

# Annual Action Plan



2016-2017

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City of Seaside Community Development Block Grant Program

Public comment period  
April 7-May 7, 2016

## **Executive Summary**

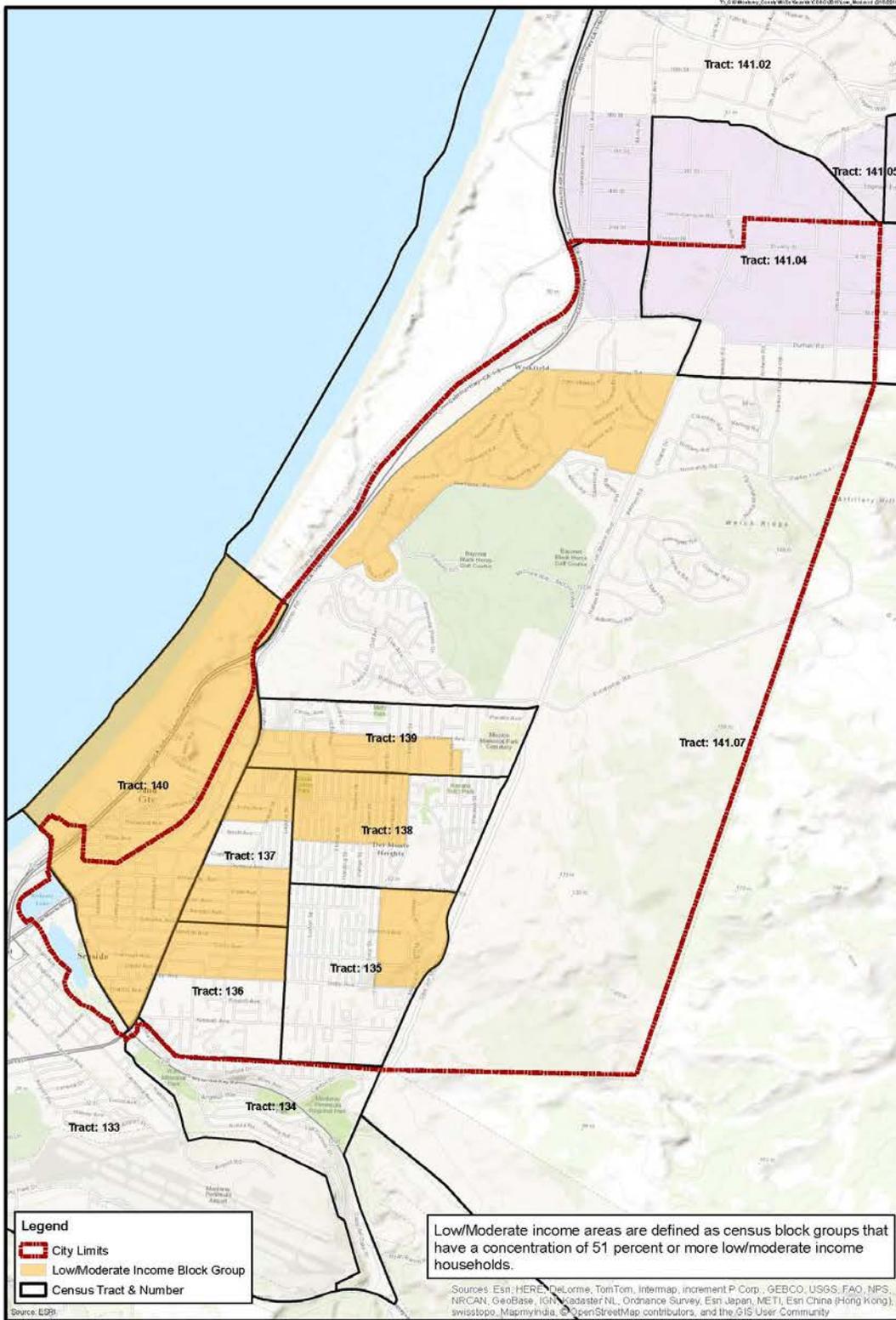
### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

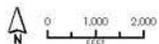
The City of Seaside (City) is an entitlement jurisdiction that receives federal funds from the US Department of Housing and Urban Development (HUD) to invest in local communities. In the 2016-2017 program year, the City expects to receive approximately \$363,306 in HUD funding under the Community Development Block Grant (CDBG) Program, which is designed to assist low and moderate income (LMI) households. The City also expects to receive another \$100,000 in program income for a land lease payment. The Annual Action Plan must also address special needs identified as the needs of the elderly, persons with disabilities, homeless individuals, and others. The 2016-2017 Annual Action Plan is the second annual plan implemented as part of the City's 2015-2020 Consolidated Plan.

The City has experienced a significant reduction in revenue over the past seven years. These include general revenues and special funds. These reductions have impacted the general operations of the City as well as the City's ability to implement housing and community and economic development activities. One of the most significant losses has been the statewide elimination of Redevelopment Agencies. The loss of this funding stream has had a disproportionate impact on housing and community development. Where once Redevelopment Agency funds carried much of the overhead for CDBG administration and the City's affordable housing program, the CDBG program is now fully burdened as the only funding source for these activities.

Faced with reduced resources, the City has made the choice to focus CDBG resources where the need is greatest. During the public outreach for the 2015-2020 Consolidated Plan the community identified areas of need to be infrastructure and facilities improvements in low income areas, including street and park accessibility improvements, and providing essential public services for youth and seniors. Activities such as the development of affordable housing and rental housing subsidy are beyond the scope of available resources.



Areas of Low and Moderate Income Concentration



## **Low and Moderate Census Tracts in Seaside**

### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The public participation process identified many target groups and needs of the community during the September 16, 2015 Community Workshop. Target populations include low income areas, seniors, youth, persons with disabilities and homeless.

The following projects are outlined in the 2016-2017 Annual Action Plan:

Boys & Girls Club Exterior Facility Improvements

Genesis House Kitchen Improvements

Seaside Library ADA Improvements

Salvation Army Housing Support Program

Girls Inc. After School Leadership Mentoring

The Village Project – Mae C. Johnson Education and Cultural Enrichment Academy

Legal Services for Seniors

Community Partnership for Youth

These projects are intended to assist low- and moderate-income persons and neighborhoods by providing a suitable living environment through improving access and removing barriers to public facilities and improving access and removing barriers to social services. The public participation process identified many target groups and needs of the community during the September 16, 2015 Community Workshop. Target populations include low income areas, seniors, youth, persons with disabilities, homeless, persons with disabilities.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's CDBG program faces the challenges of shrinking grant funds and staffing turnover. The City continues to be impacted by the loss of redevelopment funding and a reduction in overall grant dollars received. The City continues to rely on contract staffing to supplement management of the CDBG grant program.

The Community Development Advisory Committee (CDAC) has steadily increased their involvement. In 2012, the CDAC was formed as part of the City's Citizen Participation Plan. The six current CDAC members meet monthly as an active and visible part of the planning and management for CDBG funds, providing valuable feedback to staff and ensuring citizen participation.

The City has successfully administered funding for programs and projects that will be reported in the CAPER this fall.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

On August 27, 2015 the City published an Annual Planning Notice and Notice of CAPER publication in the *Monterey County Weekly* in both English and Spanish.

On September 16, 2015 the Community Development Advisory Committee (CDAC) held the Annual Community Needs Assessment workshop to assess the housing and community development needs in the community of Seaside.

On October 29, 2015 a Notice was published in both English and Spanish regarding the Notice of Funds Availability (NOFA) and the Mandatory 2016-2018 CDBG Application Workshop to be held on Wednesday, November 18 at 6:30 PM in the Blackhorse Room at the Oldermeyer Center 986 Hilby Avenue.

On November 12, 2015 CDBG Applications were released

On November 18, 2015 the Mandatory CDBG Application workshop was held and ten (10) organizations participated.

January 15, 2016 at 5pm CDBG applications were due

February 3, 2016 CDAC received copies of the Applications and instructions for ranking

February 24, 2016 CDAC discussed their individual rankings and approved their scoring.

March 14, 2016 CDAC made recommendations for the use of 2016-2017 CDBG funding.

April 6, 2016 CDAC reviewed draft Annual Action Plan

April 7, 2016 the Notice was published in Monterey County Weekly soliciting public comments on AAP and draft AAP released. Public Comment period 4/7 to 5/7/16

May 5, 2016 the City Council held a public hearing and adopted the 2016-2017 Annual Action Plan

May 15, 2016 Action Plan Due to HUD

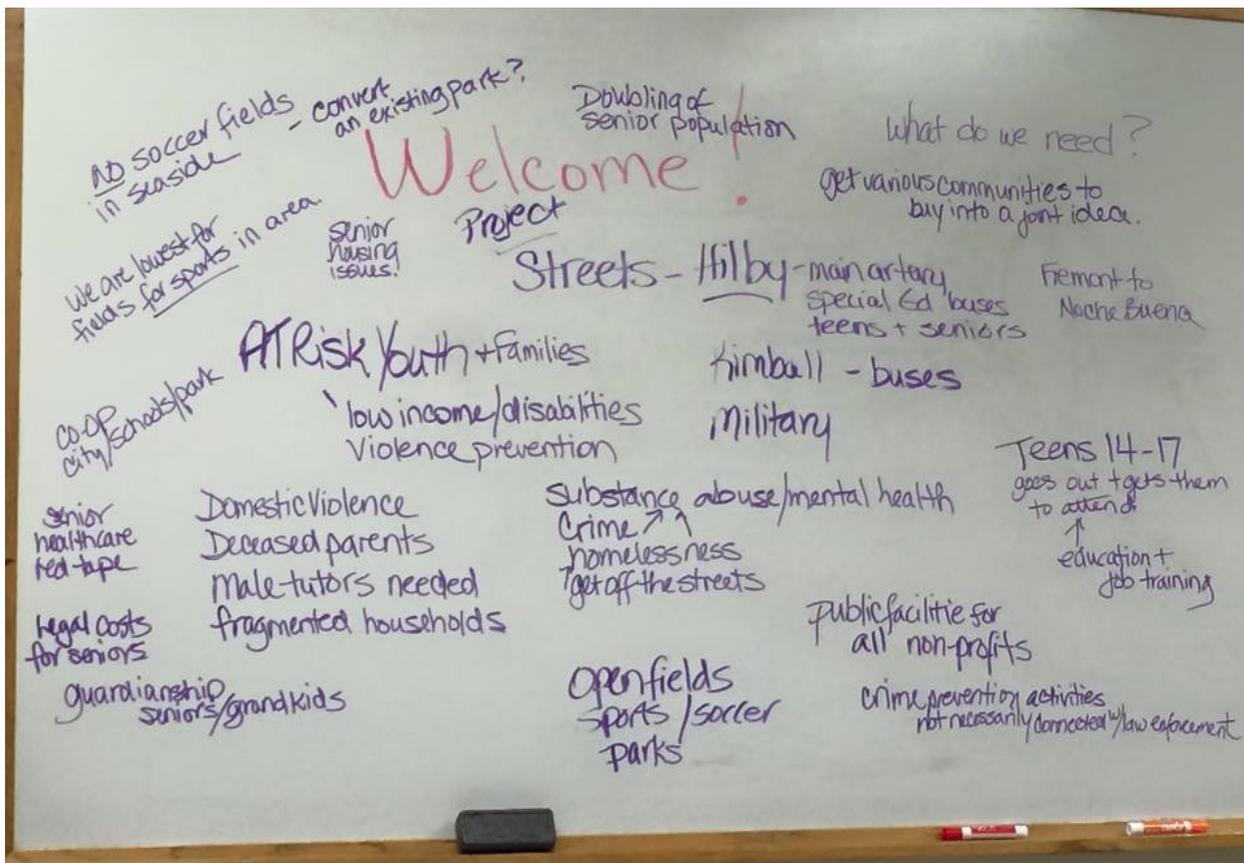


Photo of Whiteboard from Community Workshop

# CDBG COMMUNITY NEEDS ASSESSMENT WORKSHOP

The City of Seaside Community Development Advisory Committee invites you to the annual planning community workshop for the Community Development Block Grant (CDBG) Program.



CDBG funds are provided to the City through the Department of Housing and Urban Development (HUD).

This workshop is part of the annual planning process for CDBG funding.



## AT THIS WORKSHOP, WE WILL:

- Discuss the eligible uses of CDBG funds.
- Describe the annual planning process.
- Describe uses in prior years.
- Explain the five-year priority needs.
- Establish the priority needs that will direct 2016–17 and 2017–18 CDBG funding.

DATE: **WEDNESDAY,  
SEPTEMBER 16, 2015**

TIME: **6:30 PM**

PLACE: **OLDEMEYER CENTER  
BLACKHORSE ROOM  
986 HILBY AVENUE**

All interested citizens and agencies are encouraged to attend.

## COME HELP YOUR CITY PLAN FOR THE FUTURE!



In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at [lmilton@ci.seaside.ca.us](mailto:lmilton@ci.seaside.ca.us) or 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda-related writings or documents provided to the Community Development Advisory Committee are available for public inspection during the meeting or may be requested from the office of the City Clerk.

If you would like more information regarding the workshop, please contact Sharon Mikesell at (831) 899-6734 or via e-mail at [SMikesell@ci.seaside.ca.us](mailto:SMikesell@ci.seaside.ca.us).

*Para información en español, llame a Rosa Camacho-Chavez al (831) 383-7987 o a través de e-mail a [rcamacho@mbakerintl.com](mailto:rcamacho@mbakerintl.com).  
Traducción al español estará disponible para este taller.*

City of Seaside, 440 Harcourt Ave, Seaside, CA 93955 • [www.ci.seaside.ca.us](http://www.ci.seaside.ca.us)

## Needs Assessment Workshop Flyer-English

# TALLER DE CDBG SOBER LA EVALUACIÓN DE NECESIDADES DE LA COMUNIDAD

El Comité Consultivo de Desarrollo Comunitario de la Ciudad de Seaside le invita al taller comunitario anual de planificación para el Programa de Subsidios Globales para el Desarrollo Comunitario (CDBG).



Fondos del programa de CDBG son proporcionados a la Ciudad a través del Departamento de Vivienda y Desarrollo Urbano (HUD).



Este taller forma parte del proceso de planificación anual de fondos CDBG.

## EN ESTE TALLER, VAMOS A:

- Analizar los usos elegibles de los fondos de CDBG.
- Describir el proceso de planificación anual.
- Describir los usos en años anteriores.
- Explicar las necesidades prioritarias de cinco-años.
- Establecer las necesidades prioritarias que dirigirán los fondos CDBG del 2016–17 y 2017–18.

FECHA: **MIÉRCOLES,  
16 DE SEPTIEMBRE, 2015**

HORA: **6:30 PM**

LUGAR: **OLDEMEYER CENTER  
BLACKHORSE ROOM  
986 HILBY AVENUE**

Se les anima a todos los ciudadanos y agencias interesadas a asistir.

## ¡VENGA A AYUDARLE A SU CIUDAD A PLANEAR PARA EL FUTURO!



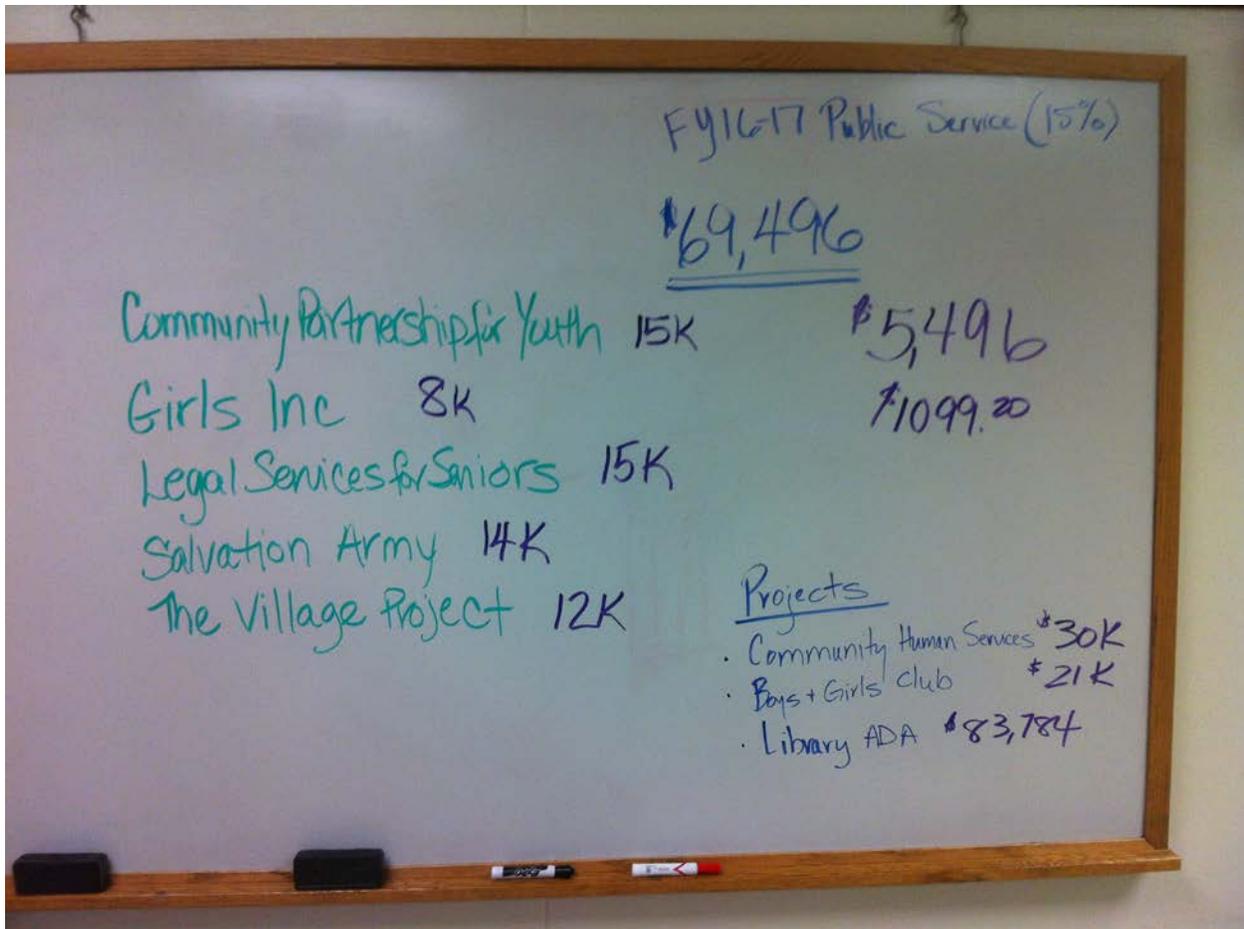
En cumplimiento con la Ley de Estadounidenses con Discapacidades (Americans with Disabilities Act, ADA, en inglés), la Ciudad de Seaside no discrimina contra las personas con discapacidad y es una instalación accesible. Cualquier persona con una discapacidad que requiera una modificación o adaptación para poder participar en este taller se le pide que se ponga en contacto con la oficina de la Secretaria de la Ciudad al [lmilton@ci.seaside.ca.us](mailto:lmilton@ci.seaside.ca.us) o 899-6707, no menos de dos días hábiles de anticipación a la sesión para dar tiempo a hacer arreglos razonables.

Escrituras relacionadas con el programa o documentos aportados al Comité Consultivo de Desarrollo Comunitario están disponibles para inspección del público durante la reunión, o pueden ser solicitados por la oficina de Secretarí de la Ciudad.

Si desea obtener más información acerca del taller, por favor póngase en contacto con Rosa Camacho-Chavez al (831) 383-7987 o vía correo electrónico en [rcamacho@mbajkerintl.com](mailto:rcamacho@mbajkerintl.com).

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### Needs Assessment Workshop Flyer-Spanish



**March 14 CDAC-Brainstorming subrecipient allocations**

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No written public comments were received during the comment period.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments are welcomed and appreciated. There were no non-accepted comments.

**7. Summary**

The 2016-2017 Annual Action Plan has limited projects as a large Section 108 loan repayment is due. Public Service recipients were pleasantly surprised as there was more funding available to them due to limited application submittals from organizations. All public service recipients filing complete applications were allocated more funding than they requested.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SEASIDE	Resource Management Services Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Seaside Resource Management Services Department serves as the lead agency for the administration of CDBG funds

**Consolidated Plan Public Contact Information**

Sharon Mikesell, Administrative Analyst

City of Seaside

440 Harcourt Avenue

Seaside, CA 93955 831-899-6734

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Seaside worked with the Coalition of Homeless Services Providers (Monterey County's designated Continuum of Care (CoC) lead agency), the Monterey County Housing Authority Development Corporation (HDC), housing and service providers, and other local jurisdictions to develop the Annual Action Plan, as described below.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Seaside's Community Development Advisory Committee meets the 3rd Wednesday of the month and welcomes participation from both public and assisted housing providers and health, mental health and service providers. Workshops are advertised in the Monterey County Weekly in both English and Spanish and posted on the City website and other locations around town. Individuals wishing to receive emails can request to be added to a list for meeting reminders. The Committee is made up of John Francis, Sue Hawthorne, Sharrline Napoleon, Jessica Piombo, Rebecca Pieken and Clementine Bonner Klein. The goal of the Committee is to improve coordination between housing and service providers and to leverage partnerships to improve access to public services.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Seaside does not receive ESG funds from HUD. The City relies on the County of Monterey and nonprofit groups to perform these social service functions.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Legal Services for Seniors
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Services for Seniors regularly has a representative at CDAC meetings and workshops and actively participates in all topic discussions.
2	<b>Agency/Group/Organization</b>	Community Partnership for Youth
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CPY regularly has a representative at CDAC meetings and workshops and actively participates in discussions of all topics.
3	<b>Agency/Group/Organization</b>	Boys and Girls Club of Monterey County
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Boys and Girls Club of Monterey County regularly has a representative at CDAC meetings and workshops and participates in discussions of all topics.
4	<b>Agency/Group/Organization</b>	Greater Victory Temple Church of God in Christ
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Greater Victory Temple participated in the CDBG application workshop in November 2015.
5	<b>Agency/Group/Organization</b>	Girls, Inc. of the Central Coast
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Girls Inc. has participated in CDAC meetings and workshops as well as discussion of all topics covered.
6	<b>Agency/Group/Organization</b>	Community Human Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Community Human Services regularly attends CDAC meetings and workshops and participates in all discussion topics.
7	<b>Agency/Group/Organization</b>	Seaside High School Robotics Club
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from the Seaside High Robotics Club attended the CDBG application workshop in November 2015.
8	<b>Agency/Group/Organization</b>	Salvation Army Monterey Peninsula Corps
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army has increased their participation at CDAC meetings during the past year and has attended meetings and workshops, participating in discussions of all topics.

9	<b>Agency/Group/Organization</b>	The Village Project, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village Project regularly has a representative in attendance at CDAC meetings and workshops and participates in discussion of all topics.
10	<b>Agency/Group/Organization</b>	CENTRAL COAST CENTER FOR INDEPENDENT LIVING
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from the CCCIL attended the CDBG application workshop in November 2015.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agencies and individuals are welcome to participate in CDAC meetings and workshops or attend City Council public hearings and presentations.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Services Providers	Homelessness Strategy Homeless Needs Chronically homeless Homeless Needs Families with children Homelessness Needs Veterans Homelessness Needs Unaccompanied youth

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Planning and Community workshop for the 2016-2018 Fiscal Years was held Wednesday, September 16, 2015 at 6:30 PM in the Blackhorse Room of the Oldemeyer Center, 986 Hilby Avenue, Seaside, CA. The workshop solicited public comment on the priority needs to direct 2016-2018 CDBG Funding. An application workshop was held Wednesday, November 18, 2015 at the Oldemeyer Center and was mandatory for any groups seeking subrecipient funding.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Newspaper Ads in both English and Spanish were published for the two workshops.	No additional comments were received outside of the meeting itself		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing	The September 16 workshop was well attended, sign ins were not mandatory.	Please see whiteboard comments illustrated in this document	All comments were encouraged and appreciated	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing	13 people signed in for the November 18, 2015 Application workshop	Comments and questions were directed to the application process and most were procedural and not about the program	All comments are welcomed and appreciated.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	City of Seaside	City Council meeting April 20, 2016. Review and direction. City Council meetings are open to the public and televised/available online	Philip Geiger commented on behalf of Legal Services for Seniors in support of the CDBG program	All Comments are welcomed and appreciated.	<a href="http://vp.telvue.com/player?height=300&amp;id=T01629&amp;noautoplaylistskin=1&amp;video=273992&amp;width=400">http://vp.telvue.com/player?height=300&amp;id=T01629&amp;noautoplaylistskin=1&amp;video=273992&amp;width=400</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>City of Seaside</p>	<p>A public hearing was held May 5, 2016 to review the Annual Action Plan prior to submission to HUD/City Council meetings are open to the public and televised/available online</p>	<p>Carl Braginsky, Grant specialist from the Salvation Army spoke regarding their subrecipient program. No other public comments were received.</p>	<p>All comments are welcomed and appreciated</p>	<p><a href="http://vp.telvue.com/player?height=300&amp;id=T01629&amp;noplaylistskin=1&amp;video=275794&amp;width=400">http://vp.telvue.com/player?height=300&amp;id=T01629&amp;noplaylistskin=1&amp;video=275794&amp;width=400</a></p>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City anticipates an award of CDBG funds in the amount of \$363,306. The City's CDBG program also plans to receive \$100,000 in program income from a land lease with Embassy Suites. The City does not anticipate other program income as it is not regular enough to provide a reasonable annual estimate. The City will be repaying \$136,236 to the program funds in 2016.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	363,306	239,216	0	602,522	1,308,330	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program has no matching requirement, however all subrecipients are required to submit information regarding leveraging resources and contributions of matching funds for all proposed projects, programs and activities as part of Seaside's funding application.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

As of the writing of the Annual Plan, there was not anticipated to be any publicly owned land or property within the City that would be used to address identified needs.

**Discussion**

There are no additional resources to address in this discussion.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance Access to Social Services	2015	2019	Homeless Non-Housing Community Development			CDBG: \$69,646	Public service activities other than Low/Moderate Income Housing Benefit: 702 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 38 Households Assisted
2	Improve Accessibility for Persons w/ Disabilities	2015	2019	Non-Housing Community Development		Infrastructure	CDBG: \$81,938	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
3	Construct or Upgrade Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities	CDBG: \$51,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1200 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 130 Households Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Enhance Access to Social Services
	<b>Goal Description</b>	Public Service activities other than Low/Moderate income Housing. Benefit 500 persons assisted.
2	<b>Goal Name</b>	Improve Accessibility for Persons w/ Disabilities
	<b>Goal Description</b>	Public facility or infrastructure activities other than low/moderate income housing benefit. Accessibility improvements for the Seaside Library
3	<b>Goal Name</b>	Construct or Upgrade Public Facilities
	<b>Goal Description</b>	Public facility of infrastructure activities other than low/moderate income housing benefit. Improvements to various public facilities.

**Table 7 – Goal Descriptions**

### **Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The Salvation Army public service activity will assist 38 households with housing, including 120 adults and children. The Community Human Services public facilities project will assist 130 persons by providing access to a local residential substance abuse treatment and recovery program serving several target populations including individuals with HIV/AIDS and homeless. (170 total persons)

## AP-35 Projects – 91.220(d)

### Introduction

The activities to be undertaken during 2016-2017 are summarized below. All activities identified are expected to be completed no later than June 30, 2017. All beneficiaries target primarily low/moderate income households. The Salvation Army Housing Program targets homeless.

#	Project Name
1	General Administration
2	Section 108 Loan Repayment
3	Boys and Girls Club Exterior Facility Improvement
4	Genesis House-Kitchen Improvements
5	Seaside Library ADA Improvements
6	Salvation Army Housing Program Support
7	Girls Inc. After School Leadership Mentoring
8	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
9	Legal Services for Seniors
10	Community Partnership for Youth

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

There are several constraints to meeting the needs of target income residents and the primary obstacle has been a lack of funding to fully address all needs. The City has encouraged the Public Services applicants to request funding between \$5,000 and \$15,000 for a commitment to a level of support justifying the administrative requirements, while also allowing multiple organizations to participate. The applicants responded to the suggestion positively and all applicants requested funds within the recommended range. All requests from non-profit applicants submitting complete applications were fully funded. Since the scoring of the applications was very close and more funding was available than requested, the five public service applicants submitting complete applications were recommended by the CDAC to equally divide the funding in excess of the requests. As a result, the public service funding amounts range from \$9,177 to 16,177.

# Projects

## AP-38 Projects Summary

### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	General Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$92,661
	<b>Description</b>	Administrative Costs for the City of Seaside CDBG Program
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration of the CDBG program for the City of Seaside
<b>2</b>	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities

	<b>Needs Addressed</b>	Infrastructure
	<b>Funding</b>	CDBG: \$304,427
	<b>Description</b>	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area.
<b>3</b>	<b>Project Name</b>	Boys and Girls Club Exterior Facility Improvement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$21,000
	<b>Description</b>	Exterior improvements to the Seaside Boys and Girls Clubhouse.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	Install new skylights and roof repair, paint window and door frames, ceilings and higher levels of the exterior.
<b>4</b>	<b>Project Name</b>	Genesis House-Kitchen Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
<b>5</b>	<b>Project Name</b>	Seaside Library ADA Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$77,722

	<b>Description</b>	Accessibility improvements to the Seaside Library.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Identified improvements needed include railings; emergency exits from reading room, meeting room and break room; entry vestibule, restrooms and drinking fountain and breakroom upgrades.
<b>6</b>	<b>Project Name</b>	Salvation Army Housing Program Support
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Access to Social Services
	<b>Needs Addressed</b>	Affordable Housing Public Services
	<b>Funding</b>	CDBG: \$15,177
	<b>Description</b>	Program assistance for staffing of the Salvation Army's transitional housing program National Objective LMC; Presumed benefit yes (homeless persons); Matrix Code03T; Performance Objective: Suitable Living Environment; Performance Outcome: Availability/Accessibility.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	38 households assisted with transitional housing for homeless families
	<b>Location Description</b>	Casa De Las Palmas, Palm Avenue, Seaside.
	<b>Planned Activities</b>	Assistance for paying housing program staff salaries for 2016-2017
<b>7</b>	<b>Project Name</b>	Girls Inc. After School Leadership Mentoring

	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Access to Social Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$9,177
	<b>Description</b>	
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 low income girls.
	<b>Location Description</b>	Seaside High School, Seaside Middle School and Ord Terrace Elementary School.
	<b>Planned Activities</b>	Developmentally appropriate after school programming addressing 1) Drop out rates and lack of post-secondary education particularly among minority and low-income students 2) Teen pregnancy 3) Substance abuse prevention 4) Limited resources for youth.
<b>8</b>	<b>Project Name</b>	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Access to Social Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$13,177
	<b>Description</b>	Afterschool Academy created to provide tutoring and counseling to meet the social and emotional developmental needs of highly at risk students grades 1-12.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	27 families of the participants of the Village Project's Afterschool academy-providing tutoring and counseling to meet the social and emotional developmental needs of highly at risk students grades 1-12.
	<b>Location Description</b>	Mae C. Johnson Education and Cultural Enrichment Academy, AKA the Afterschool Academy at the Seaside Children's Development Center, 1425 Elm Street, Seaside.
	<b>Planned Activities</b>	The funds requested will partially fund the salary of one part-time tutor in the Afterschool Academy
<b>9</b>	<b>Project Name</b>	Legal Services for Seniors
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Access to Social Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$16,177
	<b>Description</b>	To provide no-cost legal services up to and including court representation to all Seaside residents 60 years of age and above.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	180 senior Seaside residents in the extremely low or very low income affordability categories.
	<b>Location Description</b>	Legal Services for Seniors, 915 Hilby Avenue, Seaside, CA 93955, outreach in Seaside may be at workshops and community education at the Oldemeyer Center or other Seaside locations.
	<b>Planned Activities</b>	Services will be provided to all Seaside residents 60 years of age and above who need legal help. Legal problems can range from simple legal questions to court representation for physical elder abuse and probate guardianships.
<b>10</b>	<b>Project Name</b>	Community Partnership for Youth
	<b>Target Area</b>	

<b>Goals Supported</b>	Enhance Access to Social Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG: \$16,177
<b>Description</b>	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 at-risk students.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 mentor tutors and 400 students. 99% of participants are low income.
<b>Location Description</b>	Del Rey Woods, Highland, Martin Luther King and Ord Terrace Elementary Schools in Seaside.
<b>Planned Activities</b>	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 at-risk students.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

At the direction of the CDAC and with the consent of the City Council, CDBG funds are directed to the low income residential areas of the City.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Public services that primarily serve low income residential areas or that operate from facilities located in low income residential areas are given a higher rank in the selection process. Public facilities that are located in low income residential areas are targeted for improvements, specifically ones that target low income households. During the five year planning period, an emphasis will be placed on basic infrastructure in low income areas, specifically, roadways, sidewalk, curb and gutter. Please note that the City has a significant low income population, and a significant population living within areas that are predominantly low income. Services and projects that are city wide may not technically be targeted to low income households but the effect is to positively impact low income households.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, the City does not plan to implement any housing program in the plan year.

The City has no plans in the 2016-2017 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, and homeless special needs households. Likewise, the City has no plans to provide affordable housing through rental assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The primary public organization for affordable housing and supportive services in the City is the Housing Authority of the County of Monterey (HACM), a public housing authority whose mission is to develop and operate affordable housing and implement supportive programs. The Housing Authority manages a Section 8 Housing Choice Voucher (HCV) program and Family Self Sufficiency programs. Both programs are essential in meeting Seaside's housing needs.

### **Actions planned during the next year to address the needs to public housing**

As of June 30, 2016, HACM has converted all public housing units countywide into Project-Based Rental Assistance. In partnership with the Leadership Council to implement the "Lead Me Home" 10 Year Plan to End Homelessness.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HACM is not identified as "troubled."

### **Discussion**



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Seaside works with regional homeless assistance coordination to reduce homelessness. The lead agency is the Monterey County Department of Social Services (DSS). Two local collaborative efforts are the Coalition of Homeless Services Providers (Homeless Coalition) and Leadership Council (CoC governing body). These organizations are directly responsible for funding and program decisions for Monterey County and the City of Seaside.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will closely coordinate with Monterey County and the Leadership Council CoC to reach out to homeless persons. As described in the "Lead Me Home" 10 Year Plan to End Homelessness, these entities will: collaborate to develop referral agreement between outreach workers and other housing and service providers and designate priority access to housing and treatment slots for clients engaged by outreach workers, develop a centralized information and referral system, streamline referrals and improve service coordination, partner hospitals with existing services to establish respite care centers and detoxification facilities, enhance coordination with mainstream benefits programs. In these efforts, the City will act as an information and referral resource for participating housing and homeless service providers to facilitate agreements and partnerships.

**Addressing the emergency shelter and transitional housing needs of homeless persons Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,**

**foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will support projects and programs and give proposed programs and improvements that prevent homelessness higher priority. In addition, the City will promote these strategies outlined in the "Lead Me Home" plan: integration of services at the system level; enhancement and integration of services at the client level; improving access to mainstream benefits; launch Employment First (job training); strengthen job development capacity and on-site support; economic development opportunities that will create new jobs for homeless or formerly homeless persons; plan for stability prior to release from incarceration; implement alternatives to arrest and incarceration; create universal healthcare discharge policies and transition aged-out foster youth to housing and income stability.

## **Discussion**

Many seniors, even homeowners, face financial challenges due to limited incomes. Senior households, especially those on limited incomes, need affordable housing. Seniors also face housing challenges related to physical disabilities. Many of the disabilities are age related, including declining mobility and self-care issues that interfere with their ability to remain independent. Seniors have a variety of housing options, including:

- Independent living – seniors reside in their home or apartment with little support or care
- Assisted living facilities – senior maintains a level of independence, residing in an apartment, and receives varied levels of support and assistance such as light housekeeping, meals, transportation, and/or medication
- Residential care facilities – typically a smaller licensed facility, often with 6 or fewer residents, that provides services similar to those provided by assisted living facilities
- Intermediate care or skilled nursing facilities – a licensed facility that provides a higher, continuous level of professional care

Although a variety of housing options are available to seniors, and all housing options are available in Seaside, facilities providing supportive services and a higher level of care are expensive. Most affordable senior housing is classified as independent living and does not provide supportive services. Lower-income seniors cannot afford to take advantage of many of the housing options and consequently remain in independent living situations struggling with self-care issues. The Monterey County Department of Social Services provides a Senior Information, Referral and Assistance hotline, which is initial point of contact for people seeking information about senior services. The program specializes in information related to the needs of seniors and people with disabilities.

**There are a variety of disabilities, including sensory, physical, mental, and developmental. Disabilities can result in mobility, self-care, and employment limitations.**

The majority of disabled persons have income significantly lower than that of the non-disabled population and require housing assistance. While it is difficult to determine how many of the disabled require supportive housing services, it can be assumed that those with mobility and/or self-care limitations have special needs and require in-home supportive services and special housing accommodations. The Monterey County Commission on Disabilities provides guidance to the County Board of Supervisors regarding matters related to equal access to employment, public services, communications, and public accommodations for people with disabilities. The commission operates out of the Equal Opportunities Office, which is a primary resource for disabled persons in Monterey County, including Seaside.

Persons with mental health disabilities range from those who can live and work within the community to those with severe mental illness who require special housing accommodations, constant medical attention, and supportive services. Monterey County System of Care provides a variety of services to the mentally ill. The System of Care identifies housing as a constant struggle for the severely mentally ill. Mental health clients are typically low income; in addition, their illnesses have resulted in rental histories or credit histories that do not meet typical rent requirements and limit their housing options.

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City’s General Plan Housing Element systemically analyzes and addresses barriers to affordable housing. These include governmental, non-governmental, and other barriers. This analysis leads to policies and programs to address these constraints. Please find more detailed information on affordable housing in the City’s Housing Element on the City of Seaside website.

The City is currently in the process of a General Plan update. Community workshops are planned to receive public input regarding affordable housing and other concerns in the community.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In order to produce affordable housing, the City has an inclusionary housing ordinance. The ordinance requires that for all new developments, at least 20 percent of new units constructed must be restricted for occupancy by moderate- and low-income households. For further information, please refer to Chapter 17.31, Affordable Housing Requirements, of the Seaside Code of Ordinances at the following on the City of Seaside website.

To expedite project facilitation and provide internal support to project applicants, the City has also established a planning permit review process. When required, permit review takes place before any necessary building permits or business licenses are applied for and are intended to ensure that new development is compatible with surrounding neighborhoods and planned future development.

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

This section describes the City's actions to address underserved needs, maintain affordable housing, reduce lead based paint hazards, reduce poverty, develop institutional structure, and enhance public-private coordination.

### **Actions planned to address obstacles to meeting underserved needs**

Use CDBG funds targeted to public facilities and infrastructure to make ADA accessibility improvements. Use CDBG funds targeted to public services to support organizations that assisted underserved populations.

### **Actions planned to foster and maintain affordable housing**

Housing programs have been limited as a result of a lack of resources and staffing available to the City. The city does not plan to revive façade improvement programs for homeowners or small businesses in the plan year 2016-2017. The City plans to support the "Lead Me Home" Plan in its efforts to build an affordable housing pipeline and coordination with HACM in rehabilitating and upgrading affordable housing units.

### **Actions planned to reduce lead-based paint hazards**

The City will mitigate lead based paint through public facilities improvements, and educate participants on the hazards of lead based paint. In addition, all rehabilitation contracts for public facilities or other rehabilitation projects funded through the City include provisions for work necessary to eliminate any existing lead based paint hazards on applicable surfaces. If lead hazards are discovered in a residential or a commercial building, the agency responsible for abatement would be the Monterey Bay Air Resources District.

### **Actions planned to reduce the number of poverty-level families**

### **Actions planned to develop institutional structure**

Continue to use CDBG Administration funds to implement the Consolidated Plan and Annual Action Plans, address the Analysis of Impediments to Fair Housing, complete annual CAPER reports, and comply with HUD regulations. Continue to support institutions that provide housing and services for low income populations with CDBG Public Services funds, and by providing other forms of support available to the City.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to support regional planning efforts such as the Leadership Council CoC and the “Lead Me Home” 10 Year Strategy to End Homelessness.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	136,216
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>136,216</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.45%

#### Discussion

The City of Seaside entered into a repayment agreement with the US Department of Housing and Urban Development in 2014. The 2016-2017 year is the last year of the repayment plan that repays a grand total of \$408,648.12.

## Attachments

## Grantee Unique Appendices

### RESOLUTION NO. 16-38

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

#### APPROVING THE 2016-2017 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

**WHEREAS**, Title 1 of the National Affordable Housing Act requires recipients of Federal funds from the Department of Housing and Urban Development (HUD) to develop a Five-Year Consolidated and related Annual Action Plans; and

**WHEREAS**, the City of Seaside as a recipient of Community Development Block Grant (CDBG) funds, has an approved 2015-2020 Five-Year Consolidated Plan, and

**WHEREAS**, the 2016-2017 Annual Action Plan has been prepared to implement the strategies contained in the Five-Year Consolidated Plan,

**WHEREAS**, on October 29, 2015, the City posted and published a Notice of Funding Availability (NOFA) & Mandatory 2015-2016 CDBG Application Workshop which solicited applications for CDBG funded programs and projects, and notified the public of the annual planning process for CDBG funding; and

**WHEREAS**, the Community Development Advisory Committee met on February 3, February 24 and March 14, 2016 to review 2016-2017 funding applications and to formulate the CDAC's public service and eligible projects funding allocation recommendations to the City Council; and on April 6, 2016 to review the draft Annual Action Plan.

**WHEREAS**, the City Council accepted the CDAC recommendations for public service and eligible projects funding at its April 21, 2016 regular meeting; and

**WHEREAS**, pursuant to Federal regulations the City did hold the required public hearing on May 5, 2016, after public notice,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Seaside that the 2016-2017 Annual Action Plan for the Community Development Block Grant Program covering the designated periods, marked "Exhibit A" and made a part hereof, is hereby approved, and that the City Manager is hereby authorized to sign the Application for Federal Assistance (SF-424), all certifications, assurances and other documents as may be required by HUD.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Seaside duly held on the 5th day of May, 2016 by the following vote:

AYES:	5	Alexander, Campbell, Oglesby, Pacheco, Rubio
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

  
\_\_\_\_\_  
Ralph Rubio, Mayor

ATTEST:

  
\_\_\_\_\_  
Lesly Milton-Rerig, City Clerk

# Annual Action Plan



2016-2017

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City of Seaside Community Development Block Grant Program

Public comment period  
April 7-May 7, 2016

PUBLIC REVIEW DRAFT

## Executive Summary

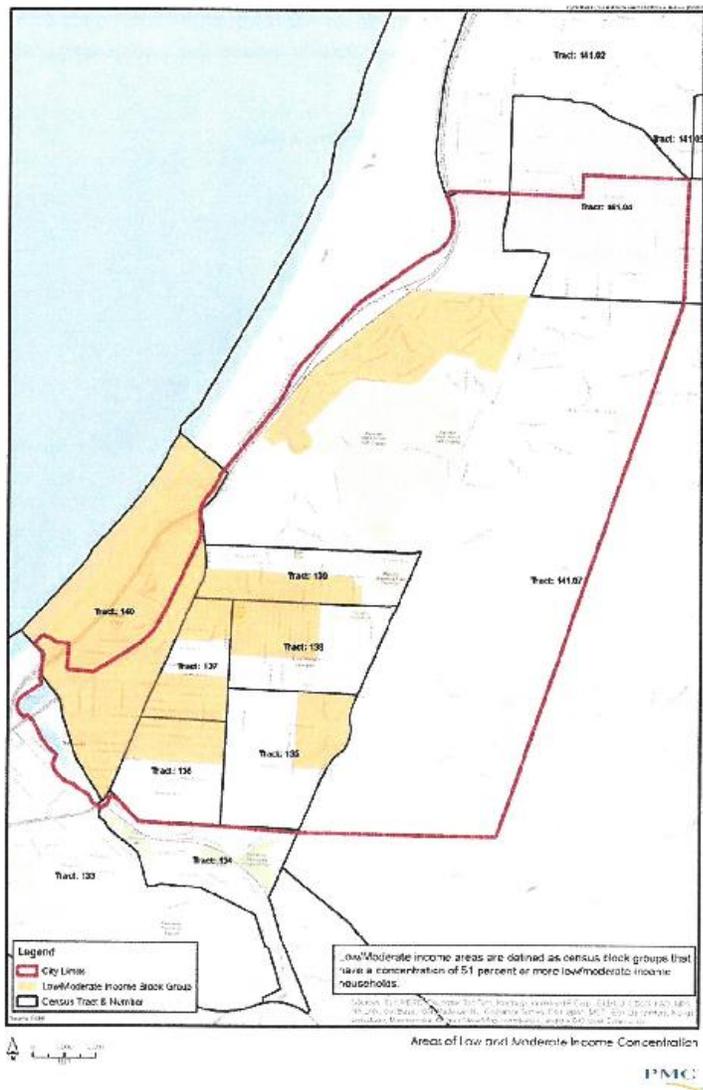
### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Seaside (City) is an entitlement jurisdiction that receives federal funds from the US Department of Housing and Urban Development (HUD) to invest in local communities. In the 2016-2017 program year, the City expects to receive approximately \$363,306 in HUD funding under the Community Development Block Grant (CDBG) Program, which is designed to assist low and moderate income (LMI) households. The City also expects to receive another \$100,000 in program income for a land lease payment. The Annual Action Plan must also address special needs identified as the needs of the elderly, persons with disabilities, homeless individuals, and others. The 2016-2017 Annual Action Plan is the second annual plan implemented as part of the City's 2015-2020 Consolidated Plan.

The City has experienced a significant reduction in revenue over the past seven years. These include general revenues and special funds. These reductions have impacted the general operations of the City as well as the City's ability to implement housing and community and economic development activities. One of the most significant losses has been the statewide elimination of Redevelopment Agencies. The loss of this funding stream has had a disproportionate impact on housing and community development. Redevelopment Agency funds formerly carried much of the overhead for CDBG administration and the City's affordable housing program, the CDBG program is now fully burdened as the only funding source for these activities.

Faced with reduced resources, the City has made the choice to focus CDBG resources where the need is greatest. During the public outreach for the 2015-2020 Consolidated Plan the community identified areas of need to be infrastructure and facilities improvements in low income areas, including street and park accessibility improvements, and providing essential public services for youth and seniors. Activities such as the development of affordable housing and rental housing subsidy are beyond the scope of available resources.



**Low and Moderate Census Tracts in Seaside**

Annual Action Plan  
2016

OMB Control No: 2506-0117 (exp. 07/31/2015)

**2. Summarize the objectives and outcomes identified in the Plan**

The public participation process identified many target groups and needs of the community during the September 16, 2015 Community Workshop. Target populations include low income areas, seniors, youth, persons with disabilities and homeless.

The following projects are outlined in the 2016-2017 Annual Action Plan:

Boys & Girls Club Exterior Facility Improvements

Genesis House Kitchen Improvements

Seaside Library ADA Improvements

Salvation Army Housing Support Program

Girls Inc. After School Leadership Mentoring

The Village Project – Mae C. Johnson Education and Cultural Enrichment Academy

Legal Services for Seniors

Community Partnership for Youth

These projects are intended to assist low- and moderate-income persons and neighborhoods by providing a suitable living environment through improving access and removing barriers to public facilities and improving access and removing barriers to social services. The public participation process identified many target groups and needs of the community during the September 16, 2015 Community Workshop. Target populations include low income areas, seniors, youth, persons with disabilities, homeless, persons with disabilities.

**3. Evaluation of past performance**

The City's CDBG program faces the challenges of shrinking grant funds and staffing turnover. The City continues to be impacted by the loss of redevelopment funding and a reduction in overall grant dollars received. The City continues to rely on contract staffing to supplement management of the CDBG grant program.

The Community Development Advisory Committee (CDAC) has steadily increased their involvement. In 2012, the CDAC was formed as part of the City's Citizen Participation Plan. The six current CDAC members meet monthly as an active and visible part of the planning and management for CDBG funds, providing valuable feedback to staff and ensuring citizen participation.

The City has successfully administered funding for programs and projects that will be reported in the CAPER this fall.

<b>Genesis House</b>	<b>ADA Improvements</b>
Boys & Girls Club	Public Facility Improvements
Seaside Library	ADA Accessibility Improvements
Park and Recreational	Public Facility Improvements
Public Services	Seniors
	Youth
	Homeless
	Persons with Substance Abuse Issues
	Persons Suffering with Mental Illness

**Table 1 - Successful CDBG Programs and Projects Funded in the Past Year**

**4. Summary of Citizen Participation Process and consultation process**

On August 27, 2015 the City published an Annual Planning Notice and Notice of CAPER publication in the *Monterey County Weekly* in both English and Spanish.

On September 16, 2015 the Community Development Advisory Committee (CDAC) held the Annual Community Needs Assessment workshop to assess the housing and community development needs in the community of Seaside.

On October 29, 2015 a Notice was published in both English and Spanish regarding the Notice of Funds Availability (NOFA) and the Mandatory 2016-2018 CDBG Application Workshop to be held on Wednesday, November 18 at 6:30 PM in the Blackhorse Room at the Oldermeyer Center 986 Hilby Avenue.

On November 12, 2015 CDBG Applications were released

On November 18, 2015 the Mandatory CDBG Application workshop was held and ten (10) organizations participated.

January 15, 2016 at 5pm CDBG applications were due

February 3, 2016 CDAC received copies of the Applications and instructions for ranking

February 24, 2016 CDAC discussed their individual rankings and approved their scoring.

March 14, 2016 CDAC made recommendations for the use of 2016-2017 CDBG funding.

April 6, 2016 CDAC reviewed draft Annual Action Plan

April 7, 2016 the Notice was published in Monterey County Weekly soliciting public comments on AAP and draft AAP released. Public Comment period 4/7 to 5/7/16

May 5, 2016 the City Council held a public hearing and adopted the 2016-2017 Annual Action Plan

May 15, 2016 Action Plan Due to HUD



Photo of Whiteboard from Community Workshop

# CDBG COMMUNITY NEEDS ASSESSMENT WORKSHOP

The City of Seaside Community Development Advisory Committee invites you to the annual planning community workshop for the Community Development Block Grant (CDBG) Program.



CDBG funds are provided to the City through the Department of Housing and Urban Development (HUD).



This workshop is part of the annual planning process for CDBG funding.

## AT THIS WORKSHOP, WE WILL:

- Discuss the eligible uses of CDBG funds.
- Describe the annual planning process.
- Describe uses in prior years.
- Explain the five-year priority needs.
- Establish the priority needs that will direct 2016-17 and 2017-18 CDBG funding.

DATE: **WEDNESDAY, SEPTEMBER 16, 2015**

TIME: **6:30 PM**

PLACE: **OLDEMEYER CENTER  
BLACKHORSE ROOM  
986 HILBY AVENUE**

All interested citizens and agencies are encouraged to attend.

## COME HELP YOUR CITY PLAN FOR THE FUTURE!



In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at [lmilton@ci.seaside.ca.us](mailto:lmilton@ci.seaside.ca.us) or 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda-related writings or documents provided to the Community Development Advisory Committee are available for public inspection during the meeting or may be requested from the office of the City Clerk.

If you would like more information regarding the workshop, please contact Sharon Mikesell at (831) 899-6734 or via e-mail at [SMikesell@ci.seaside.ca.us](mailto:SMikesell@ci.seaside.ca.us).

Para información en español, llame a Rosa Camacho-Chavez al (831) 383-7987 o a través de e-mail a [rcamacho@mbakerintl.com](mailto:rcamacho@mbakerintl.com). Traducción al español estará disponible para este taller.

City of Seaside, 440 Harcourt Ave, Seaside, CA 93955 • [www.ci.seaside.ca.us](http://www.ci.seaside.ca.us)

### Needs Assessment Workshop Flyer-English

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## TALLER DE CDBG SOBER LA EVALUACIÓN DE NECESIDADES DE LA COMUNIDAD

El Comité Consultivo de Desarrollo Comunitario de la Ciudad de Seaside le invita al taller comunitario anual de planificación para el Programa de Subsidios Globales para el Desarrollo Comunitario (CDBG).



Fondos del programa de CDBG son proporcionados a la Ciudad a través del Departamento de Vivienda y Desarrollo Urbano (H.U.D.)

Este taller forma parte del proceso de planificación anual de fondos CDBG.



### EN ESTE TALLER, VAMOS A:

- Analizar los usos elegibles de los fondos de CDBG.
- Describir el proceso de planificación anual.
- Describir los usos en años anteriores.
- Explicar las necesidades prioritarias de cinco-años.
- Establecer las necesidades prioritarias que dirigirán los fondos CDBG del 2016-17 y 2017-18.

FECHA: MIÉRCOLES,  
16 DE SEPTIEMBRE, 2015

HORA: 6:30 PM

LUGAR: OLDEMAYER CENTER  
BLACKHORSE ROOM  
986 HILBY AVENUE

Se les anima a todos los ciudadanos y agencias interesadas a asistir.

### ¡VENGA A AYUDARLE A SU CIUDAD A PLANEAR PARA EL FUTURO!



En cumplimiento con la Ley de Estadounidenses con Discapacidades (Americans with Disabilities Act, ADA, en inglés), la Ciudad de Seaside no discrimina contra las personas con discapacidades y es una instalación accesible. Cualquier persona con una discapacidad que requiera una modificación o adaptación para poder participar en este taller se le pide que se ponga en contacto con la oficina de la Secretaria de la Ciudad al (milnoveci)seaside.ca.us o 859-6707, no menos de dos días hábiles de anticipación a la sesión para dar tiempo a hacer arreglos razonables.

Escrituras relacionadas con el programa o documentos aportados al Comité Consultivo de Desarrollo Comunitario están disponibles para inspección de público durante la reunión, o pueden ser solicitados por la oficina de Secretaría de la Ciudad.

Si desea obtener más información acerca del taller, por favor póngase en contacto con Rosa Camacho-Chavez al (831) 383-7987 o vía correo electrónico en [rcamacho@mbajkerintl.com](mailto:rcamacho@mbajkerintl.com).

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#### Needs Assessment Workshop Flyer-Spanish

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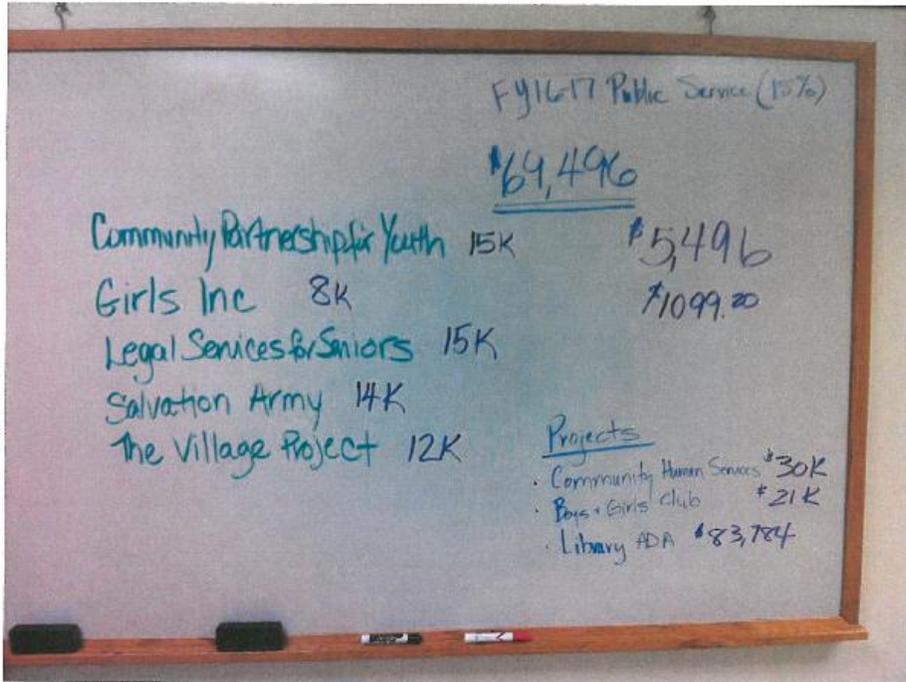
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March 14 CDAC-Brainstorming subrecipient allocations

**5. Summary of public comments**

to be filled in at the end of the comment period

**6. Summary of comments or views not accepted and the reasons for not accepting them**

to be filled in at the end of the comment period

**7. Summary**

The 2016-2017 Annual Action Plan has limited projects as a large Section 108 loan repayment is due. Public Service recipients were pleasantly surprised as there was more funding available to them due to limited application submittals from organizations. All public service recipients filling complete applications were allocated more funding than they requested.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SEASIDE	Resource Management Services Department

Table 2 – Responsible Agencies

**Narrative (optional)**

The City of Seaside Resource Management Services Department serves as the lead agency for the administration of CDBG funds

**Consolidated Plan Public Contact Information**

Sharon Mikesell, Administrative Analyst

City of Seaside

440 Harcourt Avenue

Seaside, CA 93955 831-899-6734

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

The City of Seaside worked with the Coalition of Homeless Services Providers (Monterey County's designated Continuum of Care (CoC) lead agency), the Monterey County Housing Authority Development Corporation (HDC), housing and service providers, and other local jurisdictions to develop the Annual Action Plan, as described below.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

Seaside's Community Development Advisory Committee meets the 3rd Wednesday of the month and welcomes participation from both public and assisted housing providers and health, mental health and service providers. Workshops are advertised in the Monterey County Weekly in both English and Spanish and posted on the City website and other locations around town. Individuals wishing to receive emails can request to be added to a list for meeting reminders. The Committee is made up of John Francis, Sue Hawthorne, Sharrline Napoleon, Jessica Piombo, Rebecca Pleken and Clementine Bonner Klein. The goal of the Committee is to improve coordination between housing and service providers and to leverage partnerships to improve access to public services.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The CoC's Coordinator and the Coalition of Homeless Services Providers (CHSP) recently completed a 10 Year Strategy to End Homelessness, which involved extensive collaboration with the City of Seaside. The City coordinates homeless prevention strategies with the CoC and CHSP. A key element of this strategy is connecting those discharged from public institutions to assistance from agencies addressing housing, health,

social services, employment, education and youth needs. The City also coordinates plans for providing the most needed housing for those who are homeless or at risk of homelessness. The City primarily relies on the CHSP, Monterey County and nonprofit groups to perform social services functions for homeless persons.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Seaside does not receive ESG funds from HUD. The City relies on the County of Monterey and nonprofit groups to perform these social service functions.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Legal Services for Seniors
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Legal Services for Seniors regularly has a representative at CDAC meetings and workshops and actively participates in all topic discussions.
2	Agency/Group/Organization	Community Partnership for Youth
	Agency/Group/Organization Type	Services-Children

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CPV regularly has a representative at CDAC meetings and workshops and actively participates in discussions of all topics.
3	<b>Agency/Group/Organization</b>	Boys and Girls Club of Monterey County
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Boys and Girls Club of Monterey County regularly has a representative at CDAC meetings and workshops and participates in discussions of all topics.
4	<b>Agency/Group/Organization</b>	Greater Victory Temple Church of God in Christ
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Greater Victory Temple participated in the CDBG application workshop in November 2015.
5	<b>Agency/Group/Organization</b>	Girls, Inc. of the Central Coast
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education

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	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Girls Inc. has participated in CDAC meetings and workshops as well as discussion of all topics covered.
6	<b>Agency/Group/Organization</b>	Community Human Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A representative from Community Human Services regularly attends CDAC meetings and workshops and participates in all discussion topics.
7	<b>Agency/Group/Organization</b>	Seaside High School Robotics Club
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from the Seaside High Robotics Club attended the CDBG application workshop in November 2015.
8	<b>Agency/Group/Organization</b>	Salvation Army Monterey Peninsula Corps
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing

<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Homeless Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The Salvation Army has increased their participation at CDAC meetings during the past year and has attended meetings and workshops, participating in discussions of all topics.</p>
<p><b>Agency/Group/Organization</b></p> <p>The Village Project, Inc. Services-Children Services-Education</p>	<p><b>Agency/Group/Organization Type</b></p>
<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The Village Project regularly has a representative in attendance at CDAC meetings and workshops and participates in discussion of all topics.</p>
<p><b>Agency/Group/Organization</b></p> <p>CENTRAL COAST CENTER FOR INDEPENDENT LIVING Services-Persons with Disabilities Services-Health</p>	<p><b>Agency/Group/Organization Type</b></p>
<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Non-Homeless Special Needs</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>A representative from the CCCIL attended the CDRBG application workshop in November 2015.</p>

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agencies and individuals are welcome to participate in CDAC meetings and workshops or attend City Council public hearings and presentations.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Services Providers	Homelessness Strategy Homeless Needs /Chronically homeless Homeless Needs /Families with children Homelessness Needs /Veterans Homelessness Needs /Unaccompanied youth

Table 4 – Other local / regional / federal planning efforts

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Planning and Community workshop for the 2016-2018 Fiscal Years was held Wednesday, September 16, 2015 at 6:30 PM in the Blackhorse Room of the Oldemeyer Center, 986 Hilby Avenue, Seaside, CA. The workshop solicited public comment on the priority needs to direct 2016-2018 CDBG Funding. An application workshop was held Wednesday, November 18, 2015 at the Oldemeyer Center and was mandatory for any groups seeking subrecipient funding.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Newspaper Ads in both English and Spanish were published for the two workshops.	No additional comments were received outside of the meeting itself		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>The September 16 workshop was well attended, sign ins were not mandatory.</p>	<p>Please see whiteboard comments illustrated in this document</p>	<p>All comments were encouraged and appreciated</p>	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>13 people signed in for the November 18, 2015 Application workshop</p>	<p>Comments and questions were directed to the application process and most were procedural and not about the program</p>	<p>All comments are welcomed and appreciated.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A public hearing was held May 5, 2016 to review the Annual Action Plan prior to submission to HUD		All comments are welcomed and appreciated	

Table 5 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City anticipates an award of CDBG funds in the amount of \$363,306. The City's CDBG program also plans to receive \$100,000 in program income from a land lease with Embassy Suites. The City does not anticipate other program income as it is not regular enough to provide a reasonable annual estimate. The City will be repaying \$136,236 to the program funds in 2016.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1		Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	363,306	239,216	0	
					602,522	
					0	

Table 6 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

No additional resources have been identified. The CDBG program has no matching requirement.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

As of the writing of the Annual Plan, there was not anticipated to be any publicly owned land or property within the City that would be used to address identified needs.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance Access to Social Services	2015	2019	Homeless Non-Housing Community Development			CDBG: \$69,646	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13 Households Assisted
2	Improve Accessibility for Persons w/ Disabilities	2015	2019	Non-Housing Community Development		Infrastructure	CDBG: \$81,938	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
3	Construct or Upgrade Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities	CDBG: \$51,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1200 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 130 Households Assisted

Table 7 – Goals Summary

#### Goal Descriptions

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<b>1</b>	<b>Goal Name</b>	Enhance Access to Social Services
	<b>Goal Description</b>	Public Service activities other than Low/Moderate Income Housing. Benefit 500 persons assisted.
<b>2</b>	<b>Goal Name</b>	Improve Accessibility for Persons w/ Disabilities
	<b>Goal Description</b>	Public facility or infrastructure activities other than low/moderate income housing benefit. Accessibility improvements for the Seaside Library
<b>3</b>	<b>Goal Name</b>	Construct or Upgrade Public Facilities
	<b>Goal Description</b>	Public facility of infrastructure activities other than low/moderate income housing benefit. Improvements to various public facilities.

Table 8 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The Salvation Army public service activity will assist 38 households with housing, including 120 adults and children. The Community Human Services public facilities project will assist 130 persons by providing access to a local residential substance abuse treatment and recovery program serving several target populations including individuals with HIV/AIDS and homeless. (170 total persons)

## AP-35 Projects – 91.220(d)

### Introduction

The activities to be undertaken during 2016-2017 are summarized below. All activities identified are expected to be completed no later than June 30, 2017. All beneficiaries target primarily low/moderate income households. The Salvation Army Housing Program targets homeless.

#	Project Name
1	General Administration
2	Section 108 Loan Repayment
3	Boys and Girls Club Exterior Facility Improvement
4	Genesis House-Kitchen Improvements
5	Seaside Library ADA Improvements
6	Salvation Army Housing Program Support
7	Girls Inc. After School Leadership Mentoring
8	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
9	Legal Services for Seniors
10	Community Partnership for Youth

Table 9 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

There are several constraints to meeting the needs of target income residents and the primary obstacle has been a lack of funding to fully address all needs. The City has encouraged the Public Services applicants to request funding between \$5,000 and \$15,000 for a commitment to a level of support justifying the administrative requirements, while also allowing multiple organizations to participate. The applicants responded to the suggestion positively and all applicants requested funds within the recommended range. All requests from non-profit applicants submitting complete applications were fully funded. Since the scoring of the applications was very close and more funding was available than requested, the five public service applicants submitting complete applications were recommended by the CDAC to equally divide the funding in excess of the requests. As a result, the public service funding amounts range from \$9,099.20 to \$16,099.20.

## Projects

### AP-38 Projects Summary Project Summary Information

Table 10 -- Project Summary

<b>1</b>	<b>Project Name</b>	General Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$92,661
	<b>Description</b>	Administrative Costs for the City of Seaside CDBG Program
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration of the CDBG program for the City of Seaside
<b>2</b>	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities

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<b>Needs Addressed</b>	Infrastructure
<b>Funding</b>	CDBG: \$304,427
<b>Description</b>	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 10,000 families will benefit from this project.
<b>Location Description</b>	City Center Revitalization Area (Fremont/Broadway)
<b>Planned Activities</b>	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area.
<b>Project Name</b>	Boys and Girls Club Exterior Facility Improvement
<b>Target Area</b>	
<b>Goals Supported</b>	Construct or Upgrade Public Facilities
<b>Needs Addressed</b>	Public Facilities
<b>Funding</b>	CDBG: \$21,000
<b>Description</b>	Exterior improvements to the Seaside Boys and Girls Clubhouse.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700 low income youth. (a minimum of 57% of total patrons)
<b>Location Description</b>	1137 LaSalle Avenue, Seaside, CA

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	<b>Planned Activities</b>	Install new skylights and roof repair, paint window and door frames, ceilings and higher levels of the exterior.
<b>4</b>	<b>Project Name</b>	Genesis House-Kitchen Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	130 persons needing long term residential drug treatment for men, women and pregnant/parenting women and their children
	<b>Location Description</b>	Genesis House, 1152 Sonoma Avenue, Seaside, CA
	<b>Planned Activities</b>	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
<b>5</b>	<b>Project Name</b>	Seaside Library ADA Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construct or Upgrade Public Facilities
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$77,722

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	<b>Description</b>	Accessibility improvements to the Seaside Library.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated this project could benefit 500 persons of low/moderate limited clientele.
	<b>Location Description</b>	550 Harcourt Avenue, Seaside, CA
	<b>Planned Activities</b>	Identified improvements needed include railings; emergency exits from reading room, meeting room and break room; entry vestibule, restrooms and drinking fountain and breakroom upgrades.
<b>6</b>	<b>Project Name</b>	Salvation Army Housing Program Support
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Access to Social Services
	<b>Needs Addressed</b>	Affordable Housing Public Services
	<b>Funding</b>	CDBG: \$15,099
	<b>Description</b>	Program assistance for staffing of the Salvation Army's housing program
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	38 homeless families, including an average per year of 120 adults and children.
	<b>Location Description</b>	1491 Contra Costa and 535 Palm Avenue, Seaside, CA
	<b>Planned Activities</b>	Assistance for paying housing program staff salaries for 2016-2017
<b>7</b>	<b>Project Name</b>	Girls Inc. After School Leadership Mentoring
	<b>Target Area</b>	

CMB Control No: 2506-0117 (exp. 07/31/2015)

<b>Goals Supported</b>	Enhance Access to Social Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG: \$9,099
<b>Description</b>	
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 minority and low income girls at three Seaside schools
<b>Location Description</b>	Seaside High School, Seaside Middle School, Ord Terrace Elementary School
<b>Planned Activities</b>	Developmentally appropriate after school programming addressing 1) Drop out rates and lack of post-secondary education particularly among minority and low-income students 2) Teen pregnancy 3) Substance abuse prevention 4) Limited resources for youth.
<b>Project Name</b>	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
<b>Target Area</b>	
<b>Goals Supported</b>	Enhance Access to Social Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG: \$13,099
<b>Description</b>	Afterschool Academy created to provide tutoring and counseling to meet the social and emotional developmental needs of highly at risk students grades 1-12.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	27 at-risk students from Seaside in grades 1-11.

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Location Description	
<b>Planned Activities</b>	The funds requested will partially fund the salary of one part-time tutor in the Afterschool Academy
<b>Project Name</b>	Legal Services for Seniors
<b>Target Area</b>	
<b>Goals Supported</b>	Enhance Access to Social Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG: \$15,099
<b>Description</b>	To provide no-cost legal services up to and including court representation to all Seaside residents 60 years of age and above.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	180 Seaside senior residents (age 60 and above)
<b>Location Description</b>	915 Hilby Avenue, Suite 2, Seaside, CA 93955
<b>Planned Activities</b>	Services will be provided to all Seaside residents 60 years of age and above who need legal help. Legal problems can range from simple legal questions to court representation for physical elder abuse and probate guardianships.
<b>Project Name</b>	Community Partnership for Youth
<b>Target Area</b>	
<b>Goals Supported</b>	Enhance Access to Social Services
<b>Needs Addressed</b>	Public Services
<b>Funding</b>	CDBG: \$16,099

OMB Control No: 2506-0117 (exp. 07/31/2015)

<b>Description</b>	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 students.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	415 low/moderate income at-risk students
<b>Location Description</b>	Tutoring locations: Del Rey Woods Elementary 1281 Plumas Avenue, Highland Elementary 1650 Sonoma Avenue, Martin Luther King Elementary 1713 Broadway, Ord Terrace Elementary 1755 LaSalle Ave
<b>Planned Activities</b>	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 at-risk students.

**AP-50 Geographic Distribution – 91.220(f)**

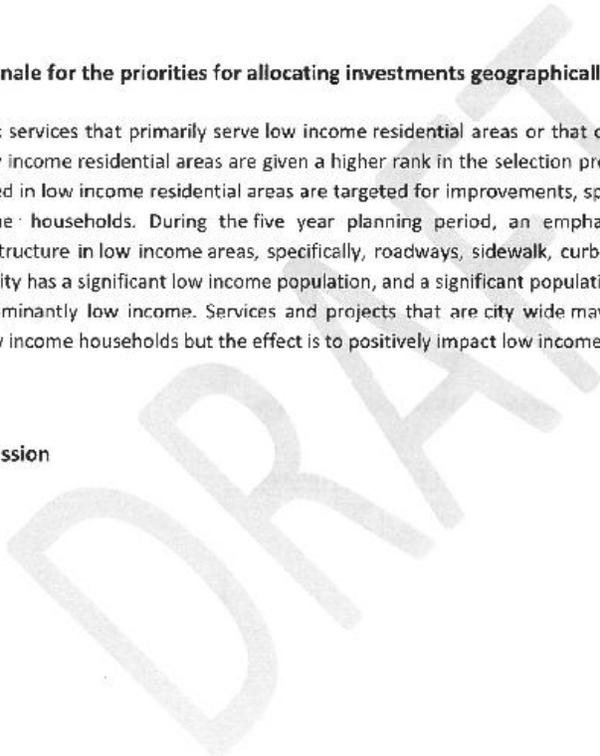
**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

At the direction of the CDAC and with the consent of the City Council, CDBG funds are directed to the low income residential areas of the City. (see map at beginning of report).

**Rationale for the priorities for allocating investments geographically**

Public services that primarily serve low income residential areas or that operate from facilities located in low income residential areas are given a higher rank in the selection process. Public facilities that are located in low income residential areas are targeted for improvements, specifically ones that target low income households. During the five year planning period, an emphasis will be placed on basic infrastructure in low income areas, specifically, roadways, sidewalk, curb and gutter. Please note that the City has a significant low income population, and a significant population living within areas that are predominantly low income. Services and projects that are city wide may not technically be targeted to low income households but the effect is to positively impact low income households.

**Discussion**



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, the City does not plan to implement any housing program in the plan year.

The City has no plans in the 2016-2017 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, and homeless special needs households. Likewise, the City has no plans to provide affordable housing through rental assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The primary public organization for affordable housing and supportive services in the City is the Housing Authority of the County of Monterey (HACM), a public housing authority whose mission is to develop and operate affordable housing and implement supportive programs. The Housing Authority manages a Section 8 Housing Choice Voucher (HCV) program and Family Self Sufficiency programs. Both programs are essential in meeting Seaside's housing needs.

### **Actions planned during the next year to address the needs to public housing**

HACM will undertake the following actions :

1. Open the HCV wait list.
2. Apply for new HCV allotments.
3. Provide reasonable accommodation and modifications for its disabled program
4. Use the Rental Assistance Demonstration program to rehabilitate and extend the affordability of older public housing units.
5. Continue to affirmatively market the HCV program to new landlords to expand participation and meet five year goals of diversifying neighborhoods and placing participants within close proximity to jobs and amenities.
6. Coordinate with the Leadership Council to implement the "Lead Me Home" 10 Year Plan to End Homelessness.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

1. HACM will encourage public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board.
2. HACM will distribute a newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents.
3. Public housing residents will participate in the development of the HACM's five year and annual plans.

4. The Resident Services Division will distribute a survey to prioritize resident needs and schedule short and long term improvements.
5. Operate the Family Self Sufficiency and POWER programs to help residents build financial assets and prepare for homeownership where appropriate.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HACM is not identified as "troubled."

**Discussion**

DRAFT

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Seaside works with regional homeless assistance coordination to reduce homelessness. The lead agency is the Monterey County Department of Social Services (DSS). Two local collaborative efforts are the Coalition of Homeless Services Providers (Homeless Coalition) and Leadership Council (CoC governing body).

These organizations are directly responsible for funding and program decisions for Monterey County and the City of Seaside.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will closely coordinate with Monterey County and the Leadership Council CoC to reach out to homeless persons. As described in the "Lead Me Home" 10 Year Plan to End Homelessness, these entities will: collaborate to develop referral agreement between outreach workers and other housing and service providers and designate priority access to housing and treatment slots for clients engaged by outreach workers, develop a centralized information and referral system, streamline referrals and improve service coordination, partner hospitals with existing services to establish respite care centers and detoxification facilities, enhance coordination with mainstream benefits programs. In these efforts, the City will act as an information and referral resource for participating housing and homeless service providers to facilitate agreements and partnerships.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will support strategies outlined in the "Lead Me Home" plan. Create a Comprehensive Housing Pipeline, Focus Housing Development of Target Populations, particularly Permanent Supportive Housing for chronically homeless individuals. Identify new funding sources to create Affordable Permanent Supportive Housing, including a Social Impact Bond and Housing Trust Funds

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

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**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Homeless individuals and families with immediate and transitional shelter needs have been given an overall high priority since their numbers are increasing and there is a shortage of shelter facilities. Homeless victims of domestic violence are particularly high priority as more counseling services and training opportunities are needed and existing facilities are overcrowded. The City will support having the CoC apply for additional new Shelter Plus Care funding that will target the chronically homeless and increasing the number of beds for the chronically homeless by modifying existing Shelter Plus Care programs not specifically targeting chronically homeless.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will support projects and programs and give proposed programs and improvements that prevent homelessness higher priority. In addition, the City will promote these strategies outlined in the "Lead Me Home" plan: integration of services at the system level; enhancement and integration of services at the client level; improving access to mainstream benefits; launch Employment First (job training); strengthen job development capacity and on-site support; economic development opportunities that will create new jobs for homeless or formerly homeless persons; plan for stability prior to release from incarceration; implement alternatives to arrest and incarceration; create universal healthcare policies and transition aged-out foster youth to housing and income stability

#### **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City's General Plan Housing Element systemically analyzes and addresses barriers to affordable housing. These include governmental, non-governmental analysis leads to policies and programs to address these constraints. Please find more detailed information on affordable housing in the City's Housing Element on the City of Seaside website.

The City is currently in the process of a General Plan update. Community workshops are planned to receive public input regarding affordable housing and other concerns in the community.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In order to produce affordable housing, the City has an inclusionary housing ordinance. The ordinance requires that for all new developments, at least 20 percent of new units constructed must be restricted for occupancy by moderate- to very low-income households. For further information, refer to Chapter 17.31, Affordable Housing Requirements, of the Seaside Code of Ordinances at the following on the City of Seaside website.

To expedite project facilitation and provide internal support to project applicants, the City has also established a planning permit review process. When required, permit review takes place before any necessary building permits or business licenses are applied for and are intended to ensure that new development is compatible with surrounding neighborhoods and planned future development.

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

This section describes the City's actions to address underserved needs, maintain affordable housing, reduce lead based paint hazards, reduce poverty, develop institutional structure, and enhance public-private coordination.

### **Actions planned to address obstacles to meeting underserved needs**

Use CDBG funds targeted to public facilities and infrastructure to make ADA accessibility improvements.  
Use CDBG funds targeted to public services to support organizations that assisted underserved populations.

### **Actions planned to foster and maintain affordable housing**

Housing programs have been limited as a result of a lack of resources and staffing available to the City. The city does not plan to revive façade improvement programs for homeowners or small businesses in the plan year 2016-2017. The City plans to support the "Lead Me Home" Plan in its efforts to build an affordable housing pipeline and coordination with HACM in rehabilitating and upgrading affordable housing units.

### **Actions planned to reduce lead-based paint hazards**

The City will mitigate lead based paint through public facilities improvements, and educate participants on the hazards of lead based paint. In addition, all rehabilitation contracts for public facilities or other rehabilitation projects funded through the City include provisions for work necessary to eliminate any existing lead based paint hazards on applicable surfaces.

**Actions planned to reduce the number of poverty-level families**

Support organizations that assist poverty-level families through the use of CDBG Public Services funds, including educational programs. Continue to implement the Economic Opportunity Plan. The City's General Plan includes a proactive plan for Economic Development as part of the housing strategy to improve the quality of life. The EOP includes specific criteria for evaluating development proposals, identification of key opportunity sites, a long range property management plan and a Small Business Support program.

**Actions planned to develop institutional structure**

Continue to use CDBG Administration funds to implement the Consolidated Plan and Annual Action Plans, address the Analysis of Impediments to Fair Housing, complete annual CAPER reports, and comply with HUD regulations. Continue to support institutions that provide housing and services for low income populations with CDBG Public Services funds, and by providing other forms of support available to the City.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to support regional planning efforts such as the Leadership Council CoC and the "Lead Me Home" 10 Year Strategy to End Homelessness.

**Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

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**Discussion**

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**RESOLUTION NO. 16-66**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE**

**APPROVING THE  
2016-2017 REVISED ANNUAL ACTION PLAN FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**WHEREAS**, Title 1 of the National Affordable Housing Act requires recipients of Federal funds from the U.S. Department of Housing and Urban Development (HUD) to develop a Five-Year Consolidated Plan and related Annual Action Plans; and

**WHEREAS**, the City of Seaside, a Community Development Block Grant (CDBG) entitlement community, has a HUD approved 2015-2020 Five-Year Consolidated Plan; and

**WHEREAS**, the 2016-2017 Annual Action Plan was prepared to implement the strategies contained in the Five-Year Consolidated Plan; and

**WHEREAS**, on October 29, 2015, the City posted and published a Notice of Funding Availability (NOFA) and Mandatory 2016-2018 CDBG Application Workshop which solicited applications for CDBG funded public service programs and subrecipient projects, and notified the public of the planning process for CDBG funding; and

**WHEREAS**, the Community Development Advisory Committee (CDAC) met on February 3, February 24, and March 14, 2016 to review 2016-2018 funding applications and to formulate the CDAC's public service and subrecipient project funding allocation recommendations to the City Council; and

**WHEREAS**, the City Council accepted the CDAC recommendations at its April 21, 2016 regular meeting; and

**WHEREAS**, pursuant to federal regulations the City properly noticed and held the required public hearing May 6, 2016 to consider the 2015-16 annual Action Plan for the use of CDBG funds; and adopted Resolution approving the 2016-2017 Annual Action Plan. The adopted plan documents were submitted to the US Department of Housing and Urban Development (HUD) meeting the deadline of May 15, 2016, and

**WHEREAS**, since its submittal, both HUD and staff have identified minor clerical errors and additional funds eligible for Public Service allocation considered a non-substantial amendment that are recommended to be included in a revised 2016-2017 Annual Action Plan, and

**WHEREAS**, HUD requires a revised Plan be submitted to reflect the corrected budget and program allocation amounts; and

**WHEREAS**, the CDAC met on July 20, 2016 to discuss and formulate its revised recommended public service allocations.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Seaside that revisions be made through HUD's Integrated Disbursement and Information System (IDIS) for the 2016-2017 Annual Action Plan for the Community Development Block Grant Program covering the designated periods, that the City Manager is hereby authorized to revise and re-sign the Application for Federal Assistance (SF-424), all certifications, assurances and other

documents as may be required by HUD and that line item adjustments are made to the City of Seaside 2016-2017 operating budget to reflect the revised subrecipient allocation.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Seaside duly held on the 4th day of August 2016, by the following vote:

AYES:	5	COUNCIL MEMBERS	Alexander, Campbell, Oglesby, Pacheco, Rubio
NOES:	0	COUNCIL MEMBERS	None
ABSENT:	0	COUNCIL MEMBERS	None
ABSTAIN:	0	COUNCIL MEMBERS	None

APPROVED:

  
\_\_\_\_\_  
Ralph Rubio, Mayor

ATTEST:

  
\_\_\_\_\_  
Lesley Milton-Rerig, City Clerk

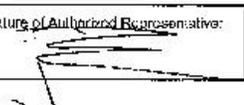
Adjusted CDBG Funds Distribution to Public Service and Projects  
2016-2017

Agency	Original Request	Approved Request	Amount Currently Submitted to HUD	Correction Needed	Additional Funding Available	Revised amount for Non-Substantial Amendment	% to low/mod	Low /Mod \$
<b>Community</b>								
<b>Partnership for</b>								
Youth	\$ 15,000.00	\$ 16,099.00	\$ 16,099.00	\$	78.00	\$ 16,177.00	100%	\$ 16,177.00
Girls Inc	\$ 8,000.00	\$ 9,099.00	\$ 9,099.00	\$	78.00	\$ 9,177.00	85%	\$ 9,177.00
<b>Legal Services For</b>								
Seniors	\$ 15,000.00	\$ 16,099.00	\$ 15,099.00	\$ 1,000.00	78.00	\$ 16,177.00	90%	\$ 16,177.00
Salvation Army	\$ 14,000.00	\$ 15,099.00	\$ 15,099.00	\$	78.00	\$ 15,177.00	100%	\$ 15,177.00
The Village Project	\$ 12,000.00	\$ 13,099.00	\$ 13,099.00	\$	78.00	\$ 13,177.00	100%	\$ 13,177.00
<b>Subtotal Public</b>								
Service		\$ 69,495.00	\$ 68,495.00	\$	390.00	\$ 69,885.00		
Genesis House	\$ 30,000.00	\$ 30,000.00				\$ 30,000.00	100%	\$ 30,000.00
Boys and Girls	\$ 21,000.00	\$ 21,000.00				\$ 21,000.00	57%	\$ 11,970.00
Library ADA	\$ 77,722.00	\$ 77,722.00				\$ 77,722.00	100%	\$ 77,722.00
						\$ 198,607.00	95.45%	\$ 189,577.00

Grantee SF-424's and Certification(s)

OMB Number: 4940-0004  
Expiration Date: 6/31/2016

Application for Federal Assistance SF-424	
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
<p>* 2. Type of Application: <small>If Revision, select appropriate letter(s).</small></p> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
<p>* 3. Date Received: 05/18/2016</p>	
<p>4. Applicant Identifier:</p>	
<p>5a. Federal Entity Identifier: 0006</p>	
<p>5b. Federal Award Identifier: B-16-MC-05-0006</p>	
<p>State Use Only:</p>	
<p>6. Date Received by State:</p>	
<p>7. State Application Identifier:</p>	
<p><b>B. APPLICANT INFORMATION:</b></p>	
<p>* a. Legal Name: Seaside, CA</p>	
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6022439</p>	
<p>* c. Organizational DUNS: 0826188910000</p>	
<p><b>d. Address:</b></p>	
<p>* Street: 640 Hancock Avenue</p>	
<p>* Street2:</p>	
<p>* City: Seaside</p>	
<p>* County/Parish:</p>	
<p>* State: CA: California</p>	
<p>* Province:</p>	
<p>* Country: USA: UNITED STATES</p>	
<p>* Zip / Postal Code: 93556</p>	
<p><b>e. Organizational Unit:</b></p>	
<p>Department Name: Resource Management Services</p>	
<p>Division Name: Community and Econ Development</p>	
<p><b>f. Name and contact information of person to be contacted on matters involving this application:</b></p>	
<p>Prefix: Mrs. * First Name: Sharon</p>	
<p>Middle Name:</p>	
<p>* Last Name: Nikesell</p>	
<p>Suffix:</p>	
<p>Title: Administrative Analyst</p>	
<p>Organizational Affiliation: EDEG/Community Development Advisory Committee Staff Liaison</p>	
<p>* Telephone Number: 831 855 6734 Fax Number:</p>	
<p>* Email: snikesel@ci.seaside.ca.us</p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="C-20"/>	* b. Program/Project: <input type="text" value="C-20"/>
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="363,306.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="236,216.00"/>
* g. TOTAL	<input type="text" value="599,522.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>~ The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="021"/>	* First Name: <input type="text" value="Craig"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Ballin"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="931-899-5702"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="cralic@ci.seaside.ca.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text"/>

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

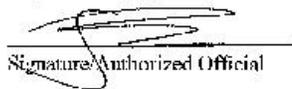
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, USG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

Date

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 & 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

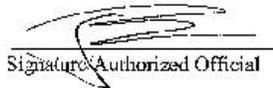
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

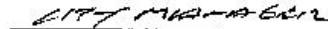
**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

  
Signature/Authorized Official

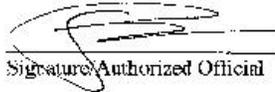
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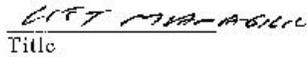
**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature/Authorized Official

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title