bakersfield, and in the spring, the State Capitol and UC Davis.

**ECHO participants:**

- Learned basic information about women's health and pregnancy, contraception, HIV and other

Agency Name: Girls Inc. of the Central Coast

- In April we implemented the 2<sup>nd</sup> phase of the Friendly PEERsuation program at Ord Terrace Elementary School
- We served 28, 4<sup>th</sup> and 5<sup>th</sup> grade girls
- We had a 100% retention rate
- The 5<sup>th</sup> grade girls participated in 7 after-school sessions, facilitated by the PEERsleaders
- The PEERsleaders used a team-teaching approach and covered topics such as communication, stress management, peer and media pressure, and substance awareness
- Teaching younger children reinforced the PEERsleaders' learning and resolve not to use substances

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Outcome #1 – Provide developmentally appropriate workshops and learning experiences	ECHO, consisting of 18 modules and 2 field trips, was offered at Seaside High School, from 8/15-8/16, serving 26 girls. <b>Will Power/Won't Power</b> , consisting of 8 sessions, was offered at Seaside Middle School from 9/15-11/15, serving 19 girls. <b>Friendly PEERsuation</b> , a 2-phase program, was offered at Seaside Middle School and Ord Terrace Elementary School, serving 12 7 <sup>th</sup> grade (12 workshops) and 28 4 <sup>th</sup> and 5 <sup>th</sup> grade (7 workshops) girls.
Outcome #2 – Training for facilitation skills, program planning, participant recruiting, youth-adult partnerships, and public speaking	Programs were facilitated by Youth Leaders, who received training in July 2015 for ECHO, and later in July for Will Power/Won't Power. They received further training for Friendly PEERsuation in November 2015, which also included instruction on how to mentor the 7 <sup>th</sup> graders to be facilitators of Phase 2 of the program.
Outcome #3 – Emphasize the value of staying in school	Girls attended workshops on goal-setting, decision-making, planning for a higher education, and careers. They learned how to fill out college and job applications, UC/CSU admission requirements, and explored various career opportunities. They visited 3 college campuses to view college life, talk to current students, and learn about college majors.
Outcome #4	(Narrative)
Address each Measure in the Scope of Work (refer to Attachment A of your CDBG	

Agency Name: Girls Inc. of the Central Coast

<b>Funding Agreement</b>	
<p><b>Measure #1 – ECHO:</b>                      60-70% will visit at least 2 college campuses                      60-70% will attend a workshop on Planning for Higher Education                      70-74% will report increased knowledge of the legislative process                      70-75% will report increased self-confidence to voice concerns to legislators</p>	<p><b>Actual Results</b>                      60% visited at least 2 college campuses                      84% attended the Planning for Higher Education workshop                      78% reported increased knowledge of the legislative process                      72% reported increased self-confidence in voicing concerns to legislators</p>
<p><b>Measure #2 – Youth Leaders</b>                      90% will increase confidence in public speaking skills                      98% will participate in CPR and Child Abuse Reporting training                      97% will plan each session, contact guest speakers, attend monthly meetings, communicate with participants, and co-facilitate ECHO with mentors                      90-100% who are seniors will apply to college</p>	<p><b>Actual Results</b>                      99% report increased confidence in public speaking skills                      100% participated in CPR and Child Abuse Reporting training                      100% planned each session, contacted guest speakers, attended monthly meetings, communicated with participants, and co-facilitated ECHO with adult mentors                      100%, who were seniors, applied to college</p>
<p><b>Measure #3 – Will Power/Won't Power</b>                      60-70% will learn about their body parts and how our reproductive organs work                      70% will learn about values and how important it is to have them                      70% will learn about media pressure and how to resist negative pressures</p>	<p><b>Actual Results</b>                      92% learned about health, hygiene and reproductive health                      74% learned about the importance of having values                      87% (averaged) reported that they learned about pressures to have intercourse, felt more confident saying "no", to pressure to have sex, and felt they could resist pressure to do things they didn't want to do</p>
<p><b>Measure #4 – Friendly PEERsuasion</b>                      65-75% of middle school girls will:                      Learn about peer and media pressures                      Learn how to communicate with others                      Learn refusal skills                      Learn how to be leaders and facilitate activities                      Learn about substance awareness and harmful substances                      How to manage stress</p>	<p><b>Actual Results</b>                      64-80% reported:                      They knew how to communicate more effectively                      They felt more confident with public speaking                      Their facilitation skills had improved                      They felt more confident expressing their opinions                      92% said they had the ability to make good choices for themselves</p>
<p><b>Description of Outreach Efforts to Residents by Census Tracts</b></p>	<p>ECHO participants, were recruited from Seaside High School sophomores &amp; Juniors All girls were eligible to apply.                      Youth Leaders were recruited from the previous year's ECHO graduates al</p>

Agency Name: Girls Inc. of the Central Coast

	<p>Goals of High Will Power/Won't Power participants were recruited from 8<sup>th</sup> graders at Seaside Middle School. All girls were eligible to participate. Friendly PEERsusion (phase 1) participants were recruited from 7<sup>th</sup> graders at Seaside Middle School. All girls were eligible to participate. Friendly PEERsusion (phase 2) participants were recruited from 4<sup>th</sup> and 5<sup>th</sup> graders at Ord Terrace Elementary School. All girls were eligible to participate.</p>
<p>Description of Successes in Program Delivery</p>	<p>All programs were successfully delivered at their respective school sites. ECHO had an 81% retention rate. Will Power/Won't Power had a 79% retention rate. Friendly PEERsusion had a 88% retention rate (phase 1) and 100% retention rate (phase 2).</p>

Signature of Executive Director:   
 Printed Name of Executive Director: Patty Fernandez Thomas  
 Date Submitted: July 14, 2016



City of Seaside  
Community Development Block Grant (CDBG) Program  
Subrecipient Year-End Narrative Form  
FY 2015 - 2016

Agency Name:	Legal Services for Seniors
Preparer's Name and Phone Number:	Kelie D. Margolis, Executive Director 831.858.0492
Contract Amount:	\$15,000
Indicate Source of Funding:	CDBG
Number Disabled Assisted:	7
Number Seniors Assisted:	285 direct (attorney-client privilege) clients assisted, 135 community events served to Olderneyr Center presentations.
Number of Single Female Head of Household Assisted:	79 (65% of direct clients).
Number Total Persons Assisted:	420 (285 direct service - 135 presentations).

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Provide no-cost legal services up to and including court representation to all Seaside residents age 60 and above. LSS' goal is to be available to address and correct the legal damage perpetrated upon Seaside seniors who seek our assistance. LSS helps Seaside seniors with direct, confidential attorney reviews and presentations at community events. If LSS were not here to help our clients address their legal problems, the problems would escalate, run unchecked and eventually result in a senior's deteriorated health and home ownership.

**Adds each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Outcome #1 - Create a suitable living environment.	LSS provides professional legal representation and assistance to seniors, giving them the ability to assert their rights as tenants to healthy safe living environments in landlord/tenant situations.
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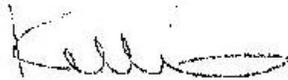
Agency Name: Legal Services for Seniors

	construction and home repair issues, financial abuse and other income issues which can affect their ability to stay in their homes as healthy, independent seniors.
Outcome #2 ///	///
Outcome #3 -- ///	///
Outcome #4 -- ///	///
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>	
Measure #1 -- Provides legal services to seniors who reside in Seaside.	LSS provided direct legal services to 278 Seaside seniors including superior court representation, assistance with public and private benefits, landlord tenant issues, Wills, Advance Health Care Directives and more at our Seaside office (816 Hilby Avenue, Suite 2), Monday through Friday from 9:00 AM to 5:00 PM and at ten outreach sites throughout Monterey County.
Measure #2 -- Prevents seniors from being targeted by dishonest individuals.	In addition to one-on-one legal assistance, LSS presented community forums on consumer scams, financial protection and elder abuse (in both English and Spanish) for various groups in Seaside at the Obermayer Community Center.
Measure #3 -- Help enable seniors to live independently by providing legal services at no cost.	LSS' no-cost legal services empowers our clients to take part in their own advocacy. A senior who has been victimized is empowered he will be viewed as not capable of taking care of himself (or "ready for the nursing home" as one of our clients once put it). Seeking our professional legal help enables a senior to take part in the effort needed to correct that victimization. Empowered and engaged, our clients hold onto their independence and remain productive Seaside residents.
Measure #4 -- ///	///
Description of Outreach Efforts to Residents by Census Tracts	To publicize our no-cost legal services to potential clients, LSS placed advertisements in local print publications (including the Monterey County Weekly), distributed agency brochures (in the

Agency Name: Legal Services for Seniors

	<i>Seaside library and local businesses), and radio interviews and PSA's with Monterey Peninsula radio stations (mentioning our Seaside office) and promoted our services at community events.</i>
Description of Successes in Program Delivery	<i>Each client was counseled on a one-to-one basis with 1 to 20 hours of no cost legal assistance by LSS' licensed California attorneys and legal advocates. This same service, in the private sector ranges from \$200 to \$450 per hour, a cost our clients could never afford. LSS' program success is measured by the 265 direct clients who served (at the lowest going rate, more than \$57,000 in fees they would otherwise have paid in private attorneys. Such costs could never have been paid by our Seaside low and very-low income clients - who would have gone without the legal representation keeping them in their homes and financially healthy.</i>

Signature of Executive Director:



Kellie D. Morgantini

Executive Director

Legal Services for Seniors

Date Submitted: July 14, 2016

CAPER

48

OMB Control No: 2506-0117 (exp. 07/31/2015)

CAPER

133

OMB Control No: 2506-0117 (exp. 07/31/2015)



City of Seaside  
 Community Development Block Grant (CDBG) Program  
 Subrecipient Year-End Narrative Form  
 FY 2015 - 2016

Agency Name:	Meals on Wheels of the Monterey Peninsula, Inc.
Preparer's Name and Phone Number:	Christine M. Capon-Fredrick 931/375-4454
Contract Amount:	\$10,000
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	5
Number Seniors Assisted:	137
Number of Single Female Head of Household Assisted:	34
Number Total Persons Assisted:	144

**Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.**

Meals on Wheels' Home Delivered Meals program has developed to meet the complex nutritional needs of frail, elderly and disabled homebound adults who cannot shop or cook for themselves and have no adult caregiver in the home. It is currently the only program on the Monterey Peninsula to deliver 2.5 nutritious meals per day, five days per week, with an extra Friday meal for the weekend. The program delivers to all qualified homebound elderly and disabled adults in Seaside. Daily meals include milk cereal, juice, fresh fruit, a freshly prepared hot entrée, soup or salad, a sandwich and a dessert. The hot entrée includes one protein, one vegetable and at least 600 calories. On Friday, MOWMP offers a double meal that provides food for one day of the weekend. Per federal contract, meals meet rigorous national guidelines for healthy senior nutrition.

Because clients do not have ready access to healthy nutrition, the federal government considers the majority of homebound adults to be at nutritional risk. Best practices for healthy nutrition include eating at least two meals per day and eating fresh fruits,

**Agency Name: Meals on Wheels of the Monterey Peninsula**

vegetables and dairy daily.

In keeping with the Administration on Aging Performance Goal 2, the Home Delivered Meals program also "enables seniors to remain in their own homes with a high quality of life for as long as possible." (Administration on Aging: *Health and Human Services Fiscal Year 2012*, pg. 18 (2011). When asked, homebound Californians report that they prefer to remain independent, with dignity, in the comfort of their own homes rather than to be institutionalized. In our June 2016 written survey, 98% of clients indicated that Home Delivered Meals helped to keep them in their homes.

The Home Delivered Meals program offers ancillary benefits to clients as well. As outlined by the Administration on Aging, Meals on Wheels programs "present opportunities for social engagement, which contribute to overall health and well-being." (Department of Health and Human Services: *Fiscal Year 2012, Administration on Aging Justification of Estimates for Appropriations Committee* (2011), pg. 53). Approximately 96 volunteer drivers provide clients with daily social interaction and information. Drivers also monitor client well-being and look for signs of elder abuse or self-neglect. In such instances, the program manager informs family members, emergency services and county adult protective services as appropriate. MOWMP partners with Monterey County Adult Protective Services, the Monterey County Area Agency on Aging and nonprofits such as the Alliance on Aging and Legal Services for Seniors to ensure that families have the information they need to address issues facing a severely/disabled parent or relative.

Where once the home delivered meals program acted as supplemental nutrition for homebound adults, it has now become the chief source of nutrition for a population significantly impacted by the current economic downturn. Many senior clients are aging up and out of their savings. The average per delivery client donation stands at \$2.49 today for a delivery which costs MOWMP \$17.00 per delivery. At present, MOWMP partially or fully subsidizes meals for 50% of clients. MOWMP has seen a 30% increase in the number of Seaside clients and may be forced in the coming year to create a waiting list should additional funding not be found.

Character count: 3374

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

Outcome #1 – (Write in Outcome)	(Narrative)
Address potential nutritional risk among low income frail, elderly and disabled adults. Two surveys conducted per year to ascertain two	MOWMP conducted two surveys in Dec 2015 and April 2016 to ascertain the percentage of clients eating two meals per

Agency Name: Meals on Wheels of the Monterey Peninsula

benchmarks for healthy nutrition – eating two meals per day and eating fresh fruits and vegetables daily.	day and eating fresh fruits, vegetables and dairy daily.										
Outcome #2 – (Write in Outcome)	(Narrative)										
Perform daily wellness checks on clients	<p>(Narrative)</p> <p>Approximately 40 trained MOWMP volunteer drivers conducted daily wellness checks on 100% of Seaside clients, who lived on the eight meal delivery routes in Seaside. If a client was found to be in distress, family and appropriate medical/emergency services were called to aid clients. In keeping with MOWMP's commitment to track the number of calls made on behalf of residents of the city of Seaside, calls were made as follows:</p> <table border="0"> <tr> <td>Adult Protective Services</td> <td>1</td> </tr> <tr> <td>Emergency contact Person</td> <td>6</td> </tr> <tr> <td>Family</td> <td>19</td> </tr> <tr> <td>Hospitals</td> <td>21</td> </tr> <tr> <td>Total for SEASIDE</td> <td>47</td> </tr> </table> <p>MOWMP conducted a qualitative survey of clients in December 2015 and April 2016. Program benefits investigated included ability of client to remain in own home, importance to client health and wellbeing and importance of daily socialization with volunteer.</p>	Adult Protective Services	1	Emergency contact Person	6	Family	19	Hospitals	21	Total for SEASIDE	47
Adult Protective Services	1										
Emergency contact Person	6										
Family	19										
Hospitals	21										
Total for SEASIDE	47										
Outcome #3 – (Write in Outcome)	(Narrative)										
Outcome #4	(Narrative)										
<b>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</b>											

Agency Name: Meals on Wheels of the Monterey Peninsula

Measure #1 – <i>(Write in Measure)</i>	<i>(Narrative)</i>
% of clients eating two meals per day	81% of clients reported eating two meals per day and 17% reported that they sometimes ate two meals per day.
% of clients eating fresh fruits, vegetables and dairy daily.	77% of clients reported eating fresh fruits, vegetables and dairy daily, 15% of clients reported eating two of the three items and 8% reported eating one of three. Lactose intolerance, lack of hunger, dislike of certain fruits and vegetables, and dental problems were cited as the reasons for not eating all three products.
Measure #2 – <i>(Write in Measure)</i>	<i>(Narrative)</i>
Perform Daily Wellness Check	100% of clients received daily wellness check from a trained volunteer. Volunteer training took place once per year to ensure parameters and efficacy of wellness check procedures.
Measure #3 – <i>(Write in Measure)</i>	<i>(Narrative)</i>
Conduct a qualitative survey, 2 times per year, in December and April to ascertain importance of following program benefits: 1) Program aided clients in remaining in own home. 2) Program contributed to client health and well-being 3) Daily socialization with volunteer important part of program.	1) 83% of clients reported that program helped them to remain in their own home and 15% reported that program somewhat helped them to remain at home. 2) 91% of clients reported program important to health and well-being and 8% reported program somewhat important to health and well-being. 3) 68% of clients reported daily socialization with volunteer very important to them; and 24% reported it was somewhat important. 7% claimed the program was NOT important to them. 1% did not respond to the question.
Measure #4 – <i>(Write in Measure)</i>	<i>(Narrative)</i>
Description of Outreach Efforts to Residents by Census Tracts	
Description of Successes in Program Delivery	100% of qualified homebound seniors who applied to the home delivered meals program was served by the program.

Agency Name: Meals on Wheels of the Monterey Peninsula

The number of Seaside clients served has grown from 121 in FY14-15 to 144 in FY 15-16. Of that number 137 were senior clients. In 2015-2016, Meals on Wheels made 22,177 deliveries (55,443 meals) of 2.5 meals per day to frail, elderly and disabled adults in the City of Seaside.

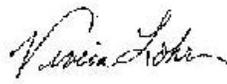
The growth in the number of clients is impacting MOWMP's budget, as clients contributed on average \$2.49 for a meal that cost the agency \$7.00. Food costs alone rose from \$5 per per delivery to \$7.96. The City of Seaside contributed \$10,000 to a program that now costs approximately \$163,334 for the City of Seaside alone. The remaining funds required to serve residents of Seaside were raised by MOWMP through federal grants, foundation support, direct mail and special events. The vagaries of the economy and the recession in Monterey County makes fundraising from foundations increasingly difficult.

In 2015-2016, Meals on Wheels served 144 Seaside residents, 137 of whom were seniors. Seven (7) residents were disabled non seniors.

No Seaside client was turned away due to financial hardship. Of the 144 clients served, 138 or 95% were low income. Of that number, 41% (56) had incomes at or below the federal poverty level. Meals for clients who could not make a contribution to the costs were subsidized by the MOWMP through a variety of fundraising efforts. However the significant growth of the Seaside program and the gradual loss of volunteer drivers may make it impossible for MOWMP to continue to serve all Seaside clients. At the Area Agency on Aging's suggestion MOWMP may create a waiting list for service. Clients in the greatest need

Agency Name: Meals on Wheels of the Monterey Peninsula

	will be served first. We hope that this step will not be necessary, but rising food costs, an increasing population, and fewer drivers are impacting MOWMP's ability to serve all Seaside clients in need.
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Signature of Executive Director:  
Printed Name of Executive Director:

Date Submitted: July 18, 2015



City of Sealife  
 Community Development Block Grant (CDBG) Program  
 Subrecipient Year-End Narrative Form  
 FY 2015 - 2016

Agency Name:	The Village Project, Inc.
Preparer's Name and Phone Number:	Melvin T. Mason, Executive Director (831) 392-1500
Contract Amount:	\$10,000.00
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	20
Number Seniors Assisted:	0
Number of Single Female Head of Household Assisted:	0
Number Total Persons Assisted:	41 (students grades 1-11)

**Brief Narrative of Program Funded:** (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Funding was used to support The Village Project, Inc.'s Education and Cultural Enrichment After-school Academy through the partial funding of one Tutor position. The Academy provides academic as well as social and emotional developmental clinical support in changing these students' learning and behavioral problems. The objective was to create suitable living environment and the outcome was the provision of availability/accessibility or sustainability. Creating suitable living environment for our program meant having each of our students experience high academic achievement, reduce and extinguish negative behaviors that had been so disruptive to their school and social lives and develop positive self images and esteem. The Outcome of Availability/Accessibility meant that our program would be available to those students on an ongoing weekly basis throughout the school year and that funding from CDBG and other sources such as Foundations would sustain the program throughout that academic year. Meeting the Objective and that Outcome meant that we were providing them with academic, behavioral and enrichment supports as well. The enrichment activities are another part of the well rounded learning the students receive. These activities include outings, visits to land and out of town museums, attending plays at FoxRep Theatre, with whom we have a partnership, art, music and cultural events. Meeting this Objective as in the past was validation that we were providing these students with well rounded activities and opportunities for learning.

Agency Name: THE VILLAGE PLAZA, INC.

**Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

<p><b>Outcome #1 - (Write in Outcome)</b></p> <p>To help continue the tradition of "no cost" services and programs that our community supports and relies on through the Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>The Education and Cultural Enrichment Afterschool Academy was created to provide "no cost" educational and behavioral supports for students grades 1-12 who are at risk for failure in school as well as at risk for contact with the Juvenile Justice System.</p>
<p><b>Outcome #2 - (Write in Outcome)</b></p> <p>Improve and embrace cultural awareness and differences through the Education and Cultural Enrichment Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>As part of the program's name implies, this program has a major focus on the importance of culture, cultural identity and cultural appreciation.</p>
<p><b>Outcome #3 - (Write in Outcome)</b></p> <p>Maximize collaboration with other local community public service agencies.</p>	<p><i>(Narrative)</i></p> <p>One of the hallmarks of the existence of this program is its ability to build alliances and collaborations with local organizations to carry out its work in a more effective manner.</p>
<p><b>Outcome #4</b></p>	<p><i>(Narrative)</i></p>

**Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)**

<p><b>Measure #1 - (Write in Measure)</b></p> <p>Document the "no cost" services and programs and how these programs support the individual, family, schools and community at large.</p>	<p><i>(Narrative)</i></p> <p>All 71 of the students in our program were therefore free of any costs. Our program does not charge admission. Nor does our program charge for healthy snacks each student enjoys each day. Neither do we charge for outings, field trips or visits to museums, plays and universities. As a result all of our students - many of whom have never been to activities such as those have been provided with experiences they never would have before been able to be involved. This broadening of their educational and learning experiences provided additional support to teachers and</p>
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Agency Name: THE VILLAGE CENTER INC.

	to the home environments in which these children live
Measure #2 - <i>(Write in Measure)</i> Document the steps taken through counseling and classroom setting to improve and address cultural awareness and differences and how the program has helped to break down stereotypes, racism and bullying.	<i>(Narrative)</i> Throughout the school year, there have been various workshops and activities that focused on culture, cultural awareness and cultural appreciation. These are ongoing activities year to year in our program. Students learn about one another's cultures and heritages. Appreciation for cultural differences is strongly emphasized in the program. In addition, there are ongoing classes that focus on bullying and developing methods and approaches to intervene and prevent it from happening.
Measure #3 - <i>(Write in Measure)</i> Document referral program and/or collaboration efforts for each individual.	<i>(Narrative)</i> The majority of our students this past school year suffered from an array of emotional and psychological difficulties. Each of them - 26 in the event - either engaged in on site counseling or were referred to family therapy by the program. Since the students are part of our agency, their referrals were given priority. Additionally, some of our students became involved in organizations with which we have developed strong partnerships and collaborations, such as the Monterey County NAACP Youth Council, the youth sector of the Monterey Council of LULAC, the annual County-wide Youth Summit held in Seaside, and the adult African American Sororities and Fraternities from which we have acquired mentors for many of the students.
Measure #4 - <i>(Write in Measure)</i>	<i>(Narrative)</i>
Description of Outreach Efforts to Residents	Efforts to outreach in all areas where residents live. Involved what is now our

Agency Name: The Hilltop Academy, Inc.

by Census Tracts	traditional approaches of presentation to churches, community organizations and community events. We have held open houses as well as handed out flyers and other agency and program memorabilia to inform residents about our agency and, especially, our Education and Cultural Enrichment After-school Academy. These outreach activities resulted in the most ever number of students enrolled in our program. We went beyond our stated goal of enrolling 35 students only because the needs of these students were so great. Over the course of the Spring Semester, we amassed a wait list of nearly 40 more students whom we could not bring into our program due to capacity limitations.
Description of Successes in Program Delivery	For this school year, goals were as follows: that 75 percent of the newly enrolled students will raise their grade point averages (or equivalents for elementary school students who receive numbers instead of grades) by .5 and receive no more than two C's and no D's or F's. We had two students out of the newly enrolled 19 students who did receive an F. Another goal was to be suspension free through the school year. We had one student of the 41 who received a one-day suspension. No students received detention and two received a usual disciplinary action. We felt these accomplishments were remarkable considering that the majority of newly enrolled students had received, in some instances, multiple suspensions and numerous disciplinary actions before coming into our program. It should be noted that three of our

Agency Name: THE VILLAGE CENTER, INC.

	<p>students will be moving into prestigious private schools. All of them could barely read when they came into our program four years ago. Now, two of them have been accepted at York School and the other one has been accepted at Robert Louis Stevenson. They will be going into the 9<sup>th</sup> grade. They each made honor roll at their respective middle schools each semester they were there. They are receiving near "full ride" scholarships to attend. This is a result of a partnership we have developed with those two schools as a result of their announced desire to ethnically diversify their campuses. All three of the students are African American. We believe that these outcomes are what the CDBG is looking for in programs it provides funding support. We believe our program lives up to what CDBG is all about.</p>
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Signature of Executive Director: Melvin T. Masol  
Printed Name of Executive Director: MELVIN T. MASOL  
Date Submitted: July 19, 2018

State of California/County of Monterey

I am a citizen of the United States and a resident of the State of California. I am over the age of 18 years and not party to or interested in the above-entitled matter. I am the principal clerk of *Monterey County Weekly*, a newspaper of general circulation, published weekly by Milestone Communications, Inc. in the City of Seaside, County of Monterey, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Monterey, State of California; that the notice of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to wit: **Aug 25, 2016**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Name...Linda S. Maceira...Signature *Linda S. Maceira*..... Dated:..Aug. 25, 2016...Monterey, California

<p><b>CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT PROGRAM YEAR 2015-2016 Notice of Public Invitation to Comment City of Seaside, CA</b></p> <p>Notice is hereby given that on or about September 30, 2016, the City of Seaside will submit its 2015-2016 Consolidated Annual Performance Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development (HUD). The CAPER is a financial and public benefit summary of the City's use of Federal Community Development Block Grant (CDBG) funds for the period beginning July 1, 2015 and ending June 30, 2016 as identified in the City's 2015-2016 Annual Action Plan.</p> <p>Citizens and interested parties are invited to review the City's CAPER. The draft CAPER will be available for public review and comment beginning on August 31, 2016 at the following locations:</p> <ul style="list-style-type: none"> <li>• www.seaside.ca.us</li> <li>• Seaside City Hall</li> <li>• Seaside Public Library</li> <li>• Seaside Fire Station</li> <li>• Oldeneyer Community Center</li> </ul> <p>The public is invited to provide oral or written comments regarding the programs and activities that were funded by the City. A public hearing will be held during the Seaside City Council meeting on Thursday, September 15, 2016 at 7PM. All comments must be received by 5:00 p.m. on September 15, 2016. A summary of public comments received and the City's response will be included in the CAPER submitted to HUD.</p> <p>All comments must be directed to:</p> <p style="text-align: center;">Sharon Mikosell City of Seaside 440 Harcourt Avenue Seaside, CA 93955 smikosell@ci.seaside.ca.us 831-890-8734</p>  	<p><b>INFORME DE EVALUACION DEL PLAN ANUAL CONSOLIDADO AÑO DEL PROGRAMA 2015-2016 Anuncio de Invitación Pública para Comentarios Ciudad de Seaside, CA</b></p> <p>Se está avisando que en o alrededor del 30 de septiembre 2016, la Ciudad de Seaside enviará su Informe de Evaluación del Plan Anual Consolidado (CAPER) por sus propios medios al Departamento de Vivienda y Desarrollo Urbano de los EE.UU. (HUD) por sus propios medios en inglés. El CAPER es un resumen financiero y de beneficio público del uso por la Ciudad de fondos federales del Programa de Subsidios Gubernales para el Desarrollo Comunitario (CDBG) por sus propios medios en inglés) para el periodo comenzando julio 1, 2015 y terminando junio 30, 2016 como identificado en el Plan de Acción de la Ciudad del 2015-2016.</p> <p>Los ciudadanos y las partes interesadas están invitadas a revisar el CAPER de la Ciudad. El borrador del CAPER está disponible para revisión pública y comentarios comenzando el 31 de agosto del 2016 en los siguientes lugares:</p> <ul style="list-style-type: none"> <li>• www.seaside.ca.us</li> <li>• Ayuntamiento de la Ciudad de Seaside (City Hall)</li> <li>• Biblioteca Pública de Seaside</li> <li>• Estación de Bomberos de Seaside</li> <li>• Centro Comunitario Oldeneyer</li> </ul> <p>El público está invitado a proporcionar comentarios orales o escritos con respecto a los programas y actividades que fueron financiados por la Ciudad. Se llevará a cabo una audiencia pública durante la Junta del Consejo de Seaside el jueves, 15 de septiembre del 2016 a las 7 de la tarde. Todos los comentarios deben ser recibidos antes de las 5:00 p.m. del 15 de septiembre del 2016. Un resumen de comentarios públicos recibidos y la respuesta de la Ciudad será incluido en el CAPER sometido a HUD.</p> <p>Todos los comentarios deben ser dirigidos a:</p> <p style="text-align: center;">Sharon Mikosell City of Seaside 440 Harcourt Avenue Seaside, CA 93955 smikosell@ci.seaside.ca.us 831-890-8734</p>
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