



# CITY OF SEASIDE

Planning Division

## Accessory Dwelling Unit Water Allocation Application

ADU-20-\_\_\_\_\_

File # \_\_\_\_\_

**TO BE COMPLETED BY APPLICANT**

|                         |        |        |      |
|-------------------------|--------|--------|------|
| Project Address:        |        | APN:   |      |
| Project Description:    |        |        |      |
| Agent Name:             |        |        |      |
| Agent Address:          | City:  | State: | Zip: |
| Agent Phone:            | Email: |        |      |
| Property Owner Name:    |        |        |      |
| Property Owner Address: | City:  | State: | Zip: |
| Property Owner Phone:   | Email: |        |      |

**TOTAL WATER ALLOCATION REQUESTED: \_\_\_\_\_ ACRE FEET**

*Property Owner's Statement "By my signature, I hereby certify that I am the legal owner of record of the property identified in this application and that I approve of the requested action herein. I further certify that all data, information, plans and evidence submitted as part of this application is true and correct to the best of my knowledge."*

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submittal Requirements**

**Completed**

|   |  |
|---|--|
| 1. <b>Floor Plan</b> - Include existing and proposed plans for all tenant spaces, interior living spaces, windows, walls and doors for main dwelling unit and ADU. All water fixture should be shown. |  |
| 2. <b>Monterey Peninsula Water Management District</b> Water permit application.  |  |
| 3. Additional information as may be required following initial review of the project.   |  |

**NOTE:** Once the city grants a water allocation for a commercial, industrial or residential use, the applicant must submit complete application for the appropriate development permit associated with their project within sixty [60] days of the issuance of the water release permit. The applicant must complete all work within 12 months of the date of issuance of a building permit, or for those projects which do not require a building permit, within 12 months of the date of issuance of a permit from the City or other governmental agency with permits the project commence construction. A request for a time extension, due to a delay in the completion of the project, shall be submitted to the committee in writing for consideration. Failure of an applicant to adhere within the prescribed time limits listed above may result in the water allocation being declared void. Water allocations for voided permits will be returned to the City's overall allocation, for redistribution to other applicants.

**TO BE COMPLETED BY STAFF**

Received by: \_\_\_\_\_  
Ben Nurse, Housing Program Manager

Date: \_\_\_\_\_

**Water Allocation approved for: \_\_\_\_\_ Acre Feet**

\_\_\_\_\_

Ben Nurse, Housing Program Manager

\_\_\_\_\_

Date

Total Fee Due: \$ \_\_\_\_\_

Payment Received by: \_\_\_\_\_

Date: \_\_\_\_\_

## City of Seaside ADU Water Allocation Policy

1. The City will allocate water for ADU developments on a first come first serve basis. (SMC 13.24.025C)
2. Residential Accessory Dwelling Unit (ADU) categories (SMC 13.24.025C):
  - a. **Deed Restricted ADUs:** Deed Restricted ADU development requires a deed restriction to be recorded with the County Recorder requiring the ADU be restricted to provide rental housing to a Low or Very Low Income renters as published by the Housing and Urban Development (HUD) or to a renter utilizing Housing Choice Vouchers (formerly Section 8 vouchers). The deed restriction shall be in place for 45 years. There will be no cost for a water release permit for Deed Restricted ADUs.
  - b. **Unrestricted ADUs:** Unrestricted ADU developments which are required to purchase a water release permit will be charged \$2,500 per fixture unit.
3. Applicants are required to retrofit all existing main house water fixtures and appliances to high efficiency water fixtures as part of their Water Release Permit application. (SMC 13.24.025C)
4. The maximum water the City will allocate per ADU is 6.8 fixture units, sufficient to provide high efficiency (HE) fixture units as identified below: (Resolution 20-102)

| <u>Fixtures</u>  | <u>Fixture Units</u> |
|--|----------------------|
| Washbasin  | 1                    |
| Toilet – High Efficiency                                   | 1.3                  |
| Shower   | 2                    |
| Kitchen Sink with High Efficiency Dishwasher               | 1.5                  |
| High Efficiency Clothes Washer (5.0 water factor or less)* | 1                    |
| <b>Total</b>   | <b>6.8</b>           |

\*Optional