

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

RESIDENTIAL WATER RELEASE FORM AND WATER PERMIT APPLICATION

NOTE: When approved and signed by the Jurisdiction, this form must be submitted with complete Construction Plans to

conserve@mpwmd.net

5 Harris Court, Bldg. G (Ryan Ranch) ♦ Monterey, CA 93940 ♦ (831) 658-5601

Completing the Water Release Form & Water Permit Application does not guarantee issuance of a Water Permit.

ALL SPACES BELOW MUST BE COMPLETED OR THE APPLICATION MAY NOT BE PROCESSED. (Please print firmly)

1. OWNERSHIP INFORMATION:

Name: _____

Daytime telephone: _____

E-Mail Address: _____

2. AGENT/REPRESENTATIVE INFORMATION:

Name: _____

Daytime telephone: _____

E-Mail Address: _____

3. PROPERTY INFORMATION:

Existing Square-footage _____ Proposed Square-footage _____

Address: _____

Water Company serving parcel: _____

Assessor's Parcel Number (APN) _____ - _____ - _____

Is a Water Meter needed? YES or NO If yes, how many? _____

NOTE: Separate Water Meters are required for each User, other than certain Residential uses that may qualify for in-line meters.

4. PROJECT DESCRIPTION (Be thorough and detailed):

5. INSTRUCTIONS: Table #1 should list the fixtures on the property as they exist before the project. Table #2 should reflect all fixtures on the property after the project is completed. Only one Master Bathroom can be designated per Dwelling Unit.

Table No. 1 Existing Property Fixture Count (All fixtures before project)

Table with 4 columns: Type of Fixture, Fixture, Value, Count. Lists various fixtures like Washbasin, Toilet, Shower, Kitchen Sink, etc.

Table No. 2 Post Project Fixture Count (All fixtures after project)

Table with 4 columns: Type of Fixture, Fixture, Value, Count. Lists various fixtures similar to Table 1, including a subtotal for indoor fixtures.

• Use this fixture count if a previous Permit was issued utilizing the Master Bathroom Credit. (Tub may be large.) See District staff for more information.

EXISTING FIXTURE UNIT COUNT TOTAL = _____

PROPOSED FIXTURE UNIT COUNT TOTAL = _____

In completing the Water Release Form, the undersigned acknowledges that any discrepancy or mistake may cause rejection or delay in processing of the application. Additionally, the undersigned is responsible for accurately accounting for all water fixtures. If the fixture unit count changes without notification to the District, or if a difference in fixtures is documented upon official inspection, Water Permits for the property may be canceled. In addition, water fixtures installed without a Water Permit may be cause for interruption of the water service to the Site, additional fees and penalties, the imposition of a lien on the property, and deduction of water from the local Jurisdiction's Allocation. The property owner/Applicant is required to notify the District and provide Construction Plans as appropriate for each change in the Project made prior to use or occupancy that may affect the project's Capacity to use water. "PUBLIC ACCESS TO WATER RECORDS" DEED RESTRICTION IS REQUIRED FOR ALL WATER PERMITS.

6. I certify under penalty of perjury that the information provided on this Water Release Form & Water Permit Application is to my knowledge correct, and the information accurately reflects water use presently planned for this property.

Signature of Owner/Agent _____

Date _____

Location Where Signed _____

Print Name _____

File or Plan Check Number _____

AUTHORIZATION FOR WATER PERMIT - JURISDICTION USE ONLY

AF Paralta Allocation AF Public Credits AF Second Bathroom Protocol
AF Pre-Paralta Credits WDS (Private Well) Water Entitlement No water needed

Notes: _____ Authorized by: _____ Date: _____

This form expires one year from date of authorization for this project by the Jurisdiction.

Capitalized terms are defined in MPWMD Rule 11, Definitions

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CITY OF SEASIDE

Planning Division

Accessory Dwelling Unit Water Allocation Application

ADU-20-_____

File # _____

TO BE COMPLETED BY APPLICANT

Project Address:		APN:
Project Description:		
Agent Name:		
Agent Address:		
Agent Phone:		Email:
Property Owner Name:		
Property Owner Address:		
Property Owner Phone:		Email:

TOTAL WATER ALLOCATION REQUESTED: _____ ACRE FEET

Property Owner's Statement "By my signature, I hereby certify that I am the legal owner of record of the property identified in this application and that I approve of the requested action herein. I further certify that all data, information, plans and evidence submitted as part of this application is true and correct to the best of my knowledge."

Property Owner Signature: _____ Date: _____

Submittal Requirements

Completed

1. Floor Plan - Include existing and proposed plans for all tenant spaces, interior living spaces, windows, walls and doors for main dwelling unit and ADU. All water fixture should be shown.	
2. Monterey Peninsula Water Management District Water permit application.	
3. Additional information as may be required following initial review of the project.	

NOTE: Once the city grants a water allocation for a commercial, industrial or residential use, the applicant must submit complete application for the appropriate development permit associated with their project within sixty [60] days of the issuance of the water release permit. The applicant must complete all work within 12 months of the date of issuance of a building permit, or for those projects which do not require a building permit, within 12 months of the date of issuance of a permit from the City or other governmental agency with permits the project commence construction. A request for a time extension, due to a delay in the completion of the project, shall be submitted to the committee in writing for consideration. Failure of an applicant to adhere within the prescribed time limits listed above may result in the water allocation being declared void. Water allocations for voided permits will be returned to the City's overall allocation, for redistribution to other applicants.

TO BE COMPLETED BY STAFF

Received by: _____
Ben Nurse, Housing Program Manager

Date: _____

Water Allocation approved for: _____ Acre Feet

Ben Nurse, Housing Program Manager

Date

Total Fee Due: \$ _____

Payment Received by: _____

Date: _____

City of Seaside ADU Water Allocation Policy

1. The City will allocate water for ADU developments on a first come first serve basis. (SMC 13.24.025C)
2. Residential Accessory Dwelling Unit (ADU) categories (SMC 13.24.025C):
 - a. **Deed Restricted ADUs:** Deed Restricted ADU development requires a deed restriction to be recorded with the County Recorder requiring the ADU be restricted to provide rental housing to a Low or Very Low Income renters as published by the Housing and Urban Development (HUD) or to a renter utilizing Housing Choice Vouchers (formerly Section 8 vouchers). The deed restriction shall be in place for 45 years. There will be no cost for a water release permit for Deed Restricted ADUs.
 - b. **Unrestricted ADUs:** Unrestricted ADU developments which are required to purchase a water release permit will be charged \$2,500 per fixture unit.
3. Applicants are required to retrofit all existing main house water fixtures and appliances to high efficiency water fixtures as part of their Water Release Permit application. (SMC 13.24.025C)
4. The maximum water the City will allocate per ADU is 6.8 fixture units, sufficient to provide high efficiency (HE) fixture units as identified below: (Resolution 20-102)

<u>Fixtures</u>	<u>Fixture Units</u>
Washbasin	1
Toilet – High Efficiency	1.3
Shower	2
Kitchen Sink with High Efficiency Dishwasher	1.5
High Efficiency Clothes Washer (5.0 water factor or less)*	1
Total	6.8

*Optional