



CITY OF SEASIDE

FIRST SUBSTANTIAL AMENDMENT TO THE
2020-2021 ANNUAL ACTION PLAN
TO ADD COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS
RESPONSE (CDBG-CV3) FUNDS AND ACTIVITIES

Public Comment Period: February 26 – March 4, 2021

Submit Comments to cityclerk@ci.seaside.ca.us

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EXECUTIVE SUMMARY

On September 11, 2020, U. S. Department of Housing and Urban Development (HUD) posted the third (final) round of the supplemental Community Development Block Grant (CDBG-CV3) allocations that Congress appropriated by the CARES Act. The City of Seaside's CDBG-CV3 allocation amount is \$360,289. In order for the City to receive this allocation, the City must amend its approved 2020-2025 Consolidated Plan and 2020-2021 Annual Action Plan, and submit to HUD for approval. In order to satisfy HUD's requirement and receive the allocated CDBG-CV3 funds, the City proposes to amend its FY 2020-2021 Annual Action Plan as outlined in this document.

CDBG-CV3 funds may be used for a range of eligible activities that prevent, prepare for, and respond to coronavirus. The proposed activities must also meet the following National Objective as required by CDBG regulations: Benefit low- and moderate-income persons.

Additionally, HUD requires that CDBG-CV funds shall not be used to pay costs if "another source of financial assistance is available to pay that cost." HUD also requires grantees to have procedures in place to prevent the duplication of benefits when they provide financial assistance with CDBG-CV funds.

PROPOSED SUBSTANTIAL AMENDMENT TO THE FY2020-21 ANNUAL ACTION PLAN:

The total amount of CDBG-CV3 funds available to the City are \$360,289. On January 7, 2021, the City Council held a public hearing on the CDBG-CV3 funds and provided general direction to staff on allocating the CDBG-CV3 funds to four activities including COVID-19 testing, COVID-19 vaccination outreach, food distribution, and program administration costs.

Since the January 22nd City Council meeting, staff has sought additional guidance from HUD to better understand CDBG-CV funding requirements. Staff has also engaged with various stakeholders including the Monterey County Health Department to identify COVID-19 response priorities and needs, and to determine programs responsive to the identified health priorities and HUD requirements. According to the County's Director of Health Services, the following are current priorities: vaccine administration, testing, Community Health Workers support for residents (outreach, engagement, education,

distribution of food boxes, scheduling vaccine appointments, etc.), rental and utility assistance, and stipends to encourage residents with COVID-19 to self-isolate who are not eligible for replacement income.

In order to satisfy HUD’s requirement and receive the allocated CDBG-CV3 funds, City staff recommend amending the FY 2020-2021 Annual Action Plan as outlined in the table below. These recommendations are consistent with the City Council direction from the January 7th meeting as well as additional guidance from HUD.

CDBG-CV3 Funding Recommendation		
Total HUD Allocation \$360,289		
Activity Name	Activity Description	Funding
COVID-19 Testing and Immunization Clinics (65%)	<p>The City of Seaside will contract with a non-profit organization who will hold one pop-up testing and up to two pop-up immunization clinics per week at various locations.</p> <p>The selected provider will be responsible for managing clinics including set up and take down, crowd management, and education of participants. The selected provider will follow specimen collection and immunization policies as well as assume responsibility of providing supplies, materials, and PPE necessary for all clinics, laboratory testing kits and processing, COVID-19 vaccine as available, documentation and required reporting. The selected provider will also be responsible for scheduling vaccine appointments.</p> <p>Options for this service could include either issuing a Request for Proposal or contracting with the Visiting Nurses Association.</p>	\$234,188
COVID-19 Testing and Immunization Outreach (10%)	<p>The City of Seaside will form a Task Force made up of community members and influencers to devise a public outreach strategic plan to promote both City- and County-sponsored COVID-19 testing and immunization clinics as well as to raise awareness about the importance of testing and immunization. The City may utilize third-party services including paid digital and newspaper ads, television ads, etc.</p>	\$36,029

Food Distribution (10%)	<p>The City of Seaside will contract with a non-profit organization to deliver food boxes to homebound Seaside residents who test positive for COVID-19 and who are required to self-isolate and quarantine. The Recreation Department currently delivers 100+ boxes from the Food Bank of Monterey County to seniors every Friday. Using these funds, the City will extend this service to all individuals who are required to self-isolate and quarantine.</p> <p>Options for this service could include a request for proposal or contracting with the Food Bank of Monterey County.</p>	\$36,029
Meals on Wheels (10%)	<p>The City of Seaside will contract with a non-profit organization to deliver meals to homebound Seaside residents who test positive for COVID-19 and who are required to self-isolate and quarantine.</p> <p>Options for this service could include a request for proposal or contracting with the Meals on Wheels of Monterey Peninsula.</p>	\$36,029
Planning and Administration (5%)	<p>City staff will provide overall management, coordination, and evaluation to the CDBG-CV3 program, and the project delivery costs associated with bringing projects to completion.</p>	\$18,014
Total CDBG-CV3 Funds Allocated		\$360,289

Additionally, in a letter dated October 22, 2020, HUD notified the City of a correction to the City's annual CDBG allocation. The net result of HUD's correction was a decrease of \$52 to the City's CDBG allocation. Due to this change in allocation amount and based on guidance from HUD, the City has adjusted some previously approved funding amounts and incorporated these minor administrative changes into the 2020-2024 Consolidated Plan and the 2020-2021 Annual Action Plan. All additions/revisions are highlighted in yellow color. Deletions are highlighted in yellow color and shown through a strikethrough.

CITIZEN PARTICIPATION

On January 7, 2021, the City Council held a public hearing on the CDBG-CV3 funds and provided general direction to staff on allocating the CDBG-CV3 funds to four activities including COVID-19 testing, food distribution, COVID-19 vaccination outreach, and program administration costs. This City Council meeting was adequately noticed and allowed for public comment both in advance of and during the public hearing. All public comments were received and considered by the City Council.

This proposed substantial amendment, which is based on the City Council direction from the January 7th meeting, will be considered by the City Council on Thursday, March 4, 2021. The City will circulate the proposed amendment in the Monterey County Weekly prior to the City Council hearing. Pursuant to the City's amended Citizen Participation Plan, the City will be limiting the public comment period to five (5) days. The public comment period will begin on Friday, February 26, 2021 end at the conclusion of the virtual public hearing during the City Council meeting on Thursday, March 4, 2021. Comments may be directed to cityclerk@ci.seaside.ca.us by no later than 7 p.m., on Thursday, March 4, 2021. Public comments may also be provided at the public hearing on this item.

The City Council meeting can be watched online via the City's YouTube channel at https://www.youtube.com/channel/UC1Cu7854Ohtjpr_XV1tDvRg or by joining the Zoom webinar. The Zoom webinar details will be included in the City Council meeting agenda which can be accessed at <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>.

PUBLIC COMMENTS

All public comments received during the 5-day public review period or at the public hearing will be incorporated into the overall Substantial Amendment submitted to HUD.